

# Nissan Leaf

## **Vehicle Timeline and Evidence**

### **Nissan Leaf**

**August 2020**

1. There was no evidence of the board discussing, voting or directing the purchase of another vehicle after the purchase of the Suburban. The Nissan Leaf (referred to as Nissan, Leaf or electric car) was purchased on 7/19/19. (Doc 1)
2. Check written from the Township Funds prior to board approval. (Doc 2)
3. Insurance and title noting ownership of the Nissan. (Doc 3)
4. August 12 was the first time the Trustees heard about the Nissan Leaf. It was purchased prior to the sale of the Suburban. The check for the Nissan was withheld from payments. On Sept. 9, 2019 meeting, the withheld check was brought up because it was paid even though the Trustees voted to not pay the bill. (Doc 4)
5. The Nissan Leaf title was transferred by Terry Wilke on or after July 1. The title was discovered as transferred on July 9. This is the same date as the Step Van title transfer. April 14, 2020 minutes show the intent of the Board to have Terry pay for all expenses before transferring it to his name. There are no minutes or agenda authorizing the change of title for the Nissan. (Doc 5)
6. A list compiled by Anmarie Andresen was provided to the board for all expenses for the Nissan through FY2019/2020. There is ongoing discussion on the costs of the charging stations, but the intent was to include the charging station costs as discussed on 9/14/20 board meeting. There has been no motion to finalize the transfer of the Nissan to Terry Wilke. (Doc 6)

#### **Summary:**

Terry Wilke expended Township funds without Board approval, upon discovery, a discussion to rectify this was held. The Board never authorized or approved of the purchase, repairs or electric charging stations prior to work being done. Further the check to pay for the Nissan Leaf was withheld on August 12 but the bill was still paid. There have been discussions on how to rectify the misappropriation of funds for the Nissan but there has been no formal resolution as discussions on expenses have not been finalized. The Board has not voted to transfer title as of August 2020. The title was transferred on July 9, 2020 by Terry Wilke to Terry Wilke.

# Document

# 1

Vehicles

6,900.00

*copied  
JANU  
7/24/19  
BA*

7/23/19

24626

Auto Gallery LLC

\$6,900.00

Check Number: 24626

Jul 23, 2019

Memo: 2012 Nissan JN1AZ0CP1CT020542

6,900.00

Six Thousand Nine Hundred and 00/100 Dollars

Auto Gallery LLC  
233 N Main Street  
Burlington, WI 53105

Duplicate

Vehicles

6,900.00

0  
10.  
100.  
re unit  
ments  
vehicle  
M. / P

**VEHICLE PURCHASE CONTRACT** THIS IS AN OFFER TO PURCHASE THAT WILL BECOME A BINDING MOTOR VEHICLE PURCHASE CONTRACT IF ACCEPTED BY THE DEALER. THE DEALER MUST ACCEPT THE OFFER WITHIN 2 WORKING HOURS OR THE OFFER IS AUTOMATICALLY VOIDED AND YOU MAY RESCIND THE OFFER UNLESS AND UNTIL ACCEPTED BY THE DEALER. UNTIL ACCEPTANCE OR REJECTION OF THE OFFER SHALL BE PROHIBITED FROM SELLING THE VEHICLE TO ANY OTHER PARTY.

DEALER NAME <b>AUTO GALLERY LLC</b>		VEH. STOCK NO. OR ORDER NO. <b>1118FA0542</b>		MILEAGE AT SIGNING <b>32850</b>		ORDER DATE <b>7/19/2019</b>	
DEALER ADDRESS <b>233 N. MAIN STREET BURLINGTON, WI 53105</b>		SALESPERSON'S NAME <b>ABDULAZEEZ FARHAN</b>		SALESPERSON'S LICENSE NUMBER <b>F6500069</b>			
DEALER PHONE NO. <b>(262) 342-5105</b>							
PROSPECTIVE PURCHASER ("YOU") NAME(S) <b>TERRY WILKE</b>							
PROSPECTIVE PURCHASER STREET ADDRESS <b>76 W LINDSAY DRIVE</b>							
CITY <b>ROUND LAKE</b>		STATE <b>IL</b>		ZIP <b>60073</b>			
RESIDENCE PHONE <b>(847) 912-9278</b>		CELL PHONE <b>(847) 912-9278</b>		BUSINESS PHONE <b>N/A</b>		RESIDENCE COUNTY <b>LAKE</b>	
N/A		N/A		N/A		RESIDENCE TOWNSHIP/CITY/VILLAGE <b>ROUND LAKE</b>	
N/A		N/A		N/A		E-MAIL ADDRESS <b>N/A</b>	
N/A		N/A		N/A		LICENSE NO. <b>S9638B</b>	
PLEASE ENTER MY ORDER FOR THE FOLLOWING DESCRIBED VEHICLE <input type="checkbox"/> NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/> DEMO <input type="checkbox"/> EXEC							
MODEL YEAR <b>2012</b>		MAKE - TRADE NAME <b>NISSAN</b>		MODEL <b>LEAF</b>		TITLE AS: <input checked="" type="checkbox"/> CAR <input type="checkbox"/> TRUCK <input type="checkbox"/> OTHER	
OWNED OR LEASED TRADE-IN <b>N/A</b>		N/A		N/A		MOTORCYCLE	
2ND VEH. <input type="checkbox"/> PURC. <input type="checkbox"/> TRADE		N/A		N/A		IDENTIFICATION NO. <b>JN1AZ0CP1CT020542</b>	
N/A		N/A		N/A		BODY TYPE <b>4 DOOR HATCHBACK</b>	
N/A		N/A		N/A		N/A	

Dealer is not a party to any manufacturer warranties. Warranty terms may be negotiable. Terms agreed to on the purchase contract are final.

**WARRANTY & SERVICE CONTRACT INFORMATION** Refer to separate document for coverages and exclusions. Dealer disclaims implied warranties of merchantability and fitness for a particular purpose.

**AS IS - NO WARRANTY.** Unless "Dealership" is checked under Limited Extended Warranty, this vehicle is sold AS IS and the dealer assumes no responsibility for any repairs regardless of any oral statements about the vehicle.

**IMPORTANT:** Ask for all promises in writing. Spoken promises are difficult to enforce. Warranty terms may be negotiable. Terms agreed to on the purchase contract are final.

**Manufacturer Warranty Information (Dealer is not a party to any manufacturer warranty)**

<input type="checkbox"/> Original Manufacturer Warranty (either new or remaining)	
Expiration: <b>N/A</b> (date)	<b>N/A</b> (miles), whichever comes first.
Deductible: <b>N/A</b>	Transfer Fee: <b>N/A</b>
<input type="checkbox"/> Original Manufacturer Warranty EXPIRED or NOT KNOWN	
<input type="checkbox"/> Original Manufacturer Warranty CANCELLED due to history	
<input type="checkbox"/> LIMITED EXTENDED WARRANTY/SERVICE CONTRACT provided b	
<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Warranty company <b>N/A</b>
Duration: <b>N/A</b> (months)	<b>N/A</b> (miles), whichever comes first.
Deductible: <b>N/A</b>	Transfer Fee: <b>N/A</b>
Percent of retail repair costs to be paid by You: <b>N/A</b>	
Warranty term begins on: <b>N/A</b>	

#### OTHER CONDITIONS OF SALE

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#### ANTICIPATED DELIVERY DATE:

7/19/2019

Regardless of reason, if the vehicle ordered by the purchaser is not available for delivery within 15 calendar days after the anticipated delivery date, the purchaser may cancel this order and shall, within one business day, receive a full refund of any down payment, and return of trade-in vehicle, or title for trade-in vehicle, or both. If the trade-in is not available, the purchaser shall receive the trade-in allowance. Unless delivery date is otherwise qualified on the purchase contract by the purchaser, if the ordered vehicle becomes available for delivery prior to the stated anticipated delivery date, the dealer licensee may require acceptance not less than 21 calendar days after having notified the purchaser of availability of delivery, in which case no penalty shall be assessed for nonacceptance of delivery prior to the stated anticipated delivery date.

<input type="checkbox"/> This is a Finance Transaction. (Check A. or B.):	
Closing scheduled at dealer's office on specified delivery date or as mutually agreed. You are obligated to purchase, subject to availability of financing through dealer, on terms:	
A. <input type="checkbox"/> In attached disclosure. These terms do not extend beyond the closing date if dealer is willing and able to deliver vehicle on these terms.	
B. <input type="checkbox"/> Acceptable to You.	
<input type="checkbox"/> This transaction is subject to financing being arranged through creditor of Your choice.	
You must obtain acceptable financing and dealer must receive written notice by (date) <b>N/A</b> or this contract is void.	
<input checked="" type="checkbox"/> This is a cash transaction. You are obligated to pay the balance due on delivery.	

A service fee is not required by law, but may be charged to motor vehicle purchasers or lessees for services related to compliance with state and federal laws, verifications and public safety, and must be reasonable. THE APPRAISAL OF THE TRADE-IN IS BASED ON AN ODOMETER READING OF UP TO **N/A** MILES/KILOMETERS, AND THE TRADE-IN MAY BE REAPPRAISED IF IT EXCEEDS THIS LIMIT.

**BUYER'S REPRESENTATIONS:** This transaction is voidable at the option of the dealer at any time prior to delivery of the purchased vehicle if any of the representations contained on the Buyer's Representations Statement that refers to this contract. The option to void this transaction in no way limits or restricts the election of other remedies available to the dealer prior to or after the closing of this transaction and these representations survive the closing of this transaction as to other remedies.

No oral representations are binding unless written on this form. The document (including the Reverse Side and any document expressly referenced in this agreement) is the entire agreement between You and Dealer, and supersedes any prior representations, regarding the transactions described above. No modification or waiver of this agreement is enforceable against either party unless agreed to in writing by that party. You will receive a copy of this order.

As a deterrent to purchaser failing to take delivery on the vehicle as herein provided, you agree that if you do not accept delivery, you shall, at dealer's option, forfeit to dealer, as a penalty, **5** % (not to exceed 5%) of the cash price authorized by Section 218.0141 Wisconsin Statutes. Dealer retains the right to bring action for actual damages caused by breach of this contract, in lieu of the above penalty.

DATE SIGNED **7/19/2019** TIME SIGNED **4:00**

ed to test drive the vehicle  
rior and exterior of the vehicle  
od and under the vehicle.  
to take the vehicle  
or run tests unless  
apparent symptoms.  
ed to report information  
r and auction notices,  
s and disclosures,  
nspection and repair  
re not required to contact  
ords of previous titles  
ear up inconsistent or  
n that is apparent.

#### itle Brands

fect its performance, warranty,  
nable care, dealerships report  
l permanent brands that are  
the next title as required by

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ntract. Look more  
e title shows:

ng important vehicle history  
ast title was issued  
owner.

owner, whose name and  
may provide useful  
ship will give you the name

to refuse to remedy any problem that should have  
been disclosed on the Guide if the problem:

- Existed at the time of sale
- Could have been found using reasonable care
- Was not disclosed, and
- Is reported to the dealer when discovered and the vehicle is made available to the dealership.

#### Manufacturer Recalls

Used vehicle may be the subject of manufacturer recalls that have not been performed. You may want to determine whether there are any unperformed recalls before you buy a vehicle or take delivery. Many manufacturers have a telephone number which may be called to obtain this information. For further information about how to inquire about recalls for this vehicle, ask the dealership or contact the Wisconsin DOT Dealer Section at the address or telephone number shown below.

#### Your Records

You will get a copy of the Guide if you purchase a vehicle. Keep copies of all documents and everything you sign.

Division of Motor Vehicles, Dealer Section licenses Wisconsin dealerships and administers TRANS 139, Wis. Adm. Code which requires the Guide.

Published By:

**Wisconsin DOT Dealer Section**

**4802 Sheboygan Avenue, Room 201**

**P. O. Box 7909**

**Madison, WI 53707-7909**

**Drive Train** includes the following, as equip transmission, transaxle, differential, U-joints, CV joints, transfer case, driveshaft, axle, clutch, pinion and ring gears.

**Emission Equipment** is listed on underhose EPA label. Vehicles must pass a state test within 45 days of sale if:

- kept in mandatory testing counties, and
- GVW rating is 14,000 lbs. or less, and
- 6 model years old or older.

**Fluid Levels Low** includes the following, as equipped: engine, transmission, differential transfer case, radiator, brakes, power steering and windshield washers. Does not include AC or maintenance free battery.

**Frame or Structural Portion of Unibody** is damage, weakened by rust, repairs or all

**Fuel System** includes tank, pump, carburetor or injector system.

**Lights** includes all interior and exterior light

**Power Accessories** includes (but not limited to) the following, as equipped: windows, locks, theft deterrent system, keyless entry seats, mirrors, remote start or antenna.

**Restraint Devices and Seats** includes belts and air bags. An airbag is legal when present and active.

**Signs of Excessive Oil Consumption** include evidence of oil leaks, abnormal exhaust smoke, burnt oil odor or piston ring blowby.

**Starting System** includes ignition switch, solenoid and starter.

# Document

## 2

Avon Township  
General Fund  
433 E. Washington Street  
P.O. Box 1000 Burlington, WI 53105

**NS** NorStates Bank  
www.norstatesbank.com  
70-2337/719

DATE: \_\_\_\_\_ CHECK NO. 24626

CHECK AMOUNT 6,700.00

*Six THOUSAND seven HUNDRED and NO/100*

TO THE ORDER OF  
AUTO GALLERY, LLC  
233 N. Main St., Burlington, WI 53105

*[Signature]*  
AUTHORIZED SIGNATURE

⑈024626⑈ ⑈071923378⑈ ⑈186 627 5⑈

*check  
cleared  
7/23/19*



**Avo Township**  
**Cash Disbursements Journal**  
**For the Period From Jul 9, 2019 to Aug 12, 2019**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Payee	Line Description	Debit/(Credit) Amt	Total
7/15/19	FMW 061719-6	5-10-543	IL Tollway-IPass	Invoice: FMW 061719-2	1.80	
7/9/19	24586	5-10-550	COMED	Invoice: 0516-61719	1,058.80	
7/24/19	24633	5-10-550	COMED	Invoice: 0617-071719	1,250.17	
7/9/19	24600	5-10-551	NICOR	Invoice: 0521-062119	42.78	
7/9/19	24613	5-10-552	Village of Round Lake Park	Invoice: 0424-062119	85.84	
7/9/19	24593	5-10-553	Groot Inc	Invoice: 3648387	347.78	
7/9/19	24579	5-10-554	Allied Tele-Com Inc	Invoice: 23258	313.05	
7/9/19	24584	5-10-554	COMCAST CABLE	Invoice: 0629-072819	131.75	
7/9/19	24603	5-10-560	Office Plus of Lake County	Invoice: 11542910	71.22	
7/9/19	24603	5-10-560	Office Plus of Lake County	Invoice: 11542990	39.99	
7/9/19	24616	5-10-560	Ace Hardware	Invoice: 117905	27.98	
7/9/19	24616	5-10-560	Ace Hardware	Invoice: 118079	14.77	
7/9/19	24616	5-10-560	Ace Hardware	Invoice: 118089	40.98	
7/15/19	FMW 061719-13	5-10-560	WALGREENS	Invoice: FMW 061719	52.64	
7/15/19	FMW 061719-4	5-10-560	HOME DEPOT	Invoice: FMW 061719	2.19	
7/15/19	FMW 061719-5	5-10-560	HP Instant Ink	Invoice: FMW 061719	2.11	
7/15/19	FMW 061719-9	5-10-560	Office Max	Invoice: FMW 061719-2	370.84	
8/12/19	FMW 071819-07	5-10-560	HP Instant Ink	Invoice: FMW 071819	5.30	
8/12/19	FMW 071819-11	5-10-561	Office Max	Invoice: FMW 071819	322.49	
8/12/19	FMW 071819-03	5-10-581	Costco Wholesale	Invoice: FMW 071819	307.04	
8/12/19	FMW 071819-08	5-10-581	MENARDS	Invoice: FMW 071819	408.14	
8/12/19	FMW 071819-10	5-10-581	Obenauf Auction Services	Invoice: FMW 071819	60.50	
7/23/19	24626	5-10-583	Auto Gallery LLC	Vehicles	6,900.00	
7/10/19	24620	5-10-590	County of Lake, Trustee	Invoice: 0628115019	1.00	
7/23/19	24627	5-10-591	Lake County Collector	RE Taxes	1,554.17	
7/10/19	24621	5-10-593	Lake County Clerk	Invoice: Tax Lien Fee	10.00	18,418.57
<b>Assessor Division:</b>						
7/24/19	24630	5-12-506	Health Care Service Coverage	Invoice: August 2019	4,861.94	
7/24/19	24634	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1259109	402.53	
7/24/19	24635	5-12-508	Principal Financial	Invoice: August 2019	57.89	
7/15/19	FMW 061719-15	5-12-522	WEB Network Solutions	Invoice: FMW 061719	15.99	
7/15/19	FMW 061719-15	5-12-522	WEB Network Solutions	Invoice: FMW 061719	(14.66)	
7/15/19	FMW 061719-8	5-12-522	MSFT	Invoice: FMW 061719	16.00	
7/15/19	FMW 061719-8	5-12-522	MSFT	Invoice: FMW 061719	15.94	
8/12/19	FMW 071819-02	5-12-522	COMCAST CABLE	Invoice: FMW 071819	172.86	
8/12/19	FMW 071819-09	5-12-522	MSFT	Invoice: FMW 071819	16.00	
8/12/19	FMW 071819-09	5-12-522	MSFT	Invoice: FMW 071819	15.94	

# Document

## 3

ILLINOIS INSURANCE IDENTIFICATION CARD

COMPANY NUMBER  
19860

COMPANY  
Argonaut Great Central Insuran

☒ COMMERCIAL ☐ PERSONAL

POLICY NUMBER  
PB463415602

EFFECTIVE DATE  
12/01/2018

EXPIRATION DATE  
12/01/2019

YEAR MAKE/MODEL  
2012 Nissan Leaf

VEHICLE IDENTIFICATION NUMBER  
JN1AZ0CP1CT020542

AGENCY/COMPANY ISSUING CARD  
West's Insurance Agency, Inc.  
1225 Tri State Parkway  
Gurnee IL 60031

INSURED

Avon Township

433 E. Washington St.  
Round Lake IL 60073

Examine Policy Exclusions Carefully.  
This Form Does Not Constitute Any Part of Your Insurance Policy.

SEE IMPORTANT NOTICE ON REVERSE SIDE

THIS CARD MUST BE KEPT IN THE INSURED  
VEHICLE AND PRESENTED UPON DEMAND

IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:

1. Name and address of each driver, passenger and witness.
2. Name of Insurance Company and policy number for each vehicle involved.

EXCLUDED DRIVERS

## CERTIFICATE OF TITLE OF A VEHICLE

VEHICLE IDENTIFICATION NO  
JN1AZ0CP1CT020542

JN1AZ0CP1CT020542

YEAR  
2012MAKE  
NISSAN

MODEL

TITLE NO  
19259628234DATE ISSUED  
09-16-19ODOMETER  
32850

CCM

MOBILE HOME SQ. FT.

PURCHASED

07/19/19

USED

TYPE TITLE  
ORIGINAL

MAILING ADDRESS

AVON TOWNSHIP  
433 E WASHINGTON ST  
ROUND LAKE PARK IL 60073-3018

LEGEND(S)

ACTUAL MILEAGE

OWNER(S) NAME AND ADDRESS

AVON TOWNSHIP  
433 E WASHINGTON ST  
ROUND LAKE PARK IL 60073-3018

FIRST LIENHOLDER NAME AND ADDRESS

SECOND LIENHOLDER NAME AND ADDRESS

## RELEASE OF LIEN

The Lienholder on the vehicle described in this Certificate does hereby state that the lien is released and discharged.

By \_\_\_\_\_  
Firm NameBy \_\_\_\_\_  
Signature of Authorized Agent

Date

Date

CERTIFICATE OF TITLE OF A VEHICLE

VEHICLE IDENTIFICATION NUMBER: JN1AZ0CP1C1020542  
TITLE NUMBER: JN1AZ0CP1C1020542  
YEAR: 2012  
MAKE: NISSAN  
MODEL: HATCHBACK  
BODY STYLE: HATCHBACK  
TITLE NO: 10259528234  
MILEAGE: 32850  
OCCUPANT: 0000000000  
PURCHASED: 07-19-19  
TYPE TITLE: ORIGINAL  
USED: USED

LEGEND:  
ACTUAL MILEAGE

AVON TOWNSHIP  
433 E WASHINGTON ST  
ROUND LAKE PARK IL 60073-3018

OWNER(S) NAME AND ADDRESS  
AVON TOWNSHIP  
433 E WASHINGTON ST  
ROUND LAKE PARK IL 60073-3018

FIRST LIENHOLDER NAME AND ADDRESS

SECOND LIENHOLDER NAME AND ADDRESS

RELEASE OF LIEN:  
The Lienholder on the vehicle described in this Certificate does hereby state that the lien is released and discharged.

Secured Party

Address:

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

### ASSIGNMENT OF TITLE

The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage.

If this vehicle is one of more than 5 commercial vehicles owned by me, I certify also that the vehicle is not damaged in excess of 33 1/3% of its fair market value unless this document is accompanied by a salvage application.

NO TENTHS

ODOMETER READING

Signature(s) of Seller(s)

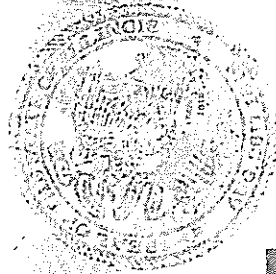
Printed Name(s) of Seller(s)

I am aware of the above odometer certification made by seller.

Signature(s) of Buyer(s)

Printed Name

DATE OF SALE



I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that according to the records on file with my Office, the person or entity named hereon is the owner of the vehicle described hereon, which is subject to the above named liens and encumbrances, if any.  
IN WITNESS WHEREOF, I HAVE AFFIXED MY SIGNATURE AND THE GREAT SEAL OF THE STATE OF ILLINOIS AT SPRINGFIELD  
CONTROL NO.

R2931849



Jesse White

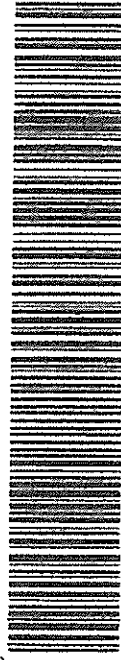
JESSE WHITE, Secretary of State

DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS

MUST BE COMPLETED BY SELLER

DO NOT DETACH UNTIL SOLD  
NOTICE OF SALE

SEE INSTRUCTIONS ON REVERSE



NISSAN  
Vehicle Make

2012  
Vehicle Year

IN1A706P R101020542

Date

Name of Seller (Current Registered Owner)

Name of Buyer

Complete Address of Seller

Complete Address of Buyer

City

State

ZIP

City

State

ZIP

Under penalties of perjury, I hereby certify that the foregoing is true and correct under the laws of the United States.

FIRST REASSIGNMENT  
DEALER ONLY

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

Name of Purchaser: \_\_\_\_\_ Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY.**  
ODOMETER READING:  NO  TENTHS  
Date of Sale:  Dealer's Name: \_\_\_\_\_  
Printed Name (same as signature): \_\_\_\_\_  
Dealer No.

Agent's Signature  
I am aware of the above odometer certification made by the seller/agent.

Signature of Buyer/Agent

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

SECOND REASSIGNMENT  
DEALER ONLY

Name of Purchaser: \_\_\_\_\_ Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY.**  
ODOMETER READING:  NO  TENTHS  
Date of Sale:  Dealer's Name: \_\_\_\_\_  
Printed Name (same as signature): \_\_\_\_\_  
Dealer No.

Agent's Signature  
I am aware of the above odometer certification made by the seller/agent.

Signature of Buyer/Agent

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

THIRD REASSIGNMENT  
DEALER ONLY

Name of Purchaser: \_\_\_\_\_ Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY.**  
ODOMETER READING:  NO  TENTHS  
Date of Sale:  Dealer's Name: \_\_\_\_\_  
Printed Name (same as signature): \_\_\_\_\_  
Dealer No.

Agent's Signature  
I am aware of the above odometer certification made by the seller/agent.

Signature of Buyer/Agent

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

FOURTH REASSIGNMENT  
DEALER ONLY

LAST REASSIGNMENT  
DEALER ONLY

NO  
TENTHS

ODOMETER READING

Date of  
Sale

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY.

Dealer  
No.

Dealer's Name

Agent's Signature

I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent

Printed Name (same as signature)

The undersigned hereby certifies that the vehicle described in this info is free and clear of all liens except as noted, and has been transferred to the following printed name and address:

Name of Purchaser

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

NO  
TENTHS

ODOMETER READING

Date of  
Sale

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY.

Dealer  
No.

Zip

Street

City

State

Dealer's Name

Agent's Signature

I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent

Printed Name (same as signature)

VSD 40-24

DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

## NOTICE OF SALE INSTRUCTIONS

When a vehicle owner sells and/or releases interest in a vehicle that is titled in the State of Illinois, this form must be completed immediately and mailed to the Illinois Secretary of State, Vehicle Services Department, Record Inquiry Division, 501 S. Second St., Rm. 408, Springfield, IL 62756, to ensure that your responsibility for the vehicle is released.

Completion of this form does not satisfy the transfer of ownership requirements as set forth in the Illinois Compiled Statutes. Illinois law requires the owner of a vehicle to complete and sign the Assignment of Title section on the Certificate of Title to the buyer who must apply to the Vehicle Services Department for a Certificate of Title.



# Document

## 4

**AVON TOWNSHIP MINUTES  
MONTHLY BOARD MEETING  
433 E. Washington Street, Round Lake Park, IL 60073  
Monday – August 12, 2019  
7 pm**

1. Call Meeting to Order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call

Trustee Bauman – present  
Trustee Vaughn – absent

Trustee Law – present  
Supervisor Wilke – present

Trustee Duby – present  
Quorum Met

Also in attendance Clerk Kearby, Commissioner Kula, Assessor Ditton and Attorney Weinstein

4. Approval of Minutes:

Motion made by Trustee Duby and seconded by Trustee Bauman to approve the July 8, 2019 minutes.

All in favor say aye. Opposed? Motion Carries by Acclamation.

5. Public Participation: (for items not on the agenda) - state your name and who you represent.  
Public Participation for items on the agenda will be taken directly preceding the item.

Jeanne Kearby presented flyers and requested consideration of a donation for Exchange Club event. She noted that prior administration donations and scholarships were allocated.

6. Reports:

- a) Supervisor Wilke added House Bill 348 regarding at the end of the current term, the Township will have to decide what to do with the Road District and how we manage the roads etcetera. Bob contributed some thoughts on managing or contracting it out. Also noted was the purchase of the new car, Leaf. Trustee Bauman noted the car was a big issue with her. There was no discussion prior to the purchase. Supervisor Wilke noted he was going to stand by his commitment to pay what he agreed to with the Suburban. He said he was in about \$12,000., \$7,000 was owed by the Supervisor and \$5,000. By the Township. Again, why did you not discuss this with the Trustee? Supervisor Wilke said, I run the Township, I don't work for you. Trustee Bauman said we can decide whether we pay the bill or not. Supervisor Wilke said, No, you can decide whether or not you pass the budget. Supervisor Wilke said we will get the money out of the truck (Suburban). Trustee Bauman asked then what is my job her? Supervisor Wilke said, you job is to pass the budget and audit. Trustee Bauman said she is not going to approve the bill. The bill is located in the outstanding bills.

Supervisor Wilke added the electricity per report and the new floor. Bauman asked why it was needed. She asked so in two years there will be nothing that needs to be done and the new supervisor will have nothing to do. He noted there is a roof problem.

He stated no money has been spent on the cemetery. He also noted there will need to be a flag pole and tree trimming in the future. Commissioner Kula said we do not know in the next 20 years. Also the stones needed to be straightened out. Also Supervisor noted some veteran plaques needed.

Supervisor Wilke noted the deed of the House and a cost report is included in your book. We will spend also of money on the rehab. Clerk Kearby asked where the rehab was coming from in the budget. Trustee Law asked who is doing the repairs. Supervisor Wilke said he did not know right now but it looks like McMann Demo from Hainesville. He does not know what line item he is taking it from. Different line items for different items. Trustee Duby asked about the decision to rent it out. I thought we were discussing how to handle this property. We discussed Habitat for humanity. Trustee Duby noted he was all on board for buying it for \$1.00. I was not on board for renting the property. It was noted it would be a section 8 housing. Trustee Bauman asked how much it would cost to fix it. \$50,000 to \$100,000. Trustee Bauman asked if we have to vote on this today.

no back taxes. Trustee Bauman said there was not decision on what to do with the property. Supervisor Wilke said no there was no decision. Trustee Duby noted his work with our Municipalities for Habitat to Humanity. Supervisor Wilke noted that Habitat for Humanity does not rent the houses, they rehab for purchase. Trustee Duby noted He and Sarah are inspecting houses for this area. As far as he knows, no one has inspected the property.

- b) Assessor Ditton written report submitted.
- c) Commissioner Kula noted the work being done per his report. He suggesting looking in to turning the roads over to the villages. He also noted his work in our unincorporated areas has been vastly improved making it more palatable for the villages to take over. He noted all equipment is still owned by the Township. McHenry County is allowed to vote on it. Lake County is mandated.
- d) Clerk Kearby alerted the Trustees of her upcoming absences and the Deputy Clerk will be taking over for those times.
- e) Trustee reports, no report
- f) Avon Cares Report

Supervisor Wilke asked for a motion on the report. No one made a motion to approve the reports.

7. Consideration and review of bills:

Trustee Duby asked if the Habitat for Humanity or rental property was included in the Pre-Paid bills. Clerk Kearby noted it was in the outstanding bills but it was already paid.

A motion was made by Trustee Duby and seconded by Trustee Law to approve the Pre-Paid bills.

Trustee Vaughn – absent	Trustee Bauman – aye	Trustee Law – aye
Trustee Duby – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

*This was deleted later \$6,900 by board approval*

Travis Haley submitted a public comment sheet to address Outstanding Bills. Travis Haley noted the check number 24626 for \$69,000. We already have according to the records I have, \$10,900 spent on the purchase and repairs for the Suburban. He noted that he attended the Lake County Board meeting and Supervisor Wilke had taken the new vehicle and the gas hog to those meetings. I think that is a misappropriation of township funds because that is not township function. I am requesting the board does not approve check number 24626 and tell him to return this vehicle immediately.

*\* Trustee Bauman asked to have check number 24626 withheld. She noted that she is getting smarter and learning more, which makes her a better trustee. Supervisor Wilke asked who is paying for the majority of it. She noted it was ridiculous how much he pays to fix things without our knowledge or discussion. This is not essential and trustees do not have these things. There was further discussion on when he decided to buy the truck, Supervisor Wilke noted he asked to buy the truck and this was disputed. Supervisor Wilke said last year that he was going to get everything in writing because he can't trust any of you anymore. You went, Trustee Bauman said, and bought a car without talking to us. Supervisor Wilke said, of course I did. Do you question what he purchases, pointing to Assessor Ditton.*

*\* Motion was made by Trustee Bauman to approve the outstanding bills with the exclusion of check number 24626. Supervisor Wilke said you cannot withhold a check, you can only not approve the bills.*

Point of order by Trustee Law. He explained that two months ago we have already done that with the check to pay for the refrigerator because the bill was made out to the Food Pantry.

The maker, Trustee Bauman, reestablished her motion to pay the outstanding bills with the exception of check number 24626. Trustee Law seconded the motion.

Trustee Duby – abstained	Trustee Vaughn – absent	Trustee Law – Aye
Trustee Bauman – aye	Supervisor Wilke – aye	<u>Motion as amended Carries</u>

8. Addenda:

Attorney Weinstein reported his continued efforts to represent the Township negotiating tax disputes.

9. New Business: None

10. Other Business:

Trustee DUBY noted he did not vote on the outstanding bills because of the dispute on how to handle the property we own. I am asking for a detailed plan on the different options and what we plan to do. Supervisor Wilke noted that we do not have to pay the taxes. We only paid the back taxes. Trustee Bauman asked if Habitat for Humanity plans for the potential of the property could be reported to the board by Trustee DUBY. Trustee DUBY explained the process that Habitat for Humanity does. Supervisor Wilke said the Trustees could decide what to do with the property of course. Supervisor Wilke said he could write down a plan on renting or for a donation as a response to Trustee DUBY's question.

11. Executive Session- None
12. Action on Executive session - None
13. Good of the order
14. Adjournment

A motion was made by Trustee LAW and seconded by Trustee DUBY to adjourn at 8:00 pm.

Supervisor Wilke declared the meeting adjourned.

***Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to call the Township office prior to the meeting.***

**AVON TOWNSHIP MINUTES  
MONTHLY BOARD MEETING  
433 E. Washington Street, Round Lake Park, IL 60073  
Monday – September 9, 2019  
7:00 pm**

1. Call Meeting to Order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call

Trustee Bauman – present	Trustee Law – absent	Trustee Duby – present
Trustee Vaughn – present	Supervisor Wilke – present	<b>Quorum Met</b>

Also in attendance Deputy Clerk Dauray and Attorney Weinstein

4. Approval of Minutes:

Terry Wilke: Requested corrections of the minutes in the following instances

- Under 6) *Supervisor's Report*, ¶ 4, sentence 2 "also of money" should be changed to "income positive"
- Under 6) *Supervisor's Report*, ¶ 4, last sentence is incorrect, and the corrected statement is "Habitat for Humanity did inspect the house, but has no interest in it."
- Under 7) *Consideration and review of bills*, ¶ 3, sentence 2, "for \$69,000" should be changed to "for \$6,900."
- Under 7) *Consideration and review of bills*, ¶ 6, Terry stated that these are the refrigerators that were purchased by the township.

Motion made by Trustee Duby and seconded by Trustee Bauman to approve the August 12, 2019 minutes.

Roll Call

Trustee Bauman – aye	Trustee Law – absent	Trustee Duby – aye
Trustee Vaughn – abstain	Supervisor Wilke – aye	<b>Motion carries</b>

5. Public Participation: (for items **not on the agenda**) - state your name and who you represent.  
Public Participation for items **on the agenda** will be taken directly preceding the item.

6. Reports:

- a) Supervisor Wilke reminded the township that House Bill 348 is coming up regarding at the end of the current term, the Township will have to decide what to do with the Road District and how we manage the roads etcetera. Drainage issue on Route 120 is currently under construction. We may have a new route for the Millennium Trail. Also noted that the trees have been cut down and stumps removed on the township building property.
- b) Assessor Ditton submitted a written report.
- c) Commissioner Kula submitted a written report.
- d) Clerk Kearby submitted a written report.
- e) Trustee reports, Trustee Law included a written report.
- f) Avon Cares submitted a written report.

A motion was made by Trustee Vaughn and seconded by Trustee Duby to approve the reports.

Motion carries by voice acclamation.

7. Consideration and review of bills:

A motion was made by Trustee Duby and seconded by Trustee Vaughn to approve the Pre-Paid bills.

Trustee Bauman – aye  
Trustee Vaughn – aye

Trustee Law – absent  
Supervisor Wilke – aye

Trustee Duby – aye  
**Motion carries**

Trustee Vaughn raised a question regarding the status of a bill withhold during last month's meeting. Supervisor Wilke responded stating that it had already been paid but, was still waiting to be audited. Trustee Vaughn then asked what their options were with that since the budget was already over, stating that no spending should be continuing without consent from the board. Supervisor Wilke stated that Trustee Vaughn's statement was incorrect. Trustee Duby clarified the situation stating that the bill was paid, but had not been approved, and thus, the status has not changed since the August 2019 meeting. Trustee Vaughn then stated that he wanted it noted that the item was unaudited. Supervisor Wilke then stated that NOT paying the bills was not an option unless the bills themselves were illegal. Trustee Vaughn then stated that there was a budget, which they were to spend within and that it was the board's job to ensure that no spending beyond that budget occurred, as well as the discretion to approve budget line transfers. He continued to say that we do have pre-paid bills that can be paid before the board's authorization, but that outstanding bills being paid are contingent on the board's approval of the bills, thus stating that an outstanding bill was released before obtaining the approval of this board. Supervisor Wilke then stated that the board is auditing and not approving, further stating that the board cannot tell someone what to spend their budget on. Trustee Vaughn then stated that the budget was meaningless if Supervisor Wilke's statement was true. Trustee Bauman agreed. Supervisor Wilke disagreed regarding the budget being meaningless.

A motion was made by Trustee Vaughn and seconded by Trustee Duby to approve the Outstanding bills.

#### Roll Call

Trustee Bauman – abstain  
Trustee Vaughn – aye

Trustee Law – absent  
Supervisor Wilke – aye

Trustee Duby – aye  
**Motion carries**

#### 8. Addenda:

Attorney Weinstein reported his continued efforts to represent the Township negotiating tax disputes. He stated that he did appear in court last week and that Judge Winter stated that this issue needs to be done with in the next month or she will order all the board members to attend all the hearings until the case is done. The next court date is scheduled for October.

#### 9. New Business:

##### a) Board of Trustees First Midwest Resolution

Gives the township the authority to get a loan to rehab the property at 320 Bellevue, since it is not in this year's budget.

Trustee Vaughn then asked for clarification stating that since Habitat for Humanity showed no interest in the property, Supervisor Wilke was thus looking for funding to rehab the property. Trustee Vaughn additionally asked if there was a plan to rehab the property.

Supervisor Wilke said his plan was to keep the project income positive and that since Habitat for Humanity had a new administrator coming in, the township could ask the organization again about potential interest in the property. He also stated that the problem with the township selling the house to Habitat for Humanity is that they would have to charge "full freight" or the real value of the property, which would be more money than Habitat for Humanity is willing to pay.

Trustee Bauman suggested the possibility of auctioning off the house.

Trustee Duby, being familiar with Habitat for Humanity's program, stated that in situations where there are back taxes on a property, Habitat for Humanity usually allows the municipality to purchase the property and then donate the property to Habitat for Humanity.

Trustee Bauman suggested that Habitat for Humanity could come and do a presentation for the board on their program.

Trustee Vaughn stated that the board was led to believe the house would cost \$1.00 and there was no mention of back taxes.

Supervisor Wilke stated that the only taxes paid were for the current year and nothing more.

Trustee Vaughn then stated that a quarter million dollars for the rehab of the property was a substantial loan.

Supervisor Wilke stated they would not need anywhere near that much.

Trustee Vaughn then stated that we should not be asking for a quarter million dollar loan then. He further stated we should first have a design for the house, know the estimated cost, and then we can

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Trustee Duby agreed with Trustee Vaughn stating that we need to have a set plan with different bids in order to reduce the township's liability. He also stated that perhaps we need to look at other affordable housing groups and explore all options for the property, and then make a decision, thus tabling this discussion until those decisions are made.

Trustees Bauman and Vaughn concurred with Trustee Duby.

Supervisor Wilke stated that no one was going to draw up plans for free.

Trustee Duby then asked if perhaps they could set up an authorization to receive bids on the project.

Supervisor Wilke agreed. He then stated to keep in mind that the township needed to do this in an income positive manner and that Habitat for Humanity does not do projects that are income positive. The trustees then said that they thought this was going to be a project where they partnered with Habitat for Humanity based on Supervisor Wilke's statements.

Trustee Vaughn then stated that Supervisor Wilke did not inform the board that Habitat for Humanity was not interested in the property.

Supervisor Wilke stated it was in the minutes.

Trustee Duby stated that he did not remember this from the last meeting.

Trustee Bauman stated that everything regarding this property should be in writing, including bids, or anything else so that the board understands what is happening with this property.

Public Comment: Travis Haley stated that there is supposed to be a town meeting regarding the selling, buying, or donation of land by the township. Thus, he stated there should be a town meeting before there are any further discussions about this property.

Supervisor Wilke then stated that the board has the absolute authority to go out and get a loan.

b) Review of township duties

Supervisor Wilke submitted a packet from Ancel Glick dated 2013 answering some questions regarding this topic and read it to the board.

Trustee Bauman stated she was working on finding more training and education for the trustees.

c) Review of trustee projects

Supervisor Wilke stated a list: Avon Cares, Diaper Bank, Food Drive, Tree Trimming & Brush Removal, building needs improvements, pressure washing the parking lot, PACE bus stop hopefully going in this year, Avon Township is going green and looking at community solar, Working with RS Mobile Pantry, neighborhood beautification project, 320 Bellevue needs demolitions on September 27, 28 and 29, and trustees can represent the township at local events.

Trustee Duby asked if there was a log being kept so as not to duplicate efforts.

Supervisor Wilke stated that those should be put in trustee reports.

Trustee Duby asked about monetary costs for some of these projects and whether or not we had a line item to cover these projects, thus where is the money coming from.

Supervisor Wilke stated that the Supervisor could issue grants out of his discretionary funds, plus we can also make transfers in the budget.

Trustee Duby asked if there was a dollar limit or when the board had to be approached about funds.

Trustee Bauman asked if a line item could be put in a future budget for such funding.

Supervisor Wilke stated that a line item could be added in addition to the supervisor's funds, he additionally stated that it was the board's responsibility to get that line item into the budget for next year.

Trustee Bauman agreed.

d) Parking lot contract

Supervisor Wilke stated we received bids, but they were not as good as last year. The scope of work is just for the back of the lot. Premier had the lowest pricing and Peter baker was the highest, and the price included all materials, take away, etc.

Trustee Duby asked if there was a warranty in relation to the work/materials.

Supervisor Wilke stated we still needed to talk to these contractors and that this was not final. He also said that the attorney would look at it as well as ensuring that it had a come back and repair clause in it.

Credit was given to Representative Sam Yingling and Senator Melinda Bush for securing the funds by Supervisor Wilke and Trustee Duby.

A motion was made by Trustee Vaughn and seconded by Trustee Bauman to move ahead with the Premier contract.

Trustee Vaughn – aye

Supervisor Wilke – aye

***Motion carries***

e) Discussion on 320 Bellevue

Supervisor Wilke stated that a lot of things have been cleaned up, but it is not complete.  
Trustee Duby asked if the demolition would be all volunteer.  
Supervisor Wilke stated that yes, it would be all volunteer.

Public Comment: Travis Haley stated that he had already made his comments in relation to the necessity of a town hall.

Supervisor Wilke stated that the demolition (taking it down to the studs) was necessary to determine next steps. The property was sold for \$123,000 in 2012 and then came onto the Green Book recently at approximately \$28,000. The foundation is in very bad shape and is the worst house in the neighborhood.

Trustee Duby wanted to know how far the demolition would go.

Supervisor Wilke stated that it would likely be down to the studs.

Trustee Duby talked about Habitat for Humanity usually matches the neighborhood or a little bit better when rehabbing a house or else there are greatly diminishing returns on the project, and thus, we should not overbuild.

Supervisor Wilke stated that he wanted it to be the nicest house in the neighborhood in order to drive up property values and to hopefully motivate others in the community to get their homes up to similar standards.

Trustee Vaughn stated he was interested in knowing the scope of the demolition and overall costs.

Supervisor Wilke stated that he was guessing it would be between \$50,000 and \$100,000, and that demolition itself would be \$3,000 to \$5,000 at the most.

Candy Leatherman stated there would be engineers on site the day of the demolition to provide assessments.

Member of the neighborhood stated she was there to find out more and hoped all the trustees would participate in the demolition.

Trustee Duby stated that the trustees will all participate in various way, but that asking people to do demolition work when it is not their trade might not be realistic.

A motion was made by Trustee Vaughn and seconded by Trustee Bauman to postpone the First Midwest Resolution in order to get time to put together a more detailed plan.

Trustee Duby requested an amendment that we actually get a written in-house direction or plan for the October meeting.

Trustee Vaughn then stated that he would amend his motion to postponing the First Midwest Resolution to next month's meeting with addition that there is an accompanying business proposal for how to develop or manage the property.

Amended motion carries by voice acclamation.

10. Other Business:

11. Executive Session- None

12. Action on Executive session – None

13. Good of the order

Trustee Duby thought it was great and encouraged others to be involved in upcoming projects.

14. Adjournment

A motion was made by Trustee Vaughn and seconded by Trustee Bauman to adjourn at 8:19 pm.

Motion carries by voice acclamation.

Supervisor Wilke declared the meeting adjourned.

***Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990.***  
and who require certain accommodations in



# Document

## 5

## Title and Registration Status Inquiry

*7/1/2020 date of sale  
and paperwork received/processed  
on or after that date*

*DMV phone call 7/27/20*

### Results

#### Title Status Inquiry Information

VIN	JN1AZ0CP1CT020542
Title Number	20191692823
Application Number	6221076870
Most Recent Title Issuance	07/09/2020
Type of Title	Original
Lienholder	No
Multi-Owner	No
Is better address needed for mailing?	No
Is vehicle tagged as rebuilt?	No
Is vehicle tagged as having flood damage?	No

Get the Registration Status of this Vehicle

## Title and Registration Status Inquiry

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### Results

#### Registration Status Inquiry Information

License Plate Number	20386EL
Registration Expiration Date	07/2021
Renewal Notice Sent	No
Last Payment Received	No payment information is available
Sticker Mail Date	No renewal sticker mailing information is available
Multi-owner	No
Address Correction Requested	No

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

### ASSIGNMENT OF TITLE

The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

☐ NO TENTHS

☐ 1. The mileage stated is in excess of the mechanical limits.  
☐ 2. The odometer reading is not the actual mileage.

WARNING-ODOMETER DISCREPANCY.

Signature(s) of Seller(s)

If this vehicle is one of more than 5 commercial vehicles owned by me, I certify also that the vehicle is not damaged in excess of 33 1/3% of its fair market value unless this document is accompanied by a salvage application.

Printed Name(s) of Seller(s)

I am aware of the above odometer certification made by seller.

Signature(s) of Buyer(s)

Printed Name

DATE OF SALE

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that according to the records on file with my Office, the person or entity named hereon is the owner of the vehicle described hereon, which is subject to the above named liens and encumbrances, if any, IN WITNESS WHEREOF, I HAVE AFFIXED MY SIGNATURE AND THE GREAT SEAL OF THE STATE OF ILLINOIS AT SPRINGFIELD.

R2931849



*Jesse White*

DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

MUST BE COMPLETED BY SELLER

DO NOT DETACH UNTIL SOLD  
NOTICE OF SALE

SEE INSTRUCTIONS ON REVERSE



NISSAN

Vehicle Make

2012

Vehicle Year

111A206P181020542

Vehicle Identification Number

Date

Name of Seller (Current Registered Owner)

Name of Buyer

Complete Address of Seller

Complete Address of Buyer

City

State

ZIP

City

State

ZIP

Under penalties of perjury, I hereby certify that the foregoing is true and correct under the laws of the United States.

Seller's Signature

Printed Name of Seller

Date

# FIRST REASSIGNMENT DEALER ONLY

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

Name of Purchaser \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

☐ NO TENTHS ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY.

Date of Sale \_\_\_\_\_

Dealer's Name \_\_\_\_\_

Dealer No. \_\_\_\_\_

I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent \_\_\_\_\_

Printed Name (same as signature)

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

Name of Purchaser \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

☐ NO TENTHS ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY.

Date of Sale \_\_\_\_\_

Dealer's Name \_\_\_\_\_

Dealer No. \_\_\_\_\_

I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent \_\_\_\_\_

Printed Name (same as signature)

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

Name of Purchaser \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

☐ NO TENTHS ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY.

Date of Sale \_\_\_\_\_

Dealer's Name \_\_\_\_\_

Dealer No. \_\_\_\_\_

I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent \_\_\_\_\_

Printed Name (same as signature)

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

## THIRD REASSIGNMENT DEALER ONLY

## SECOND REASSIGNMENT DEALER ONLY

FOURTH REASSIGNMENT  
DEALER ONLY

ODOMETER READING

NO  
TENTHS

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY

Date of  
Sale

Dealer's Name

Dealer  
No.Agent's Signature  
I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent

Printed Name (same as signature)

The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted, and has been transferred to the following printed name and address:

LAST REASSIGNMENT  
DEALER ONLY

Name of Purchaser

Street

City

State

Zip

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

ODOMETER READING

NO  
TENTHS

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY

Date of  
Sale

Dealer's Name

Dealer  
No.Agent's Signature  
I am aware of the above odometer certification made by the seller/agent.

Printed Name (same as signature)

Signature of Buyer/Agent

Printed Name (same as signature)

DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

VSD 40-24

## NOTICE OF SALE INSTRUCTIONS

When a vehicle owner sells and/or releases interest in a vehicle that is titled in the State of Illinois, this form must be completed immediately and mailed to the Illinois Secretary of State, Vehicle Services Department, Record Inquiry Division, 501 S. Second St., Rm. 408, Springfield, IL 62756, to ensure that your responsibility for the vehicle is released.

Completion of this form does not satisfy the transfer of ownership requirements as set forth in the Illinois Compiled Statutes. Illinois law requires the owner of a vehicle to complete and sign the Assignment of Title section on the Certificate of Title to the buyer who must apply to the Vehicle Services Department for a Certificate of Title.



**AVON TOWNSHIP MONTHLY BOARD MEETING MINUTES**  
**433 E. Washington Street, Round Lake Park, IL 60073**  
**Tuesday – April 14, 2020**  
**After the Special Budget Hearing**

Pursuant to the Governor's Executive Orders 2020-7, 2020-10, and 2020-18, this meeting will be held via audio and video conference and not at the Avon Township General Offices. Please note that, by joining the meeting by video or audio conference, your name, image, or phone number may be visible (in whole or in part) to others participating in the meeting. Detailed instructions for the public to join the meeting via audio and/or video conference will be provided upon request, if you contact Candy Leatherman at 847-546-1446 or Cleatherman@avonil.us by no later than 6:30 p.m. on Tuesday, April 14, 2020.

Please also note that the Governor's executive orders request that public bodies limit their agendas to only those items that require immediate attention and that other matters be deferred.

The agenda for the meeting will be as follows:

1. Call Meeting to Order at 7:06 p.m.

Suspension of rules to allow for electronic attendance

Supervisor Wilke read the Governor's executive orders that only those items that require your immediate attention and all other items will be deferred. There are some items on the agenda that we will not vote on but is there for your information.

Trustee Duby moved and was seconded by Trustee Vaughn to suspend the rules according to the Governor's Executive Orders allowing electronic attendance.

Trustee Vaughn – aye  
Trustee Duby – aye

Trustee Bauman – aye  
Supervisor Wilke – aye

Trustee Law – aye  
Motion Carries

2. Pledge of Allegiance:

3. Roll Call:

Attendance was electronic through Zoom

Trustee Bauman – present  
Trustee Vaughn – present

Trustee Law – present  
Supervisor Wilke – present

Trustee Duby – present  
Quorum Met

Also, in attendance: Commissioner Kula, Assessor Ditton, Clerk Kearby and Attorney Krafthefer

4. Approval of Minutes:

Motion to approve the minutes by Trustee Bauman and seconded by Trustee Vaughn to approve the March 9 General Meeting Minutes and the Special Meeting for February 19, 2020.

Trustee Law – aye  
Trustee Bauman – aye

Trustee Duby – aye  
Supervisor Wilke – present

Trustee Vaughn – aye  
Motion Carries

5. Public Participation:

Clerk Kearby noted receipt of a public comment to be read. Krystal Larson is present and was asked if she wanted to read her comments. Supervisor Wilke asked if she could read the comment now instead of during the agenda item due to the electronic meeting. Krystal Larson noted that this item was not an action item at tonight's meeting so in the interest of brevity, she will not read the comment. Everyone has received a copy of the comments.

There was a question by a member of the public how the public would get the comment. Attorney Krafthefer noted if the comment was deferred it would become part of the public meeting at that time. Krystal Larson agreed with that suggestion.

Supervisor Wilke advised the public that everyone is unmuted and could make a comment at this time. Hearing none.

6. Reports:

Supervisor Wilke noted that the Treasurers Report was included but is not an action item. He also noted the Lawyer working with the tax objection was included and the settlement amount around \$1700. This is the last one. The details will be sent to you when we vote on it.

Motion was made by Trustee Law and seconded by Trustee Bauman to approve the reports. Supervisor Wilke called for a roll call.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	Motion Carries

7. Consideration and review of bills:

Motion was made by Trustee Law and seconded by Trustee Duby to approve the Pre-Paid Bills.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	Motion Carries

A motion was made by Trustee Law and seconded by Trustee Duby to approve the Outstanding Bills.

Discussion: There was a comment made by Supervisor Wilke that check 25101 for the training would be held. Bookkeeper Anmarie Anderson noted that the checks for training in the Assessors office were submitted but the training was cancelled so she will cancel the checks. If any were cashed, she would get the reimbursement from those checks cashed.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	Motion Carries

8. New Business – Discussion and possible action on:

- a. Credit card policy as submitted is everything we have been working under except for the blue tinted items that Attorney Krafthefer and I still need to work on. This is just for information. Attorney Krafthefer suggested we have a board workshop to discuss policies for transparency. Supervisor Wilke suggested we just work on the new stuff but then have a meeting to discuss all policies to strip out the superfluous stuff. Trustee Bauman asked for the whole board to work with Attorney Krafthefer not just the Supervisor. That was affirmed by Supervisor Wilke and Attorney Krafthefer. Trustee Duby asked if we could discuss all policies. Attorney Krafthefer stated the best thing to do was have a meeting with everyone so it is totally transparent and to work with everyone. Supervisor Wilke noted it could be a committee of the whole and would be open to the public.

b. Use of Township Vehicles

Supervisor Wilke noted it was suggested by our Attorney that we just put the vehicles in my name. If that would satisfy everyone, he is offering to do that. Trustee Duby opened the discussion for this item. He wanted to make sure the Supervisor is prepared to take on the costs of the car. Supervisor noted he was prepared and he already has paid for the car. Trustee Bauman noted she wanted to make sure that all the items involving the car he was going to pay for and that she would need a list of all the expenses of the car, and everything would need to be in writing. Trustee Duby said if that was the case, he could see that this action could resolve the issue. Supervisor Wilke said we will move forward on this. Trustee Bauman asked if that was going to include the charging station and everything you put into the car. Supervisor Wilke said he was not going to pay for the charging station because they are used by everybody. Noting there is a lot more to discuss on this issue. Anmarie Anderson was asked to update the list of all the expenses of the car. She noted that the insurance is a package and each vehicle is covered.

c. Board Policy Update

Motion was made by Trustee Duby and seconded by Trustee Law to postpone the discussion and possible action on the Credit Card Policy, the use of the Township Vehicles and Board Policies to a meeting where we can discuss and hash out the details at a later time.

Trustee Vaughn – aye	Trustee Bauman – aye	Trustee Law – aye
Trustee Duby – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

d. Action on COVID-19 Policies recommended by Attorney

Resolution Authorizing Payment of Standard Bills

Overview was given by Attorney Krafthefer. She noted that authorizing standard bills under these circumstances would assure there would be no late fees. There is a cap on the amount of those bills as well. Clerk Kearby asked if



she would sign off on those bills and that was affirmed. Trustee Bauman was assured that these would be utilities and heat air conditioning. Standard prepaid bills. Anmarie said she gave a list of the standard bills to the elected officials to be paid without prior approval to assure no lapse in service or late fees. I would like to include all medical related or fixed payroll withholdings. Attorney Krafthefer noted that the statutes allow the Supervisor to pay payroll and General Assistance without Board approval. Trustee Duby asked if this resolution have a time frame. It is noted that it is due to COVID-19 but there is no deadline. Attorney Krafthefer noted most of her Townships has this as a standard policy. Trustee Bauman asked to put it up for review at the workshop. It was noted that some bills would be over the limit noted. Attorney Krafthefer noted she would add under section two this would be in place for 60 days and then we will revisit it. Corrected copies will be sent to the township.

A motion was made by Trustee Law and seconded by Trustee Duby to approve the amended for 60 days COVID-19 Resolution to Authorizing Payment of Standard Bills.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

#### Adoption of Families First Coronavirus Response Act Policies

Attorney Krafthefer noted that Part three of the legislation Congress adopted was for the Coronavirus Response Act. There are 8 different provisions and two allow employees to take emergency paid two weeks sick leave if they get Coronavirus, one of their children or family get the virus. Under the first three reasons it is 100% of their pay, the next three we would have to pay 2/3rds of their pay. The second is an enhanced medical leave. We would also have to allow employees to take 12 weeks leave for childcare. This policy is to interact with the current laws with these new laws so that there would not be a situation to use the laws under our policies and then apply a second time under the Coronavirus Response Act and then use any policies regarding sick leave provisions. This policy acknowledges the Federal Law and we abide with the Federal Law, but we will do it under the confines of the Township Policies. This policy tracks the language and how it interplays with our current policies.

Motion made by Trustee Law and seconded by Trustee Duby to approve Adoption of Families First Coronavirus Response Act Policies.

Anmarie asked since everyone is on call now, how would this impact. Supervisor Wilke noted if anyone calls in sick, we are just calling it a sick day. We will clear this with our Attorney in the future. Attorney Krafthefer noted we should not have people on call. They are working remotely or not working remotely. We are also working on a remote work policy. We will have to look at each unique employment situations to determine if they are working or need to use their benefits.

Trustee Duby asked if we are matching the Federal so how are we determining if someone has this or not. Attorney Krafthefer noted there are two provisions on this. One is if they are diagnosed. The other is if they are having symptoms and are seeking medical assistance. That would be an issue of documentation. We want to comply with the spirit of this. Trustee Vaughn asked if the Township is wearing cloth masks. Supervisor noted there are masks for employees and volunteers. Supervisor Wilke noted he may have to come to the Board for additional funding.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

#### e. Final Action to Adopt Township Budget

Motion was made by Trustee Law and seconded by Trustee Bauman to approve the Town Budget.

Trustee Duby – aye	Trustee Vaughn – aye	Trustee Bauman – aye
Trustee Law – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

Trustee Duby and Supervisor Wilke thanked the work of the Finance Committee.

#### f. Final Action to Adopt Road District Budget

A motion was made by Trustee Duby and seconded by Trustee Vaughn to approve the Road District Budget.

Trustee Vaughn – aye	Trustee Bauman – aye	Trustee Law – Aye
Trustee Duby – aye	Supervisor Wilke – aye	<u>Motion Carries</u>

9. Executive Session: None
10. Action on Executive session: None
11. Good of the Order

Trustee Duby noted that there was a need for bags/boxes for the Avon Cares Food Pantry and asking for those listening to support the pantry in that way. Candy Leatherman noted there is still a need. And we do need a couple of volunteers, but they do vet them to assure they haven't been traveling etcetera. Supervisor Wilke is not asking for elderly or people with health risks to volunteer. All other donations are on hold because we cannot let people in the building without an appointment. We cannot buy goods for our Essentials Program.

12. Adjournment

Motion was made by Trustee Duby and seconded by Trustee Law to adjourn the meeting at 7:58 p.m.

All in favor say aye. Opposed? Motion carries by acclamation.

# Document 6

Avon Township  
Vehicle Expenses  
Nissan Only

Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Vehicles 5-10-583	Maint Equip 5-10-512	Vehicle Serv. S. 10-513	Auto Fuel 5-10-516	Misc. 5-10-562	Description	Vehicle	2017-18	2018-19	2019-20
5-10-513	Vehicle Svs	8/23/19	24697	CDJ	Secretary of State			158.00			Registration for Nissan	Nissan			158.00
5-10-513	Vehicle Svs	9/12/19	FMW 081819	CDJ	OpenEVSE Store			549.00			Electric Charger	Nissan			549.00
5-10-513	Vehicle Svs	9/12/19	FMW 081819	CDJ	Round Lake Beach Super Car Wash			8.00			Car Wash for Nissan	Nissan			8.00
5-10-513	Vehicle Svs	10/13/19	FMW 081819	CDJ	ADV AUTO PARTS - Invoice: FMW081719			214.99			Nissan Car Accessories	Nissan			214.99
5-10-513	Vehicle Svs	10/15/19	FMW 081819	CDJ	OpenEVSE Store			549.00			2nd Charger	Nissan			549.00
5-10-513	Vehicle Svs	1/21/20	Deposit	GENJ	Reimbursement from Terry Wilke for 2012 Nissan and expenditures			(372.99)			Reimbursement	Nissan			(372.99)
5-10-562	Miscellaneous	6/13/18	Norstates CC May 24	CDJ	Carfax.com - Invoice: CC 042718					39.99	Search for Auto on CarFax.com	Nissan		39.99	136.73
5-10-562	Miscellaneous	12/10/19	24914	CDJ	Lake County Treasurer - Invoice: 430027445					136.73	Electric Car Parking Signs	Nissan			6,900.00
5-10-583	Vehicles	7/23/19	24626	CDJ	Auto Gallery LLC - Vehicles	6,900.00					Purchase of 2012 Nissan	Nissan			
5-10-583	Vehicles	1/21/20	Deposit	GENJ	Reimbursement from Terry Wilke for 2012 Nissan and expenditures	(6,900.00)					Terry's Reimbursement for Car	Nissan			(6,900.00)
						\$ -	\$ -	\$ 1,106.00	\$ -	\$ 178.72			\$ -	\$ 39.99	\$ 1,242.73
											Totals 2017-4/15/20				\$ 1,282.72
											Activity:		Purchases	Reimb	Net
											Vehicle Cost		6,900.00	(6,900.00)	-
											Accessories		372.99	(372.99)	-
											Charging Stations		1,098.00		1,098.00
											Electric Car Parking Signs		136.73		136.73
											Miscellaneous - Registration/Car Wash/Car Search		47.99		47.99
											Total Nissan Expenses		8,555.71	(7,272.99)	1,282.72

Avon Township  
Vehicle Expense  
By Fiscal Year

	2017-18			2018-19			2019-20			Totals
	<u>Vehicle/ Accessories</u>	<u>Gas</u>	<u>R&amp;M/ Licensing</u>	<u>Vehicle/ Accessories</u>	<u>Gas</u>	<u>R&amp;M/ Licensing</u>	<u>Vehicle/ Accessories</u>	<u>Gas</u>	<u>R&amp;M/ Licensing</u>	
Step Van	3,637.63	-	200.00	-	1,176.06	1,740.68	-	1,692.97	3,090.83	11,538.17
Suburban	-	-	-	11,789.40	636.93	3,022.62	(13,440.00)	772.72	5,585.01	8,366.68
Nissan/Charging Stations	-	-	-	-	-	39.99	-	-	1,438.55	1,478.54
Totals	3,637.63	-	200.00	11,789.40	1,812.99	4,803.29	(13,440.00)	2,465.69	10,114.39	21,383.39

Step Van  
Suburban  
Nissan/Charging Stations  
Totals

Invoice Number

24779

Electric	9/27/19	3,615.00	3,615.00
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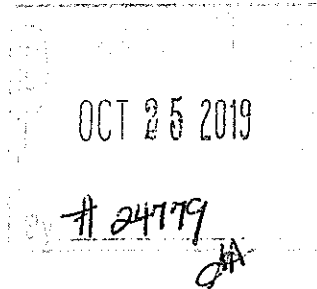
10/15/1924779Bassett Electrical Contracting LLC\$3,615.00

## BASSETT ELECTRICAL CONTRACTING

Work Completed 10/1/19

## ELECTRICAL PROPOSAL

Bassett Electrical  
Contracting LLC  
73 Heritage Trail  
Hainesville, IL 60030  
847 548 6595 Office



Project: Avon  
Dated: 8/21/19

### Electric charger

- 1) Mount on unistrut to pole front and back for chargers and associated receptacles \$340
  - 2) Pull wire through existing light pole \$400
  - 3) New breaker \$120
  - 4) New receptacle \$60
  - 5) Hook up of charger and termination of all wiring \$200
- Total for charger \$1,120 ✓ X

This changed - after 2 hours labor we could not pull in existing pole pipe.  
We routed from the kitchen panel to the outside beside the man door to the kitchen.  
Little extra time for new conduit.

Requested add of 4 (\$115/per) and \$45 additional material.

Add request \$505 ✓

**New total for charger \$1,625 X**

A

Add em lights

4 x 100w = \$400

5-10-512  
Per  
Coxley  
Work related to install  
chargers for vehicles  
"electric cars"

---

# BASSETT ELECTRICAL CONTRACTING

Work Completed 10/1/19

OCT 25 2019

# 24779

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5-10-512  
Per  
Cassidy  
Work related to install  
chargers for vehicles  
"electric cars"

This changed - after 2 hours labor we could not pull in existing pole pipe.  
We routed from the kitchen panel to the outside beside the man door to the kitchen.  
Little extra time for new conduit.

Requested add of 4 (\$115/per) and \$45 additional material.  
Add request \$505 ✓

**New total for charger \$1,625 X**

A

### Add em lights

- 1) 2 em lights \$90
  - 2) Mount 2 em lights (raising 1 with surface mounted conduit \$130)
- Total for em lights \$220**

### Power for new split system.

New 25 amp 2 pole breaker \$120

New 15 amp 2 pole breaker \$120

Number 10 wiring to exterior disconnect (pipe and pull) \$900

Number 12 wiring to interior fan with toggle disconnect and pulled through same conduit system \$400

Rearrange breakers and get 4 open spaces for new breakers \$150

**Total for split system \$1,690 X**

Furnish and install 2 wire thermostat  
New thermostat \$30

✓ 10/15/19



Piping for thermostat \$80  
Pulling and termination of new thermostat \$40  
**Total for thermostat \$150**

**Grand total: \$3,615** ✓

Sincerely yours,

Chris Bassett, Vice President

847 912 4083 - Cell

3615


Difference →

Candy Leatherman

Tue 10/1/2019 2:14 PM

To: Annmarie Andresen <Anmarie@avonil.us>

Cc: Terry Wilke <terry@avonil.us>

 1 attachments (29 KB)

Avon Service work.pdf;

---

**From:** Chris Bassett [mailto:bassettelectrical@icloud.com]

**Sent:** Tuesday, October 01, 2019 2:13 PM

**To:** Terry Wilke <terry@avonil.us>; Candy Leatherman <Candy@avonil.us>

**Subject:** Avon Service work

Below is invoice from last work order. PJ was onsite today and repaired the charger set up.  
Let me know when we can't expect an dof you have any other questions/concerns.  
Thanks !!

Sincerely,

Chris Bassett, Vice President

Bassett Electrical contracting

847 912 4083