

**Edgar County Board of Health**  
**Minutes from the adjourned meeting held**  
**November 17, 2021**  
**7:00 a.m.**

Absent: Dr. Rahat Sheikh, John McNary  
Present: Ollie Smith, Dr. Edward Rico, Dan Bruner, Dr. Jason Graham, Kathy Lientz  
Others: Janet Mason

President Smith called the meeting to order at 7:00 a.m.  
Roll call.

Smith asked for a motion to approve the minutes from the adjourned July 21, 2021 meeting. Dr. Rico made a motion, seconded by Dr. Graham, and agreed by all. Motion carried.

Smith asked for a motion to approve the cash flow statements for July / August 2021. Lientz made a motion, seconded by Dr. Rico, and agreed by all. Motion carried.

Smith asked for a motion to approve the minutes from the adjourned Sept. 15, 2021 meeting. Bruner made a motion, seconded by Dr. Graham, and agreed by all. Motion carried.

Mason presented the September 2021 and October 2021 cash flow statements. She said the Health Department is well under-budget due mainly to less expense in the salary line items. She said the Department is down two (2) nurses, a dentist, and now a front receptionist. Mason also stated that the cash on hand balance is up and she expects that to stay steady.

Smith asked for a motion to approve the cash flow statements for September / October 2021. Dr. Rico made a motion, seconded by Lientz, and agreed by all. Motion carried.

Smith asked Mason how things were with the Edgar County Dental Clinic. She said they are still looking for a new dentist, but that there have been no applicants thus far. Board members recommended attending job fairs and doing a sponsor advertisement on Indeed. Smith asked Mason if the Department is offering a competitive salary. Mason said she would research that to make sure they were.

Mason reported to the Board that the Health Department had their first pediatric Covid-19 shot clinic, and around 30 shots were given. She said the Department is still offering multiple shot clinics each week, and also advertising, and educating the public on the benefits of the vaccine.

**More discussion was held on the previous matter of promoting Monica Dunn to the Administrator's position on July 1, 2022. Mason requested that the change be made, with her staying on as the Assistant Administrator / Financial Officer.**

**Smith asked for a motion to approve Monica Dunn as the new Health Department Administrator beginning on July 1, 2022, with Mason staying on as Assistant Administrator / Financial Officer. Dr. Rico made a motion, seconded by Lientz, and agreed by all. Motion carried.**

Mason informed the Board that the Health Department had received a new grant from Blue Cross Blue Shield for a Care Van. She said this will allow the Department to go out into the community offering the many services of the Health Department and Dental Clinic.

Smith said the Board of Health needed to consider someone to fill the vacated position of Cindy Belt. Bruner and Mason offered names for consideration. Smith asked for members to consider possible

individuals who would bring professional knowledge to the table about health concerns in our county. He said the Board would discuss it further at the January 2022 meeting.

Mason told the Board that two (2) board members had terms that would expire on 12/31/21. Smith asked Dr. Edward Rico and Kathy Lientz if they would agree to another three (3) year term on the Board of Health. They both agreed.

Smith asked for a motion to approve a (3) year term for Dr. Edward Rico, beginning January 1, 2022. Graham made a motion, seconded by Bruner, and agreed by all. Motion carried.

Smith asked for a motion to approve a (3) year term for Kathy Lientz, beginning January 1, 2022. Graham made a motion, seconded by Bruner, and agreed by all. Motion carried.

Seeing no further business, the meeting was adjourned.

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Ollie Smith, President, Edgar County Board of Health

Date: \_\_\_\_\_