

## Rush, Patrick

---

**From:** Rush, Patrick  
**Sent:** Tuesday, September 06, 2022 9:08 AM  
**To:** 'aiesha1983@yahoo.com'  
**Subject:** August Invoice  
**Attachments:** Good Burger Invoice 9-1-22.pdf

Tiffany,

Here is the invoice for August that was mailed. As noted, we'll need to assess the commissions for 2022 before the end of the contract term.

Please let us know if you have any questions.

Patrick Rush  
Vice President of Administration  
South Suburban College  
(708) 210-5721 | [prush@ssc.edu](mailto:prush@ssc.edu)



**This is Success.**



## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Terry R. Wells,  
**Chairman**

Vivian Payne,  
*Vice-Chair*

Janet M. Rogers,  
*Secretary*

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
*College President*

Our Mission  
Is to **S**erve our  
**S**tudents and  
the **C**ommunity  
Through Lifelong  
Learning.

September 1, 2022  
August Invoice

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, Illinois 60419

Dear Ms. Henyard,

Please see the following invoice detail pertaining to Good Burger's return to campus this month:

**August Rent Due: \$416.67**

As you know per the contract, *Good Burger shall pay the College 16% profit on all vending sales and 3% profit on all dining sales.* We will need to determine the remaining commission due for 2022 prior to the contract end date of November 21, 2022. SSC reserves the right to audit Good Burger's financial statements in order to do so.

Please contact me if you have any questions at 708-210-5721 or [prush@ssc.edu](mailto:prush@ssc.edu).

Sincerely,

Patrick Rush  
Vice President of Administration

## Rush, Patrick

---

**From:** Rush, Patrick  
**Sent:** Tuesday, October 11, 2022 12:55 PM  
**To:** 'aiesha1983@yahoo.com'  
**Cc:** Orellana, Mona  
**Subject:** FW: August Invoice  
**Attachments:** Good Burger Invoice 9-1-22.pdf; Good Burger Invoice 10-11-22.pdf

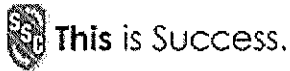
Hello Tiffany,

Please see attached invoice for the September rent. I have also reattached the outstanding invoice from August. We will send via certified mail today as well.

As you know we will need to determine commissions before the contract expires in November. Please let us know if we can meet in person or via Zoom to discuss.

Thank you,

Patrick Rush  
Vice President of Administration  
South Suburban College  
(708) 210-5721 | [prush@ssc.edu](mailto:prush@ssc.edu)



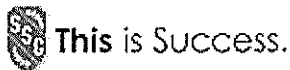
**From:** Rush, Patrick  
**Sent:** Tuesday, September 06, 2022 9:08 AM  
**To:** 'aiesha1983@yahoo.com' <aiesha1983@yahoo.com>  
**Subject:** August Invoice

Tiffany,

Here is the invoice for August that was mailed. As noted, we'll need to assess the commissions for 2022 before the end of the contract term.

Please let us know if you have any questions.

Patrick Rush  
Vice President of Administration  
South Suburban College  
(708) 210-5721 | [prush@ssc.edu](mailto:prush@ssc.edu)





## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Terry R. Wells,  
**Chairman**

Vivian Payne,  
Vice-Chair

Janet M. Rogers,  
Secretary

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
College President

Our Mission  
Is to **S**erve our  
**S**tudents and  
the **C**ommunity  
Through Lifelong  
Learning.

September 1, 2022  
August Invoice

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, Illinois 60419

Dear Ms. Henyard,

Please see the following invoice detail pertaining to Good Burger's return to campus this month:

**August Rent Due: \$416.67**

As you know per the contract, *Good Burger shall pay the College 16% profit on all vending sales and 3% profit on all dining sales.* We will need to determine the remaining commission due for 2022 prior to the contract end date of November 21, 2022. SSC reserves the right to audit Good Burger's financial statements in order to do so.

Please contact me if you have any questions at 708-210-5721 or [prush@ssc.edu](mailto:prush@ssc.edu).

Sincerely,

Patrick Rush  
Vice President of Administration



## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Terry R. Wells,  
**Chairman**

Vivian Payne,  
*Vice-Chair*

Janet M. Rogers,  
*Secretary*

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
*College President*

Our Mission  
Is to **S**erve our  
**S**tudents and  
the **C**ommunity  
Through Lifelong  
Learning.

October 11 2022  
September Invoice

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, IL 60419

Dear Ms. Henyard,

Please see the following invoice for September:

**September Rent Due: \$416.67**

As you know per the contract, *Good Burger shall pay the College 16% profit on all vending sales and 3% profit on all dining sales.* We will need to determine the remaining commission due for 2022 prior to the contract end date of November 21, 2022. SSC reserves the right to audit Good Burger's financial statements in order to do so.

Please contact me if you have any questions at 708-210-5721 or [prush@ssc.edu](mailto:prush@ssc.edu).

Sincerely,

Patrick Rush  
Vice President of Administration

TO: Mona/Administration  
FROM: Mailroom  
DATE: \_\_\_\_\_  
RE: Trackable Mail Pieces

Attached are copies of your trackable mail pieces.

- UPS
- E-certified Mail
- Priority Mail w/Signature Confirmation
- Priority Mail w/tracking – no signature

**UPS:** to track your UPS mail, visit [www.ups.com](http://www.ups.com) and enter the tracking number in the search box that say TRACK (left side of page).

**E-Certified and Priority Mail w/signature confirmation:** to check the status of the delivery and, once delivered, request a copy of the signature, visit [www.usps.com](http://www.usps.com).

Enter the tracking number in the space provided (upper left corner or upper right search box)

Once the status of the mail piece shows DELIVERED, you can request Return Receipt Electronic (this is located on the right side of the page under Available Actions) by entering your name and email address.

You will then receive a copy of the signature via email, in the form of an attachment. You can print this out for your records.



# South Suburban College

Main Campus  
15800 S. State St.  
South Holland, IL 60473-1200  
[www.southsuburbancollege.edu](http://www.southsuburbancollege.edu)



9489 0090 0027 6145 9092 80



US POSTAGE  
ZIP 60473 \$ 006.57<sup>0</sup>  
02 4M  
0000369644 OCT 12 2022

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, Illinois 60419



## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Terry R. Wells,  
**Chairman**

Vivian Payne,  
*Vice-Chair*

Janet M. Rogers,  
*Secretary*

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
*College President*

Our Mission  
Is to **Serve** our  
**Students** and  
the **Community**  
Through Lifelong  
Learning.

September 1, 2022  
August Invoice

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, Illinois 60419

Dear Ms. Henyard,

Please see the following invoice detail pertaining to Good Burger's return to campus this month:

**August Rent Due: \$416.67**

As you know per the contract, *Good Burger shall pay the College 16% profit on all vending sales and 3% profit on all dining sales.* We will need to determine the remaining commission due for 2022 prior to the contract end date of November 21, 2022. SSC reserves the right to audit Good Burger's financial statements in order to do so.

Please contact me if you have any questions at 708-210-5721 or [prush@ssc.edu](mailto:prush@ssc.edu).

Sincerely,

Patrick Rush  
Vice President of Administration





## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Terry R. Wells,  
**Chairman**

Vivian Payne,  
*Vice-Chair*

Janet M. Rogers,  
*Secretary*

Anthony P. DeFilippo

Vincent Lockett  
Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
*College President*

Our Mission  
Is to **Serve** our  
**Students** and  
the **Community**  
Through Lifelong  
Learning.

October 11 2022  
September Invoice

Tiffany Henyard  
Good Burger  
14409 Dobson Avenue  
Dolton, IL 60419

Dear Ms. Henyard,

Please see the following invoice for September:

**September Rent Due: \$416.67**

As you know per the contract, *Good Burger shall pay the College 16% profit on all vending sales and 3% profit on all dining sales.* We will need to determine the remaining commission due for 2022 prior to the contract end date of November 21, 2022. SSC reserves the right to audit Good Burger's financial statements in order to do so.

Please contact me if you have any questions at 708-210-5721 or [prush@ssc.edu](mailto:prush@ssc.edu).

Sincerely,

Patrick Rush  
Vice President of Administration