

From: Andrea VanWynsberg <AVanWynsberg@paylocity.com>
Sent: Wednesday, October 13, 2021 10:26:09 AM
To: statesattorney@shelbycounty-il.com <statesattorney@shelbycounty-il.com>; Dave Swits (dswits9430@gmail.com) <dswits9430@gmail.com>
Subject: FW: RE: Time to Connect with Andrea from Paylocity - Payroll Project

Hi David and Nichole,

Good morning! Can I please ask for help from the two of you? I'd like to make sure that someone on your team has connected with Jessica to make sure she's in it for the long haul to be the person who is going to do payroll moving forward if you know what I mean? I want to make sure she knows what is being asked of her moving forward.

I am not really getting the feeling that she completely knows she's the new payroll and HR person going forward. It's going to be a challenge as you know getting the things we need her to get from the Treasurer as well as having a close on-going relationship with the Treasurer to share things like what is needed banking wise for payroll every two weeks, reports to do the accounting journal entries, training supervisors on how to manage clocking in and out. I need to make sure we have the right person in place if we're going to be successful in getting this project off the ground. If we don't have this person in place, this will be a giant mess for the county. I'd rather hold off if we need to if we don't have the right person being in charge of working with us. Can you help me?

Thank you,
Andrea



Andrea VanWynsberg
HCM Account Executive
Central Illinois Market

Avanwynsberg@paylocity.com
c: 309.357.9391



follow us:

People are the heart of everything we do – from our clients to our employees to our partners. Our brand represents our commitment to that partnership. Because they've helped shape who we are today. And together, we'll help shape tomorrow. Forward Together.

Get back to what matters most: your people.
Partner with a team that cares.

Meet the Modern Workforce Index