



MILTON TOWNSHIP
EFFECTIVE LOCAL GOVERNMENT SINCE 1850

Elizabeth Higgins-Beard, Supervisor
Chris LeVan, Assessor
Michael H. Drew, Highway Commissioner
Dan Bailey, Town Clerk

Jacqueline McGrath, Trustee
Paul McGowen, Trustee
Larry L. Pitts, Trustee
Stephen Siemer, Trustee

August 1, 2025

Re: Milton Township
John Kraft FOIA Request
Dated: July 29, 2025

Dear Mr. Kraft:

Milton Township has received your Freedom of Information Act Request, dated July 29, 2025. This correspondence serves as the Milton Township response to said Request.

You have requested the following:

1. Copy of anything related to the Pet Food Bank
2. Copy of the funding (budget) for the Pet Food Bank
3. Copy of the expenditures for the Pet Food Bank
4. Copy of employees and pay for the Pet Food Bank
5. Qualification to receive pet food for the Pet Food Bank
6. Documents related to the location for the Pet Food Bank
7. Documents related to the hours for the Pet Food Bank
8. Copies of any township policy or ordinance related to the Pet Food Bank

Milton Township does not maintain or operate a Pet Food Bank. The Food Pantry utilizes a small coat closet at the Township Office to accept donations of pet food, pet supplies and pet toys, which are distributed to Township residents utilizing the Food Pantry, which is a separate 501(c)(3) not-for-profit-entity.

Please be advised that your FOIA Request constitutes a voluminous request under FOIA.

Section 2(h) of FOIA provides that a “voluminous request” includes more than 5 individual requests for more than 5 different categories of records; **or** a combination of individual requests that total requests for more than 5 different categories of records in a period of 20 business days; **or** requires the compilation of more than 500 letter or legal-sized pages of public records. 5 ILCS 140/2(h). The Township will, in this instance, respond to your request.

In response to your first request, please be advised that, “[a] request to inspect or copy must reasonably identify a public record...” *Kenyon v Garrels*. 184 Ill App 3d28, 32; 540 N.E,2d 11, 13 (1989) (quoting *Krohn v Department of Justice*, 628 F.2d 195, 198 (D.C. Cir. 1980)) In this

regard, FOIA does not require public bodies to provide answers to general inquiries or to create records or generate lists of information. *Chicago Tribune Co. v. Dep't of Fin. & Prof's Regulation*, 2014 IL App (4th) 130427, ¶ 33 8 N.E.3d 11, 19.

Milton Township is not in possession of any documents responsive to your second Request.

Milton Township is not in possession of any documents responsive to your third Request.

Milton Township is not in possession of any documents responsive to your fourth Request.

Milton Township is not in possession of any documents responsive to your fifth Request.

Milton Township is not in possession of any documents responsive to your sixth Request.

Milton Township is not in possession of any documents responsive to your seventh Request.

Milton Township is not in possession of any documents responsive to your eighth Request.

Pursuant to Section 9 of the FOIA, 5 ILCS 140/9, the Township has made the determination to deny a portion of your FOIA Request, as indicated above. Should you believe that this Response constitutes an improper denial of your request, you may appeal such by filing a request for review within sixty (60) days of the date of this response with the Public Access Counselor of the Illinois Attorney General's Office, Public Access Bureau, 500 South Second Street, Springfield, Illinois 62706; telephone 1-887-299-FOIA; e-mail: public.access@ilag.gov. You may also have a right of judicial review of the denial under Section 11 of FOIA, 5 ILCS 140/11.

Should you have any questions concerning this Response please do not hesitate to contact me.

Sincerely,

Dan Bailey

Dan Bailey
FOIA Officer
Milton Township Clerk