

## City Clerk

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**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:04 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Fwd: FW: C-97-075-19 P-97-035-19 Shelbyville  
**Attachments:** Gata Updated Status.pdf; ICQ (1).pdf

----- Original Message -----

**Subject:**Re: Fwd: FW: C-97-075-19 P-97-035-19 Shelbyville  
**Date:**04/25/2019 08:11 AM  
**From:**"Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:**<mayor@mycci.net>, "Cityhall" <cityhall@consolidated.net>

I have a copy of the ICQ that Rachel provided last year. I talked to Tom and he is ok with me sending it to him unless there is a newer version ? see attached.

JA does stand for Joint Agreement.  
This is for the IHI Turbo project – It does not mean it is close to approval.

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Wednesday, April 24, 2019 4:28 PM  
**To:** [Shelbycohwy](#) ; [Cityhall](#)  
**Subject:** Fwd: FW: C-97-075-19 P-97-035-19 Shelbyville

Alan / Rachel / Kelly,

Do we know if we have filed one? If not, is there a template somewhere? Or how do we do this?

I assume a JA is a joint agreement? Which project is this for? Bike Path or IHI? Does this mean it is close to approval?

Thanks.

Jeff

----- Original Message -----

**Subject:**FW: C-97-075-19 P-97-035-19 Shelbyville  
**Date:**04/24/2019 02:02 PM  
**From:**"Kreke, Tom L" <Tom.Kreke@illinois.gov>  
**To:**"mayor@mycci.net" <mayor@mycci.net>  
**Cc:**Shelby County Highway <shelbycohwy@consolidated.net>

Jeff / Alan

I need the ICQ (Internal Controls Questionnaire) for the City of Shelbyville.

Tom Kreke

Local Roads & Streets D-7

(217) 342-8326

Email Tom.Kreke@illinois.gov

**From:** Fenelon, George R.  
**Sent:** Wednesday, April 24, 2019 9:10 AM  
**To:** Kreke, Tom L <Tom.Kreke@illinois.gov>  
**Subject:** RE: C-97-075-19 P-97-035-19 Shelbyville

Thanks Tom.

I am getting ready to send this JA for comments, but I haven't been able to locate an ICQ Report for the City of Shelbyville. ICQ stands for Internal Controls Questionnaire and the report reflects how healthy the municipality is financial-wise, if they are a risk, etc.

Could it be they haven't filed one?

If you could, please see if you can find one for them, and if not, please contact them and let them know they need to file one ASAP.

Please let me know if you have any questions.

Thank you,

**George Fenelon**

Bureau of Local Roads & Streets, Room 204

Illinois Department of Transportation

2300 S. Dirksen Parkway

Springfield, IL 62764

Phone: (217) 782-8316

[George.Fenelon@Illinois.gov](mailto:George.Fenelon@Illinois.gov)

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**From:** Kreke, Tom L

**Sent:** Wednesday, April 24, 2019 8:08 AM

**To:** Fenelon, George R. <[George.Fenelon@illinois.gov](mailto:George.Fenelon@illinois.gov)>

**Subject:** RE: C-97-075-19 P-97-035-19 Shelbyville

MFT length has been changed to 0.12 mi

Tom Kreke

Local Roads & Streets D-7

(217) 342-8326

Email [Tom.Kreke@illinois.gov](mailto:Tom.Kreke@illinois.gov)

**From:** Fenelon, George R.

**Sent:** Tuesday, April 23, 2019 6:25 PM

**To:** Kos, Melinda <[Melinda.Kos@Illinois.gov](mailto:Melinda.Kos@Illinois.gov)>

**Cc:** Militello, Russell <[Russell.Militello@illinois.gov](mailto:Russell.Militello@illinois.gov)>; Eberlin, Mary R <[Mary.Eberlin@illinois.gov](mailto:Mary.Eberlin@illinois.gov)>; Kreke, Tom L <[Tom.Kreke@illinois.gov](mailto:Tom.Kreke@illinois.gov)>

**Subject:** C-97-075-19 P-97-035-19 Shelbyville

Please provide comments for the attached subject "draft" joint agreement at your earliest opportunity.

Tom, please change length in MFT to correspond to that of the JA which is 0.12 mi. The stationing will have to be edited as well in order for MFT to accept the new length.

Thank you,

**George Fenelon**

Bureau of Local Roads & Streets, Room 204

Illinois Department of Transportation

2300 S. Dirksen Parkway

Springfield, IL 62764

Phone: (217) 782-8316

[George.Fenelon@Illinois.gov](mailto:George.Fenelon@Illinois.gov)

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mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.

## Illinois Grant Accountability and Transparency Act Grantee Portal - Main Menu

[Sign out](#)

### The following items require action

An audit review is pending your action. Please [scroll down](#) to the 'Audit Review' section.

Organization: **City of Shelbyville** [Edit](#)

GATA ID: **673501**

State cognizant agency: **Commerce And Econ Opp (420)**

Contact for assistance: [ceo.gata@illinois.gov](mailto:ceo.gata@illinois.gov)

You are signed in as: **RachelWallace (cityclerk@mycci.net)**

### Notes and Comments

[Add Note](#)

Post notes for other portal users in your organization. State agency staff can also view and create notes.

### Pre-Qualification Status

**Your organization is currently in good standing with all pre-qualification requirements.**

Requirement	Status	Remediation
SAM.gov Account	Good	<a href="#">Help</a>
Federal Employer ID (FEIN)	Good	<a href="#">Help</a>
Federal Excluded Parties List	Good	<a href="#">Help</a>
Illinois Secretary of State	Good	<a href="#">Help</a>
Illinois Stop Payment List	Good	<a href="#">Help</a>

Illinois DHFS Sanction List

Good

[Help](#)

Your organization must remain in good standing in all pre-qualification requirements. The status of these requirements are validated nightly. Notifications when changes occur to the pre-qualification status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

### Fiscal and Administrative Internal Controls Questionnaire (ICQ)

ICQ	State FY	Date Started	Date Submitted	Date Accepted
<a href="#">Select</a>	2019	05-02-2018	05/02-2018	05-16-2018
<a href="#">Select</a>	2018	04-28-2017	05/17-2017	05-17-2017
<a href="#">Select</a>	2017	06-29-2016	06/30-2016	07-05-2016

An ICQ is required for each state fiscal year your organization does business with the State of Illinois. For example, state FY 2018 which begins on 7/1/2017 and runs through 6/30/2018 requires an FY 2018 ICQ. Notifications when changes occur to an ICQ status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

### Notice Of State Awards (NOSA)

No pending Notice of State Awards.

Notice of State Awards require the ability to view PDF files. [Click here](#) for assistance.

### Active Audit Reviews

Audit	Audit ID	Status	Status Description
<a href="#">View</a>	11564	Certification Past Due	The certification form is past due.

[Click to view a list of all audit reviews](#)

[Federal Uniform Guidance and Illinois GATA audit requirements](#)

[Audit Report Review Manual](#)

### Grantee Portal Access

[Manage](#)

User Name	First Name	Last Name	Email	Portal Access
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User Name	First Name	Last Name	Email	Portal Access
RachelWallace	Rachel	Wallace	cityclerk@mycci.net	09-25-2018 11:17 AM

To manage alerts and notifications, click the "Manage" button then the "Select" button next to the user.

**Organization Contacts**[Manage](#)

Name	Title	Email	Roles	Responsibilities
Kelly Pasley		cityhall@consolidated.net	CFO	
Rachel Wallace	City Clerk	cityhall@consolidated.net	Program Director	

For questions or problems first [click here](#) to refer to the [Grantee Portal FAQs](#)  
For other issues please email [ceo.gata@illinois.gov](mailto:ceo.gata@illinois.gov) with the subject "Grantee Portal"



Illinois Grant Accountability and Transparency  
Internal Controls Questionnaire  
City of Shelbyville

**02 - Quality of Management System (2 CFR 200.302)****02.01 - Describe the organization's accounting system.**

Manual and/or Spreadsheet Driven

**[Automated - Off the shelf]**

Written in-house or by consulting firm

Not Applicable

**02.02 - Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant?****[Yes]**

Completed outside of the accounting system with spreadsheets

No

**02.03 - Does the system and accompanying procedures have adequate controls to prevent improper payment amounts, duplicate payments, and insufficient documentation?****[All of the above]**

Some of the above

None of the above

**02.04 - Who approves transactions?**

Only staff who initiated the transaction (i.e. purchased and received the goods or services)

Only staff independent from the staff who initiated the transaction

**[Both of the above]****02.05 - Is the Chart of Accounts adequate to ensure that transactions are properly recorded by the categories of the approved budget?****[Yes]**

No

**02.06 - How often are the general ledger accounts reconciled?****[Monthly]**

Quarterly

Semi-annually

Annually

Not applicable

**02.07 - Have there been any new accounting systems implemented during the last fiscal year?**

Yes

**[No]**

Illinois Grant Accountability and Transparency  
Internal Controls Questionnaire  
City of Shelbyville

## 03 - Financial and Regulatory Reporting (2 CFR 200.327)

03.01 - Did the organization submit reporting requirements in a timely manner for prior grant awards?

**[Always]**

Sometimes

Never

Not applicable

03.02 - Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP) or on a basis acceptable by the regulatory agency?

**[Yes]**

No

03.03 - Does the organization have performance measures that tie to financial data?

**[Always]**

Sometimes

Never

Not applicable

## 04 - Budgetary Controls (2 CFR 200.308)

04.01 - Does the accounting/financial system include organizational budgetary controls to monitor incurring expenses in excess of total funds available for a grant?

[Yes]

No

04.02 - Are adequate controls in place to ensure necessary budget revisions receive prior approval from the grantor?

[Yes]

No

**05 - Cost Principles (2 CFR 200.400)**

**05.01 - Is the organization aware of the requirements for cost principles?**

Only required training for fiscal staff

Only required training for programmatic staff

**[All staff with grant administration duties are trained]**

None of the above

**05.02 - Does the organization train staff to determine the allowability of cost?**

Checklists are used to verify allowability

**[Fiscal staff only]**

Reliance on the auditor review

Reliance on the state grant making agency staff

**05.03 - Do costs charged to grant awards meet the following criteria?**

Necessary

Reasonable

Allowable

**[All of the above]**

**05.04 - Are costs allocable?**

a) Identification of costs that benefit both the grant award(s) and other work of the organization

b) Costs can be distributed in direct proportion to the benefit received

c) Allocation of costs is not used for purposes of overcoming funding deficiencies between grant awards

**[All of the above]**

Only (a) and (b)

None of the above

**05.05 - Are costs recorded consistently with policies, regulations and procedures regarding uniformity to both grant awards and other activities of the organization?**

**[Yes]**

No

**05.06 - Does the organization have adequate procedures to ensure that costs are reported net of credits, including purchase discounts, refunds, rebates and insurance recoveries?**

**[Yes, we have policies that ensure that costs are reported net of purchase discounts, refunds, rebates and insurance recoveries]**

We have policies that ensure that costs are reported net of some, but not all, of the credits listed above

Not applicable

**05.07 - Are credits excluded from costs and not applied to meet cost sharing or matching requirements of other state or federally financed awards?**

**[Yes]**

No

**05.08 - Does the organization claim indirect costs?**

**[Yes]**

No (If this option is selected then skip 5.09)

**05.09 - Identify the organization's approved indirect cost rate/election.**

Federally negotiated indirect cost rate

State negotiated indirect cost rate

**[De minimis election]**

Single function entity

The organization will make an election within the required time frame

None of the above

Illinois Grant Accountability and Transparency  
Internal Controls Questionnaire  
City of Shelbyville

## 06 - Audit (2 CFR 200.500)

06.01 - Have there been any changes in key personnel since the last audit, such as Fiscal and Administrative Management, Executive Director, Program Management?

Yes

**[No]**

06.02 - What type of audit has the organization had conducted?

Financial Statement Audit conducted in accordance with Generally Accepted Auditing Standards

**[Financial Statement Audit conducted in accordance with Generally Accepted Government Auditing Standards]**

Single Audit

Not previously audited (If this option is selected then skip 6.03 and 6.04)

06.03 - Did the Audit disclose audit findings considered to be significant deficiencies or material weaknesses?

Significant deficiencies and/or material weaknesses

**[No audit findings issued]**

06.04 - Have prior audit findings and/or recommendations been adequately cleared and/or implemented within the last 2 years?

No audit findings reported

Corrective Action Plan not implemented

Corrective Action Plan partially implemented (less than half)

Majority of Corrective Action Plan implemented (more than half)

**[Corrective Action Plan fully implemented]**

Illinois Grant Accountability and Transparency  
Internal Controls Questionnaire  
City of Shelbyville

## 07 - Organizational Governance

(Including but not limited to: Board of Directors, City Council, County Board, Leadership, Legislature, Governor's Office, etc.)

07.01 - Are governing body members independent of management?

**[Yes]**

No

07.02 - How often does the governing body members regularly meet?

**[Monthly]**

Quarterly

Semi-Annually

Annually

07.03 - Are the governing body members actively engaged in the approval of organizational budgets?

**[Always]**

Sometimes

Never

07.04 - Do the governing body members review and approve material budget amendments (10% or \$10,000 whichever is greater)?

**[Always]**

Sometimes

Never

07.05 - Do the governing body members approve major expenditures?

**[Always]**

Sometimes

Never

07.06 - Is financial information, including budget to actual revenue and expenditure reports provided to the governing body members regularly at governing body meetings?

**[Always]**

Sometimes

Never

07.07 - Does the organization have an audit committee or equivalent?

**[Yes]**

No

07.08 - Is the governing body engaged in audit function activities such as selection of an audit firm, audit firms presentation of audit results, or follow up on corrective action of audit findings?

**[All the audit function activities above]**

Some of the audit function activities above

Not applicable

07.09 - Are the governing body members involved in significant personnel issues?

**[Always]**

Sometimes

Never

<b>08 - Property Standards (2 CFR 200.310 - 316)</b>
<b>08.01 - Does the organization make purchases of equipment of \$3,000 or more with grant funding?</b>
Yes
<b>[No (If this option is selected then submit and continue to the next section)]</b>
<b>08.02 - Are equipment purchases included in the approved grant budget or in writing if no budget is required?</b>
Yes, all equipment purchases are included in grant budget
No, receive verbal approval from granting agency
Yes, received prior written approval
<b>08.03 - Property records are maintained that include:</b>
a) Description of the property
b) A serial number or other identification number
c) The source of funding for the property
d) Acquisition date
e) Cost of property
f) Percentage of State, Federal, and Federal pass through
g) The location of the property
Records include all of the information
Records include some of the information
Records do not contain this information
<b>08.04 - If property purchased with state or federal funding is disposed of, do the records include:</b>
a) Date of disposal
b) Sale price of property
c) The awarding agency notified if sale of property is over \$5,000
Records include all of the information
Records include some of the information
Records do not contain this information
<b>08.05 - A physical inventory of the property is taken and reconciled to the property records</b>
Annually
Every 2 years
Every 3 years
Not applicable
<b>08.06 - A control system is in place to ensure adequate safeguards to prevent loss, damage or theft or unauthorized use of the property</b>
Yes
No
<b>08.07 - Are there adequate procedures for asset capitalization for equipment purchased over a specific threshold?</b>
Yes
No
<b>08.08 - Adequate procedures exist for excluding the equipment purchased with grant funds from the depreciation calculation charged to state and federal pass-through grants</b>
Yes
No

## 09 - Procurement Standards (2 CFR 200.317 - 326)

09.01 - Does the organization procure goods and services with grant funds?

**[Yes]**

No (If this option is selected then submit and continue to the next section)

09.02 - Do the procurement policies and procedures include:

- a) Written standards of conduct covering conflicts of interest and governing the actions of employees engaged in the selection, award or administration of contracts supported by grant awards
- b) Conflict of interest policy forbid employees, management or officers to participate in the selection, award or administration of a contract supported by a grant award if he or she has a real or apparent conflict of interest
- c) A written policy that forbids contractors who develop or draft specifications, requirements, statement of work (scope of services) or Request for Proposals excluded from competing for such procurements

**[Policies include all of the information]**

Policies only include some of the above

Policies do not contain this information

09.03 - Do written procedures for procurement transactions that ensure all solicitations:

- a) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured
- b) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals

**[Policies include all of the information]**

Policies include only (a)

Policies include only (b)

Policies do not contain this information

09.04 - Does the Organization's Contracts contain the applicable provisions described in Appendix II to 2 CFR 200?

**[Yes]**

No

09.05 - Does the organization make purchases using grant funds that are below the micro-purchase threshold (\$3,000)?

**[Yes]**

No (If this option is selected then skip 9.06)

09.06 - Do the procurement policies and procedures include requirements for micro-purchases (2 CFR 200.320 (a))?

**[Yes]**

No

09.07 - Does the organization make purchases using grant funds that are between \$3,001 and \$150,00?

**[Yes]**

No (If this option is selected then skip 9.08)

09.08 - Do the procurement policies and procedures include requirements for small purchases below the Simplified Acquisition threshold (2 CFR 200.320 (b))?

**[Yes]**

No

09.09 - Does the organization make purchases using grant funds that are over \$150,000?

**[Yes]**

No (If this option is selected then skip 9.10)

09.10 - Do the procurement policies and procedures include information that meets the minimum requirements stated in sections 2 CFR 200.320 (c) through (f)?

**[Yes]**

No



**Illinois Grant Accountability and Transparency  
Internal Controls Questionnaire  
City of Shelbyville**

<b>10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)</b>
<b>10.01 - Does the organization pass funds through to Subrecipients or Subcontractors?</b>
Yes
<b>[No (If this option is selected then submit and continue to the next section)]</b>
<b>10.02 - Does the organization maintain procedures and document Subrecipient and Subcontractor determinations?</b>
Yes
No
<b>10.03 - Are any of the pass-through entities a Subrecipient based on the determinations identified in 2 CFR 200.330?</b>
Yes
No (If this option is selected then submit and continue to the next section)
<b>10.04 - What percentage of the total award are subawards?</b>
Less than 20%
Between 20-50%
Over 50%
<b>10.05 - Is every subaward clearly identified to the subrecipient including information to ensure compliance with state and federal requirements in accordance with 200.331?</b>
Yes
No
<b>10.06 - Does the organization have written procedures for pass-through entity review of purchases made by Subrecipients (2 CFR 200.324)?</b>
Yes
No
<b>10.07 - Does the organization evaluate the risk posed by the subrecipient? (2 CFR 200.205)</b>
Yes
No
<b>10.08 - Based on the review of risk, do procedures require adding specific conditions to enhance monitoring? (2 CFR 200.207)</b>
Yes
No
<b>10.09 - Audit Report Requirements</b>
a) Are procedures in place to notify subrecipients of audit requirements?
b) Are procedures in place to document subrecipients compliance with audit requirements?
(a) and (b)
Procedures include (a) only
Procedures do not contain this information
<b>10.10 - Audit Report Reviews</b>
a) Are audit reports reviewed and management decisions issued within 180 days?
b) Are management decisions issued for GAGAS findings?
c) Are auditees required to repay Questioned Costs (Disallowed)?
d) Is the Corrective Action Plan implementation monitored?
All of the above
Some of the above
None of the above

10.11 - Are subrecipient on-site reviews conducted?

For high risk subrecipients only

For new subrecipients only

At least once every five years

Not conducted

10.12 - On Site Review protocol

a) A standardized protocol is followed when conducting fiscal and administrative on-site reviews

b) Reports are issued for on-site reviews with deficiencies noted

c) Grantee's management is required to provide responses and corrective action plans for deficiencies noted

d) Procedures require follow up on the status of implementing corrective action plans

All of the above

Some of the above

None of the above

11 - Fraud, Waste and Abuse
11.01 - Does the organization have a Fraud awareness program?
[Yes] No
11.02 - Is the Fraud Awareness program communicated at least annually to employees and subrecipients/subcontractors?
[Yes] No
11.03 - Does the organization have ethics and standards of conduct training?
[Yes] No
11.04 - How frequently is ethics and standards of conduct training provided?
a) In employee orientation only b) At least annually
[(a) only] (b) only (a) and (b) Not applicable
11.05 - Has management implemented an anonymous process for reporting fraud that includes Whistle Blower protection?
a) Fraud Hotline, via website or anonymous calls b) Internally through employees
(a) only (b) only [(a) and (b)] None of the above
11.06 - Does the organization provide instructions to the employees on what to do when they find fraud, waste and/or abuse?
[Yes] No

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:05 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Letter to Legislators / IHI project

----- Original Message -----

**Subject:** Re: Letter to Legislators / IHI project  
**Date:** 04/24/2019 07:48 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

sorry, I missed this email.

I gave it a shot – below. But it probably needs to be cleaned up some. I struggle with telling them too much that might upset IDOT – but not sure how to say it in a diplomatic way ?? Its sad to have to do this but even Tom and Sherry mentioned that it may be needed.

Is John Shussler writing a separate letter to Omer Osman (Secretary of Transportation) ?

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Friday, April 19, 2019 11:18 AM  
**To:** [Shelbycohwy](mailto:shelbycohwy)  
**Subject:** Letter to Legislators / IHI project

Alan, Here is a first draft of a letter for Brad and Chapin. Please review / edit as you feel best. Do you think it should be an email to them? Both Or have Rachel put it on a letterhead with my / John's signature? Both

Thanks. Jeff

Brad / Chapin,

IHI Turbo America Company is expanding employment and investing millions into the city of Shelbyville. The city has applied, and been awarded an Economic Development Program (EDP) grant to upgrade Sylvester Drive to accommodate this expansion. IHI Turbo America Company has committed to create 42 new full-time employees this year and has projected creating more than 130 new full-time employees over the next couple years.

The General Manager of IHI Turbo America Company has informed us that the initial expansion's start of production is the first quarter of 2020. This results in the need to upgrade Sylvester Drive this summer. During a coordination meeting with IDOT/District 7 on April 10th, we were informed that the review of the draft joint engineering and construction agreement between the City and IDOT may take many months to complete and cause a delay to the project. This joint agreement was submitted by District 7 IDOT personnel to IDOT's Central Office in Springfield on April 12<sup>th</sup>.

We ask that you help in obtaining IDOT's review and approval. We ask this because IHI Turbo America Company considers these road upgrades critical to their expansion plans and our recent experience has been that the joint agreement review process takes many months to complete.

In addition, IDOT is currently reviewing our joint engineering agreement for the City's Phase 10 Bike trail project. That joint agreement was transmitted to IDOT in November 2018. We had hoped to submit an application for this project for an Illinois Transportation Enhancement Program Grant this fall, but have yet been given approval to begin engineering due to the delay in the review of the joint agreement. We would appreciate help in getting this joint agreement approved also.

Please keep us informed. Thanks.

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:05 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: City of Shelbyville

----- Original Message -----

**Subject:** Re: City of Shelbyville  
**Date:** 04/12/2019 08:09 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

ok for Monday to set up time for a meeting.

The document is called "the joint agreement". It is an agreement between the city and idot that details the funding for the entire project (engineering and construction).

alan

**From:** mayor@mycci.net  
**Sent:** Friday, April 12, 2019 7:40 AM  
**To:** Shelby County Highway  
**Subject:** Re: Fw: City of Shelbyville

Alan,

Let's get with Thom Monday night and set a time for the meeting. Hiring help and staging it is fine with me.

I am going to email Tom Kreke today to confirm he sent off the engineering agreement. What is it actually called? "Draft engineering agreement"?

Jeff

On 04/12/2019 07:12 AM, Shelby County Highway wrote:

We need to discuss this soon. In order to meet the deadline noted below we need to bid this project this Fall.

The design could be completed in time for this if I hire additional help .

But IDOT's review process for the sidewalks (Neil's review) will be the problem (again).

We might be able to stage this project and do the storm sewer first to get this thru the process quicker.

alan

**From:** Jansen, Daniel - RD, Effingham, IL

**Sent:** Thursday, April 11, 2019 2:50 PM

**To:** Shelby County Highway

**Cc:** Harris, Matthew - RD, Champaign, IL

**Subject:** FW: City of Shelbyville

Alan,

The RBDG regs only give a grantee 36 months from obligation to complete the proposed project. After that, the grantee is given another 90 days to submit their final disbursement request and final reports. Then RD has another 90 days to review that paperwork and disburse the funding. Any unadvanced funds remaining 42 months after obligation have to be de-obligated. The maximum extension we can provide a grantee to complete their project is 36 months from obligation. See 4280-E, 4280.451(b).

Shelbyville's grant was obligated 7/28/17, so you only have until 7/28/20 to bid the project and complete construction.

Our grant also requires all matching funds to be disbursed prior to our funds so we can't pay for design up front.

Unfortunately, our grant timeline is very strict and Shelbyville will need to prioritize the RBDG construction project to move up its timeline or risk forfeiting the grant funds.

Feel free to contact me with any questions about this issue.

Thanks,

Dan Jansen | Area Director

Rural Development

U.S. Department of Agriculture

2701 South Banker Street, Suite 103A | Effingham, Illinois 62401

Phone: 217.347.7107 ext. 5 | Fax: 855-486-1389

"Committed to the future of rural communities"

---

**From:** Shelby County Highway <[shelbycohwy@consolidated.net](mailto:shelbycohwy@consolidated.net)>

**Sent:** Thursday, April 11, 2019 8:23 AM

**To:** Jansen, Daniel - RD, Effingham, IL <[Dan.Jansen@il.usda.gov](mailto:Dan.Jansen@il.usda.gov)>

**Cc:** jeff johnson <[mayor@mycci.net](mailto:mayor@mycci.net)>

**Subject:** Re: City of Shelbyville

Dan

The RBDG funds partially funds "S. Morgan/S. 1st street improvement project and is a continuation of a separate project that improves Main Street (i.e. Streetscape of Main Street).

The "Streetscape of Main Street" project was delayed and rescopeed due to new requirements by IDOT. The delay to the "Streetscape of Main Street" project has caused a delay to the RBDG funded S. Morgan/S. 1st Street project.

We now anticipate the bidding/construction of the RBDG project to be bid next year (i.e. 2020) and construction to be completed in 2021– this will require a request for an extension to the RBDG funds.



In the meantime, the design continues on the RBDG funded S. Morgan/S. 1st street project and I would say is 30% complete. We have planned to use the RBDG funds in construction only. So, it will most likely be in the year 2021 before construction is completed and the RBDG funds are used.

If this delay is a concern could we use the RBDG funds to reimburse engineering fees ??

I know this is confusing but I hope it helps.

Let me know if I need to provide anything else.

thanks

alan

217-774-2721

**From:** Jansen, Daniel - RD, Effingham, IL

**Sent:** Wednesday, April 10, 2019 7:36 AM

**To:** Shelby County Highway

**Subject:** FW: City of Shelbyville

Alan,

Could you please provide me with an update on the street project?

Thanks,

Dan Jansen | Area Director

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“Committed to the future of rural communities”

---

**From:** Warren, Mary - RD, Champaign, IL

**Sent:** Tuesday, April 9, 2019 2:52 PM

**To:** Jansen, Daniel - RD, Effingham, IL <[Dan.Jansen@il.usda.gov](mailto:Dan.Jansen@il.usda.gov)>

**Subject:** City of Shelbyville

Hi Dan,

Would you please provide me an update on the project and anticipated disbursement date? I will need this information back by Tuesday, April 16. Thanks!

Thanks,

Mary Warren | Business Programs Director | Rural Energy Coordinator

Rural Development

U.S. Department of Agriculture

2118 W. Park Ct., Ste. A | Champaign, IL 61821

Phone: 217-403-6218 | Fax: 855-832-8691 | Mobile: 217-433-2751

[www.rd.usda.gov/il](http://www.rd.usda.gov/il)

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## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:06 AM  
**To:** Cityclerk  
**Subject:** Fwd: Fw: City of Shelbyville

----- Original Message -----

**Subject:** Fw: City of Shelbyville  
**Date:** 04/12/2019 07:12 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "jeff johnson" <mayor@mycci.net>

We need to discuss this soon. In order to meet the deadline noted below we need to bid this project this Fall.

The design could be completed in time for this if I hire additional help .

But IDOT's review process for the sidewalks (Neil's review) will be the problem (again).

We might be able to stage this project and do the storm sewer first to get this thru the process quicker.

alan

**From:** Jansen, Daniel - RD, Effingham, IL  
**Sent:** Thursday, April 11, 2019 2:50 PM  
**To:** Shelby County Highway  
**Cc:** Harris, Matthew - RD, Champaign, IL  
**Subject:** FW: City of Shelbyville

Alan,

The RBDG regs only give a grantee 36 months from obligation to complete the proposed project. After that, the grantee is given another 90 days to submit their final disbursement request and final reports. Then RD has another 90 days to review that paperwork and disburse the funding. Any unadvanced funds remaining 42 months after obligation have to be de-obligated. The maximum extension we can provide a grantee to complete their project is 36 months from obligation. See 4280-E, 4280.451(b).

Shelbyville's grant was obligated 7/28/17, so you only have until 7/28/20 to bid the project and complete construction.

Our grant also requires all matching funds to be disbursed prior to our funds so we can't pay for design up front.

Unfortunately, our grant timeline is very strict and Shelbyville will need to prioritize the RBDG construction project to move up its timeline or risk forfeiting the grant funds.

Feel free to contact me with any questions about this issue.

Thanks,

Dan Jansen | Area Director

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Phone: 217.347.7107 ext. 5 | Fax: 855-486-1389

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Rural Development  
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## City Clerk

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**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:07 AM  
**To:** Cityclerk  
**Subject:** Fwd: Motor Fuel Tax Program MFT - 2019  
**Attachments:** doc20190410072826.pdf

----- Original Message -----

**Subject:**Motor Fuel Tax Program MFT - 2019

**Date:**04/10/2019 07:28 AM

**From:**"Shelby County Highway" <shelbycohwy@consolidated.net>

**To:**"Thom Shaffer" <streetcom@mycci.net>, "jeff johnson" <mayor@mycci.net>, "City of Shelbyville" <cityhall@consolidated.net>

Attached is this years proposed MFT program --- Estimate of Costs, Resolution and engineering agreement

Very similar to last year's program:

- sealcoating roads, repair roads and alleys, crack sealing , ice control
- transfer of funds by way of equipment rental for payments on backhoe and excavator
- flowable fill to repair concrete vaults located under sidewalks on main street

Would like to have it on Monday's City Council agenda if possible.

As always we can revise this program during the year as needed.

Let me know of any concerns

thanks

alan



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency

County

Section Number

Beginning

Ending

City of Shelbyville

Shelby

19-00000-00-gm

01/01/19

12/31/19

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. Bit seal coat	III	Yes	Bit matl HFE 150/300	gal	21,500	\$2.20	\$47,300.00	\$47,300.00
2. Agg seal coat	III	Yes	CA/CM 16Cr. Gravel stockpiled - not bid	ton	850	\$23.50	\$19,975.00	
			CA/CM 16 gravel L&S	ton	850	\$16.00	\$13,600.00	\$33,575.00
3. Street Repair	IIA	No	Bit matl m-19 patchmix	ton	30	\$70.00	\$2,100.00	
			dump truck 3cy	hr	150	\$29.73	\$4,459.50	
			tractor with blade	hr	100	\$21.65	\$2,165.00	
			backhoe 60hp	hr	100	\$18.33	\$1,833.00	\$10,557.50
4. Street Sweeper	IIA	No	sweeper	hr	250	\$45.55	\$11,387.50	
			Dump Truck 3cy	hr	160	\$29.73	\$4,756.80	\$16,144.30
5. Crack Sealing	IIA	No	surface patch machine	gal	250	\$3.00	\$750.00	
			crack seal matl	lsum	3,000	\$1.00	\$3,000.00	\$3,750.00
6. sidewalk repair	IIA	No	Flowable Fill	cy	200	\$95.00	\$19,000.00	\$19,000.00
7. Clean Ditches	IIA	No	Mini-Excavator	hr		\$125.00	\$0.00	
8. signs	IIA	No	traffic control	each	8	\$50.00	\$400.00	\$400.00
9. mowing/tree removal	IIA	No	tractor mower	hr	200	\$30.73	\$6,146.00	\$6,146.00
10 striping roads	IIA	No	paint & matl	lsum	1	\$1,400.00	\$1,400.00	\$1,400.00
11 winter ice control	IIA	No	salt	ton	30	\$85.00	\$2,550.00	
			sand	ton	60	\$13.00	\$780.00	\$3,330.00
<b>Total Operation Cost</b>								<b>\$141,602.80</b>
Add Row								

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	Other Funds	Estimated Costs
Local Public Agency Labor			
Local Public Agency Equipment	\$32,847.00		\$32,847.00
Materials/Contracts(Non Bid Items)	\$27,880.80		\$27,880.80
Materials/Deliver & Install/Request for Quotations (Bid Items)			
Formal Contract (Bid Items)	\$80,875.00		\$80,875.00
<b>Maintenance Total</b>	<b>\$141,602.80</b>		<b>\$141,602.80</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	Other Funds	Total Est Costs
Maintenance Engineering	\$7,317.05		\$7,317.05
Material Testing			
Advertising			
Bridge Inspection Engineering			
<b>Maintenance Engineering Total</b>	<b>\$7,317.05</b>		<b>\$7,317.05</b>
<b>Total Estimated Maintenance</b>	<b>\$148,919.85</b>		<b>\$148,919.85</b>

# Estimate of Maintenance Costs

Submittal Type **Original**

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Shelbyville	Shelby	19-00000-00-gm	01/01/19	12/31/19

Remarks

--

## SUBMITTED

Local Public Agency Official	Date

Title

## APPROVED

County Engineer/Superintendent of Highways	Date	Regional Engineer Department of Transportation	Date



**Illinois Department  
of Transportation**

**Maintenance Engineering to be  
Performed by a Consulting Engineer**



Local Public Agency

City of Shelbyville

County

Shelby

Section Number

19-00000-00-gm

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14221 or BLR 14231), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

**SCHEDULE OF FEES**

Total of all Maintenance Operations:

☐ <= \$20,000 Base Fee

☒ > \$20,000 Base Fee = \$1,250.00

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%	3%	3%		
III	4%	3%	4%	3%	
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature

Date

--	--

Title

--

Approved:

Regional Engineer, IDOT

Date

--	--

BY:

Consulting Engineer Signature

Date

	4-19-19
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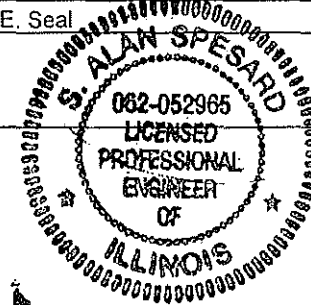
Title

Alan Spesard

P.E. Seal

Date

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Resolution for Maintenance  
Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	19-00000-00-gm

BE IT RESOLVED, by the \_\_\_\_\_ Council \_\_\_\_\_ of the \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_  
Governing Body Type Local Public Agency Type  
\_\_\_\_\_ Shelbyville \_\_\_\_\_ Illinois that there is hereby appropriated the sum of 149000  
Name of Local Public Agency  
one hundred forty nine thousand \_\_\_\_\_ Dollars (\$149,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from  
\_\_\_\_\_ 01/01/19 \_\_\_\_\_ to \_\_\_\_\_ 12/31/19 \_\_\_\_\_  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_ Shelbyville \_\_\_\_\_  
Local Public Agency Type Name of Local Public Agency  
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I \_\_\_\_\_ City \_\_\_\_\_ Clerk in and for said \_\_\_\_\_ City \_\_\_\_\_  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of \_\_\_\_\_ Shelbyville \_\_\_\_\_ in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency  
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the  
\_\_\_\_\_ Council \_\_\_\_\_ of \_\_\_\_\_ Shelbyville \_\_\_\_\_ at a meeting held on \_\_\_\_\_  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_  
Day Month, Year

(SEAL)

Clerk Signature

--

APPROVED

Regional Engineer  
Department of Transportation

--

Date

--



## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:07 AM  
**To:** Cityclerk  
**Subject:** Fwd: Fw: SRTS Project Announcement

----- Original Message -----

**Subject:**Fw: SRTS Project Announcement  
**Date:**04/09/2019 12:24 PM  
**From:**"Shelby County Highway" <shelbycohw@consolidated.net>  
**To:**"jeff johnson" <mayor@mycci.net>, "Thom Shaffer" <streetcom@mycci.net>

-----Original Message-----

**From:** John Paris  
**Sent:** Tuesday, April 09, 2019 11:27 AM  
**To:** Shelby County Highway  
**Subject:** SRTS Project Announcement

Good Morning All,

I want to give a general update on the announcement of SRTS 2019 awards.

All applications have been reviewed and scored. A list of projects recommended for award has been forwarded to the offices of the Secretary of Transportation and the Governor. They are currently working together to determine when and how the public announcement of awards will be made.

While no definite date has been determined yet, we are confident that the announcement of awarded projects will be made before the end of April.

Immediately after the public announcement of awards is made, I will send the list of awarded projects via the subscription service and post it on the SRTS website.

We apologize for the delay and appreciate your understanding!

John

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:07 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Streetscape PreFinal

----- Original Message -----

**Subject:** Re: Streetscape PreFinal  
**Date:** 04/09/2019 08:36 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

yes – he handed it to Sherry yesterday afternoon.

alan

**From:** mayor@mycci.net  
**Sent:** Tuesday, April 09, 2019 7:57 AM  
**To:** Shelby County Highway  
**Subject:** Re: Streetscape PreFinal

Did Keith drop it off?

On 04/08/2019 12:57 PM, Shelby County Highway wrote:

perfect,

Just got off the phone with Keith and he will deliver it this afternoon.

So, please wait til tomorrow to email it. I think you have included the right people. If there continues to be delays I would include the higher ups in IDOT-Springfield.

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Monday, April 08, 2019 12:34 PM  
**To:** [Shelby County Highway](#)  
**Subject:** Re: Streetscape PreFinal

Sweet. What do you think about me forwarding my email of 2/8 (which went to Sherry, Timothy Hemmen, Tom Kreke, Stan, Jeff South) with something like.....

"Sherry,

We have submitted the Pre-Final P,S & E to you today. We are anxious to hear any feedback on how we can keep this project moving along. We are still hoping that we may have it on the Aug 2nd bid.

Do you have suggestions on how we can request additional funding for the IDOT mandated changes (engineering, traffic signals, curb ramp, entrance details, etc) that were not in the original scope of the project?"

Let me know what you think. If I email it tomorrow, I can ask about it on Wed too. Would there be anyone else to include?

Thanks.

On 04/08/2019 10:14 AM, [Shelby County Highway](#) wrote:

We finished it on Saturday and Keith was to deliver it to IDOT this morning.

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Monday, April 08, 2019 7:46 AM  
**To:** [Shelbycohw](#)  
**Subject:** Streetscape PreFinal

Alan,

Do we have an idea of when we will be submitting the Pre-Final to IDOT?

Thanks.

|| Jeff

## City Clerk

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**Subject:** Fwd: Re: Streetscape PreFinal

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**Subject:** Re: Streetscape PreFinal  
**Date:** 04/08/2019 12:57 PM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

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**Subject:** Re: Streetscape PreFinal  
**Date:** 04/08/2019 10:14 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

We finished it on Saturday and Keith was to deliver it to IDOT this morning.

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Monday, April 08, 2019 7:46 AM  
**To:** [Shelbycohwy](mailto:Shelbycohwy)  
**Subject:** Streetscape PreFinal

Alan,

Do we have an idea of when we will be submitting the Pre-Final to IDOT?

Thanks.

Jeff

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:09 AM  
**To:** Cityclerk  
**Subject:** Fwd: Fw: CL2019-05 ITEP Cycle 14 Announcement: Shelbyville 18-00060-00 BT  
**Attachments:** CL2019-05 ITEP Cycle 14 Announcement.pdf

----- Original Message -----

**Subject:** Fw: CL2019-05 ITEP Cycle 14 Announcement: Shelbyville 18-00060-00 BT  
**Date:** 04/02/2019 08:21 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "Tim J Peters" <Tim.Peters@illinois.gov>  
**Cc:** "jeff johnson" <mayor@mycci.net>, "Steve Megginson" <swmegginson@hlreng.com>, "Tom L Kreke" <Tom.Kreke@illinois.gov>

Tim,

Thanks for the advanced notice. Based on the new rules we need to submit a PDR for approval in order for our project to be eligible.

The city would like to submit the Bike Phase 10 (section 18-00060-00 BT) project during this Cycle.

The agreements were submitted for approval last year.

**We need the engineering agreement approved !!!**

Who do I need to call ?

thanks

alan

**From:** Peters, Tim J  
**Sent:** Friday, March 29, 2019 8:17 AM  
**To:** BLRS policy, proc memos & specs  
**Subject:** CL2019-05 ITEP Cycle 14 Announcement



Please see attached Circular Letter regarding the 2020 Illinois Transportation Enhancement Program.



# **Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

March 29, 2019

## **CIRCULAR LETTER 2019-05**

### **2020 ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM**

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS  
MUNICIPAL ENGINEERS / DIRECTORS OF PUBLIC WORKS /  
MAYORS  
METROPOLITAN PLANNING ORGANIZATIONS – DIRECTORS  
TOWNSHIP HIGHWAY COMMISSIONERS  
CONSULTING ENGINEERS

The Illinois Department of Transportation (IDOT) will be accepting applications for the Illinois Transportation Enhancement Program (ITEP) beginning in October 2<sup>nd</sup>, 2019 to December 6<sup>th</sup>, 2019. The ITEP provides funding for community-based projects that expand travel options and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of our transportation infrastructure. Awards are anticipated to be announced in May 2020 with a Sunset Clause to have all funds federally authorized by September 30, 2023.

#### **New for the 2020 ITEP Cycle:**

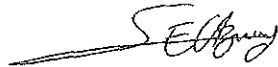
**The ITEP will no longer fund Street Lighting or Phase I Engineering. Potential Grantees may apply during the 2020 cycle provided a Project Development Report has been submitted to IDOT for review and approval and the submittal date is included and can be verified in the application.**

Further guidance and requirements for the upcoming cycle is currently under development. New information will be posted on the [ITEP website](#) as it becomes available, so please continue to check for updates. All general ITEP questions may be directed to [DOT.ITEP@Illinois.gov](mailto:DOT.ITEP@Illinois.gov).

Circular Letter 2019-05  
Page 2  
March 29, 2019

Every applicant must be registered through the Grant Accountability and Transparency Act (GATA) Grantee Portal, and all pre-award requirements must be fulfilled prior to application submission. The Grantee Portal link, the Notice of Funding Opportunity, and additional information on GATA requirements can be found at [www.grants.illinois.gov](http://www.grants.illinois.gov) . All general GATA questions may be directed to [DOT.GATA@Illinois.gov](mailto:DOT.GATA@Illinois.gov).

Sincerely,



Stephane Seck-Birhame, P.E.  
Acting Engineer of Local Roads and Streets

BM/tp

cc: Brian McCoy, OP&P  
Michael Pedigo, Illinois Association of County Engineers  
Jeff Scott, Illinois Municipal League  
Bryan Smith, Township Officials of Illinois  
Charlie Montgomery, Township Highway Commissioners of Illinois

## City Clerk

---


**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:08 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Fwd: FW: 74879, Howell, Precon set-up Shelby.doc

----- Original Message -----

**Subject:**Re: Fwd: FW: 74879, Howell, Precon set-up Shelby.doc  
**Date:**04/05/2019 01:11 PM  
**From:**"Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:**<mayor@mycci.net>

I don't feel its important to attend this meeting.

Alan

PS Congrats on your re-election 

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Friday, April 05, 2019 11:36 AM  
**To:** [Shelbycohwy](#) ; [Cityhall](#)  
**Subject:** Fwd: FW: 74879, Howell, Precon set-up Shelby.doc

Alan,

Does anyone need to attend this meeting?

Thanks.

Jeff

----- Original Message -----

**Subject:**FW: 74879, Howell, Precon set-up Shelby.doc  
**Date:**04/03/2019 03:12 PM  
**From:**"Stephens, Catherine A" <Catherine.Stephens@illinois.gov>  
**To:**"Johnson, Jeff (Mayor, Shelbyville)" <mayor@mycci.net>

FAP 770 (IL 128)

Section No.: 12(W-1 RS-6)

Contract No. 74879

Agreement No.: JN 719 003

Shelbyville, Shelby County, Illinois

Mr. Johnson,

A pre-construction meeting for the subject resurfacing project on IL 128 from IL 16 north to 0.2 miles north of Sixth Street has been scheduled on April 17, 2019 at 9:00 AM in Room 113 of the IDOT District 7 office, 400 West Wabash Avenue, Effingham, IL 62401. This contract has been awarded to Howell Paving, Inc.

You and/or your representative are invited to attend this meeting to discuss any items with the contractor that the City may find relevant to this project.

If you have any questions or require additional information, please let me know.

Sincerely,

Garrett K. Miller, P.E.

*Project Support Engineer*

*Bureau of Program Development*

Illinois Department of Transportation

Region 4 / District 7

400 West Wabash Avenue

Effingham, IL 62401

Office: (217) 342-3951

Direct: (217) 342-8250

[garrett.miller@illinois.gov](mailto:garrett.miller@illinois.gov)

-----Original Appointment-----

**From:** Stephens, Catherine A

**Sent:** Wednesday, April 03, 2019 2:19 PM

**To:** Stephens, Catherine A; Buzzard, David R; Smith, Christopher P; Daugherty, Mark A; Fox, Michael E; Grove, Ken R; Hemmen, Timothy J; Hoene, Sarah N.; Holland, Douglas W; Jamerson, Gregory D; Kassel, Scott; Miller, Garrett K.; Murray, Richard D; Nava-Sifuentes, John; Nosbisch, Philip R; Phillips, Sherry A; Rudolphi, Doug L; Schaub, John P; Shrum, John W; Stephenson, Terry J; Wells, Jason P; Leah Shoot; Macklin, David P

**Cc:** Mette, Aaron J.

**Subject:** 74879, Howell, Precon set-up Shelby.doc

**When:** Wednesday, April 17, 2019 9:00 AM-10:00 AM (UTC-06:00) Central Time (US & Canada).

**Where:** Rm. 113

---

**From:** Stephens, Catherine A

**Sent:** Wednesday, April 03, 2019 2:16 PM

**To:** Stephens, Catherine A <[Catherine.Stephens@illinois.gov](mailto:Catherine.Stephens@illinois.gov)>

**Subject:** Precon set-up Shelby.doc

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## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:09 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)

----- Original Message -----

**Subject:** Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)  
**Date:** 04/02/2019 08:07 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>, "City Hall" <cityhall@consolidated.net>

I think Rachel "accepts the award" electronically in the GATA portal.

That's what I did for a recent County project.

But its all new and confusing to me.

alan

**From:** mayor@mycci.net  
**Sent:** Tuesday, April 02, 2019 8:02 AM  
**To:** City Hall  
**Cc:** Shelby Co Hwy  
**Subject:** Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)

Alan,

I assume we just need to sign and return this? If so, I will stop by city hall late morning and sign it.

I am headed to NW Missouri for the rest of the week.

Jeff



On 04/01/2019 10:27 AM, City Hall wrote:

Alan,

Attached please find the grant award notification I received today from the GATA portal.

Please confirm I should 'Accept' the award for this project.

Thank you,  
Rachel Wallace  
City Clerk  
City of Shelbyville  
217/774-5531

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:09 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)

----- Original Message -----

**Subject:** Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)  
**Date:** 04/02/2019 08:07 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>, "City Hall" <cityhall@consolidated.net>

I think Rachel "accepts the award" electronically in the GATA portal.

That's what I did for a recent County project.

But its all new and confusing to me.

alan

**From:** mayor@mycci.net  
**Sent:** Tuesday, April 02, 2019 8:02 AM  
**To:** City Hall  
**Cc:** Shelby Co Hwy  
**Subject:** Re: Grant Award for Sylvester Drive Expansion (IHI Turbo Expansion)

Alan,

I assume we just need to sign and return this? If so, I will stop by city hall late morning and sign it.

I am headed to NW Missouri for the rest of the week.

Jeff

On 04/01/2019 10:27 AM, City Hall wrote:

Alan,

Attached please find the grant award notification I received today from the GATA portal.

Please confirm I should 'Accept' the award for this project.

Thank you,  
Rachel Wallace  
City Clerk  
City of Shelbyville  
217/774-5531

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:10 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: [External] Re: IHI Turbo

----- Original Message -----

**Subject:** Re: [External] Re: IHI Turbo  
**Date:** 03/27/2019 10:48 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "Phillips, Sherry A" <Sherry.Phillips@illinois.gov>, "Kreke, Tom L" <Tom.Kreke@illinois.gov>  
**Cc:** "jeff johnson" <mayor@mycci.net>

We have a tentative meeting set for noon on April 10th.  
Lunch will be served and will most likely be located at City Hall.  
Let me know if you can attend.

thanks

alan

**From:** Phillips, Sherry A  
**Sent:** Monday, March 18, 2019 11:03 AM  
**To:** Shelby County Highway ; Kreke, Tom L  
**Cc:** jeff johnson  
**Subject:** RE: [External] Re: IHI Turbo

I would like to attend if I am available.

Sherry

**From:** Shelby County Highway <shelbycohwy@consolidated.net>  
**Sent:** Monday, March 18, 2019 11:01 AM  
**To:** Kreke, Tom L <Tom.Kreke@illinois.gov>  
**Cc:** jeff johnson <mayor@mycci.net>; Phillips, Sherry A <Sherry.Phillips@illinois.gov>  
**Subject:** [External] Re: IHI Turbo

Tom,

The mayor and I met on Saturday and we are in the processes of scheduling a meeting with IHI Turbo to coordinate the project.

We think it would be a good idea to have IDOT there to help answer questions on scheduling.

Would you or Sherry (or both) be willing to be there to help ?

I will let you know when the meeting is.

alan

**From:** Kreke, Tom L

**Sent:** Wednesday, March 13, 2019 2:57 PM

**To:** Shelby County Highway

**Subject:** IHI Turbo

Alan,

Just an FYI, the approval amount for EDP is 50% of the total amount of the original estimate, not the revised estimate. Total EDP funding is \$413,068, 50% of \$826,136.

Any thoughts??????

Tom Kreke

Local Roads & Streets D-7

(217) 342-8326

Email [Tom.Kreke@illinois.gov](mailto:Tom.Kreke@illinois.gov)

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## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:10 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Negotiations with Airport

----- Original Message -----

**Subject:** Re: Negotiations with Airport  
**Date:** 03/21/2019 01:28 PM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>, "Jack Kiley" <jkiley@ericksondavislaw.com>  
**Cc:** "City Hall" <cityhall@consolidated.net>

Only need parking on east half of the farm ground. If that helps get approval ?

alan

**From:** [mayor@mycci.net](mailto:mayor@mycci.net)  
**Sent:** Thursday, March 21, 2019 9:34 AM  
**To:** [Shelbycohwy](#) ; [Jack Kiley](#)  
**Cc:** [City Hall](#)  
**Subject:** Negotiations with Airport

Jack / Alan,

FYI. Bruce Cannon and I are talking about the parking for IHI on the west side of their plant. The airport board is preparing the plan now. I am going to be reaching out to Rick Brown to start negotiations on an agreement.

Any thoughts are welcome.

Thanks.

Jeff

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:10 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Apt complex Shelbyville

----- Original Message -----

**Subject:** Re: Apt complex Shelbyville  
**Date:** 03/19/2019 02:53 PM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

The road commissioner is Jim Atteberry (561-1095) – Rose Township Highway Commissioner.

In order to figure the most economical location of the storm sewer a survey will need to be done – probably North along road ditch to Swafford branch near 6th street.

Yep and retention pond helps.

I could help the engineering firm coordinate with Jim if needed.

alan

**From:** mayor@mycci.net  
**Sent:** Tuesday, March 19, 2019 12:09 PM  
**To:** Shelbycohwy  
**Subject:** Apt complex Shelbyville

Alan,

As the apartment complex moves forward, do you have any recommendations for the storm water? Who is the road commissioner for Rose Township? Do we need to contact them or the township supervisor? I don't know if we would run a ditch / storm sewer down the road. If so; once it gets out of the city limits, I assume we need to coordinate with Rose Twnship. Thoughts?



In theory, if the retention pond holds water so that the amount / pace of runoff doesn't change, maybe we make a decision for the city and the ditch in the township would be unaffected.

Thanks.

Jeff

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:11 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: IHI Turbo

----- Original Message -----

**Subject:** Re: IHI Turbo  
**Date:** 03/18/2019 11:01 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "Kreke, Tom L" <Tom.Kreke@illinois.gov>  
**Cc:** "jeff johnson" <mayor@mycci.net>, "Sherry A Phillips" <Sherry.Phillips@illinois.gov>

Tom,

The mayor and I met on Saturday and we are in the processes of scheduling a meeting with IHI Turbo to coordinate the project.

We think it would be a good idea to have IDOT there to help answer questions on scheduling.

Would you or Sherry (or both) be willing to be there to help ?

I will let you know when the meeting is.

alan

**From:** Kreke, Tom L  
**Sent:** Wednesday, March 13, 2019 2:57 PM  
**To:** Shelby County Highway  
**Subject:** IHI Turbo

Alan,

Just an FYI, the approval amount for EDP is 50% of the total amount of the original estimate, not the revised estimate. Total EDP funding is \$413,068, 50% of \$826,136.

Any thoughts?????

Tom Kreke

Local Roads & Streets D-7

(217) 342-8326

Email [Tom.Kreke@illinois.gov](mailto:Tom.Kreke@illinois.gov)

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## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:11 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: ROW on Hickory street

----- Original Message -----

**Subject:** Re: ROW on Hickory street  
**Date:** 03/14/2019 09:27 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** <mayor@mycci.net>

Yep, that's great news.

I talked to Tom Kreke (IDOT) – the next step is to pass a joint agreement on the funding. But before we do that the (draft) joint agreement needs to be reviewed by IDOT.

He warned me that the review "will take forever".

So, it's another one of those hurry up and wait scenarios.

alan

**From:** mayor@mycci.net  
**Sent:** Thursday, March 14, 2019 8:35 AM  
**To:** Shelby County Highway  
**Subject:** Re: ROW on Hickory street

Thank you. I saw the good news that the IHI Turbo grant was approved

On 03/14/2019 07:43 AM, Shelby County Highway wrote:

From the parcel map it looks like the ROW behind BBB (where the new apartment complex will be) is 60 feet.

But it is not specifically called out (just scales that way). So need to look into it further.

alan

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:12 AM  
**To:** Cityclerk  
**Subject:** Fwd: ROW on Hickory street

----- Original Message -----

**Subject:** ROW on Hickory street  
**Date:** 03/14/2019 07:43 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "jeff johnson" <mayor@mycci.net>

From the parcel map it looks like the ROW behind BBB (where the new apartment complex will be) is 60 feet.

But it is not specifically called out (just scales that way). So need to look into it further.

alan

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:12 AM  
**To:** Cityclerk  
**Subject:** Fwd: streetscape schedule

----- Original Message -----

**Subject:** streetscape schedule  
**Date:** 03/05/2019 11:13 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "jeff johnson" <mayor@mycci.net>

I talked to Tom Kreke (IDOT) and he said that they are flexible for the March 29th deadline for Streetscape submittal of Pre-Final Plans. He said "everyone" is tired of it and wants it bid – so I'm hopeful they become more flexible.

Also, I talked to Stan Fearday and he said they have been working on it and will let me know later this week or early next week when I may be able to get the Plans.

alan

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:12 AM  
**To:** Cityclerk  
**Subject:** Fwd: Re: Temporary Easement Sylvester Drive  
**Attachments:** doc20190304092721.pdf

----- Original Message -----

**Subject:** Re: Temporary Easement Sylvester Drive  
**Date:** 03/04/2019 09:30 AM  
**From:** "Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:** "Tom Hampton" <tom\_hampton@ihi-turbo.com>  
**Cc:** <jramert@akrabuilders.com>, "jeff johnson" <mayor@mycci.net>

Tom,

The thought on my part was that the new parking construction would be the responsibility of the City but after that it would be IHI Turbo's maintenance responsibility – and therefore this is considered "temporary easement for construction".

This is how it was handled the last time we did an improvement to sylvester drive in 2016 – see attachment.

However, if you would like it handled in a different manner I am sure the City would be receptive.

alan

**From:** Tom Hampton  
**Sent:** Monday, March 04, 2019 8:09 AM  
**To:** Shelby County Highway  
**Cc:** jramert@akrabuilders.com  
**Subject:** RE: Temporary Easement Sylvester Drive

Alan,



Is this a temporary easement for construction, or will this be permanent for the additional area needed for parking? The way the easement is written, it looks like it is for construction purposes, but below you say it is for the width needed for parking. If it is for the additional width needed for parking, I just need to know as it will affect the fence & sidewalk locations. I have made a temporary drawing of the dims. on the easement, please see the blue filled box on the attached clip. Let me know if it agrees with your idea.

Tom Hampton  
Sr. Manufacturing Engineer  
IHI Turbo America

1598 State Highway 16

Shelbyville, IL 62565  
(217)-774-9571 ext. 221  
[tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)

**From:** Shelby County Highway <[shelbycohwy@consolidated.net](mailto:shelbycohwy@consolidated.net)>

**Sent:** Sunday, March 03, 2019 11:10 AM

**To:** Robert James <[robert\\_james@ihi-turbo.com](mailto:robert_james@ihi-turbo.com)>

**Cc:** Tom Hampton <[tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)>

**Subject:** Temporary Easement Sylvester Drive

Please find attached Temporary Easement along the west side of Sylvester Drive.

This will provide the width needed for parking.

Please sign and return.

Let me know of any concerns.

thanks

alan

**From:** Robert James

**Sent:** Tuesday, February 26, 2019 6:36 AM

**To:** 'Alan Spesard - Shelby County Highway Dept.'

**Cc:** Tom Hampton

**Subject:** EDP application for City of Shelbyville

Alan,

It's been several weeks since your last response. Have you received any additional information? John is requesting and update. Can you provide a project timeline? I understand it is contingent to the grant approval, however we would like to review the basic schedule.

Robert W. James

Manufacturing Engineering Manager

IHI-Turbo America

1598 State Highway 16

Shelbyville, Illinois 62565

(217) 774-9571 Ext. 220

---

**From:** Shelby County Highway <shelbycohwy@consolidated.net>

**Sent:** Wednesday, January 9, 2019 7:54:23 AM

**To:** Tom Hampton

**Subject:** Re: [External] Fw: EDP application for City of Shelbyville

No update.

I know IDOT is reviewing the Grant request cause they have asked a few questions.

I will try to keep you posted.

alan

-----Original Message-----

From: Tom Hampton

Sent: Tuesday, January 08, 2019 10:33 AM

To: 'Alan Spesard - Shelby County Highway Dept.'

Subject: FW: [External] Fw: EDP application for City of Shelbyville

Alan,

Do you have any updates on the road / parking project ? John Schuessler is asking me & Robert if we have heard anything.

Tom Hampton

Sr. Manufacturing Engineer

IHI Turbo America

1598 State Highway 16

Shelbyville, IL 62565

(217)-774-9571 ext. 221

[mailto:tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)%3cmailto:tom\_hampton@ihi-turbo.com>

From: Tom Hampton

Sent: Monday, December 03, 2018 12:11 PM

To: Shelby County Highway <[shelbycohwy@consolidated.net](mailto:shelbycohwy@consolidated.net)>

Subject: RE: [External] Fw: EDP application for City of Shelbyville

Alan,

Accounting confirmed "37-1089937" is the correct FEIN #

Tom Hampton

Sr. Manufacturing Engineer

IHI Turbo America

1598 State Highway 16

Shelbyville, IL 62565

(217)-774-9571 ext. 221

[mailto:tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)%3cmailto:tom\_hampton@ihi-turbo.com>

From: Shelby County Highway

<<mailto:shelbycohwy@consolidated.net>%3cmailto:shelbycohwy@consolidated.net>>

Sent: Monday, December 03, 2018 11:09 AM

To: Tom Hampton

<[mailto:tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)%3c[mailto:tom\\_hampton@ihi-turbo.com](mailto:tom_hampton@ihi-turbo.com)>>

Cc: Tom L Kreke <<mailto:Tom.Kreke@illinois.gov>%3c<mailto:Tom.Kreke@illinois.gov>>>

Subject: Fw: [External] Fw: EDP application for City of Shelbyville

Tom,

Can you check the FEIN for IHI Turbo of Americas ? – see below.

thanks

alan

From: Kreke, Tom L <<mailto:Tom.Kreke@illinois.gov>>

Sent: Monday, December 03, 2018 9:24 AM

To: Shelby County Highway <<mailto:shelbycohwy@consolidated.net>>

Subject: RE: [External] Fw: EDP application for City of Shelbyville

Alan, Springfield needs you to check the FEIN # for IHI Turbo "37-1089937", make sure the number is correct.

Also, they are working on the GATA info so if I need any other info I will let you know.

Tom Kreke

Local Roads & Streets D-7

(217) 342-8326

Email [mailto:Tom.Kreke@illinois.gov](mailto:mailto:Tom.Kreke@illinois.gov)%3c<mailto:Tom.Kreke@illinois.gov>>

From: Shelby County Highway

<<mailto:shelbycohwy@consolidated.net>%3c<mailto:shelbycohwy@consolidated.net>>>

Sent: Tuesday, November 27, 2018 7:33 AM

To: Kreke, Tom L <<mailto:Tom.Kreke@illinois.gov>%3c<mailto:Tom.Kreke@illinois.gov>>>

Subject: [External] Fw: EDP application for City of Shelbyville

Tom,

FYI

attached is application for EDP funds to upgrade Sylvester drive.

alan

From: Shelby County Highway <<mailto:shelbycohwy@consolidated.net>>

Sent: Saturday, November 17, 2018 4:27 PM

To: Shelby County Highway <<mailto:shelbycohwy@consolidated.net>>

Subject: Fw: EDP application for City of Shelbyville

From: Shelby County Highway<<mailto:shelbycohwy@consolidated.net>>

Sent: Saturday, November 17, 2018 4:26 PM

To: Todd A. Smith<<mailto:Todd.A.Smith@illinois.gov>>

Cc: City of Shelbyville<<mailto:cityhall@consolidated.net>>

Subject: EDP application for City of Shelbyville

Todd,

Per our discussion, please find City of Shelbyville's application for funding by the Economic Development Program.

This is to improve Sylvester Drive to serve the expansion of IHI Turbo of America's manufacturing plant.

Let me know of any concerns.

thanks

alan spesard, PE

City Engineer

217-774-2721

217-820-2278

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.

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\* 2 0 1 6 R 0 0 3 7 0 8 \*

2016R00370

JESSICA FOX  
SHELBY COUNTY CLERK RECORDER  
SHELBY COUNTY, IL  
RECORDED ON  
02/09/2016 01:10:27PM

REC FEE: 50.00

PAGES: 8

(Space above this line for recording data.)

### TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

In consideration of good and valuable consideration delivered to IHI TURBO AMERICA (the "Grantors") by THE CITY OF SHELBYVILLE, an Illinois Municipality (the "Grantee"), the receipt and sufficiency of which is hereby acknowledged by the Grantors, the Grantors do hereby grant and convey unto the Grantee, its successors and assigns, a temporary but exclusive easement to access, use, and occupy the following described real estate and as shown in the attached Plats:

#### TEMPORARY EASEMENT 1

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE SOUTH 00 DEGREES 04 MINUTES 46 SECONDS WEST (ASSUMED BEARINGS) - 648.09 FEET ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 29.62 FEET TO THE POINT OF BEGINNING ON THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SYLVESTER DRIVE (T.R. 1600E), SAID POINT BEING 30.00 FEET LEFT OF SYLVESTER DRIVE CENTERLINE STATION 12+50; THENCE CONTINUING NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 9.00 FEET TO A POINT BEING 39.00 FEET LEFT OF CENTERLINE STATION 12+50; THENCE NORTH 00 DEGREES 22 MINUTES 27 SECONDS EAST - 105.00 FEET TO A POINT BEING 38.39 FEET LEFT OF CENTERLINE STATION 13+55; THENCE NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 41.61 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 13+55; THENCE NORTH 00 DEGREES 02 MINUTES 46 SECONDS EAST - 155.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 15+10; THENCE SOUTH 89 DEGREES 57 MINUTES 14 SECONDS EAST - 42.50 FEET TO A POINT BEING 37.50 FEET LEFT OF CENTERLINE STATION 15+10; THENCE NORTH 00 DEGREES 22 MINUTES 27 SECONDS EAST - 261.92 FEET TO A POINT BEING 36.00 FEET LEFT OF CENTERLINE STATION 17+71.92; THENCE SOUTH 15 DEGREES 16 MINUTES 26 SECONDS EAST - 22.72 FEET TO THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SYLVESTER DRIVE (T.R. 1600E), SAID POINT BEING 30.00 FEET LEFT OF CENTERLINE STATION 17+50; THENCE SOUTH 00 DEGREES 02 MINUTES 46 SECONDS WEST - 500.00 FEET ON SAID EXISTING WESTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.238 ACRES MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

**PROPOSED TEMPORARY EASEMENT 2**

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 00 MINUTES 21 SECONDS WEST (ASSUMED BEARINGS) - 541.09 FEET ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15 TO THE CENTERLINE OF THE STATE OF ILLINOIS FRONTAGE ROAD; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 627.89 FEET ON SAID CENTERLINE; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 25.00 FEET TO THE POINT OF BEGINNING ON THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET LEFT OF PROPOSED TEMPORARY ROADWAY CENTERLINE STATION 300+25; THENCE CONTINUING SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 44.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 300+69; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 55.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 300+69; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 30.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 300+99; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 55.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 300+99; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 221.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 303+20; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 85.00 FEET TO A POINT BEING 110.00 FEET LEFT OF CENTERLINE STATION 303+20; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 125.00 FEET TO A POINT BEING 110.00 FEET LEFT OF CENTERLINE STATION 304+45; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 85.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 304+45; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 40.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 304+85; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 50.00 FEET TO A POINT BEING 25.00 FEET RIGHT OF CENTERLINE STATION 304+85; THENCE NORTH 89 DEGREES 47 MINUTES 10 SECONDS WEST - 460.00 FEET TO THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET RIGHT OF CENTERLINE STATION 300+25; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 50.00 FEET ON SAID EXISTING EASTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.810 ACRES MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

**PROPOSED TEMPORARY EASEMENT 3**

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 00 MINUTES 21 SECONDS WEST (ASSUMED BEARINGS) - 541.09 FEET ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15 TO THE CENTERLINE OF THE STATE OF ILLINOIS FRONTAGE ROAD; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 133.14 FEET ON SAID CENTERLINE; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 25.00 FEET TO THE



POINT OF BEGINNING ON THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET RIGHT OF FRONTAGE ROAD CENTERLINE STATION 117+66; THENCE CONTINUING SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 5.00 FEET TO A POINT BEING 30.00 FEET RIGHT OF SAID CENTERLINE STATION 117+66; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 30.00 FEET TO A POINT BEING 30.00 FEET RIGHT OF FRONTAGE ROAD CENTERLINE STATION 117+36; THENCE NORTH 89 DEGREES 47 MINUTES 10 SECONDS WEST - 5.00 FEET TO THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET RIGHT OF SAID CENTERLINE STATION 117+36; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 30.00 FEET ON SAID EXISTING EASTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 150 SQUARE FEET MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

The consideration hereinabove recited shall constitute payment in full for any damages to the real estate of the Grantors, its successors and assigns, by reason of the access, use and occupancy to the described real estate; provided, however, that Grantee shall pay Grantors reasonable damages to personal property of the Grantors caused by Grantee by reason of the access, use or occupancy of the described real estate. During periods of the easement, the Grantee shall have exclusive use of the Easement Area for the reasons stated herein. All materials or equipment used in the construction of the IHI Turbo road improvement project may be transported to or from and be used and stored upon the Easement Area; provided, however, that the Grantee shall remove from the Easement Area all surplus soil and debris resulting from any such activity, and shall reasonably restore the Easement Area to approximately that grade that existed prior to construction within a reasonable time. The Grantee shall be privileged to remove structures, personal property, sod, trees, bushes, shrubs and plants of any kind, which are on any part of the Easement Area or interfere with the construction of the Improvements.

It is expressly understood that all rights of the grantee provided by this easement shall terminate after construction of the IHI Turbo road improvement project.

IN WITNESS WHEREOF, the Grantors have executed this instrument this 8<sup>th</sup> day of February, 2016.

  
\_\_\_\_\_  
IHI TURBO AMERICA

By: JOHN SCHUESSLER, its General Manager

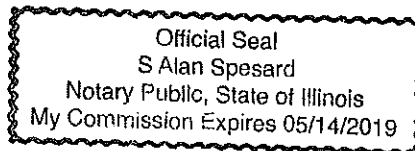
STATE OF Illinois )  
COUNTY OF Shelby ) SS

I, the undersigned, a Notary Public in and for the county and state aforesaid, do hereby certify that John Schnessler, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and official seal this 3<sup>rd</sup> day of February, 2016.

S. Alan Spesard  
Notary Public

This instrument prepared by:  
Jack Kiley  
ERICKSON, DAVIS, MURPHY,  
JOHNSON & WALSH, LTD.  
132 S. Water St., Ste. 610  
P.O. Box 25138  
Decatur, IL 62525-5138  
Phone: (217) 428-0948



# TEMPORARY EASEMENT 1

PART OF THE NE1/4 OF SECTION 15, T11N, R3E  
3RD P.M., SHELBY COUNTY, ILLINOIS

THIS SPACE RESERVED FOR RECORDING AGENT

## TEMPORARY EASEMENT 1

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE SOUTH 00 DEGREES 04 MINUTES 46 SECONDS WEST (ASSUMED BEARINGS) - 648.09 FEET ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 29.62 FEET TO THE POINT OF BEGINNING ON THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SYLVESTER DRIVE (T.R. 1600E), SAID POINT BEING 30.00 FEET LEFT OF SYLVESTER DRIVE CENTERLINE STATION 12+50; THENCE CONTINUING NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 9.00 FEET TO A POINT BEING 39.00 FEET LEFT OF CENTERLINE STATION 12+50; THENCE NORTH 00 DEGREES 22 MINUTES 27 SECONDS EAST - 105.00 FEET TO A POINT BEING 38.39 FEET LEFT OF CENTERLINE STATION 13+55; THENCE NORTH 89 DEGREES 57 MINUTES 14 SECONDS WEST - 41.61 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 13+55; THENCE NORTH 00 DEGREES 02 MINUTES 46 SECONDS EAST - 155.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 15+10; THENCE SOUTH 89 DEGREES 57 MINUTES 14 SECONDS EAST - 42.50 FEET TO A POINT BEING 37.50 FEET LEFT OF CENTERLINE STATION 15+10; THENCE NORTH 00 DEGREES 22 MINUTES 27 SECONDS EAST - 261.92 FEET TO A POINT BEING 36.00 FEET LEFT OF CENTERLINE STATION 17+71.92; THENCE SOUTH 15 DEGREES 16 MINUTES 26 SECONDS EAST - 22.72 FEET TO THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SYLVESTER DRIVE (T.R. 1600E), SAID POINT BEING 30.00 FEET LEFT OF CENTERLINE STATION 17+50; THENCE SOUTH 00 DEGREES 02 MINUTES 46 SECONDS WEST - 500.00 FEET ON SAID EXISTING WESTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.238 ACRES MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

## NOTES

- 1) ALL BEARINGS ARE ASSUMED.
- 2) NO EXISTING EASEMENTS, RECORDED OR OTHERWISE, HAVE BEEN INCLUDED WITH THIS SURVEY.
- 3) THIS SURVEY CONTAINS STRUCTURES AND OTHER IMPROVEMENTS NOT SHOWN HEREON.
- 4) SUBSURFACE AND/OR ENVIRONMENTAL CONDITIONS AND THE EXISTENCE OF UNDERGROUND UTILITIES WERE NOT CONSIDERED AS A PART OF THIS SURVEY.
- 5) THE COMPLIANCE OR NON-COMPLIANCE WITH ZONING ORDINANCES WAS NOT CONSIDERED AS A PART OF THIS SURVEY.

## SURVEYOR'S CERTIFICATE

I, THOMAS J. HAMMOND, ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3772, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, IN THE MONTH OF NOVEMBER 2015. ALL MONUMENTS HAVE BEEN SET OR FOUND AS INDICATED ON THIS PLAT. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 5th DAY OF FEBRUARY 2016 A.D.

PREPARED BY: TJS  
THOMAS J. HAMMOND I.P.L.S. #3772  
LICENSE EXPIRES NOV. 30, 2016



## HAMMOND & REID LAND SURVEYING, LTD.

550 S. CEDAR ST. SHELBYVILLE, IL 62565  
(217) 294-3344 (217) 962-1772  
DESIGN FIRM LIC. # 184-005735 (EXPIRES 04/30/2017)

FB#22 - SHELBY ENGINEERING			
SYLVESTER DR. (T.R. 1600 EAST) - ROSE TOWNSHIP			
DRWG BY: JRR	CHK'D BY: TJH	PROJ. NO. 1005.22	SHEET NO. 1
CAD DWG. 1005.22.dwg		DATE: 02/05/2016	OF 2

# TEMPORARY EASEMENT 1

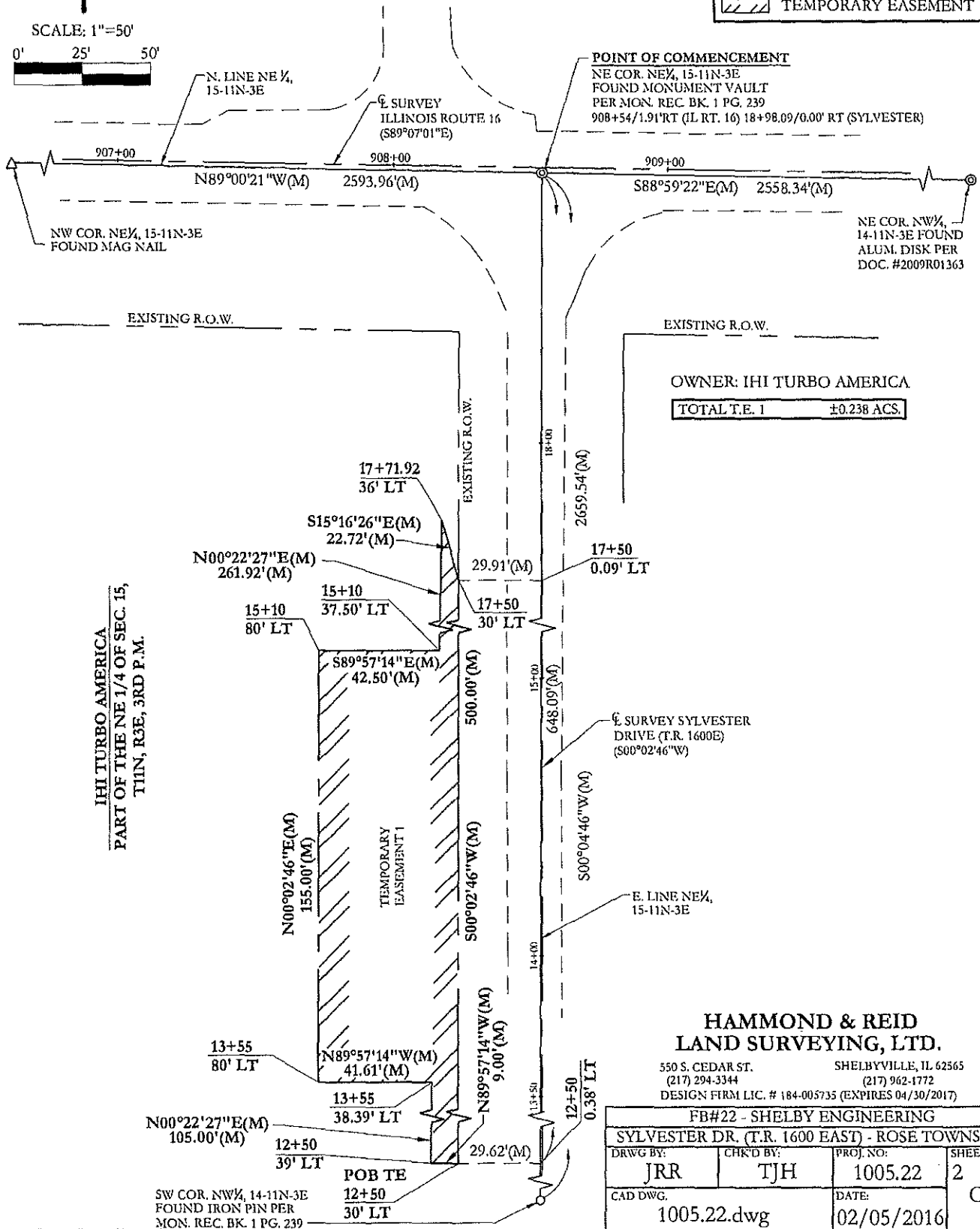
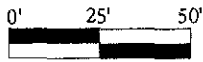
PART OF THE NE1/4 OF SECTION 15, T11N, R3E  
3RD P.M., SHELBY COUNTY, ILLINOIS

## LEGEND

- IRON PIN FOUND
- ⊙ IDOT MONUMENT FOUND
- △ MAG NAIL FOUND
- (M) MEASURED DIMENSION
- (R) RECORD DIMENSION
- /// TEMPORARY EASEMENT



SCALE: 1"=50'



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550 S. CEDAR ST. SHELBYVILLE, IL 62565  
(217) 294-3344 (217) 962-1772  
DESIGN FIRM LIC. # 184-005735 (EXPIRES 04/30/2017)

FB#22 - SHELBY ENGINEERING

SYLVESTER DR. (T.R. 1600 EAST) - ROSE TOWNSHIP

DRWG BY: JRR	CHK'D BY: TJH	PROJ. NO: 1005.22	SHEET NO: 2
CAD DWG. 1005.22.dwg	DATE: 02/05/2016	OF 2	

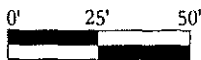
# TEMPORARY EASEMENT 2

PART OF THE NE1/4 OF SECTION 15, T11N, R3E  
3RD P.M., SHELBY COUNTY, ILLINOIS

## LEGEND

○	IRON PIN FOUND
⊙	IDOT MONUMENT FOUND
(M)	MEASURED DIMENSION
(R)	RECORD DIMENSION
///	TEMPORARY EASEMENT

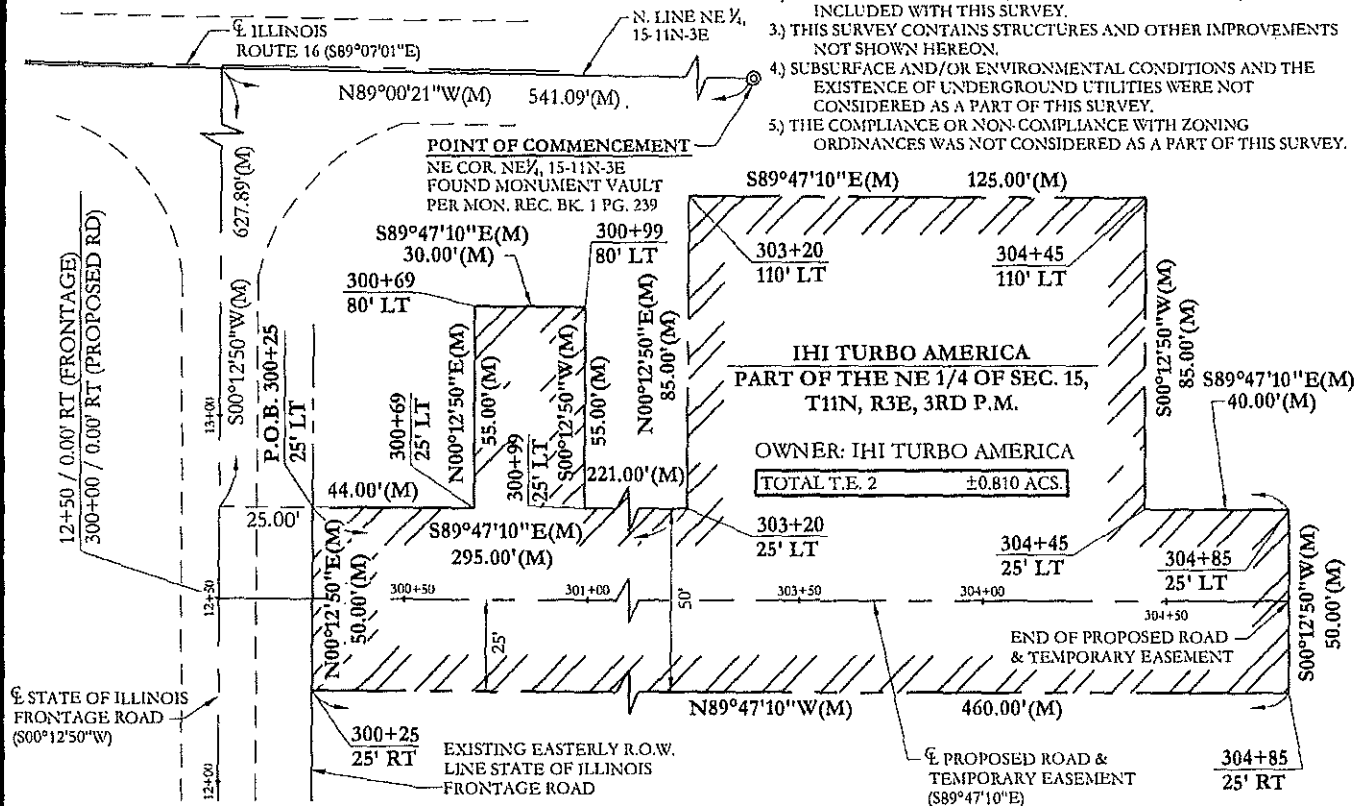
SCALE: 1"=50'



THIS SPACE RESERVED FOR RECORDING AGENT

## NOTES

- 1) ALL BEARINGS ARE ASSUMED.
- 2) NO EXISTING EASEMENTS, RECORDED OR OTHERWISE, HAVE BEEN INCLUDED WITH THIS SURVEY.
- 3) THIS SURVEY CONTAINS STRUCTURES AND OTHER IMPROVEMENTS NOT SHOWN HEREON.
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- 5) THE COMPLIANCE OR NON-COMPLIANCE WITH ZONING ORDINANCES WAS NOT CONSIDERED AS A PART OF THIS SURVEY.



## TEMPORARY EASEMENT 2

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 00 MINUTES 21 SECONDS WEST (ASSUMED BEARINGS) - 541.09 FEET ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15 TO THE CENTERLINE OF THE STATE OF ILLINOIS FRONTAGE ROAD; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 627.89 FEET ON SAID CENTERLINE; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 25.00 FEET TO THE POINT OF BEGINNING ON THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET LEFT OF PROPOSED TEMPORARY ROADWAY CENTERLINE STATION 300+25; THENCE CONTINUING SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 44.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 300+69; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 55.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 300+69; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 30.00 FEET TO A POINT BEING 80.00 FEET LEFT OF CENTERLINE STATION 300+99; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 55.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 300+99; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 221.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 303+20; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 85.00 FEET TO A POINT BEING 110.00 FEET LEFT OF CENTERLINE STATION 304+45; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 85.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 304+45; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 40.00 FEET TO A POINT BEING 25.00 FEET LEFT OF CENTERLINE STATION 304+85; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 50.00 FEET TO A POINT BEING 25.00 FEET RIGHT OF CENTERLINE STATION 304+85; THENCE NORTH 89 DEGREES 47 MINUTES 10 SECONDS WEST - 460.00 FEET TO THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 50.00 FEET ON SAID EASTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.810 ACRES MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

## SURVEYOR'S CERTIFICATE

I, THOMAS J. HAMMOND, ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3772, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, IN THE MONTH OF NOVEMBER 2015. ALL MONUMENTS HAVE BEEN SET OR FOUND AS INDICATED ON THIS PLAT. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 5TH DAY OF FEBRUARY, 2016 A.D.

PREPARED BY: TJH  
THOMAS J. HAMMOND I.P.S. #3772  
LICENSE EXPIRES NOV. 30, 2016



## HAMMOND & REID LAND SURVEYING, LTD.

350 S. CEDAR ST. SHELBYVILLE, IL 62565  
(217) 294-3344 (217) 962-1772  
DESIGN FIRM LIC. # 184-005735 (EXPIRES 04/30/2017)

#22 - SHELBY ENGINEERING

PROPOSED ROAD / TEMPORARY EASEMENT

SURVEYED FOR DR. (T.R. 1600 EAST) - ROSE TOWNSHIP

DATE: 1005.22

SHEET NO: 1

DATE: 02/05/2016

1005.22.dwg

OF 1

# TEMPORARY EASEMENT 3

PART OF THE NE1/4 OF SECTION 15, T11N, R3E  
3RD P.M., SHELBY COUNTY, ILLINOIS

SCALE: 1"=30'  
0' 15' 30'

## LEGEND

- IRON PIN FOUND
- ⊙ IDOT MONUMENT FOUND
- (M) MEASURED DIMENSION
- (R) RECORD DIMENSION
- TEMPORARY EASEMENT

THIS SPACE RESERVED FOR RECORDING AGENT

POINT OF COMMENCEMENT  
NE COR. NE1/4, 15-11N-3E  
FOUND MONUMENT VAULT  
PER MON. REC. BK. 1 PG. 239

OWNER: IHI TURBO AMERICA

TOTAL T.E. 3 ±150 SQ. FT.

## TEMPORARY EASEMENT 3

PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15; THENCE NORTH 89 DEGREES 00 MINUTES 21 SECONDS WEST (ASSUMED BEARINGS) - 541.09 FEET ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 15 TO THE CENTERLINE OF THE STATE OF ILLINOIS FRONTAGE ROAD; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 133.14 FEET ON SAID CENTERLINE; THENCE SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 25.00 FEET TO THE POINT OF BEGINNING ON THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET RIGHT OF FRONTAGE ROAD CENTERLINE STATION 117+66; THENCE CONTINUING SOUTH 89 DEGREES 47 MINUTES 10 SECONDS EAST - 5.00 FEET TO A POINT BEING 30.00 FEET RIGHT OF SAID CENTERLINE STATION 117+66; THENCE SOUTH 00 DEGREES 12 MINUTES 50 SECONDS WEST - 30.00 FEET TO A POINT BEING 30.00 FEET RIGHT OF FRONTAGE ROAD CENTERLINE STATION 117+36; THENCE NORTH 89 DEGREES 47 MINUTES 10 SECONDS WEST - 5.00 FEET TO THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAID FRONTAGE ROAD, SAID POINT BEING 25.00 FEET RIGHT OF SAID CENTERLINE STATION 117+36; THENCE NORTH 00 DEGREES 12 MINUTES 50 SECONDS EAST - 30.00 FEET ON SAID EXISTING EASTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 150 SQUARE FEET MORE OR LESS, SITUATED IN ROSE TOWNSHIP, SHELBY COUNTY, ILLINOIS.

## NOTES

- 1) ALL BEARINGS ARE ASSUMED.
- 2) NO EXISTING EASEMENTS, RECORDED OR OTHERWISE, HAVE BEEN INCLUDED WITH THIS SURVEY.
- 3) THIS SURVEY CONTAINS STRUCTURES AND OTHER IMPROVEMENTS NOT SHOWN HEREON.
- 4) SUBSURFACE AND/OR ENVIRONMENTAL CONDITIONS AND THE EXISTENCE OF UNDERGROUND UTILITIES WERE NOT CONSIDERED AS A PART OF THIS SURVEY.
- 5) THE COMPLIANCE OR NON-COMPLIANCE WITH ZONING ORDINANCES WAS NOT CONSIDERED AS A PART OF THIS SURVEY.

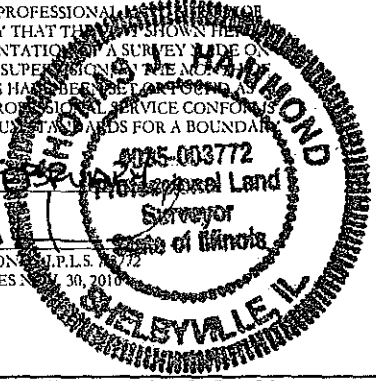
## SURVEYOR'S CERTIFICATE

I, THOMAS J. HAMMOND, ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3772, DO HEREBY CERTIFY THAT THE ABOVE SHOWN PLAT IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, BY ME OR MY ASSISTANTS, ON NOVEMBER 2015. ALL MONUMENTS HAVE BEEN SET OR PLACED AS INDICATED ON THIS PLAT. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 5TH DAY OF FEBRUARY, 2016

PREPARED BY:

THOMAS J. HAMMOND, P.L.S. #3772  
LICENSE EXPIRES NOV. 30, 2019



HAMMOND & REID  
LAND SURVEYING, LTD.

550 S. CEDAR ST. SHELBYVILLE, IL 62565  
(217) 294-3344 (217) 962-1772  
DESIGN FIRM LIC. # 184-005735 (EXPIRES 04/30/2017)

FB#22 - SHELBY ENGINEERING			
SYLVESTER DR. (T.R. 1600 EAST) - ROSE TOWNSHIP			
DRWG BY:	CHK'D BY:	PROJ. NO:	SHEET NO:
JRR	TJH	1005.22	1
CAD DWG.	DATE:	OF	
1005.22.dwg	02/05/2016	1	

## City Clerk

---

**From:** mayor@mycci.net  
**Sent:** Thursday, July 23, 2020 10:12 AM  
**To:** Cityclerk  
**Subject:** Fwd: environmental study for IHI project  
**Attachments:** doc20190227145903.pdf

----- Original Message -----

**Subject:**environmental study for IHI project  
**Date:**02/27/2019 03:06 PM  
**From:**"Shelby County Highway" <shelbycohwy@consolidated.net>  
**To:**"jeff johnson" <mayor@mycci.net>, "Thom Shaffer" <streetcom@mycci.net>

Attached is a proposal from Bodine Environmental for an environmental study for the IHI Turbo road expansion.

An environmental study is a proposed new requirement by IDOT when State Funds are used.

The cost is \$13,000 and will take about 6 weeks to complete.

The grant award keeps getting delayed and I really don't know how long before we get a notice of award.

If we don't get this environmental study started soon then schedule gets a bit scary .

So, I would like to tell Bodine to go forward with the study.

What do you think ?

alan



*Environmental Consulting & Contracting*

Environmental Consulting  
Waste Transportation and Mgt.  
AST/UST Cleaning & Removal  
Asbestos Services  
Environmental Demolition  
Lab Pack Services

Environmental Contracting  
Emergency Spill Response  
Dry Ice Blast Cleaning  
Mercury Spill Vacuuming  
Site Remediation  
Frac Tank Services

January 21, 2019

Mr. Keith Petard  
Shelby Engineering  
1010 East Northland Drive  
Shelbyville Illinois 62565

**Re: Proposal for Preliminary Environmental Site Assessment**  
Shelby County, Illinois – 1600E Road

Dear Mr. Petard,

Bodine Environmental Services, Inc. (Bodine) is pleased to present you with the attached Service Agreement for Environmental Consulting and Project Management Services for the above referenced project. Per our telephone conversations, the Service Agreement is designed to complete the Illinois Department of Transportation's requirements for conducting a Preliminary Environmental Site Assessment as outlined in the document titled "A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation Infrastructure Projects", Open File Series 2012-1 as written by the Illinois State Geological Survey and per ASTM E1527-05 (Standard Practice for Environmental Site Assessments).

The project will consist of reviewing historical site and adjacent property usage by researching the following (where applicable):

- Federal Environmental Databases
  - Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS)
  - Resource Conservation and Recovery Act (RCRA) Sites
  - Emergency Response Notification System (ERNS)
  - Brownfields Pilot Sites
  - Toxic Release Inventory (TRI) Database
  - Transformer Database
- State Environmental Databases
  - Leaking Underground Storage Tank Database
  - Bureau of Land Inventory
  - Site Remediation Program Database
  - Brownfields
  - OSFM UST
  - IEMA Regulated Substance Releases



- Landfills and Disposal Sites
- Injection Well Inventory
- Oil and Gas Information
- Historical aerial photographs
- Mapping
  - Topographic Maps
  - Street/City Maps
  - Geologic Map of Illinois
  - State-Unit Map of Geologic Materials in Illinois to a Depth of 15 Meters
  - USDA NRCS Soil Survey Maps
  - Mining Maps
  - Flood Maps
  - Plat Maps
  - Sanborn Fire Insurance Maps
- Hydrogeologic Information
- Natural Features and Hazards Resources
- Freedom of Information Act Requests to State and Local Agencies
- Wetlands
- Landslide Inventory
- Seismic Risk
- City Directories
- Illinois Manufacturers Directories
- Local Information Sources
  - Libraries
  - Historical Societies
  - Planning Agencies
  - Property Tax Files and Tax Assessors
  - Title Searches
  - Building Permits
  - Zoning Records
  - Public Health and Sanitation Departments

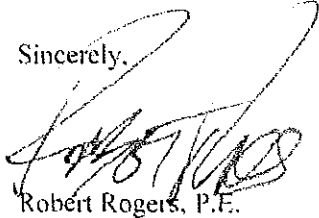
Some database searches will extend beyond the limits of the 1600E Road right-of-way per ASTM E1527-05 guidelines.

Please review the attached Service Agreement outlining the proposed work designed to fulfill the requirements for conducting a Preliminary Site Assessment and resulting in a report outlining the suspected presence of any Recognized Environmental Conditions.

If acceptable, sign the Service Agreement and the Standard Terms and Conditions then return the documents to me at the Springfield Office. If you have any questions or comments, do not hesitate to

contact me. This proposal is valid for 45 days from the date of this letter. Thank you very much for the opportunity to provide you with professional environmental consulting and project management.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Rogers', is written over the word 'Sincerely,'.

Robert Rogers, P.E.

Bodine Environmental Services, Inc.  
Springfield Division Manager  
2509 West Hes Avenue, Suite 103  
Springfield, Illinois 62704  
217/698-0700

attachments

# **AGREEMENT FOR PRELIMINARY ENVIRONMENTAL SITE ASSESSMENT**

**BETWEEN**

**SHELBY ENGINEERING**

**AND**

**BODINE ENVIRONMENTAL SERVICES, INC.**

Bodine Environmental Services, Inc. (BODINE), 5350 East Firehouse Road, Decatur, Illinois 62521, and Shelby Engineering, 1010 East Northland Drive, Shelbyville Illinois 62565 (CLIENT) agree that BODINE shall provide the professional services as described in Article 1.0 in accordance with and subject to the terms and conditions set forth herein.

## **1.0 SCOPE OF PRELIMINARY ENVIRONMENTAL SITE ASSESSMENT**

BODINE agrees to furnish labor, materials, equipment and other items required to complete a Preliminary Environmental Site Assessment (PESA) as defined by the Illinois Department of Transportation/Illinois State Geological Survey document titled "A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation Infrastructure Projects", Open File Series 2012-1 and ASTM E1527-13 (Standard Practice for Environmental Site Assessments) for the CLIENT. The PESA will be conducted for the right-of-way of and properties adjacent to the portions of I600 E Road construction project as located on the attached project location map drafted by and presented to BODINE by the CLIENT (hereinafter referred to as "Site").

1.1 BODINE will review historical information about the Site, its ownership, and purposes for which it has been used in an attempt to identify Recognized Environmental Conditions (RECs) which are associated with the Site, or which are associated with surrounding parcels which might adversely affect the Site.

1.1.1 If possible, the CLIENT shall provide to BODINE the information listed below for the Site. BODINE will rely upon this information as being true and accurate regarding environmental liabilities associated with the Site:

- Previous environmental site assessment or environmental audit reports;
- Environmental permits and records;
- Registrations for underground and above-ground storage tanks;
- Material Safety Data Sheets (MSDS);
- Community right-to-know plan;
- Safety plans, spill prevention control and counter measure plans, etc.;
- Notices or correspondence from any government agency relating to environmental laws, regulations or violations;
- Hazardous waste generator notices or reports;
- Environmental liens or use limitations;
- OSHA hazard communication programs;
- Waste manifests;

Asbestos or PCB management records;  
Facility and process equipment plans and diagrams;  
Historical photographs;  
Lists of current and former tenants/occupants;  
Free access to all facilities within the CLIENTS control; and  
Names of knowledgeable parties to be interviewed.

- 1.1.2 A records review will be completed for the Site in accordance with the requirements set forth in PESA manual and ASTM E1527-13. The review includes a site-specific search within the appropriate ASTM minimum search radius for the following:

Federal National Priority List (NPL) site list;  
Federal Delisted NPL site list;  
Federal CERCLIS list;  
Federal CERCLIS NFRAP site list;  
Federal RCRA CORRACTS facilities list;  
Federal RCRA Non-CORRACTS TSD facilities list;  
Federal RCRA generators list;  
Federal institutional control/engineering control registries;  
Federal ERNS list;  
State and tribal equivalent NPL and CERCLIS site lists;  
State and tribal landfill or solid waste disposal site lists;  
State and tribal leaking storage tank lists;  
State and tribal institutional control/engineering control registries;  
State and tribal voluntary cleanup sites;  
State and tribal Brownfield sites; and  
Other databases as required.

- 1.1.3 Freedom of Information Act requests will be submitted to various State, County, and local agencies requesting any regulatory history regarding the parcels located immediately adjacent the Site. Local officials will also be contacted for any regulatory history if applicable.
- 1.2 The PESA shall include a site reconnaissance to obtain information indicating the likelihood of identifying RECs in connection with the Site. The Site shall be visually and physically observed, and any structure(s) located on the Site to the extent not obstructed by bodies of water, adjacent buildings, or other obstacles. The CLIENT shall provide and insure free access to all facilities and the names of knowledgeable parties to be interviewed.
- 1.3 BODINE will prepare a written report for the Site in the format presented in the PESA manual. The report will include findings and conclusions drawn as a result of the PESA conducted in accordance with this Section. The report shall be for the use of the CLIENT.
- 1.4 The PESA will not characterize or measure the extent of contamination which may be present. If required by the CLIENT, this task will be performed in subsequent phases of this project as an additional service as requested by the CLIENT.
- 1.5 The PESA should not be considered an exhaustive examination of the facility to identify all possible environmental liabilities or non-compliance with all knowledgeable regulations. A

reasonable attempt will be made by BODINE to identify problems in the following environmental areas:

- |                                 |                             |                             |
|---------------------------------|-----------------------------|-----------------------------|
| - Waste management              | - Air Pollution Emissions   | - Storm Water Discharges    |
| - Site Permits                  | - Wastewater Discharges     | - Previous Uses of Property |
| - Potable Water Supplies        | - Materials Storage & MSDSs | - PCB-Containing Equipment  |
| - SPCC Requirements             | - Underground Storage Tanks | - SARA Title III Reporting  |
| - Hazard Communication Programs |                             |                             |

## **2.0 COMPENSATION**

- 2.1 BODINE shall maintain time sheets documenting man-hours, equipment, and materials used for completing the PESA, as defined in Article 1.0. The rates provided in the attached Rate Schedule for Environmental Services and the Standard Terms and Conditions shall be the basis for invoicing the services provided by BODINE on a time-and-material basis at an estimated cost not to exceed of **\$13,000.00**. Subcontracted services, equipment rentals, and material purchases not included in the current BODINE rate schedule will be invoiced with a markup not to exceed fifteen percent (15%).

## **3.0 ACCEPTANCE BY CLIENT/PROJECT SCHEDULE**

This proposal shall constitute an agreement for completion of the work defined. If acceptable to CLIENT, please sign and return both copies to BODINE. Receipt of the signed agreement shall constitute BODINE's authorization to proceed with the PESA as defined in Article 1.0 under the conditions contained in the attached Standard Terms and Conditions form.

Under usual circumstances, BODINE endeavors to submit the PESA Report to the CLIENT within eight weeks of BODINE's receipt of an executed Service Agreement. However, BODINE will not be able to complete the report until all of the information requested from the CLIENT, current owner, occupants, and regulatory agencies has been received and reviewed by BODINE.

## **4.0 SIGNATURES**

### **CLIENT:**

Shelby Engineering  
1010 East Northland Drive  
Shelbyville, Illinois 62565

Printed: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### **BODINE:**

Bodine Environmental Services, Inc.  
2509 West Iles Avenue, Suite 103  
Springfield, Illinois 62704

Mr. Robert Rogers, P.E.

By: \_\_\_\_\_

Title: Springfield Division Manager

Date: \_\_\_\_\_