

clerk

From: Supervisor
Sent: Friday, May 2, 2025 10:24 AM
To: clerk
Subject: RE: FOIA request (DuPage Township) - 4-30-2025

Hi Barbara,

Below is Jackie Traynere's resignation.

From: Administrator <DTAdministrator@dupagetownship.com>
Sent: Thursday, April 17, 2025 9:06 PM
To: Supervisor <supervisor@dupagetownship.com>; Terri Ransom <transom@dupagetownship.com>
Subject: Fw: Transition Information

Please accept this letter as formal notification that I am resigning from my position as Administrator for DuPage Township, effective June 1st. However, my resignation date and assistance with the transition is contingent upon the following condition:

That I would be allowed to utilize my accrued sick leave starting on May 1st and concluding on May 30th, 2025. During this period I will answer email and phone questions, but can not be present in the office due to the mental and emotional stress I have been under since the Supervisor had surgery last September. My last active day in the office would be April 30th, 2025.

I am committed to ensuring a smooth transition during my remaining time here provided the aforementioned conditions are agreed upon. Thank you for your understanding and consideration of my condition. I look forward to your prompt response.

Terri Ransom
Supervisor
Office: 630 759-1317
Direct: 331-757-5056



From: clerk <clerk@dupagetownship.com>
Sent: Thursday, May 1, 2025 9:35 AM
To: Supervisor <supervisor@dupagetownship.com>
Subject: FW: FOIA request (DuPage Township) - 4-30-2025