



MANTENO COMMUNITY FIRE PROTECTION DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE MANTENO COMMUNITY FIRE PROTECTION DISTRICT

On the **2nd** day of **October, 2023** the regular meeting of the Board of Trustees of the Manteno Community Fire Protection District was held at 6:30 pm, pursuant to the notice posted at Fire Station #1 in Manteno Illinois.

Pledge of Allegiance:

Meeting called to order: 6:30 pm

Roll Call: In attendance were the Trustees of the District: Brian Stauffenberg, and David Peters. Also, in attendance were Chief Scott O'Brien and Asst. Adm. Linda Herz. Trustee Maurice O'Keefe was absent (excused).

Public Questions/Comments: None

Approval of Minutes from Prior Meeting:

Trustee Peters called for a motion to accept **September 2023** minutes as presented. Trustee Peters made a motion to accept **September 2023** minutes as presented. Trustee Stauffenberg seconded the motion. Motion carried with approval by all present.

Bills:

Trustee Peters called for a motion to accept **September 2023** bills as presented. Trustee Stauffenberg made a motion to accept **September 2023** bills as presented. Trustee Peters seconded the motion. Motion carried with approval by all present.

Financial Report:

Trustee Peters called for a motion to accept **September 2023** financials as presented. Trustee Stauffenberg made a motion to accept **August 2023** financials as presented. Trustee Peters seconded the motion. Motion carried with approval by all present.

Chief's Report:

BC Petersen Training Report:

- Training House continues to be utilized.

BC Hartman Community Report:

- October 8th Open House 11am-1pm.

Fire Chief's Report:

- Will present Levy Ordinance in November.
- GEMT report completed and submitted.
- Simultaneous Calls for September – 35%

- We are continuing to conduct due diligence (assessment & information gathering) in anticipation of the facility's start of operation/construction. This includes discussing the operational impact, potential issues, hazards, planning, preparation, mitigation as well as lessons learned with currently constructed or operational lithium-ion battery manufacturing facilities. We are also identifying & researching the science and the mitigation tactics for the potential hazardous materials that may be involved in the manufacturing process and thus a part of an emergent situation. **We plan on being able to develop a plan to be able to mitigate emergency issues safely & successfully as they arise. Discussions with the facility management have not yet occurred, but hopefully will be in the future. A few (but not all) of the items we would like from facility & state/local officials include:**
 1. Assurances that the most proper & advanced engineering & administration controls be installed & maintained. These include fire suppression systems, ventilation, containment systems, procedures, etc.
 2. Collaborative development of emergency response plans.
 3. Comprehensive guide of their safety procedures & protocols, as well as their environmental management plans.
 4. Prior to operational status, conduct emergency drills/exercises specific to the lithium-ion battery manufacturing process.
 5. Validate proper federal, state & local regulatory oversight is conducted to ensure the risks are being managed to decrease the risk for the public, the employees & the firefighters.
 6. Develop a Response Plan Agreement with the facility to:
 - a. Allows us to conduct safety audits & inspections.
 - b. Ability to continually update preplans.
 - c. Designate a Safety Liaison with the Fire District.
 - d. Maintain a facility haz-mat/safety team and conduct joint training exercises with the fire district/MABAS haz-mat team.

We are currently researching gaps in our training, equipment/apparatus & responses/tactics to be properly prepared when the facility is operational. This goal should be accomplished with minimal/ no additional impact to our community's current support, if we receive the necessary assistance from federal, state & locals officials who are supporting the project. **Our goal** is to not allow the burden of service to come at the expense of our local taxpayers. Our GAP analysis currently is focused on the following:

1. Developing comprehensive emergency response training dealing with the proper handling & mitigation of hazardous materials incidents on the site.
2. Developing comprehensive emergency response training dealing with firefighting tactics & strategies involving incidents on the site.
3. Developing & maintaining emergency response procedures specific to the processes involved at the facility.
4. Developing a comprehensive training plan to jointly train with the facility, our auto-aid & mutual aid partners, MABAS haz-mat & facility employees/safety teams.
5. Evaluating our rescue, master stream, firefighting foam & dry chem ability as it applies to the facility.
6. Evaluating current & needed equipment necessary for safely & successfully mitigation incidents at the facility.

As this gap analysis is in the early stages, the scope will broaden, and the focus will narrow as we obtain additional information and knowledge about the processes involved.

Our role involves planning, prevention & mitigation and we prefer to prevent, but realize that we aren't the technical/code officials. Adherence to the standards, regulations, protocols, laws & codes allow for the safest situation for all of us. We do intend to seek to

ensure fire safety regulations are followed and to ensure compliance with the established emergency response plans. It is important that our federal, state & local officials/agencies work with us and the facility to comply with the rules, regulations, codes, standards & protocols that were developed to ensure the safety of the employees, the community, the firefighters, and the environment while conducting a manufacturing operation.

The numerous conversations we have had with members of our community (regardless of their position on the facility) involve risk. Although this facility has potential risks/hazards, so do many locations in our community today. We have a Class I RR transporting millions of gallons of really bad stuff, same as I-57, state Hwy's 50 & 45. Many of the hazards are unknown and provide little or no protection for any of us if involved in an accident. **This facility will provide numerous engineering & administrative controls to minimize/ mitigation the hazards to manage the risks.** In addition, to protecting the employees, community, firefighters & environment, the controls are also designed to protect their investment to allow for the business to generate income (which is the purpose of business). The facility's hazards/risks will be known, whereas many of the hazards/risks we deal with daily are unknown until we are paged to the incident. We will continue to assess & obtain information regarding this topic so that we may be properly prepared and continue to serve our community regardless of opinion or decisions not in our control.

Unfinished Business: None

New Business:

A: Discuss and Approve Re-Chassis A70 Resolution 2023-008: After discussion Trustee Peters called for a motion to approve. Trustee Stauffenberg made a motion to approve Resolution 2023-008. Trustee Peters seconded the motion, Motion carried with approval by all present.

C: Discuss and Approve 0% Loan for A70 Resolution 2023-009: After discussion Trustee Peters called for a motion to approve IFA 0% Loan for A70 Resolution 2023-009. Trustee Peters made a motion to approve Resolution 2023-009. Trustee Stauffenberg seconded the motion. Motion carried with approval by all present.

There being no further business to come before the Board at this time, Trustee Peters called for a motion to adjourn. Trustee Stauffenberg made a motion to adjourn the District Trustee Meeting. Trustee Peters seconded the motion. Motion carried by all.

Meeting adjourned at 6:45 pm.

David Peters
Secretary