

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, November 6, 2018 11:18 AM
To: City Hall
Subject: Re: EDP application submissions has reopened
Attachments: 2019 EDP GATA - Programmatic Risk Assessment.docx; 2019 EDP GATA - Programmatic Risk Assessment.docx

Rachel,

Was wondering if you could fill out the attached GATA risk form ?? I need it for grant applications I am working on.

Let me know.

thanks

alan

From: [City Hall](#)
Sent: Tuesday, September 25, 2018 3:28 PM
To: 'Shelby County Highway'
Subject: RE: EDP application submissions has reopened

Alan,

The info you requested is attached.

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Monday, September 24, 2018 10:00 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

Rachel,

The GATA won't let me print off information I need since I am not authorized to access the GATA Portal. Can you log-in and provide:

1. Copies of updated status – see attached of the outdated one.
2. Copy of internal control questionnaire

thanks

alan

From: City Hall
Sent: Monday, September 24, 2018 9:32 AM
To: 'Shelby County Highway'
Subject: RE: EDP application submissions has reopened

GATA

Username: RachelWallace

Password: Queenbee1

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwvy@consolidated.net]
Sent: Monday, September 24, 2018 8:49 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

Thanks Rachel.

Can you provide me the City's sign-in information for the GATA portal

thanks

alan

From: City Hall
Sent: Monday, September 24, 2018 8:40 AM
To: Shelby Co Hwy
Subject: FW: EDP application submissions has reopened

Alan,

Just in case you didn't receive the email below...

Thank you,
Rachel

From: Phillips, Sherry A [mailto:Sherry.Phillips@illinois.gov]
Sent: Friday, September 21, 2018 7:37 AM
To: Aaron Mefford; Allan Spesard; Ben Bland; Ben Bland jasper; Bruce Bird; Dallas Richardson; Dan Colwell; Darin Koelm; Dennis Seidel; Dustin Bunting; Koester, Greg; Jeffrey Birch; Justin Childress; Mike Maxey; Richard Johnson; Alice Mullinax; EXT Village, DaltonCity; Amy Britton; Audrie Leach; EXT Village, Keensburg; EXT City, Sumner; EXT Village, Findlay; Brenda Britton; EXT City, Neoga; Brittany Gipson; Carla Zerfowski; Connie Forth; Dawn Cazadd; Dawn Reynolds; Debbie Bright; EXT Village, TowerHill; Deborah Muller; EXT Town, Sigel; EXT City, Maroa; EXT Village, Hidalgo; Elizabeth Woodrow; Emmy Snider; Fayrene Wright; Georgia England; Heather Seaton; Jackie Freezeland; EXT Village, Farina; Janet Will; EXT Village, Lerna; Jeremy Mumford; Jessica Zellars; Jill Kimble; Joan Simcox; Julie Mendenhall; EXT Village, Edgewood; EXT City, Effingham; EXT City, Oakland; Kerry Hirtzel; Kim Fouty; Ladora Boyd; EXT Village, Watson; Leslie Heath; Linda Flowers; Linda Soltwedel; EXT City, Windsor; Loretta Steber; EXT City, Martinsville; Mary Jo Althoff; EXT City, Albion; Michele Shelite; Mischelle Davis; Monte Johnson; Nancy Smitley; EXT City, Vandalia; EXT City, Shelbyville; EXT City, SaintElmo; Rebekah Burgess; Robert Arnold; Robin Lovett; EXT City, Lawrenceville; Rosetta York; Roy Wendte; EXT City, MountCarmel; Sandra Anderson; EXT City, Altamont; Sharon Will; Sheila Delaney; Sherrie Brown; Sherry Barnfield; Sherry Koszesza; EXT Village, Palestine; Shirley Moore; Stephen Bean; Sue Rennels; Susan O'Brien; Terri Doty; Terri Wease; EXT Village, SaintPeter; Tina Hutchcraft; EXT Village, Noble; Vicky Storm; Will Gibson

Cc: Kreke, Tom L; Miller, Nita K; Palmer, Gregory L
Subject: FW: EDP application submissions has reopened

From: Smith, Todd A.

Sent: Thursday, September 20, 2018 12:51 PM

To: Holt, Christopher J <Christopher.Holt@illinois.gov>; Baratta, Anthony <Anthony.Baratta@illinois.gov>; Ernat, Donald R <Donald.Ernat@illinois.gov>; Sassine, Tony S <Tony.Sassine@illinois.gov>; Trygg, Brian K <Brian.Trygg@illinois.gov>; Isbell, Chris L. <Chris.Isbell@illinois.gov>; Phillips, Sherry A <Sherry.Phillips@illinois.gov>; Mollet, James E <James.Mollet@illinois.gov>; Roberts, Keith W <Keith.Roberts@illinois.gov>

Cc: Doedtman, Missy K. <Missy.Doedtman@Illinois.gov>; Sisk, Tracinda L. <Tracinda.Sisk@illinois.gov>; Kastl, Maureen E <Maureen.Kastl@illinois.gov>; Kos, Melinda <Melinda.Kos@Illinois.gov>

Subject: EDP application submissions has reopened

Hello to all Local Road Engineers,

The EDP program is accepting applications starting Oct 1, 2018 with new criteria. Please spread the word on your platforms and to your customers within your districts. If there has been a change to district local road engineer personnel, please notify me and I will update it accordingly.

<http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/economic-development-program>

,Todd A. Smith
EDP
Scenic Byway

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.

Programmatic Risk Assessment Questionnaire FY19

A separate Programmatic Risk Assessment is required for each grant application. Responses must be program-specific.

Program Associated with this Programmatic Risk Assessment:	Economic Development Program (EDP)
Applicable CFR or state citation:	
Awarding State Agency:	Illinois Department of Transportation
Entity Completing Programmatic Risk Assessment:	
Individual Completing Programmatic Risk Assessment:	
Contact Information for Completer (Phone and Email):	

To comply with federal risk assessment requirements of 2 CFR 200.205, the state awarding agency must review the programmatic risk posed by applicants. Illinois utilizes this programmatic risk assessment questionnaire to comply with the federal requirements.

1. Quality of management systems and ability to meet the management standards

1.1 Do you have written policies and procedures that guide program delivery on the topics of:

- | | |
|--|---|
| a. Program outcome tracking and reporting mechanisms | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| b. Relevant documentation of services/goods delivered | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| c. Staff management policies and procedures | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| d. Standards of conduct re: selection, award or administration of grants | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| e. Real or perceived conflict of interest re: selection, award or administration of grants | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| f. Complaint/grievance resolution policies and procedures | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |

- g. Safeguarding funds, property and other assets against loss from unauthorized use of disposition YES/ NO
- h. Management of grant terms YES/ NO
- i. Written approval from funding agency when key personnel change YES/ NO
- j. Written approval from funding agency when program scope changes YES/ NO
- k. Participant eligibility, if applicable YES/ NO / NOT APPLICABLE

1.2 Do you have internal controls that govern program delivery on the topics of:

- a. Quality assurance reporting YES/ NO
- b. Unit costs, expense analysis/management YES/ NO
- c. Accreditation/licensing compliance program YES/ NO

1.3 How many years of experience does the project leader have managing the scope of services required under this program?

- More than five years
- One to five years
- Less than one year

1.4 Does the organization have a time and effort system to track program-specific work performed?

YES/ NO

If "Yes":

- a. Does the system record all time worked, including time not charged to awards? YES/ NO
- b. Does the system include sign-off by the employee and supervisor? YES/ NO

If "No", go to question 1.5

1.5 Are program payments based on a rate or unit of service?

If "Yes":

- a. Does the organization have written procedures to ensure accurate invoicing? YES/ NO
- b. Does a second person sign-off on the invoice? YES/ NO

If "No", go to question 1.6

1.6 Does the program have a match or related requirements?

If "Yes":

- a. Does the organization have written procedures for match reporting? YES/ NO
- b. Does a second person sign-off on match reporting? YES/ NO

If "No", go to question 1.7

1.7 Is the organization prepared to utilize periodic performance reports to communicate program outcomes?

- Performance reports are an established part of grant management procedures.

- Performance data reporting is being developed as part of grant management procedures.
- We do not currently report performance data within our grant management.

2. History of Performance

2.1 How many years of experience does your organization have with grants of comparable scope and/or capacity?

- More than five years
- One to five years
- Less than one year
- No experience GO TO QUESTION 3.3

2.2 If your organization has received grants of comparable scope and/or capacity, provide a brief description of similar project goals and outcomes; specify the applicable year: (Text response)

2.3 During your last two fiscal years, how frequently has the organization submitted project performance reports on time?

- Always
- Reported late up to three times
- Reported late four or more times
- Not applicable – not a requirement of awards previously received

2.4 Does your organization have performance measurements that tie to financial data?

- YES/ NO

2.5 Have there been any significant changes in your organization in the last fiscal year related to program delivery?

- | | |
|---|---|
| a. Management/leadership personnel | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| b. Reorganization or parent/subsidiary relationships | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| c. Significant changes in programs/grants funded | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| d. Statutory or regulatory requirements imposed on your organization type | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |

2.6 Provide a brief explanation for all "YES" responses to question 2.5. (Text response)

2.7 Will a sub-grantee/sub-recipient/sub-award be utilized to manage, administer or complete the project? YES/ NO

If NO, go to question 3.1.

2.8 What responsibilities will the sub-grantee/sub-recipient/sub-award perform under this program?

- | | |
|--|---|
| a. Participant eligibility determination | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| b. Case Management | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| c. Performance reporting | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| d. Financial reporting | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |

- e. Invoicing YES/ NO
- f. Other YES/ NO

2.9 What percentage of grant funds does the organization anticipate passing to sub-grantees/sub-recipients/sub-awards?

- Less than 10%
- 10-20%
- More than 20%

2.10 Does your organization have an implemented policy for sub-grantee/sub-recipient monitoring?

If Yes, does it include:

- On-site review
- Review of prior monitoring and desk/quantitative review
- Review of prior monitoring only
- Desk/quantitative review only

3. Reports and Findings from audits performed under Subpart F – Audit Requirements of this part or the reports and findings of any other available audit.

3.1. During the last two fiscal years, has your organization been out of compliance with *programmatic* terms and conditions of awards?

- Organization has not been audited; Go to Question 3.6
- No occurrences of non-compliance; Go to Question 3.6
- One to three occurrences of non-compliance
- Four or more occurrences of non-compliance

3.2. If your organization had at least one occurrence of non-compliance with programmatic terms and conditions, summarize each occurrence. (Text response)

3.3. Have corrective actions been implemented within the specified timeframe? YES/ NO

3.4. Provide explanation for any corrective actions that were not implemented within the timeframe specified and for any corrective actions that remain open. (Text response)

3.5. Have there been findings regarding conflict of interest within the last two fiscal years?
 YES/ NO

- a. If NO, go to question 3.6
- b. If YES, specify the finding and your response to the finding.
(Text response)

3.6. Has your organization even been subject to specific conditions due to program issues?
 YES/ NO

- a. If NO, to go question 4.1.
- b. If YES, specify the specific condition, why it was imposed, and whether or not it is still applicable. (Text response)

4. Applicants ability to effectively implement statutory, regulatory, or other requirements imposed on awardees.

4.1. To what extent does your organization have policies to ensure programmatic expenses are reasonable, necessary and prudent (sensible)?

- Policies are implemented and followed
- Policies are implemented, but not consistently followed
- Policies are being implemented
- The organization does not currently have these type of policies

4.2. To what extent does your organization have policies to ensure programmatic activities are allowable?

- Policies are implemented and followed
- Policies are implemented, but not consistently followed
- Policies are being implemented
- The organization does not currently have these types of policies

4.3. Has the organization been out of compliance with any statutory, regulatory or other requirements of grant funding within the last two fiscal years?

- YES/ NO

If Yes, provide an explanation

4.4. To what extent is your organization able to comply with all statutory requirements of this program?

- Fully able to comply with all statutory requirements
- With the following exception(s), the organization is able to comply:
Text response of exception(s)

5. Agency-specific Questions (As applicable based on terms of the Notice of Funding Opportunity)

(Awarding agency has discretion to add additional questions specific to the delivery of services as required in the terms of funding for the specified program. If grant or agency specific questions are not added, the awarding agency must ensure that the applicant understands that their responses are to be specific to the associated program.)

5.1. Compliance with matching, level of effort, earmarking requirements related to program delivery

5.2. Compliance with program income requirements related to program delivery

5.3. Compliance with Davis Bacon or McNamara-O'Hara Service Contract Act

5.4. Compliance with equipment and real property management requirements related to program delivery

5.5. Compliance with real property acquisition and relocation related to program delivery

Certification Section – By signing this questionnaire, I certify to the best of my knowledge and belief that the responses are true, complete and accurate. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (2 CFR 200.415)

Authorized Signature

Date

**Programmatic Risk Assessment Questionnaire
FY19**

**A separate Programmatic Risk Assessment
is required for each grant application. Responses must be program-specific.**

Program Associated with this Programmatic Risk Assessment:	Safe Routes to School Program
Applicable CFR or state citation:	
Awarding State Agency:	Illinois Department of Transportation
Entity Completing Programmatic Risk Assessment:	
Individual Completing Programmatic Risk Assessment:	
Contact Information for Completer (Phone and Email):	

To comply with federal risk assessment requirements of 2 CFR 200.205, the state awarding agency must review the programmatic risk posed by applicants. Illinois utilizes this programmatic risk assessment questionnaire to comply with the federal requirements.

1. Quality of management systems and ability to meet the management standards

1.1 Do you have written policies and procedures that guide program delivery on the topics of:

- | | |
|--|---|
| a. Program outcome tracking and reporting mechanisms | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| b. Relevant documentation of services/goods delivered | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| c. Staff management policies and procedures | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| d. Standards of conduct re: selection, award or administration of grants | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| e. Real or perceived conflict of interest re: selection, award or administration of grants | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
| f. Complaint/grievance resolution policies and procedures | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |

- g. Safeguarding funds, property and other assets against loss from unauthorized use of disposition YES/ NO
- h. Management of grant terms YES/ NO
- i. Written approval from funding agency when key personnel change YES/ NO
- j. Written approval from funding agency when program scope changes YES/ NO
- k. Participant eligibility, if applicable YES/ NO / NOT APPLICABLE

1.2 Do you have internal controls that govern program delivery on the topics of:

- a. Quality assurance reporting YES/ NO
- b. Unit costs, expense analysis/management YES/ NO
- c. Accreditation/licensing compliance program YES/ NO

1.3 How many years of experience does the project leader have managing the scope of services required under this program?

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- Less than one year

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- YES/ NO

2.5 Have there been any significant changes in your organization in the last fiscal year related to program delivery?

- | | |
|---|---|
| a. Management/leadership personnel | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
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2.6 Provide a brief explanation for all "YES" responses to question 2.5. (Text response)

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If NO, go to question 3.1.

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- | | |
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| a. Participant eligibility determination | <input type="checkbox"/> YES/ <input type="checkbox"/> NO |
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- e. Invoicing
f. Other

YES/ NO
 YES/ NO

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3.5. Have there been findings regarding conflict of interest within the last two fiscal years?

YES/ NO

- a. If NO, go to question 3.6
b. If YES, specify the finding and your response to the finding.
(Text response)

3.6. Has your organization even been subject to specific conditions due to program issues?

YES/ NO

- a. If NO, to go question 4.1.
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- YES/ NO

If Yes, provide an explanation

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Certification Section – By signing this questionnaire, I certify to the best of my knowledge and belief that the responses are true, complete and accurate. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (2 CFR 200.415)

 Authorized Signature

 Date

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Monday, November 5, 2018 2:29 PM
To: City of Shelbyville
Subject: City council handout
Attachments: IHI letter of support to shelby nov 18.pdf

Rachel,

could you include the attached letter in the handouts for tonight's meeting ?

thanks

alan



1598 State Highway 16 • Shelbyville, IL. 62565
Phone (217) 774-9571
Fax (217) 774-3834 (Main)

Mayor Jeff Johnson
City of Shelbyville, IL
170 E. Main St.
Shelbyville, IL 62565

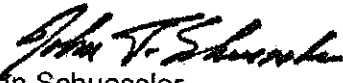
Dear Mayor,

I am writing you this letter to inform you of our commitment to expand IHI Turbo America located in Shelbyville, IL. This expansion will result in new business and will involve the construction of a new facility (adding 250,000 SF). This assembly facility will add offices, a parts area and new assembly lines. Full production and creation of 42 full time employees because of this expansion are scheduled to ramp up in CY 2020.

As such, an upgrade to the existing deteriorating road system adjacent to the facility is very important to support the increased truck traffic and other increased commerce.

I appreciate the support of the Shelbyville community in these needed upgrades.

Sincerely,

 5 NOV. 2018
John Schuessler
Director and V.P.

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Wednesday, October 31, 2018 1:55 PM
To: City of Shelbyville
Subject: Agenda Items - City council meeting

Rachel,

Could you please add the following to Monday's agenda:

1. Bike Path Phase 10 Grant – Engineering Services Selection:
 - 1a. Engineering Agreement
 - 1b. Joint agreement with IDOT for Engineering Funds
 - 1c. Resolution for funding

2. Sylvester Drive Upgrade Grant Submittal due to IHI Turbo of America Plant expansion:
 - 2a. Resolution of Support for Grant Submittal
 - 2b. Agreement between IHI Turbo of America and City of Shelbyville

3. Safe Routes to School Grant Submittal for Sidewalk Upgrades:
 - 3a. Resolution of Support for Grant Submittal

I will get you the handouts for the above as soon as I can.

thanks

alan

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, October 23, 2018 9:51 AM
To: Daniel - RD, Effingham, IL Jansen
Cc: City of Shelbyville
Subject: RBDG quarterly report
Attachments: doc20181023095523.pdf

see attached quarterly report.

Let me know of any concerns

thanks

alan spesard
city engineer
Shelbyville

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted USDA, Rural Development		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) Rural Business Development Grant			Page	1	of	1																					
pages																													
3. Recipient Organization (Name and complete address including Zip code) City of Shelbyville 170 E. Main Street Shelbyville, IL 62565																													
4a. DUNS Number 033674367	4b. EIN 13-87-37600XXXX	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)			6. Report Type <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input type="checkbox"/> Accrual																							
8. Project/Grant Period From: (Month, Day, Year) 7-1-18				To: (Month, Day, Year) 9-30-18		9. Reporting Period End Date (Month, Day, Year)																							
10. Transactions (Use lines a-c for single or multiple grant reporting)							Cumulative																						
Federal Cash (To report multiple grants, also use FFR Attachment):																													
a. Cash Receipts																													
b. Cash Disbursements																													
c. Cash on Hand (line a minus b)																													
(Use lines d-o for single grant reporting)																													
Federal Expenditures and Unobligated Balance:																													
d. Total Federal funds authorized																													
e. Federal share of expenditures																													
f. Federal share of unliquidated obligations																													
77178																													
g. Total Federal share (sum of lines e and f)																													
77178																													
h. Unobligated balance of Federal funds (line d minus g)																													
77178																													
Recipient Share:																													
i. Total recipient share required																													
965308																													
j. Recipient share of expenditures																													
k. Remaining recipient share to be provided (line i minus j)																													
965308																													
Program Income:																													
l. Total Federal program income earned																													
m. Program income expended in accordance with the deduction alternative																													
n. Program income expended in accordance with the addition alternative																													
o. Unexpended program income (line l minus line m or line n)																													
g. Totals:																													
11. Indirect Expense <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">a. Type</th> <th style="width: 10%;">b. Rate</th> <th style="width: 10%;">c. Period From</th> <th style="width: 10%;">Period To</th> <th style="width: 10%;">d. Base</th> <th style="width: 10%;">e. Amount Charged</th> <th style="width: 10%;">f. Federal Share</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>									a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share														
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share																							
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.																													
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)																													
a. Typed or Printed Name and Title of Authorized Certifying Official Alan Spesard City Engineer					c. Telephone (Area code, number and extension) 217-774-2721																								
b. Signature of Authorized Certifying Official 					d. Email address Shelbycohw@consolidated.net																								
(Signature area)					e. Date Report Submitted (Month, Day, Year) 10, 23, 2018																								
14. Agency use only:																													

Standard Form 425 - Revised 6/28/2010
 OMB Approval Number: 0348-0061
 Expiration Date: 10/31/2011

Paperwork Burden Statement
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

Shelbyville City Hall

From: mayor@mycci.net
Sent: Friday, October 19, 2018 11:54 AM
To: Cityhall
Cc: Shelbycohw
Subject: Fwd: Fw: Contract 74879 - 6th Street Radius Return Participation
Attachments: 74879 Project Location Maps.pdf; JN 596 021 90268 IL 128.pdf

Rachel,

Please add to the next meeting agenda.

Thanks.

Jeff

----- Original Message -----

Subject: Fw: Contract 74879 - 6th Street Radius Return Participation
Date: 10/19/2018 10:00 AM
From: "Shelby County Highway" <shelbycohw@consolidated.net>
To: "jeff johnson" <mayor@mycci.net>

Jeff,

IDOT has provided the information I requested to help understand the responsibilities for this project (see attachments and below info).

I now agree with IDOT that it is the responsibility of the City to maintain the 6th street radius return.

I think it would be a good idea to have IDOT resurface the 6th street radius return at the City's cost.

alan

From: [Miller, Garrett K.](#)
Sent: Friday, October 19, 2018 9:46 AM
To: <mailto:shelbycohw@consolidated.net>
Cc: [Johnson, Jeff \(Mayor, Shelbyville\)](#) ; [EXT City, Shelbyville](#)

Subject: FW: Contract 74879 - 6th Street Radius Return Participation

IL 128 Resurfacing

Shelbyville, Shelby County

Contract 74879

Mr. Spesard,

Thank you for your call yesterday. I hope that we were able to answer your questions regarding the upcoming resurfacing project on IL Route 128. As discussed, the proposed paving will be an inlay of approximately 2.25 inches from IL 16 to 0.2 miles north of 6th Street. As the agreement on file for this portion of IL 128 indicates that maintenance responsibility for radius returns lies with the City (refer to the highlighted section in the attached agreement), we have invited Shelbyville to add the resurfacing of the 6th Street asphalt radius return to the upcoming project at the City's cost, conservatively estimated at approximately \$14,000 (the remaining radius returns within this project are concrete). As discussed with Mayor Johnson, the actual cost to the City for this radius return improvement will be the Contractor's bid price, which may be less than our estimate.

Please take a look at the information provided and do not hesitate to contact us if you have any further questions. We will follow up after your November 5th meeting to determine how the City wishes to proceed.

If you have any questions or require additional information, please let me know.

Sincerely,

Garrett K. Miller, P.E.

Project Support Engineer

Bureau of Program Development

Illinois Department of Transportation

Region 4 / District 7

400 West Wabash Avenue

Effingham, IL 62401

Office: (217) 342-3951

Direct: (217) 342-8250

garrett.miller@illinois.gov

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From: Miller, Garrett K.

Sent: Tuesday, October 16, 2018 11:44 AM

To: 'Johnson, Jeff (Mayor, Shelbyville)' <mayor@mycci.net>

Cc: EXT City, Shelbyville <cityhall@consolidated.net>; Hille, Leah <Leah.Hille@illinois.gov>; Barrett, Debra G <Debra.Barrett@illinois.gov>

Subject: Contract 74879 - 6th Street Radius Return Participation

IL 128 Resurfacing

Shelbyville, Shelby County

Contract 74879

Mr. Johnson,

As discussed by phone this morning, IDOT plans to mill and resurface IL Route 128 from IL Route 16 to 0.2 miles north of 6th Street next summer. During preliminary planning for this project, it was noted that the 6th Street radius return east of IL Route 128 is asphalt (refer to the attached location maps). If the City wishes, you may choose to add the resurfacing of this radius return to the upcoming project at the City's cost, conservatively estimated at approximately \$14,000. As discussed, the actual cost to the City for this radius return improvement will be the Contractor's bid price, which may be less.

Please take a look at the provided information and discuss this with City personnel as necessary. We will follow up after your November 5th meeting to determine how the City wishes to proceed.

If you have any questions or require additional information, please let me know.

Sincerely,

Garrett K. Miller, P.E.

Project Support Engineer

Bureau of Program Development

Illinois Department of Transportation

Region 4 / District 7


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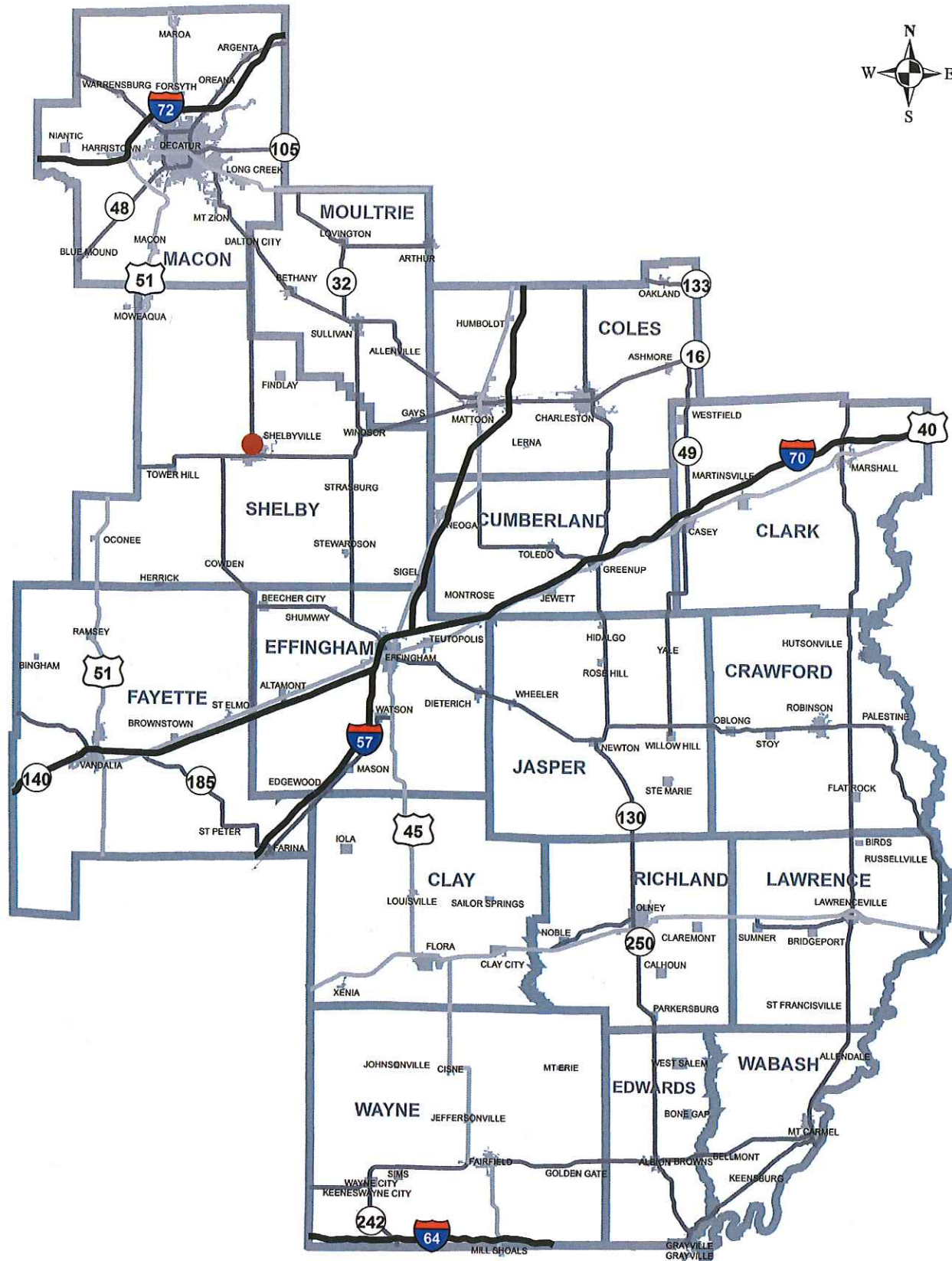
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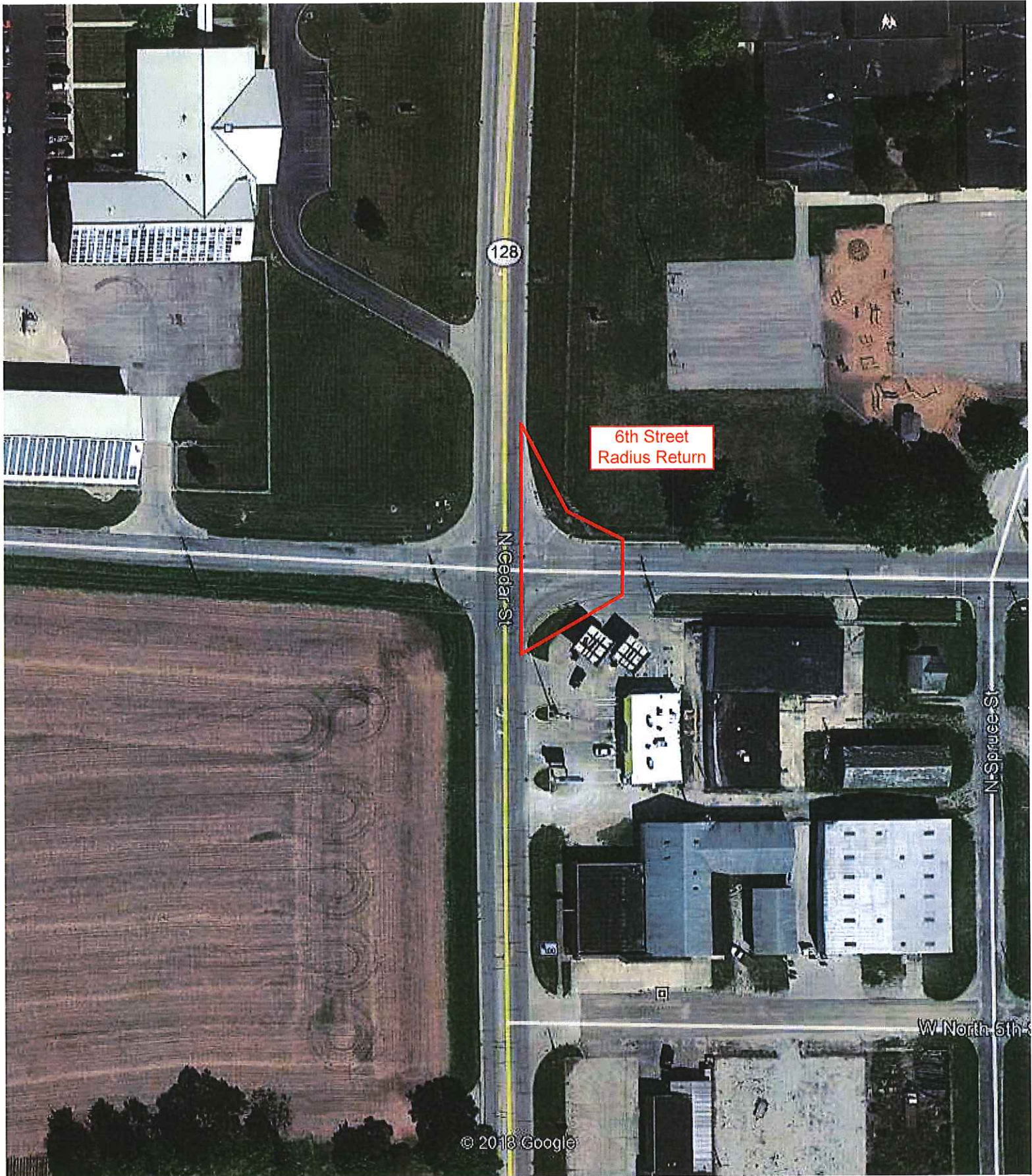
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Illinois Department of Transportation

Region 4 - District 7



● Location of Proposed Project



6th Street
Radius Return

128

N Cedar St

N Spruce St

W North 5th St



Illinois Department of Transportation

Memorandum

To: District 5 Bureau Chiefs
From: Bureau of Program Development
Subject: Program Development - Agreements*
Date: May 31, 1996

*FAP Route 770 (IL 128)
Section 114(W-1,RS-2)
Shelby County
Contract No. 90268
C-95-186-90
Agreement No. JN-596021
E017

Attached is a fully signed copy of the subject Joint Agreement with the City of Shelbyville covering the proposed improvement of Cedar Street (IL 128) from just north of Market Street (IL 16) extending northward to just north of 15th Street.

This copy is furnished for your information and file.

Scott B. Ladd

SAL:cw

Attach.

cc: Programming
Program Development
Project Implementation - Construction
Operations (2) (1-No covers)
Local Roads
Resident Engineer

F.A.P. Route 770 (IL 128)
Section 114(W-1,RS-2)
Shelby County
Contract No. 90268
C-95-186-90
Agreement No. JN-596021

AGREEMENT

This agreement, entered into this 18 day of March, A.D. 1996, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the City of Shelbyville, in Shelby County, of the State of Illinois, hereinafter called the CITY.

WITNESSETH

WHEREAS, the STATE in order to facilitate the free flow of traffic and insure safety to the motoring public, is desirous of improving approximately 1.4 kilometers (0.87 mi.) of Cedar Street/Illinois Route 128 (F.A.P. Route 770), known as State Section 114(W-1,RS-2), as follows:

1. 47.2 meters (155 ft.) south of 1st Street to 350.5 meters (1,150 ft.) north of 6th Street:
Widening and resurfacing the existing pavement to provide for two (2) 3.6 meter (12 ft.) through lanes and a 3.6 meter (12 ft.) bi-directional left turn lane, reconstructing entrances and side street approaches, constructing curb and gutter and a storm sewer system for highway drainage, replacing a portion of the City's storm sewer system that crosses under Illinois Route 128 at Sixth Street (A.R. Station 23+00), and by performing all other work necessary to complete this portion of the improvement.
2. 350.5 meters (1,150 ft.) north of 6th Street to 12th Street:
Omission from improvement
3. 12th Street to 190.5 meters (625 ft.) north of 15th Street:
Improving drainage by installing new drainage structures along the east ditch, regrading the east ditch, placing riprap around the existing 1.2 meter x 0.8 meters (4 ft. x 2.5 ft.) across road box culvert, and by performing all other work necessary to complete this portion of the improvement.

WHEREAS, the CITY is desirous of said improvement in that same will be of immediate benefit to the CITY's residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights-of-way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the plans, specifications and contract.
2. The STATE agrees to pay all rights-of-way, construction and engineering costs.
3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as follows:

<u>Type of Work</u>	<u>State</u>		<u>City</u>		<u>Total</u>
	<u>Cost</u>	<u>%</u>	<u>Cost</u>	<u>%</u>	
All construction costs	\$1,000,000	100	N/A	N/A	\$1,000,000
P&C Engr. 15%	\$ 150,000	100	N/A	N/A	\$ 150,000
Right of Way	\$ <u>22,000</u>	100	<u>N/A</u>	N/A	\$ <u>22,000</u>
TOTAL	\$1,172,000		N/A		\$1,172,000

4. The CITY agrees to adopt, prior to the STATE's advertising for the work to be performed hereunder, or continue to enforce an ordinance requiring that parking be prohibited on Cedar Street/Illinois Route 128 from Main Street (Illinois Route 16) to the north corporate limits of the City, a copy of which is attached hereto as "Exhibit A", and will in the future prohibit parking at such locations on or immediately adjacent to this improvement as may be determined necessary by the STATE from traffic capacity studies.
5. The CITY agrees to adopt, prior to the STATE's advertising for the work to be performed hereunder, an appropriate ordinance prohibiting the discharge of sanitary sewage and industrial waste water into any storm sewers constructed as a part of this improvement, a copy of which is attached hereto as "Exhibit B".
6. The CITY agrees to provide prior to the STATE's advertising for the work to be performed hereunder approval of the plans and specifications as prepared, by resolution or letter.
7. The CITY agrees not to permit driveway entrance openings to be made in the curb as constructed, without the consent of the STATE.

8. The CITY shall exercise its franchise right to cause private utilities to be relocated at no expense to the STATE.
9. The CITY agrees to cause its utilities located on right of way acquired by the State or installed within the limits of a roadway after the said roadway was taken over for maintenance by the State, to be relocated and/or adjusted at no expense to the State.
10. Upon final inspection of the improvement and so long as Cedar Street/Illinois Route 128 is used as a State highway, the STATE agrees to maintain or cause to be maintained, within the CITY's corporate limits, the through traffic lanes, the bi-directional left turn lane, the curb and gutter and shoulders adjacent to those through traffic lanes, and the open ditch cross section within STATE right of way.
11. Upon final field inspection of the improvement, the CITY agrees to maintain or cause to be maintained, within the CITY'S corporate limits, those portions of the improvement which are not maintained by the State including the entire right-of-way behind the curb and gutter, sidewalks, intersecting sidestreets and their adjacent curb and gutter, crosswalk and stopline markings, CITY owned utilities including appurtenances thereto, highway lighting including furnishing the electrical energy therefore, and shall maintain the storm sewers and appurtenances by:

A. Storm sewer for STATE highway drainage only:

Performing those functions necessary to keep the sewer in a serviceable condition including cleaning sewer lines, inlets, manholes and catch basins along with the repair or replacement of inlets, manholes and catch basins, including frames, grates or lids, plus structural failures in the storm sewer of 12 feet or less in length.. The maintenance, repair and/or reconstruction of storm sewer constructed as part of this improvement beyond the aforescribed responsibilities shall be that of the STATE.

B. Storm Sewer for CITY drainage only:

The maintenance, repair and/or reconstruction of storms constructed as part of this improvement shall be the complete responsibility of the CITY.

12. Prior to the STATE advertising for work to be performed hereunder, the disposition of encroachments will be cooperatively determined with representatives from the CITY and the STATE.

The CITY agrees to adopt, prior to the STATE's advertising for the work to be performed hereunder, or continue to enforce, an appropriate ordinance relative to the disposition of encroachments and prohibiting, in the future, any new encroachments within the limits of the improvements, a copy of which is attached as "Exhibit C".

13. This agreement and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within three years subsequent to execution of the agreement.

This agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

CITY OF SHELBYVILLE

Attest _____

By Paul W. Dodeman
Mayor

Carrie M. Jones
Clerk

March 18, 1996

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION
DISTRICT FIVE

By Ed Forster
District Engineer

5/30, 1996

ORDINANCE NO. 96-2

AN ORDINANCE AMENDING THE CITY CODE
IN RELATION TO CERTAIN CITY IMPROVEMENTS

WHEREAS, the City Council of the City of Shelbyville has determined that certain changes be made in the City Code regarding the improvements to the Cedar Street/Illinois Route 128 as a part of the City's Agreement with the Illinois Department of Transportation regarding said improvements;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBYVILLE, ILLINOIS:

SECTION I: That the City Code of the City of Shelbyville, regarding storm sewer useage, be, and the same is hereby amended by the addition thereto of a paragraph (D) to Section 5 of Chapter 2 of Title 5, as follows:

"(D) It shall be unlawful for any person, firm or corporation to connect or cause to be connected any drain carrying or to carry any toilet, sink, basement, septic tank, cesspool, industrial waste or any fixture or devise discharging polluting substances into any specifically designated storm sewer, including, without otherwise limiting the same, that storm sewer constructed as a part of the improvement of Main Street from Spruce Street (Station 1016+8.75) intersection State Section 12(W-1, RS-5) to Shelby County Airport Road, (Station 905+63) and as a part of the improvement of Cedar Street/Illinois Route 128 (F.A.P. Route 770) known as State Section 114 (W-1, RS-2) from 115 feet South of North First Street to 1,150 feet North of North Sixth Street."

SECTION II: That the City Code of the City of Shelbyville, regarding prohibited parking, be, and the same is hereby amended by the addition thereto of the following paragraphs to Paragraph 10 of Section 1 of Chapter 3 of Title 8, as follows:

"The east and west side of Cedar Street from the North side of the intersection of Cedar Street with Main Street north to the north right of way line of North Fifteenth Street shall have no parking at any time."

"The north and south side of Main Street from Cedar Street east to the east side of Walnut Street shall have no parking at any time."

"The north and south side of Main Street from the east side of Washington Street on the east side of the Courthouse to the east corporate limits of the City of

Shelbyville shall have no parking at any time."

SECTION III: That the Chief of Police is hereby directed to install and maintain such regulatory signs as required by Section 8-5-10 of the City Code of the City of Shelbyville.

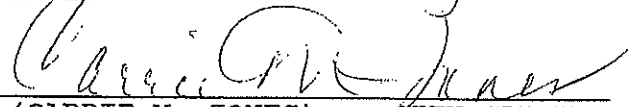
SECTION IV: This ordinance shall be effective from and after ten (10) days of its passage and publication as provided by law and upon posting of the regulatory signs.

PASSED at a regular meeting of the City Council of the City of Shelbyville this 20th day of May, 1996.



(JAMES LOWELL GOLEMAN) MAYOR

ATTEST:



(CARRIE M. JONES) CITY CLERK

RESOLUTION NO. 96-2

WHEREAS, the City of Shelbyville and the State of Illinois, acting through the Department of Transportation, has entered into an agreement for the improvement of Cedar Street (Illinois Route 128) north of Main Street in the City of Shelbyville and has determined that certain encroachments exist into the public right-of-way of said improvement.

THEREFORE BE IT RESOLVED by the Mayor and City Commissioners of the City of Shelbyville that:


1. The City Council of the City of Shelbyville and the State of Illinois has determined that no project right-of-way lines shall be established for this project.
2. That revocable permits shall be authorized for issuance by the City of Shelbyville for the temporary retention of the following permissible encroachments:

<u>Description</u>	<u>Location</u>	<u>Owner</u>
Sign	The Cedar Building 111 N. Cedar St	Trust #612 Robert C. Johnston, Trustee
Planters	Thermogas Company Rt. 128 North	Don Gerkin Manager
Sign, Flagpole & Foundations	Quik-N-EZ Food Mart Rt. 128 North	Grady Cronister 2026 Republic Springfield Il 62702

PASSED at a regular meeting of the City Council of the City of Shelbyville, Illinois on the 24th day of May, 1996.


(JAMES LOWELL GOLEMAN) MAYOR

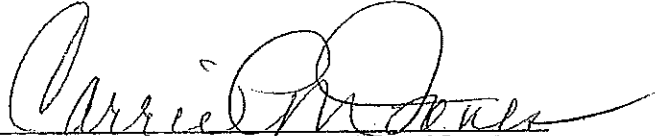
ATTEST:


(CARRIE M. JONES) CITY CLERK

STATE OF ILLINOIS)
COUNTY OF SHELBY)
CITY OF SHELBYVILLE)

I, Carrie M. Jones, City Clerk of the City of Shelbyville, Shelby County, Illinois, do hereby certify under the Corporate Seal of said City that the above and hereto attached Ordinance and Resolution were duly passed by the City Council of the City of Shelbyville, Shelby County, Illinois, on the date set out herein, and that the same is a true, exact, full and perfect copy of the original which is now on file in my office in Shelbyville, in said County and State.

Given under my hand and corporate seal of the City of Shelbyville, Shelby County, Illinois, this 24th day of May, 1996.


Carrie M. Jones, City Clerk

CHAPTER 3

PENALTY

SECTION:

- 1-3-1: Penalty
- 1-3-2: License
- 1-3-3: Application
- 1-3-4: Liability of Officers

1-3-1: **PENALTY:** Any person convicted of a violation of any Section of this City Code shall be fined in a sum not to exceed Five Hundred Dollars (\$500.00) for any one offense and the person may be confined in an institution other than a penitentiary for a period not to exceed Six (6) Months.

1-3-2: **LICENSE:** When a person is convicted of a violation of any Section of this City Code, any license previously issued to him by the City may be revoked by the court or by the Governing body.

1-3-3: **APPLICATION:** The penalty provided in this Chapter shall be applicable to every Section of this City Code the same as though it were a part of each and every separate Section. Any person convicted of a violation of any Section of this City Code where any duty is prescribed or obligation imposed, or where any act which is of a continuing nature or declared to be unlawful, shall be deemed guilty of a misdemeanor. A separate offense shall be deemed committed upon each day such duty or obligation remains unperformed or such act continues, unless otherwise specifically provided in this City Code.

In all cases where the same offense is made punishable or is created by different clauses or Sections of this City Code the prosecuting officer may elect under which to proceed; but not more than one recovery shall be had against the same person for the same offense; provided, that the revocation of a license or permit shall not be considered a recovery or penalty so as to bar any other penalty being enforced.

Whenever the doing of any act or the omission to do any act constitutes a breach of any Section or provision of this City Code and there shall be no fine or penalty specifically declared for such breach, the provisions of this Chapter shall apply and a separate offense shall be deemed committed upon each day during or on which a breach or violation occurs or continues.

1-3-4: LIABILITY OF OFFICERS: No provision of this City Code designating the duties of any officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty provided for a failure to perform such duty, unless the intention of the Governing Body to impose such fine or penalty on such officer or employee is specifically and clearly expressed in the Section creating the duty.

CHAPTER 3

PARKING RULES

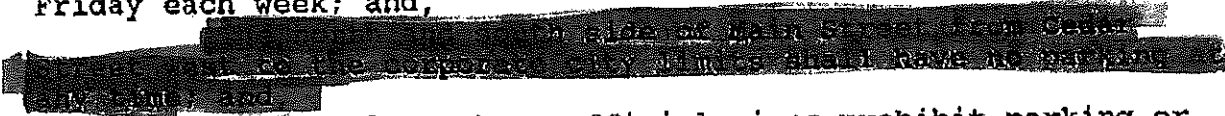
SECTION:

8-3-1:	No Parking Places
8-3-2:	Commercial Vehicles
8-3-3:	Parking at Curb
8-3-4:	Vehicles for Sale
8-3-5:	Loading Zone
8-3-6:	All Night Parking
8-3-7:	Alleys
8-3-8:	Cabs and Bus Stands
8-3-9:	Signs

8-3-1: **NO PARKING PLACES:** At any time it shall be unlawful to permit any vehicle to stand in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a policeman or traffic signal.

1. In any intersection;
2. In a crosswalk;
3. Within twenty (20) feet of any intersection or crosswalk;
4. At any place where the standing of a vehicle will reduce the usable width of the roadway for moving traffic to less than eighteen (18) feet;
5. Within fifteen (15) feet of a fire hydrant;
6. At any place where the vehicle would block the use of a driveway;
7. Within fifty (50) feet of the nearest rail or a railroad grade crossing;
8. Within twenty (20) feet of the driveway entrance to any fire department station and on the side of the street opposite the entrance to any such station within seventy-five (75) feet of such entrance;
9. On any sidewalk or parkway;
10. The east and west side of Vine Street from North Sixth

Street to North Fifth Street shall have no parking between the hours of 8:00 o'clock a.m. and 3:00 o'clock p.m. Monday through Friday each week; and,



At any place where official signs prohibit parking or when the street curbing has been painted red or yellow.

8-3-2: COMMERCIAL VEHICLES: No person shall park a commercial vehicle, trailer, tractor-trailer unit, semi-trailer, or truck, other than a truck of a gross weight of three-quarter ton or less and owned by a person who is a resident of the hereinafter specified area, on any street at any time in front of or alongside of property in the City of Shelbyville located in an area that is zoned "R-1" or "R-2", other than while actually engaged in loading or unloading.

8-3-3: PARKING AT CURB: No vehicle shall be parked with the left side of such vehicle next to the curb, and it shall be unlawful to stand or park any vehicle in a street other than parallel with the curb and with the two right wheels of the vehicle within twelve (12) inches of the regularly established curb line, except that upon those streets that have been marked for angle parking, and further excepting North Chestnut Street from Main Street to North First Street, vehicles shall be parked at the angle to the curb indicated by such marks.

8-3-4: VEHICLES FOR SALE: It shall be unlawful to park any vehicle upon any street for the purpose of displaying it for sale, or to park any vehicle upon any business street from which vehicle merchandise is peddled.

8-3-5: LOADING ZONE: It shall be unlawful for the driver of a vehicle to stand a passenger vehicle for a period of time longer than is necessary for the loading or unloading of passengers, not to exceed three minutes, and for the driver to send any freight carrying vehicle for a period of time longer than is necessary to load, unload and deliver materials, not to exceed thirty (30) minutes, in any place designated by the Council as a loading zone and marked as such, or in any of the following designated places:

(1) At any place not to exceed seventy-five (75) feet along the curb before the entrance to any hospital or hotel at any time.

(2) At any place not to exceed seventy-five (75) feet along the curb before the entrance to a public building between eight o'clock (8:00) a.m. and six o'clock (6:00) p.m. except on Sunday.

(3) Directly in front of the entrance to any theater at any time the theater is open for business.

8-3-6: ALL NIGHT PARKING: No person shall park a vehicle on any street in the business district for a period of time longer than thirty (30) minutes between the hours of two o'clock (2:00) a.m. and five o'clock (5:00) a.m. of any day, except physicians on emergency calls.

8-3-7: ALLEYS: No person shall park a vehicle within an alley in such a manner or under such conditions as to leave available less than ten (10) feet of the width of the roadway for the free movement of vehicular traffic, and no person shall stop, stand, or park a vehicle within an alley in such a position as to block the driveway entrance to any abutting property.

8-3-8: CAB STANDS, BUS STANDS: No vehicle other than a licensed taxicab shall be parked in any area designated by ordinance as a cab stand; and no vehicle other than a bus shall be parked in a place so designated as a bus loading zone.

8-3-9: SIGNS: The Chief of Police shall cause signs to be posted in all areas where parking is limited or prohibited, indicating such limitations or prohibitions.

CHAPTER 4

PARKING REGULATIONS

SECTION:

- 8-4-1: Limited Parking
8-4-2: Method of Parking
8-4-3: Length of Parking Areas
8-4-4: Type of Parking; Location
8-4-5: Parking Overtime
8-4-6: Penalty
8-4-7: Duties of Police Officers
8-4-8: Towing Vehicles Away

8-4-1: LIMITED PARKING ZONES; DESCRIPTION: The following described parts of streets of said City are hereby established as limited parking zones:

~~The north side of Main Street from the east line of Walnut Street to the west line of Washington Street on the west side of the Courthouse.~~

The south side of Main Street from the east line of the drive east of the First Trust Bank to the west side of the Public Square south of the Courthouse;

The west side of Washington Street, beginning at the corner of Washington and Main Streets on the west side of the Public Square, thence south to the south side of the Public Square, and thence east on the south side of the Public Square to the east side of Washington Street on the east side of the Public Square;

On the west side of Broadway from North First Street to South First Street;

On the east side of Broadway from North First Street to South First Street;

On the west side of Morgan Street from North First Street to South First Street;

On the east side of Morgan Street from North First Street to South First Street;

On the south side of South first Street from Broadway Street east to alley between Broadway Street and Morgan Street.

On the east and west side of Washington Street from South First Street to the south side of the Public Square;

On the west side of the Courthouse on the east and west sides of Washington Street.

The West side of Pine Street from South First Street to the North side of the Medical Center Parking Lot entrance shall have no parking at any time.

(THE ABOVE PARAGRAPH WAS ADDED BY ORDINANCE NO. 91-1 ADOPTED MAY 6, 1991.)

There shall be no parking at anytime on the west, south or east side of the Public Square south of the Courthouse.

The following described parking lots are also limited parking zones as therein described:

The West one-half of the lot at the corner of Broadway and South First Streets.

The lots to the west and northwest of the Courthouse between Main and North First Streets.

The lots to the west and northwest of the Courthouse shall not permit overnight parking.

To the rear of the fire station shall be reserved parking only.

The lot at the intersection of South Broadway and South First Streets shall be reserved parking on the east half, provided that all reserved parking shall be applicable only between the hours of 8:00 a.m. and 6:00 p.m. on every day of the week except Sunday.

8-4-2: METHOD OF PARKING: The commissioner of Public Health and Safety shall cause lines or markings to be painted or placed upon the curb and/or upon the street adjacent to each parking space for the purpose of designating the parking spaces in the limited parking zones. It shall be unlawful and a violation of this Ordinance to park any vehicle across any such line or marking or to park said vehicle in such position that the same shall not be entirely within the area so designated by such line or markings. All vehicles shall be parked parallel or diagonal with the adjacent curb or sidewalk, as parking spaces indicate.

8-4-3: LENGTH OF PARKING AREAS: Where parking space is designated by lines for parallel parking, the space provided for each vehicle shall be approximately twenty (20) feet in length, excepting at the corners and intersections of streets where the space may be increased or decreased slightly to provide additional parking space; and where diagonal parking is indicated

by lines, the space for each vehicle shall be approximately eleven (11) feet, except at intersections of streets where a slight variation can be provided for; that street intersections and corners where parking is prohibited, or other places in said limited parking zones where parking is prohibited, the curb shall

be painted yellow, or in some other manner designated as "No Parking"; it shall be unlawful to park at any time in any space painted yellow or otherwise designated as "No Parking".

8-4-4: TYPE OF PARKING; LOCATION: All parking on the north side and south side of Main Street, and all parking on the east side and west side of Broadway, shall be parallel with the curb. All parking on the south side of the Public Square shall be diagonal. The east side of Morgan Street shall be parallel parking, except North First Street to North Second Street. The west side of Morgan Street shall be diagonal parking, except North First Street to North Second Street.

8-4-5: PARKING OVERTIME: It shall be unlawful for any such vehicle to be continuously parked at one location in any limited parking zone or lot as herein described for a period of time in excess of two (2) hours between the hours of 2:00 a.m. and 5:00 p.m.

8-4-6: PENALTY: Any person who shall permit a vehicle to be continuously parked at one location in any limited parking zone for a period of time in excess of two (2) hours shall render the owner thereof liable for a penalty of Three Dollars (\$3.00); the failure of such owner to make such payment within forty-eight (48) hours shall render said owner liable for a penalty of Five Dollars (\$5.00). Failure to pay within seven (7) days shall subject the violator to the penalties as provided in Chapter 3 of Title 1 of the City Code.

CHAPTER 6

REGULATION OF ENCROACHMENTS ON PUBLIC RIGHT-OF-WAY

SECTION:

- 7-6-1: Definitions
- 7-6-2: Encroachments Prohibited
- 7-6-3: Penalties

7-6-1: **DEFINITIONS:** Whenever the following words or terms are used in this chapter, they have the meanings herein ascribed to them, unless the content makes such meaning repugnant thereto.

Roadway Right-of-Way is defined as those areas existing or acquired by dedications or by fee simple for highway purposes; also, the areas acquired by temporary easement during the time the easement is in effect.

Project Right-of-Way is defined as those areas within the project right-of-way lines established jointly by the City, State and the Federal Highway Administration which will be free of encroachments except as hereinafter defined.

Encroachment is defined as any building, fence, sign or any other structure or object of any kind (with the exception of utilities and public road signs), which is placed, located or maintained, in, on, under, or over any portion of the project right-of-way or the roadway right-of-way where no project right-of-way line has been established.

Permissible Encroachment is defined as any existing awning, marquee, advertising sign or similar overhanging structure supported from a building immediately adjacent to the limits of the platted street where there is a sidewalk extending to the building line and which does not impair the free and safe flow of traffic on the highway, the permissive retention of overhanging signs is not to be construed as being applicable to those signs supported from poles constructed outside the project right-of-way line and not confined by adjacent buildings.

Construction Easement Area is defined as the area lying between the project right-of-way limits and the platted street limits within which the City, by concurrence in the establishment of the project right-of-way lines, will permit the State to enter and perform all necessary construction operations.

7-6-2: ENCROACHMENTS PROHIBITED: It shall be unlawful for any persons, firm or corporation to erect or cause to be erected, to retain or cause to be retained, any Encroachment as hereinabove defined, within the limits of the project right-of-way or roadway right-of-way where no project right-of-way lines have been established.

7-6-3: PENALTIES: The violation of the provisions of this Ordinance as hereinabove provided shall be punishable by the penalties as provided by Title 1, Chapter 3 of the City Code of the City of Shelbyville, Illinois.



Illinois Department of Transportation

Division of Highways / District 5
Rt. 133 West / P.O. Box 610 / Paris, Illinois 61944-0610
Telephone (217) 465-4181

C.T. Durr:

F.V.S.

May 1, 1996

PROGRAM DEVELOPMENT

FAP Route 770 (IL 128)

Section 114(W-1,RS-2)

Shelby County

Contract No. 90268

C-95-1-86-90

Agreement No. JN-696021

OK
C.P.
5-1-96

Mr. John V. Freeman

Attorney at Law

North Morgan Street Office Park

220 North Morgan Street

Shelbyville, Illinois 62565

Dear Mr. Freeman:

The District has completed its review of the draft Ordinance for the City/State Agreement for the subject section. The following is a list of comments made by the District:

1. Section I should be revised as indicated in red on the attached copy of the draft Ordinance.
2. Section II should be revised as indicated in red on the attached copy of the draft Ordinance.

The District's revision to this section requires the City to revise its limits of no parking on the north and south side of Main Street to include the area from Long Street to the east line of Walnut Street. This area was omitted from the City's Ordinance No. 90-8 which was passed prior to the improvement of Main Street in 1992. The City committed to prohibit parking in this area, to provide for the three (3) lane roadway that was constructed as part of the Main Street improvement. This area has been the site of an accident involving a collision with a vehicle parked in a thru traffic lane. Although no serious injuries occurred, it is the District's opinion that this is the time to act to prohibit the parking of vehicles in the thru traffic lanes of Main Street. Should the City elect not to revise this portion of Section II, the District requests that it be removed from the draft Ordinance needed for the Cedar Street (IL 128) improvement north of Main Street. We request that the City resolve this issue and pass a separate Ordinance that will include the prohibiting of parking in this specified area. Until an ordinance is passed, the District requests that the City monitor this area of Main Street and enforce, in accordance with Section 5/11-1302 of the "Illinois Vehicle Code", that no parking of vehicles be permitted in the thru traffic lanes in an effort to eliminate future accidents.

Mr. John V. Freeman
Page Two
May 1, 1996

3. The City also needs to pass a resolution that states the following:

- A. The City and State have determined that no project right-of-way lines shall be established for the improvement.
- B. Revocable permits have been issued by the City of Shelbyville for the temporary retention of the following PERMISSIBLE ENCROACHMENTS:

<u>Description</u>	<u>Location</u>	<u>Owner</u>
Sign	The Cedar Building/111 N. Cedar St.	Mr. Robert Johnson
Planters	Emro Propane Company/Rt. 128 N.	Mr. Dan Gerkin
Sign, Flagpole & Foundations	Quik N EZ Food Mart/Rt. 128 N.	Mr. Grady Cronister r - 523-5650

Attached is a Revocable Permit form that must be filled out by the City for the items described above and mailed to the appropriate owner for signature. The City should retain these permits for their records. Copies of each permit should be mailed to the District to the attention of Scott A. Lackey.

Should there be any questions, please contact Scott A. Lackey, District Five Project Support Engineer, at (217) 465-4181, ext. 319.

Sincerely,

H. L. Forbes
District Engineer

By Phillip A. Tegeler
Phillip A. Tegeler *SAL*
Engineer of Program Development

SAL:cw

Attach.

sal14.doc

ORDINANCE NO. 95-

AN ORDINANCE AMENDING THE CITY CODE
IN RELATION TO CERTAIN CITY IMPROVEMENTS

WHEREAS, the City Council of the City of Shelbyville has determined that certain changes be made in the City Code regarding the improvements to the Cedar Street/Illinois Route 128 as a part of the City's Agreement with the Illinois Department of Transportation regarding said improvements;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBYVILLE, ILLINOIS:

SECTION I: That the City Code of the City of Shelbyville, regarding storm sewer useage, be, and the same is hereby amended by the addition thereto of a paragraph (D) to Section 5 of Chapter 2 of Title 5, as follows:

"(D) It shall be unlawful for any person, firm or corporation to connect or cause to be connected any drain carrying or to carry any toilet, sink, basement, septic tank, cesspool, industrial waste or any fixture or devise discharging polluting substances into any ~~drain or sewer~~ storm sewers constructed as a part of the improvement of Main Street from Spruce Street (Station 1016+8.75) intersection State Section 12(W-1, RS-5) to Shelby County Airport Road, (Station 905+63) and as a part of the improvement of Cedar Street/Illinois Route 128 (F.A.P. Route 770) known as State Section 114 (W-1, RS-2) from 115 feet South of North First Street to 1,150 feet North of North Sixth Street."

SECTION II: That the City Code of the City of Shelbyville, regarding prohibited parking, be, and the same is hereby amended by the addition thereto of the following paragraphs to Paragraph 10 of Section 1 of Chapter 3 of Title 8, as follows:

"The east and west side of Cedar Street from the North side of the intersection of Cedar Street with Main Street north to the north right of way line of North Fifteenth Street shall have no parking at any time."

"The north and south side of Main Street from Cedar Street east to the ~~west side of Long Street~~ east side of Walnut Street shall have no parking at any time."

SECTION III: That the Chief of Police is hereby directed to install and maintain such regulatory signs as required by Section 8-5-10 of the City Code of the City of Shelbyville.

~~The north and south side of Main Street from the east side of Washington Street on the east side of the Courthouse to the east corporate limits of the City of Shelbyville shall have no parking at any time.~~

SECTION IV: This ordinance shall be effective from and after ten (10) days of its passage and publication as provided by law and upon posting of the regulatory signs.

PASSED at a regular meeting of the City Council of the City of Shelbyville this _____ day of March, 1996.

(WILLIAM B. SHOAFF) MAYOR PRO TEM

ATTEST:

(CARRIE M. JONES) CITY CLERK

ORDINANCE NO. _____
Route _____
Section _____
County _____

P E R M I T

I, _____
Name of Applicant Mailing Address

hereinafter termed the Petitioner, request permission and authority to maintain an existing encroachment on the right-of-way of the State Highway known as _____ Route _____, Section _____, _____ County. The encroachment is described in detail as follows:

<u>Encroachment</u>	<u>Location</u>	<u>Owner</u>
---------------------	-----------------	--------------

The Petitioner understands that the above-described encroachment is located on, over, or under the highway right-of-way and that if, at a future date, an improvement to the highway would necessitate the removal of the encroachment, such removal would be done at no expense to the State or _____.

The Petitioner understands that no new construction or reconstruction of the encroachment shall be allowed without the written permission of the Illinois Department of Transportation.

This permit is hereby accepted and its provisions agreed to this _____ day of _____, 199__.

SAMPLE

Applicant

Date _____

Mayor/Village President

Date _____

#3021(0)



JOHN V. FREEMAN

ATTORNEY AT LAW
NORTH MORGAN STREET OFFICE PARK
220 NORTH MORGAN STREET
SHELBYVILLE, ILLINOIS 62565

(217) 774-9595
FAX: (217) 774-9596

ILLINOIS
DEPT OF TRANS
MAR 14 AM 9:16
DIST 5 PARIS

March 13, 1996

Mr. Scott Lackey
Illinois Dept. of Transportation
P.O. Box 610
Paris, Ill. 61944

Re: City of Shelbyville
Cedar Street/Route 128 Improvements

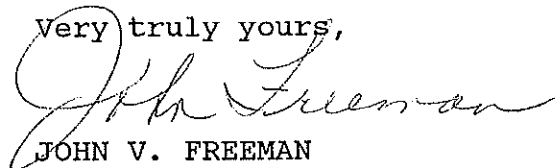
Dear Scott:

Pursuant to our telephone conversation, please find enclosed a copy of the proposed Ordinance which modifies the storm sewer provisions in our City Code and prohibits parking along Route 128. I am also enclosing the chapters of the City Code that deal with right-of-way, including Chapter 6 regarding encroachments.

It is my understanding that you will review these documents and let me know, prior to the City Council meeting on Monday, March 18, 1996, as to whether or not they will meet with your approval.

Thank you for your courtesy and cooperation.

Very truly yours,



JOHN V. FREEMAN

JVF/skg

Encl.

EXHIBIT "B"

ORDINANCE NO. 73-17

AN ORDINANCE AMENDING ORDINANCE NO. 73-2.

WHEREAS, the City of Shelbyville and the State of Illinois, acting by and through its Department of Transportation, have entered into an agreement relative to the improvement of approximately 592.5 lineal feet of Main Street at the intersection of Illinois Routes 16 and 128 with Cedar Street within the corporate limits of the City of Shelbyville; and

WHEREAS, it is necessary for the City of Shelbyville to adopt an ordinance prohibiting parking on said street within the limits of said project;


NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBYVILLE, ILLINOIS, THAT:-

SECTION I: Section I of Ordinance No. 73-2 is hereby amended to provide as follows:

"SECTION I: Parking is hereby prohibited on ~~Main Street from~~
~~Washington Street to the east corporate limits of the City of~~
~~Shelbyville, a distance of 1082 lineal feet; parking is further~~
~~prohibited on Main Street on either side of its intersection~~
~~with Cedar Street, a total distance of 592.5 lineal feet."~~

SECTION II: This Ordinance shall be in full force and effect upon its passage as provided by law.

PASSED by the City Council of the City of Shelbyville, Shelby County, Illinois, at a Special Meeting by a roll call vote of 5 "AYES" and 0 "NAYES", this 22nd day of October, 1973.



JOHN L. HEINLEIN, MAYOR.

ATTEST:

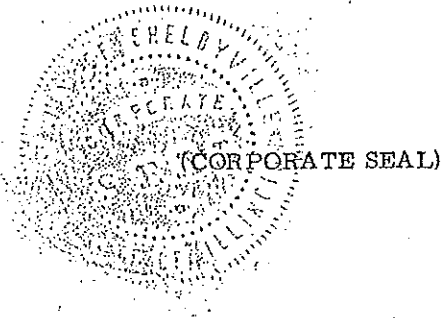


MARJORIE S. SYLVESTER, CITY CLERK.

STATE OF ILLINOIS)
COUNTY OF SHELBY) ss.
CITY OF SHELBYVILLE)

I, MARJORIE S. SYLVESTER, City Clerk of the City of Shelbyville, Shelby County, Illinois, Do Hereby Certify under the Corporate Seal of said City that the above and hereto attached Ordinance was duly passed by the City Council of the City of Shelbyville, Shelby County, Illinois, on the date set out herein, and that the same is a true, exact, full and perfect copy of the original which is now on file in my office in Shelbyville, in said County and State.

Given under my hand and corporate seal of the City of Shelbyville, Shelby County, Illinois, this 23 day of October, 1973.



Marjorie S. Sylvester

Marjorie S. Sylvester, City Clerk.

ORDINANCE NO. 90-8

AN ORDINANCE DESIGNATING A RESTRICTING PARKING AREA
PROVIDED FOR IN CHAPTER 5 OF TITLE 8
OF THE CITY CODE OF THE CITY OF SHELBYVILLE, ILLINOIS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF SHELBYVILLE, ILLINOIS:

SECTION I: That Sub-Section 8-5-1 (10) of Section 1 of
Chapter 5 of Title 8 of the City Code of the City of Shelbyville,
Illinois shall include the following described partial street as
being a restricted parking zone:

"The north and south side of Main Street from Cedar
Street east to the west side of Long Street shall have no
parking at any time."

SECTION II: That the Chief of Police is hereby directed to
install and maintain such regulatory signs as required by Section
8-5-9 of the City Code of the City of Shelbyville.

SECTION III: The violation of the regulatory traffic signs,
as hereinabove provided, shall be punishable by the penalties as
provided in Title 1, Chapter 3. of the City Code of the City of
Shelbyville.

SECTION IV: This Ordinance shall be effective from and after
ten (10) days of its passage and publication as provided by law
and upon the posting of said regulatory signs.

PASSED at a regular meeting of the City Council of the City
of Shelbyville, this 18th day of September, 1990.


(JAMES LOWELL GOLEMAN) ACTING MAYOR

ATTEST:


(CARRIE M. JONES) CITY CLERK

ORDINANCE NO. 7

AN ORDINANCE PROHIBITING PARKING
F.A. ROUTE 91 (ILLINOIS ROUTE 16)

BE IT ORDAINED BY THE BOARD OF THE CITY OF SHELBYVILLE,
ILLINOIS:

Section 1. When signs are erected giving notice thereof,
parking is hereby prohibited at all times on both sides of
F.A. Route 91 (Illinois Route 16) from Illinois Route 128 to
the west corporate limits of the City of Shelbyville.

Section 2. That any person, firm or corporation who shall
violate any of the provisions of this ordinance shall, upon
conviction, be fined not less than one dollar
Dollar (\$ 1.00), nor more than five hundred
Dollars (\$ 500.00), for each offense.

PRESENTED, PASSED, APPROVED & RECORDED this 5th day
of November, 19 79.

ATTEST:

Marjorie L. Lybster
City Clerk

John G. ...
Mayor

PUBLISHED this 7th day of November, 197 9.

Marjorie L. Lybster
City Clerk

ORDINANCE NO. 89-12

AN ORDINANCE DESIGNATING A RESTRICTING PARKING AREA
PROVIDED FOR IN CHAPTER 5 OF TITLE 8
OF THE CITY CODE OF THE CITY OF SHELBYVILLE, ILLINOIS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF SHELBYVILLE, ILLINOIS:

SECTION I: That Sub-Section 8-5-1 (10) of Section 1 of
Chapter 5 of Title 8 of the City Code of the City of Shelbyville,
Illinois shall include the following described partial street as
being a restricted parking zone:


The north and south side of Main Street from Cedar
Street west to the corporate city limits shall have no
parking at any time.

SECTION II: That the Chief of Police is hereby directed to
install and maintain such regulatory signs as required by Section
8-5-9 of the City Code of the City of Shelbyville.

SECTION III: The violation of the regulatory traffic signs,
as hereinabove provided, shall be punishable by the penalties as
provided in Title 1, Chapter 3 of the City Code of the City of
Shelbyville.


SECTION IV: This Ordinance shall be effective from and
after ten (10) days of its passage and publication as provided by
law and upon the posting of said regulatory signs.

PASSED at a regular meeting of the City Council of the City
of Shelbyville, this 16th day of April, 1990.



(S. R. "BOB" TAIT) MAYOR PRO TEM

ATTEST:



(CARRIE M. JONES) CITY CLERK



Illinois Department of Transportation

Memorandum

✓ DUB
✓ J.P.
✓ D.P.
✓ J.P.A.

To: File
From: Ray Moore and Bob Bruce
Subject: *
Date: February 17, 1996

*F.A. Route 770 (IL Route 128)
Section 114(W-1,RS-2)
Shelby County

A meeting was held with representatives of the City of Shelbyville to discuss several issues concerning the upcoming Route 128 project. Those in attendance were:

Lowell Goldman - Mayor
Brett Shull - Water Department
Dave Carviston - Street Department
Bill Wilson - Sewer and Sanitation Department
Bob Bruce
Ray Moore

The issues discussed were:

1. Drainage at North First St.: We showed the City the plans for drainage and explained that we were using the existing 18" and 12" storm sewer pipes to drain water from approximately North Second St. back to North First St. The City didn't have a problem with this, although they were concerned with getting too much water into their system faster than it is getting there now, causing it to back up. We told them that the same amount of water going into the system now, would be going into the system when construction is completed.

Any increased runoff rate due to widening?
D.P.

File Memo
Page Two
February 17, 1996

2. Water line under the pavement: The City informed us of their intent to remove the 2" water line from Second St. to First St. They are going to replace the line with a 6" line placed back at the right-of-way line. This work will be done at their expense and with their manpower.

← on Row.
PERMIT?
BEFORE CONST.?

3. Storm Sewer at Sixth St.: We explained to the City our intent to remove and replace the existing 12" storm sewer pipe under Route 128 for a distance of approximately 120'. This pipe is currently plugged or collapsed. We told the City that it was their responsibility to ensure that beyond the point we were replacing, that the pipe was working and that the outlet end was unplugged.

NOTE: After the meeting, Bob Bruce and I inspected the down-stream end out the outlet pipe and concluded that the City will have to clean the ditches in order to ensure proper flow.

4. Sanitary Sewer under Sixth St.: The City informed us that a 6" Sanitary Sewer is in place, from the REA Building, in the Northwest quadrant, to a sanitary manhole, in the southeast quadrant. They said that REA may want to replace this line while Sixth St. is under construction. This work would be at REA's expense and done with City forces. We told them that we would notify our R.E. of this.
5. The City said that someone had told them that the State was putting the storm sewer on the west side of the road on top of their sanitary sewer. We told them that this was an erroneous rumor.
6. We informed the City of our proposed 3-30" pipes under 15th Street and the new ditch between 15th Street and 13th Street. They agreed with our proposal.

RAM/RAB:cw

ram5.doc

Ray Mann
Bob Bruce

3-26-96

To Scott Lackey

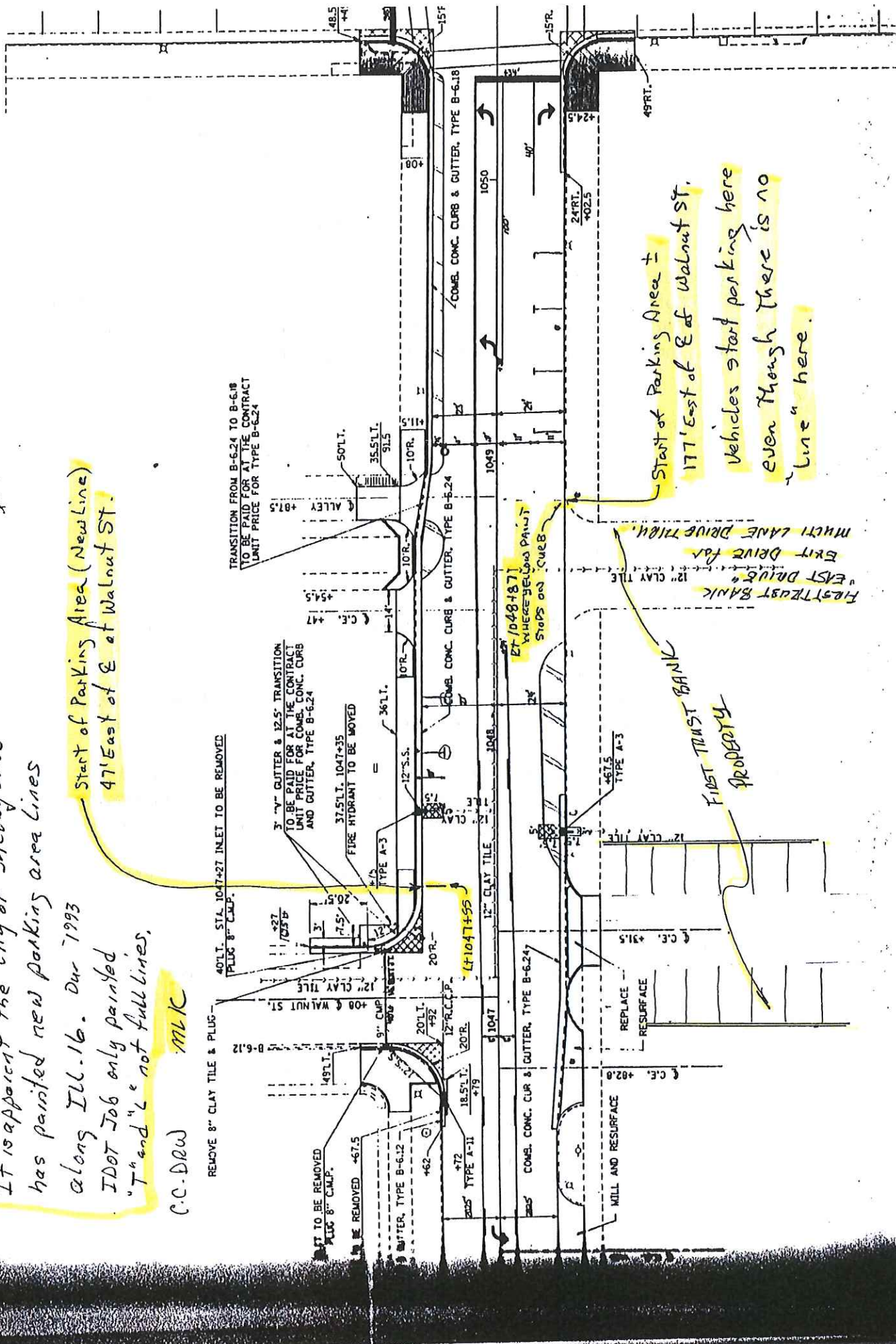
It is apparent the City of Shelbyville has painted new parking area lines along Ill. 16. Our 1993 IDOT Job only painted "T" and "L" not full lines.

C.C. DRW MLK

100' = 2.1773

Start of Parking Area (New Line) 47' East of E of Walnut St.

Start of Parking Area ± 177' East of E of Walnut St. Vehicles start parking here even though there is no "line" here.



TRANSITION FROM B-624 TO B-618 TO BE PAID FOR AT THE CONTRACT UNIT PRICE FOR TYPE B-624

3" 7/8" GUTTER & 12-5" TRANSITION TO BE PAID FOR AT THE CONTRACT UNIT PRICE FOR COMB. CONC. CURB AND GUTTER, TYPE B-624

37.5" I. 1047+35 FIRE HYDRANT TO BE MOVED

ET (048+87) WHERE YELLOW PAINT STOPS ON CURB

FIRST TRUST BANK PROPERTY

"EAST DRIVE" 12" CLAY TILE
EXIT DRIVE FOR MULTI LANE DRIVEWAY.

40" I. STA. 1047+27 INLET TO BE REMOVED PLUS 8" C.M.P.

9" C.M.P. INLET

20" I. 18.5" I. 20" I.

12" R.C.C.P.

9" 1047

COMB. CONC. CUR & GUTTER, TYPE B-624

MILL AND RESURFACE

REPLACE RESURFACE

12" CLAY TILE

467.5 TYPE A-3

C.C. +31.5

482.0 C.C.

482.0

482.0

482.0

482.0

40" I. STA. 1047+27

37.5" I. 1047+35

36" I. 1047+35

35.5" I. 91.5

35" I. 1047+35

30" I. 1047+35

24" I. 1047+35

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ILLINOIS
DEPT OF TRANS
FAP 770 (IL 128)
Section 114(W-1, 2, 5)
Shelby County
95-087-5 AM 9:27
DIST 5 PARIS

LETTER OF INTENT

This Letter of Intent is agreed to in principle by the City of Shelbyville and the Illinois Department of Transportation for the improvement of Illinois Route 128 from IL 16 to north of North Sixth Street. These items will be the basis for a formal City-State Agreement that will be prepared during final plan preparation.

I. MAINTENANCE

- A. State: The State will maintain the through traffic lanes, turn lane, and the curb-and-gutter next to the through lanes.
- B. City: The City will maintain the storm-sewer system, the remaining right-of-way behind the curb, and the street returns.

II. PARKING

- A. The City will pass a no-parking ordinance for the entire project.

III. SEWER

- A. The City will pass an ordinance prohibiting the discharge of sewage or industrial waste water into any existing or proposed storm-sewer.

- IV. ENCROACHMENTS: The City will prohibit future encroachments on the right-of-way. If it is decided any existing encroachments may remain, the City will pass an ordinance issuing a revocable permit for them.

- V. DRIVEWAY PERMITS: All driveway permits will be forwarded to the State for issuing.

VI. DIVISION OF COST

- A. The State will make the surveys, prepare plans and specifications, obtain all right-of-way, receive bids and award the contract, furnish engineering inspection during construction, and cause the improvement to be built in accordance with the plans, specifications, and contract. The State will pay the entire cost of the project, except as noted below:

B. The City will:

1. Pay for 50% for the cost of any new sidewalk that the City deems necessary where none now exists. ^{NO}
2. Pay 100% for all street lighting construction and energy costs. *Make*
3. Pay for any increase in the size of a storm-sewer requested by the City.
4. Relocate any City utilities at City expense unless they were located upon the right-of-way before Route 128 became a State jurisdiction. *Water Main*
5. Pay 15% engineering expense on Items 1-4 above and on any other items requested by the City.

If the City agrees with the above items, please sign below, make a copy for your files, and return the original to our District Five office.

H. L. Forbes
H. L. Forbes, District Engineer

8/16/95
Date

Lowell Doman
Mayor, City of Shelbyville

10.3.95
Date

rab25

~~_____~~
~~_____~~

YOU ARE CURRENTLY RECEIVING A TELECOPY FROM:

JOHN V. FREEMAN
ATTORNEY AT LAW
NORTH MORGAN STREET OFFICE PARK
220 NORTH MORGAN STREET
SHELBYVILLE, ILLINOIS 62565
(217) 774-9595

FAX (217) 774-9596

DATE March 18, 1996 TIME 8:15 AM

TO:

NAME Scott Lackey

COMPANY IDOT

TELECOPIER 465-5732

NUMBER OF PAGES TO FOLLOW THIS TRANSMITTAL SHEET: 9

IF ALL OF THE PAGES ARE NO RECEIVED OR THERE IS ANY OTHER PROBLEM WITH THIS TRANSMITTAL, PLEASE CALL THE ABOVE.

Scott -

Follow are the section of the Shelbyville City Code that deal w/ parking and the penalty Section for the Code in general.

I believe the parking penalties were increased approx. 1 year ago and that section (8-4-6) may not now be current.

John V. Freeman

CHAPTER 2

RIGHT-OF-WAY IMPROVEMENTS IN GENERAL

SECTION:

7-2-1:	General Supervision
7-2-2:	Construction
7-2-3:	Bond
7-2-4:	Specification
7-2-5:	Injury to New Pavements
7-2-6:	Repairs
7-2-7:	Defects
7-2-8:	Obstructions
7-2-9:	Barricades
7-2-10:	Disturbing Barricades
7-2-11:	Private Use
7-2-12:	Encroachments
7-2-13:	Drains
7-2-14:	Poles and Wires
7-2-15:	Games
7-2-16:	Openings
7-2-17:	Planting
7-2-18:	Removal
7-2-19:	Injury
7-2-20:	Advertisements - Notices
7-2-21:	Dangerous Trees
7-2-22:	Wires
7-2-23:	Gas Pipes
7-2-24:	Excavations
7-2-25:	Deposits on Streets
7-2-26:	Deposits on Sidewalks

7-2-1: **GENERAL SUPERVISION:** All maintenance and repair of public streets, alleys, sidewalks and other public ways shall be under the supervision of the commissioner of streets and public improvements. He shall be charged with the enforcement of all ordinance provisions relating to such public places (except traffic ordinances) and is hereby authorized to enforce such ordinance provisions.

7-2-2: **CONSTRUCTION:** It shall be unlawful to construct or lay any pavement on any public street, sidewalk, alley or other public way, or to repair the same, without having first secured a permit therefor. Applications for such permits shall

be made to the City Clerk, and shall state the location of the intended pavement or repair, the extent thereof, and the person or firm who is to do the actual construction work. No such permits shall be issued except where the work will conform to the ordinances of the City.

7-2-3: BOND: Each applicant shall file a bond in the amount of twice the value of the proposed improvement with surety to be approved by the commissioner of streets and public improvements conditioned to indemnify the City for any loss or damage resulting from the work undertaken or the manner of doing the same.

7-2-4: SPECIFICATIONS: All street and sidewalk pavements shall be made in conformity with specifications laid down or approved from time to time by the City Council.

7-2-5: INJURY TO NEW PAVEMENTS: It shall be unlawful to walk upon or drive any vehicle or animal upon, or injure any newly laid street or sidewalk pavement while the same is guarded by a warning sign, barricade, or to knowingly injury any soft or newly laid pavement.

7-2-6: REPAIRS: All public streets, alley and sidewalk pavements shall be in good repair. Such repair work, whether done by the City or by the abutting owner, shall be under the supervision of the commissioner of streets and public improvements.

7-2-7: DEFECTS: It shall be the duty of every city officer and employee becoming cognizant of any defect in any street, alley or sidewalk, or any obstruction thereof, to repair the same to the commissioner of streets and public improvements as soon as possible.

7-2-8: OBSTRUCTIONS: It shall be unlawful for any person, firm or corporation to cause, create or maintain any obstruction of any street, alley, sidewalk or other public way, except as may be specified by ordinance or by the commissioner of streets and public improvements.

7-2-9: BARRICADES: Any person, firm or corporation laying or repairing any pavement on a street, sidewalk or other public place or making an excavation in the same, shall maintain suitable barricades to prevent injury of any person or vehicle by reason of the work; such barricades shall be protected by a light at nighttime.

Any defect in any such pavement shall be barricaded to prevent injury; and any person, firm or corporation properly maintaining any opening or excavation while the same remains open shall guard the same with proper barricades and lights.

7-2-10: DISTURBING BARRICADES: It shall be unlawful to disturb or interfere with any barricade of lights lawfully placed to protect or mark any new pavement or excavation or opening in any public street, alley or sidewalk.

7-2-11: PRIVATE USE: It shall be unlawful for any person, firm or corporation to use any street, sidewalk or other public place as space for the display of goods or merchandise for sale, except as may be permitted from time to time by the City Council.

7-2-12: ENCROACHMENTS: It shall be unlawful to erect or maintain any building or structure which encroaches upon any public street or property.

7-2-13: DRAINS: It shall be unlawful to obstruct any drain in any public street or property.

7-2-14: POLES AND WIRES: It shall be unlawful to erect any poles or wires or maintain any poles or wires over any public place, street, alley or other public way without having first secured permission from the City Council.

7-2-15: GAMES: It shall be unlawful to play any games upon any street, alley or sidewalk or other public place, where such games cause unnecessary noise or interfere with traffic or pedestrians.

7-2-16: OPENINGS: It shall be unlawful to construct or maintain any opening or stairway in any public street or sidewalk or alley without a permit from the City Council. All such lawfully maintained openings shall be guarded by a suitable strong cover or railing, to the approval of the commissioner of streets and public improvements.

7-2-17: PLANTING: It shall be unlawful to plant any tree or bush in any public street or parkway or other public place without having secured a permit therefor. Applications for such permits shall be made to the City Clerk and referred by him to the commissioner of streets and public improvements before issuance. All trees and shrubs so planted shall be placed subject to the direction and the approval of the City Council. No rock gardens, boulders, benches, or fences shall be built or maintained in any parkway, except by the City or with the permission of the City Council.

7-2-18: REMOVAL: It shall be unlawful to remove or cut down any tree or shrub in any such place without having secured a permit therefor. Applications for such permits shall be made to the City Clerk and shall be referred to and approved by the commissioner of streets and public improvements before issuance.

7-2-19: INJURY: It shall be unlawful to injure any tree or shrub planted or growing in any such public place.

7-2-20: ADVERTISEMENTS-NOTICES: It shall be unlawful to attach any sign, advertisement or notice to any tree or shrub in any such public place.

7-2-21: DANGEROUS TREES: Any tree or shrub which overhangs any sidewalk, street or other public place in the City in such a way as to impede or interfere with traffic or travel, or within ten feet of a street or seven feet of a sidewalk level, shall be trimmed by the owner of the premises abutting or of the premises on which such tree or shrub grows so that the obstruction shall cease.

Any tree or limb of a tree which has become likely to fall on or across any public way or place shall be removed by the owner of the premises on which such tree grows or stands.

The commissioner of streets and public improvements may trim any such tree or shrub or remove any such tree or branch thereof so that the obstruction or danger to traffic or passage shall be done away with.

7-2-22: WIRES: It shall be unlawful to attach any wire or rope to any tree or shrub in any public street, parkway or other public place without the permission of the City Council. Any person or company which maintains poles and wires in the streets, alleys or other public places, shall, in the absence of provision in the franchise concerning the subject, keep such wires and poles free from and away from any trees and shrubs in such places as far as may be possible, and keep all such trees and shrubs near such wires and poles properly trimmed, subject to the supervision of the commissioner of streets and public improvements, so that no injury shall be done either to the poles or wires or to the shrubs and trees by their contact.

7-2-23: GAS PIPES: Any person or company maintaining any gas pipe in the City shall keep such pipes free from leaks so that no injury shall be done thereby to any trees or shrubs.

7-2-24: EXCAVATIONS: In making excavations in streets or other public places proper care shall be taken to avoid injury to the roots of any tree or shrub, wherever possible.

7-2-25: DEPOSITS ON STREETS: It shall be unlawful to deposit on any street any material which may be harmful to the pavement thereof, or any waste material, or any glass, or other articles which may do injury to any person, animal or property.

7-2-26: DEPOSITS ON SIDEWALKS: It shall be unlawful to deposit on any public sidewalk any material which may be harmful to the pavement thereof, or any waste material, or any glass or other articles which might cause injury to persons, animals or property.

Merchandise or other articles may be deposited on sidewalks preparatory to delivery, provided that the usable width of the sidewalk is not thereby reduces to less than four feet; and provided that no such article shall remain on such walk for more than one-half hour.

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Wednesday, September 26, 2018 8:11 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

thanks Rachel

From: City Hall
Sent: Wednesday, September 26, 2018 7:48 AM
To: 'Shelby County Highway'
Subject: RE: EDP application submissions has reopened

It's already fixed.

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Wednesday, September 26, 2018 6:53 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

thanks

I see an action on "Audit Reviews" is past due. Is this something that can be fixed before I submit a grant application ?

thanks

alan

From: City Hall
Sent: Tuesday, September 25, 2018 3:28 PM
To: 'Shelby County Highway'
Subject: RE: EDP application submissions has reopened

Alan,

The info you requested is attached.

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Monday, September 24, 2018 10:00 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

Rachel,

The GATA won't let me print off information I need since I am not authorized to access the GATA Portal.
Can you log-in and provide:

1. Copies of updated status – see attached of the outdated one.
2. Copy of internal control questionnaire

thanks

alan

From: City Hall
Sent: Monday, September 24, 2018 9:32 AM
To: 'Shelby County Highway'
Subject: RE: EDP application submissions has reopened

GATA

Username: RachelWallace

Password: Queenbee1

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Monday, September 24, 2018 8:49 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

Thanks Rachel.

Can you provide me the City's sign-in information for the GATA portal

thanks

alan

From: City Hall
Sent: Monday, September 24, 2018 8:40 AM
To: Shelby Co Hwy
Subject: FW: EDP application submissions has reopened

Alan,

Just in case you didn't receive the email below...

Thank you,
Rachel

From: Phillips, Sherry A [mailto:Sherry.Phillips@illinois.gov]
Sent: Friday, September 21, 2018 7:37 AM
To: Aaron Mefford; Allan Spesard; Ben Bland; Ben Bland jasper; Bruce Bird; Dallas Richardson; Dan Colwell; Darin Koelm;

Dennis Seidel; Dustin Bunting; Koester, Greg; Jeffrey Birch; Justin Childress; Mike Maxey; Richard Johnson; Alice Mullinax; EXT Village, DaltonCity; Amy Britton; Audrie Leach; EXT Village, Keensburg; EXT City, Sumner; EXT Village, Findlay; Brenda Britton; EXT City, Neoga; Brittany Gipson; Carla Zerfowski; Connie Forth; Dawn Cazadd; Dawn Reynolds; Debbie Bright; EXT Village, TowerHill; Deborah Muller; EXT Town, Sigel; EXT City, Maroa; EXT Village, Hidalgo; Elizabeth Woodrow; Emmy Snider; Fayrene Wright; Georgia England; Heather Seaton; Jackie Freezeland; EXT Village, Farina; Janet Will; EXT Village, Lerna; Jeremy Mumford; Jessica Zellars; Jill Kimble; Joan Simcox; Julie Mendenhall; EXT Village, Edgewood; EXT City, Effingham; EXT City, Oakland; Kerry Hirtzel; Kim Fouty; Ladora Boyd; EXT Village, Watson; Leslie Heath; Linda Flowers; Linda Soltwedel; EXT City, Windsor; Loretta Steber; EXT City, Martinsville; Mary Jo Althoff; EXT City, Albion; Michele Shelite; Mischelle Davis; Monte Johnson; Nancy Smitley; EXT City, Vandalia; EXT City, Shelbyville; EXT City, SaintElmo; Rebekah Burgess; Robert Arnold; Robin Lovett; EXT City, Lawrenceville; Rosetta York; Roy Wendte; EXT City, MountCarmel; Sandra Anderson; EXT City, Altamont; Sharon Will; Sheila Delaney; Sherrie Brown; Sherry Barnfield; Sherry Koszesza; EXT Village, Palestine; Shirley Moore; Stephen Bean; Sue Rennels; Susan O'Brien; Terri Doty; Terri Wease; EXT Village, SaintPeter; Tina Hutchcraft; EXT Village, Noble; Vicky Storm; Will Gibson
Cc: Kreke, Tom L; Miller, Nita K; Palmer, Gregory L
Subject: FW: EDP application submissions has reopened

From: Smith, Todd A.

Sent: Thursday, September 20, 2018 12:51 PM

To: Holt, Christopher J <Christopher.Holt@illinois.gov>; Baratta, Anthony <Anthony.Baratta@illinois.gov>; Ernat, Donald R <Donald.Ernat@illinois.gov>; Sassine, Tony S <Tony.Sassine@illinois.gov>; Trygg, Brian K <Brian.Trygg@illinois.gov>; Isbell, Chris L. <Chris.Isbell@illinois.gov>; Phillips, Sherry A <Sherry.Phillips@illinois.gov>; Mollet, James E <James.Mollet@illinois.gov>; Roberts, Keith W <Keith.Roberts@illinois.gov>

Cc: Doedtman, Missy K. <Missy.Doedtman@Illinois.gov>; Sisk, Tracinda L. <Tracinda.Sisk@illinois.gov>; Kastl, Maureen E <Maureen.Kastl@illinois.gov>; Kos, Melinda <Melinda.Kos@Illinois.gov>

Subject: EDP application submissions has reopened

Hello to all Local Road Engineers,

The EDP program is accepting applications starting Oct 1, 2018 with new criteria. Please spread the word on your platforms and to your customers within your districts. If there has been a change to district local road engineer personnel, please notify me and I will update it accordingly.

<http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/economic-development-program>

,Todd A. Smith
EDP
Scenic Byway

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.

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From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Monday, September 24, 2018 10:00 AM
To: City Hall
Subject: Re: EDP application submissions has reopened
Attachments: doc20180924095944.pdf

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GATA Username: RachelWallace [Password: Queenbee1](#)

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Cc: Doedtman, Missy K. <Missy.Doedtman@Illinois.gov>; Sisk, Tracinda L. <Tracinda.Sisk@illinois.gov>; Kastl, Maureen E <Maureen.Kastl@illinois.gov>; Kos, Melinda <Melinda.Kos@Illinois.gov>

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EDP
Scenic Byway

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Sign out

Illinois Grant Accountability and Transparency Act Grantee Portal - Main Menu

Organization: **City of Shelbyville**

GATA ID: **673501**

State cognizant agency: **Commerce And Econ Opp (420)**

Contact for assistance: **Megan.Bus Kirk@illinois.gov**

You are signed in as: **cmjcityclerk (cityhall@consolidated.net)**

Notes and Comments

Post notes for other portal users in your organization. State agency staff can also view and create notes.

Pre-Qualification Status

Your organization is currently in good standing with all pre-qualification requirements.

Requirement	Status	Remediation
SAM.gov Account	Good	<input type="button" value="Help"/>
Federal Employer ID (FEIN)	Good	<input type="button" value="Help"/>
Federal Excluded Parties List	Good	<input type="button" value="Help"/>
Illinois Stop Payment List	Good	<input type="button" value="Help"/>
Illinois DHFS Sanction List	Good	<input type="button" value="Help"/>

Your organization must remain in good standing in all pre-qualification requirements. The status of these requirements are validated nightly. Notifications when changes occur to the pre-qualification status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

Fiscal and Administrative Internal Controls Questionnaire (ICQ)

ICQ	State FY	Date Started	Date Submitted	Date Accepted
<input type="button" value="Select"/>	2018	04-28-2017	05/17-2017	05-17-2017

ICQ	State FY	Date Started	Date Submitted	Date Accepted
Select	2017	06-29-2016	06/30-2016	07-05-2016

An ICQ is required for each state fiscal year your organization does business with the State of Illinois. For example, state FY 2018 which begins on 7/1/2017 and runs through 6/30/2018 requires an FY 2018 ICQ. Notifications when changes occur to an ICQ status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

Notice Of State Awards (NOSA)

No pending Notice of State Awards.

Notice of State Awards require the ability to view PDF files. [Click here](#) for assistance.

Grantee Portal Access

User Name	First Name	Last Name	Email	Portal Access
cmjcityclerk	Carrie	Jones	cityhall@consolidated.net	08-10-2017 11:08 AM

To manage alerts and notifications, click the "Manage" button then the "Select" button next to the user.

Organization Contacts

Name	Title	Email	Roles	Responsibilities
Carrie Jones		cityhall@consolidated.net	Fiscal Officer	

For questions or problems first [click here](#) to refer to the [Grantee Portal FAQs](#)
For other issues please email Megan.Buskirk@illinois.gov with the subject "Grantee Portal"

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Monday, September 24, 2018 8:49 AM
To: City Hall
Subject: Re: EDP application submissions has reopened

Thanks Rachel.

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thanks

alan

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From: Smith, Todd A.
Sent: Thursday, September 20, 2018 12:51 PM
To: Holt, Christopher J <Christopher.Holt@illinois.gov>; Baratta, Anthony <Anthony.Baratta@illinois.gov>; Ernat, Donald

R <Donald.Ernat@illinois.gov>; Sassine, Tony S <Tony.Sassine@illinois.gov>; Trygg, Brian K <Brian.Trygg@illinois.gov>; Isbell, Chris L. <Chris.Isbell@illinois.gov>; Phillips, Sherry A <Sherry.Phillips@illinois.gov>; Mollet, James E <James.Mollet@illinois.gov>; Roberts, Keith W <Keith.Roberts@illinois.gov>
Cc: Doedtman, Missy K. <Missy.Doedtman@Illinois.gov>; Sisk, Tracinda L. <Tracinda.Sisk@illinois.gov>; Kastl, Maureen E <Maureen.Kastl@illinois.gov>; Kos, Melinda <Melinda.Kos@Illinois.gov>
Subject: EDP application submissions has reopened

Hello to all Local Road Engineers,

The EDP program is accepting applications starting Oct 1, 2018 with new criteria. Please spread the word on your platforms and to your customers within your districts. If there has been a change to district local road engineer personnel, please notify me and I will update it accordingly.

<http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/economic-development-program>

,Todd A. Smith
EDP
Scenic Byway

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, September 18, 2018 2:45 PM
To: City of Shelbyville
Cc: jeff johnson; Thom Shaffer
Subject: Bike Phase 10 - Engineering Firm Evaluations
Attachments: QBS evaluation form for Engineering Firms.docx; QBS shelbyville Bike Phase 10 (1).pdf

Rachel,

Please give Jeff, Thom and myself one copy of each Engineering Firms Submittal that you recieved.

And also please provide a copy of the attached so that we can evaluate the firms.

thanks

alan

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

City of Shelbyville Shelbyville - Phase 10 Bike Path

Overview

The City of Shelbyville is soliciting for qualifications from professional engineering firms for the design of the City of Shelbyville, Phase 10 Bike Path project. Your firm is invited to submit your Statement of Qualifications (SOQs) to become eligible to provide these services.

Preliminary Scope of Services

This solicitation will select an IDOT prequalified Engineering firm to perform Preliminary Engineering Services for Phase I – Engineering (PE I) and Preliminary Engineering for Phase 2 – Engineering (PE II). The City currently has approved federal funding for the Engineering (PE I) phase. The Engineering (PE II) phase will be performed at a later date.

See attachment for description of Engineering (PE I) areas to be evaluated by the Engineering firm.

Description, Location, Scope, project components

See attachments for additional project specific information

Desired Timeline for the effort:

It is desired that the Project Development Report (PDR) be approved by IDOT by October 30, 2019.

Identify any expected problems

It is desired that no additional right-of-way be acquired for this project. The Bike Path is planned to be located entirely within State Highway IL Rte. 16 right-of-way or local street right-of way.

A pedestrian/bike bridge is anticipated to be needed in order to cross the stream "Swafford Branch" crossing State Highway IL Rte. 16.

PROWAG requirements will be followed when designing the bike path.

A PESA and potentially a PSI is anticipated to be needed to satisfy IDOT's Special Waste policy.

**REQUEST FOR QUALIFICATIONS FOR
PROFESSIONAL ENGINEERING SERVICES**

**City of Shelbyville
Shelbyville - Phase 10 Bike Path**

Project Budget:

The project has a conceptual total project cost estimate of \$1.08 million (Engineering and Construction).

Requirements for Statement of Qualifications (SOQs)

Your Statement of Qualifications should be **no longer than six (6) pages (not including IDOT BDE DISC2)** and include the following information:

- Technical Approach, Firm Experience, Specialized Experience, Staff Capabilities, Work Load Capacity, and Past Performance
- Conflict of Interest Form IDOT BDE DISC 2 Template

SOQs longer than six pages (not including IDOT BDE DISC2) will not be accepted. Presentations and interviews are not anticipated to be needed.

SOQs shall be submitted to the City of Shelbyville by Tuesday September 18, 2019 by 3:00 pm. Four (4) copies of the proposal shall be delivered to:

City of Shelbyville, City Hall
170 E. Main Street
Shelbyville, Illinois 62565

Questions

All questions regarding this submittal shall be directed to Alan Spesard, City Engineer, at (217) 820-2278 or (217) 774-5531 or aspesard@hotmail.com.

PROJECT SPECIFIC INFORMATION

Shelbyville – Phase 10 Bike Path

Provide a brief description of the project:

Phase 10 is in the City's West Business District between the School Campus to the Business Park. It will connect to the Safe Routes to School Project located east of the School. It provides attractiveness, comfort, and an alternative surface transportation experience. It will enhance the experience of the millions of visitors to Lake Shelbyville; increase pedestrian/Bike & ADA safety and the quality of life for local residents; & improve the blighted portion of the West Business District

Project Location:

Phase 10 is located in along IL. Rte. 16 in the City's West Business District between the School campus to the Business Park. It will connect to the Safe Routes to School Project located in the East. It provides attractiveness, comfort, and increase the surface transportation experiences. The primary improvements are between Hickory Street and the West Business Park.

Project Termini:

Phase 10 is located in along IL. Rte. 16 in the City's West Business District between the School campus to the Business Park. It will connect to the Safe Routes to School Project located in the East. The primary improvements are between Hickory Street and the West Business Park. The limits begin at the Safe Routes to School Project to the East and ends at the West Business Park.

Project Scope of Work:

The Phase 10 Bike Path project consists of construction of a multi-use Bike Path. The primary improvements consist of an off-road 10 foot wide PCC path that begins at Hickory Street and ends at the West Business Park. It involves construction concrete surfaced off-road path, ADA compliant ramps & crosswalks (i.e. cross slope and trip hazard repair, detectable warnings), bridge across Swafford branch, pedestrian lighting, necessary curb & gutter adjustment, driveway revisions, stormwater manhole relocations, striping, signs and other incidentals. The project also includes bike route signage between the School Campus and the intersection of Hickory Street and IL. Rte. 16 for on-road bikers. The Bike Path committee has generated the phased approach and is described in detail in the attached report. The City of Shelbyville has maintenance and jurisdiction for this project. It will enhance the experience of the millions of visitors that come to Lake Shelbyville; increase pedestrian/Bike & ADA safety and the quality of life for local residents.

Anticipated Benefits:

Phase 10 continues a multi-year plan for a multi-use alternative transportation path that connects Lake Shelbyville to and through the City of Shelbyville. It will improve safety of motorists and pedestrians and will increase the surface transportation experiences. It connects Safe Routes to School Project from the East to the West Business Park. It will increase opportunity for business development; enhance the experience of the millions of visitors to Lake Shelbyville and increase the quality of life for local residents; & improve the blighted portion of the West Business District. Multi-use Bike Paths Phases 1 thru 7 and 9 have been constructed and Phase 8 is fully funded with construction currently on-going. West Business District Tax was formed in 2015 for the purpose of providing financing for constructing improvements that will provide incentives for business & tourism growth - this funding will be used as matching dollars to the federal grant.

Engineering (PE I)

As the project proceeds through the PE I phase, the following areas must be evaluated. Six to eighteen months are typical time periods required to accomplish PE I.

- ✓ Environmental surveys determine involvement and mitigation for such issues as endangered species, wetlands and historic resources and provide a basis for coordination with regulatory agencies. The sponsor should conduct preliminary site assessments to identify any hazardous material concerns to ascertain any liability and determine the appropriate management for any involvement. These surveys and assessments are the responsibility of the sponsoring agency.
- ✓ Project design procedures must meet the design guidelines contained in the Bureau of Local Roads and Streets Manual, Chapters 41-42. Facilities for pedestrians and bicyclists must meet policies and procedures for local pedestrian and bicycle facilities. Building projects must meet applicable building codes and historic buildings must be in conformance with the Secretary of Interior's Standards for Historic Preservation. For more information on building and historic projects, please contact the IHPA Division of Preservation Services (Appendix 3). The requirements of the current Americans with Disabilities Act (ADA) must be met where applicable. For more information on design policies and procedures, please contact the District Local Roads and Streets Enhancement Coordinator (Appendix 2).
- ✓ New or modified bridges, with a clear span greater than 10 feet or with an opening greater than 100 square feet will require a preliminary design report and a hydraulic report if necessary. When a preliminary design report must be submitted for a project that modifies an existing bridge as part of an enhancement project, a bridge condition report (BCR) will be required including a hydraulic report if required. All new and modified bridges will be designed to the applicable sections of the AASHTO Standards Specification for highway bridges or appropriate AASHTO Guide Specification. These reports must be approved by the Bureau of Bridges and Structures before proceeding with PE II.
- ✓ Public involvement requirements will be determined based on the nature of the project.
- ✓ District coordination meetings with the sponsor will be held as necessary.
- ✓ A project report must be prepared for each project. This report will be used to obtain environmental approval from FHWA. It will also be used for IDOT approval of the design concepts for the project. The department must approve the project report.
- ✓ Section 4(f) evaluations may be required for projects using lands from public parks, recreational and wildlife areas and from historic properties. Section 106-4f documentation will be required for projects affecting historic properties. These policies are in the IDOT Bureau of Local Roads and Streets Manual, Chapters 18 and 19.

Engineering (PE II)

As the project proceeds through the PE II phase, the following areas must be evaluated. Four to twelve months are typical time periods required to accomplish PE II.

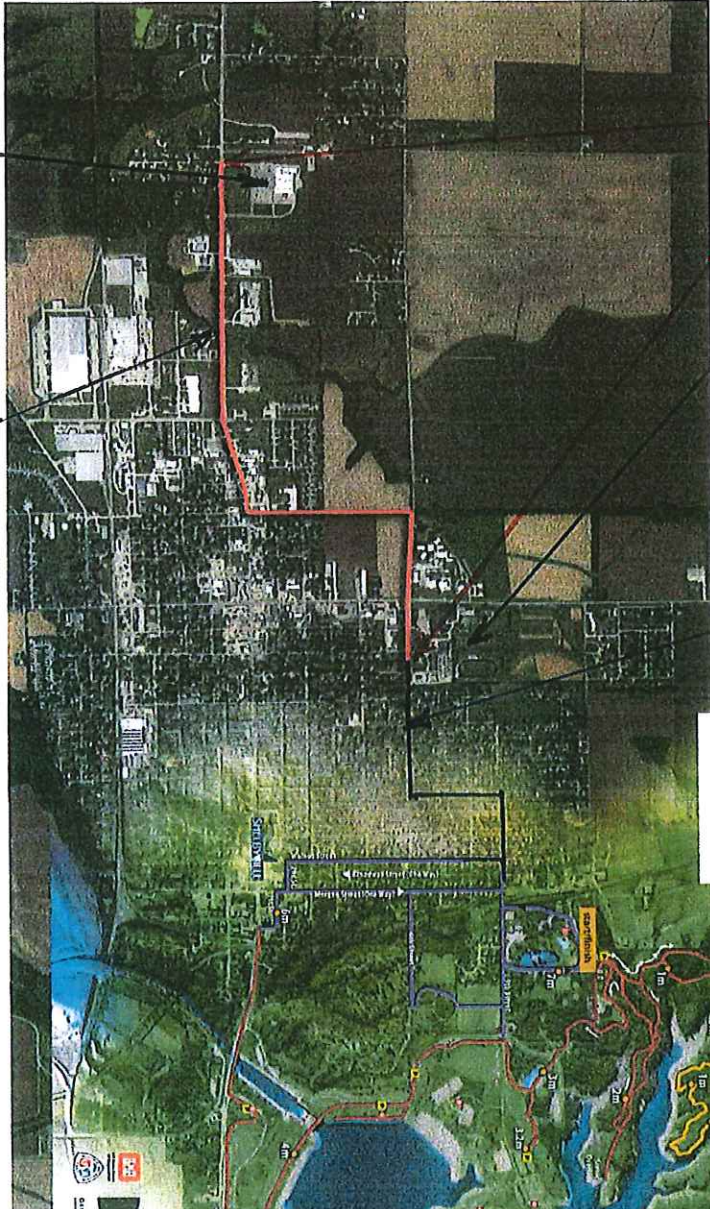
- ✓ After environmental and design approval is received, the local sponsor can begin to prepare the final plans and specifications for the project in accordance with the appropriate design policies and approved project report.
- ✓ All permits must be obtained by the local sponsor before advertising the letting for the construction contract (examples include IDNR Office of Water Resources and Corps of Engineers permits). The need for these permits must be identified during PE I.

WEST BUSINESS
PARK

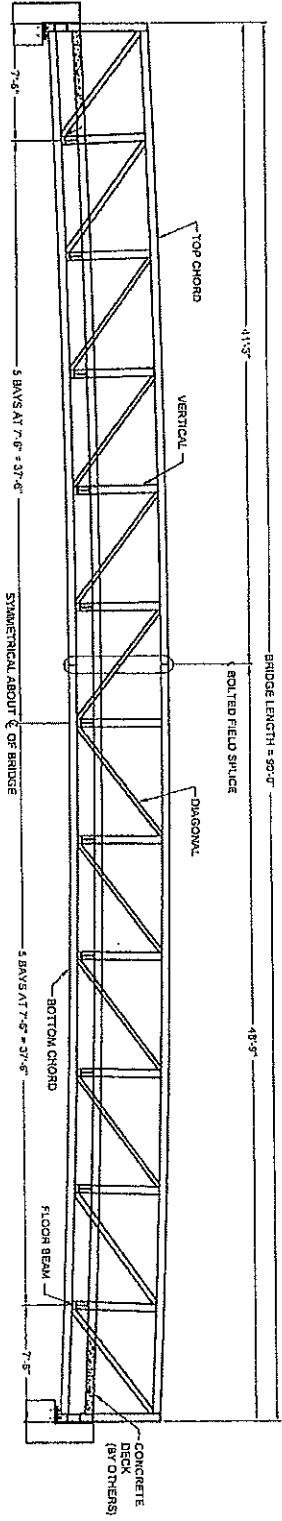
BRIDGE FOR BIKE PATH

BIKE PATH
PHASE 10

SCHDOL CAMPUS
SAFE ROUTES
TO SCHDOL
PROJECT

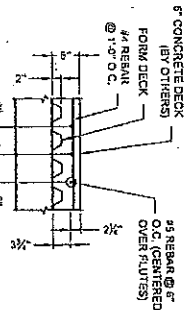


LOCATION MAP



GENERAL NOTES

- 1 DESIGN STRESSES ARE IN ACCORDANCE WITH STANDARD SPECIFICATION FOR BRIDGES BY THE AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO), 2002.
- 2 BRIDGE MEMBERS ARE FABRICATED FROM HIGH STRENGTH LOW ALLOY STEEL. ALL STRUCTURAL MEMBERS SHALL BE FABRICATED AND WELDED IN ACCORDANCE WITH THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION, INC. (AISC) 360, PART 5, OR ASTM A242 PLATE AND STRUCTURAL SHAPES (F-60, 600 PSI).
- 3 CONCRETE DECK, GALVANIZED FORM DECK SUPPLIED BY CONTRACTOR, CONCRETE, REINFORCING, AND EXPANSION MATERIAL SUPPLIED BY OTHERS. SEE CONCRETE DECK SHEET.
- 4 THE GAS METAL ARC WELDING PROCESS OR FLUX CORED ARC WELDING PROCESS WILL BE USED. WELDING TO BE IN ACCORDANCE WITH AWS D1.1.
- 5 ALL TOP AND BOTTOM CHORD SHOP SHICES TO BE COMPLETE PENETRATION DETAIL.
- 6 UNLESS OTHERWISE NOTED, WELDED CONNECTIONS SHALL BE FILLET WELDS (OR HAVE THE EFFECTIVE THROAT OF A FILLET WELD) OF A SIZE EQUAL TO THE THICKNESS OF THE LIGHTEST GAGE MEMBER IN THE CONNECTION. WELDS SHALL BE APPLIED AS FOLLOWS:
 - A. BOTH ENDS OF VERTICALS, DIAGONALS, AND FLOOR BEAMS SHALL BE WELDED ALL AROUND.
 - B. BRACE DIAGONALS WILL BE WELDED ALL AROUND.
 - C. MISCELLANEOUS NON-STRUCTURAL MEMBERS WILL BE STITCH WELDED TO THEIR SUPPORTING MEMBERS.
- 7 BRIDGE DESIGN WAS ONLY BASED ON COMBINATIONS OF THE FOLLOWING LOADS WHICH WILL PRODUCE MAXIMUM CRITICAL MEMBER STRESSES:
 - A. 90 PSF UNIFORM LIVE LOADING ON THE FULL DECK AREA OR ONE 10,000 LB VEHICLE LOAD. THE LOAD SHALL BE DISTRIBUTED AS A FOUR WHEEL VEHICLE WITH ONE OF THE LOADS ON THE REAR AND THE OTHER THREE SHALL BE ON THE FRONT. THE VEHICLE SHALL BE POSITIONED SO AS TO PRODUCE THE MAXIMUM STRESSES IN EACH MEMBER, INCLUDING DECKING.
 - B. 20 PSF WIND LOAD ON THE FULL HEIGHT OF THE BRIDGE, AS IF ENCLOSED.
 - C. 20 PSF UPWARD FORCE APPLIED AT THE WINDOW OVERLAP POINT OF THE TRANSVERSE BRIDGE WIDTH (ASHI 12.5.15.2).
- 8 CONNECTIONS: ALL EXPOSED SURFACES OF STEEL SHALL BE CLEANED IN ACCORDANCE WITH STEEL STRUCTURES PAINTING COUNCIL SURFACES PREPARATION SPECIFICATIONS NO. 7 BRUSH-OFF BLAST CLEANING, SSPC-SP7-LATEST EDITION.
- 9 MINIMUM MATERIAL THICKNESS OF 1/4" ON ALL STRUCTURAL MEMBERS.

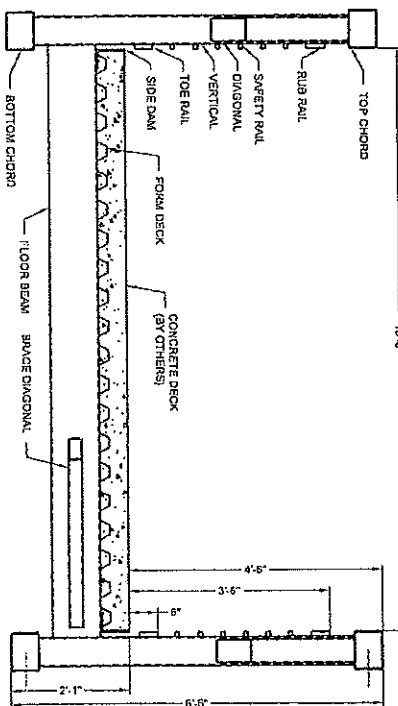


2 TYPICAL SLAB REINFORCEMENT DETAIL

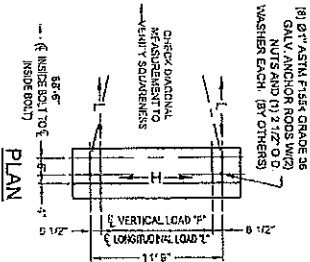
COMBINE REACTIONS AS PER LOCAL OR GOVERNING BUILDING CODES AS REQUIRED

BRIDGE REACTIONS		UNWEIGHTED DEAD LOAD	
ROAD LOAD	25,200	PIERS	11,240
OVERPASS LOADS (200)	72,240	ABUTMENTS	1,488
VEHICLE LOAD	9,000		
WIND	2,160		
SEMI TRUCK	2,160		
TOTAL	109,800		

1. VERTICAL LOAD ENHANCE PLATE (2 PER BRIDGE)
2. HORIZONTAL LOAD ENHANCE PLATE (2 PER BRIDGE)
3. LONGITUDINAL LOAD ENHANCE PLATE (4 PER BRIDGE)
4. BRIDGE LIFTING WEIGHT: 25,000 LBS
5. BRIDGE FINAL WEIGHT: 80,000 LBS
6. DOES NOT INCLUDE WEIGHT OF CONCRETE DECK
7. INCLUDES WEIGHT OF CONCRETE DECK



1 BRIDGE SECTION



ANCHOR BOLT ELEVATION



CONTECH
FABRICATION
DRAWING



CONTECH
ENGINEERED SOLUTIONS LLC
www.conteches.com
11/20/15

DATE	11/20/15
BY	XXX
CHECKED	XXX
APPROVED	XXX
SCALE	1" = 1'-0"

90'-0" x 10'-0"
AASHTO EXPRESS
PEDESTRIAN BRIDGE
STANDARD CONCRETE DECK

MARK	DATE	REVISION DESCRIPTION	BY

CONTECH ENGINEERED SOLUTIONS LLC
11/20/15

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, September 18, 2018 3:09 PM
To: City Hall
Subject: Re: Bike Phase 10 - Engineering Firm Evaluations

One copy per Engineering firm – so if you have 6 submitted then 6 copies of the blank form.

alan

From: [City Hall](#)
Sent: Tuesday, September 18, 2018 3:00 PM
To: 'Shelby County Highway'
Subject: RE: Bike Phase 10 - Engineering Firm Evaluations

Just a copy of the blank form for each of you?

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Tuesday, September 18, 2018 2:45 PM
To: City of Shelbyville
Cc: jeff johnson; Thom Shaffer
Subject: Bike Phase 10 - Engineering Firm Evaluations

Rachel,

Please give Jeff, Thom and myself one copy of each Engineering Firms Submittal that you recieved.

And also please provide a copy of the attached so that we can evaluate the firms.

thanks

alan

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Thursday, August 30, 2018 9:00 AM
To: City of Shelbyville
Subject: copy of Quality Based Selection requirements
Attachments: Statement of Qualifications Shelbyville - Phase 10 Bike Path.pdf

Rachel,

attached is copy of QBS requirements for the Bike Phase 10 project.

Prospective Engineering firms may ask you for a copy.

thanks

alan

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

City of Shelbyville Shelbyville - Phase 10 Bike Path

Overview

The City of Shelbyville is soliciting for qualifications from professional engineering firms for the design of the City of Shelbyville, Phase 10 Bike Path project. Your firm is invited to submit your Statement of Qualifications (SOQs) to become eligible to provide these services.

Preliminary Scope of Services

This solicitation will select an IDOT prequalified Engineering firm to perform Preliminary Engineering Services for Phase I – Engineering (PE I) and Preliminary Engineering for Phase 2 – Engineering (PE II). The City currently has approved federal funding for the Engineering (PE I) phase. The Engineering (PE II) phase will be performed at a later date.

See attachment for description of Engineering (PE I) areas to be evaluated by the Engineering firm.

Description, Location, Scope, project components

See attachments for additional project specific information

Desired Timeline for the effort:

It is desired that the Project Development Report (PDR) be approved by IDOT by October 30, 2019.

Identify any expected problems

It is desired that no additional right-of-way be acquired for this project. The Bike Path is planned to be located entirely within State Highway IL Rte. 16 right-of-way or local street right-of way.

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**REQUEST FOR QUALIFICATIONS FOR
PROFESSIONAL ENGINEERING SERVICES**

**City of Shelbyville
Shelbyville - Phase 10 Bike Path**

Project Budget:

The project has a conceptual total project cost estimate of \$1.08 million (Engineering and Construction).

Requirements for Statement of Qualifications (SOQs)

Your Statement of Qualifications should be **no longer than six (6) pages (not including IDOT BDE DISC2)** and include the following information:

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Questions

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Engineering (PE I)

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PROJECT SPECIFIC INFORMATION

Shelbyville – Phase 10 Bike Path

Provide a brief description of the project:

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LOCATION MAP



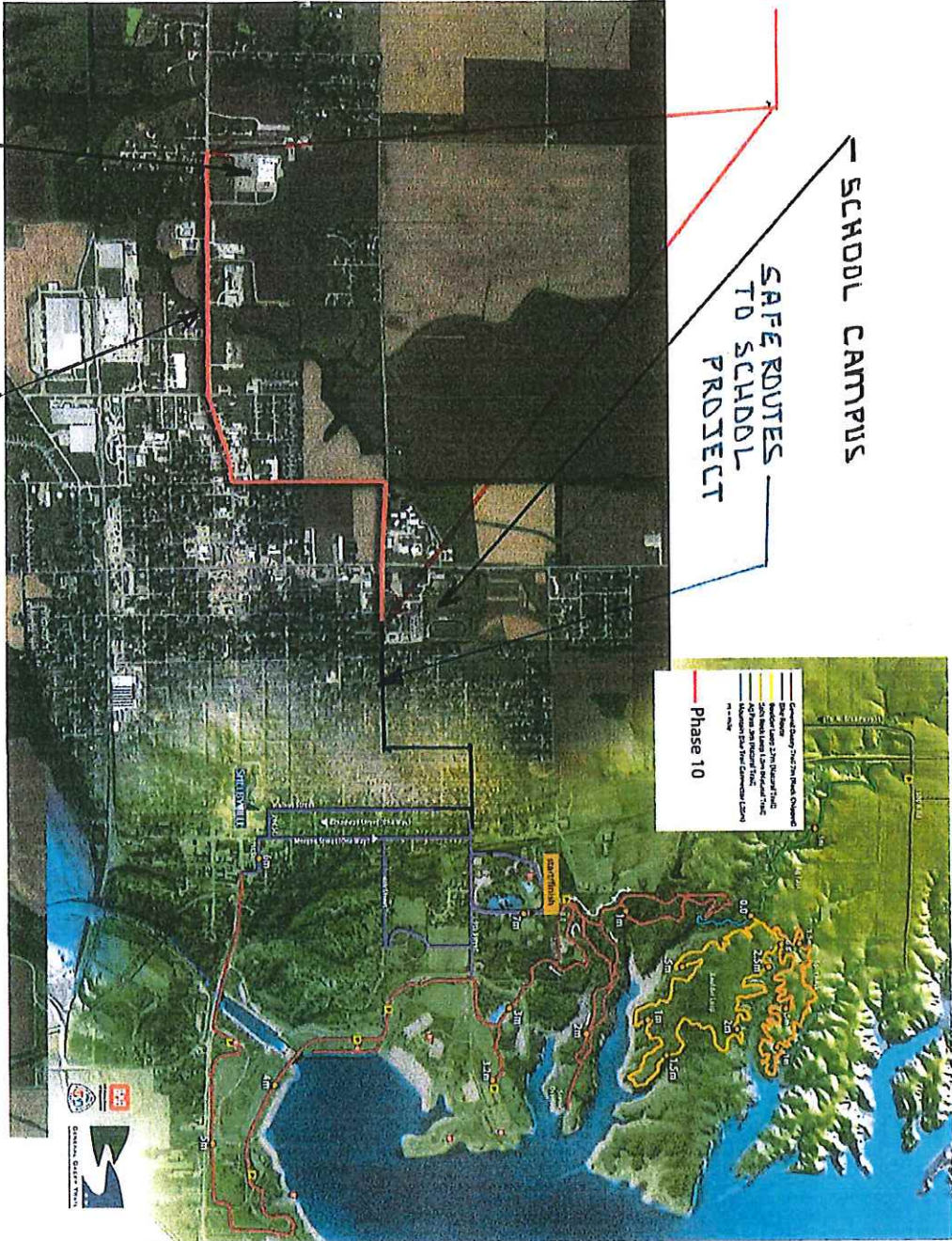
WEST BUSINESS
PARK

BRIDGE FOR BIKE PATH

BIKE PATH
PHASE 10

SAFE ROUTES
TO SCHAIDL
PROJECT

SCHAIDL CAMPUS



Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Thursday, August 30, 2018 8:58 AM
To: City of Shelbyville
Subject: Please Place ad as soon as possible - City of Shelbyville
Attachments: advertisement The City of Shelbyville is accepting Statement of Qualifications.docx

Rachel,

Can you have the attached advertised in the local newspaper as soon as possible.

Thanks

Alan

The City of Shelbyville is accepting Statement of Qualifications (SOQs) from Engineering firms to provide design services for the "Shelbyville – Bike Path Phase 10" project. The Engineering firms shall be prequalified with the Illinois Department of Transportation. The City's Quality Based Selection Process will be used to evaluate the engineering firms. The specific project information and submittal requirements can be obtained from the City Clerk. SOQs are due by 4:00 pm, September 18, 2018 in the office of the City Clerk.

By Order of:

Rachel Wallace
City Clerk

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Friday, August 24, 2018 11:21 AM
To: cityhall@consolidated.net
Cc: jeff johnson
Subject: Re: Final Report of Expenditures for 11=00052-00-BT

Ok – It all looks good.

Jeff should sign the final reports and send back to IDOT.

thanks

alan

From: cityhall@consolidated.net
Sent: Friday, August 24, 2018 10:26 AM
To: [Shelby County Highway](#)
Subject: Re: Final Report of Expenditures for 11=00052-00-BT

Alan,

Attached you will find the ledger sheet we have kept on Phase 7. If you need something different please let me know.

Kelly

On 08/24/2018 08:35 AM, Shelby County Highway wrote:

Rachel,

Can you provide me with what the City paid the IDOT on this project ?

thanks

alan

-----Original Message-----

From: City Hall
Sent: Friday, August 24, 2018 8:14 AM
To: Shelby Co Hwy
Subject: Final Report of Expenditures for 11=00052-00-BT

Alan,

Will you please review the attached and let me know if it's ok for the Mayor

to sign this report for IDOT? Jeff thought there were some issues with this project.

Thank you,
Rachel

-----Original Message-----

From: cityhall@consolidated.net [mailto:cityhall@consolidated.net]

Sent: Friday, August 24, 2018 7:06 AM

To: City Hall

Subject: Message from "MPC2003-6805"

This E-mail was sent from "MPC2003-6805" (MP C2003).

Scan Date: 08.24.2018 08:06:17 (-0400)

Queries to: cityhall@consolidated.net

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Friday, August 24, 2018 8:36 AM
To: City Hall
Subject: Re: Final Report of Expenditures for 11=00052-00-BT

Rachel,

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alan

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This E-mail was sent from "MPC2003-6805" (MP C2003).

Scan Date: 08.24.2018 08:06:17 (-0400)
Queries to: cityhall@consolidated.net

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Thursday, August 23, 2018 2:13 PM
To: City of Shelbyville
Subject: contact for steve bainbridge

Do you have Steve or Mark's email for Chastain Engineering ?

I want to send them a request for their qualifications to design the phase 10 bike path.

thanks

alan

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Wednesday, August 22, 2018 9:15 AM
To: mayor@mycci.net
Cc: City Hall
Subject: Re: Rt 16 Maintenance Agreement

Sounds like we need to meet with the people in IDOT that have authority to decide who does what. It would help if the Legislators supported the idea that IDOT mow.

I don't think the local IDOT maintenance department is the right people. Need to go higher up.

alan

From: mayor@mycci.net
Sent: Wednesday, August 22, 2018 8:35 AM
To: Shelby County Highway
Cc: City Hall
Subject: Re: Rt 16 Maintenance Agreement

That's what IDOT told Brad Halbrook too. I think Brad got involved because it was brought up at the council meeting. What I have noticed is the weeds growing up in the median. Is that considered ours? Or IDOT? Who brought it up at the council meeting?

On 08/22/2018 07:52 AM, Shelby County Highway wrote:

I called IDOT maintenance yard (phone 774-3424). They say that it is the City's and Army Corps of Engineers responsibility. Their policy is to only take care of the pavement. He did say that in the past they have mowed it, but are now told not to do any "extra" mowing.

alan

From: City Hall
Sent: Tuesday, August 21, 2018 2:23 PM
To: mayor@mycci.net
Cc: 'Shelby County Highway'
Subject: RE: Rt 16 Maintenance Agreement

That is how I interpret these agreements. I believe our responsibility starts at Washington St.

Thank you,

Rachel

From: mayor@mycci.net [mailto:mayor@mycci.net]

Sent: Tuesday, August 21, 2018 2:01 PM

To: City Hall

Cc: 'Shelby County Highway'

Subject: RE: Rt 16 Maintenance Agreement

All,

Thank you. I had someone telling me that we are responsible for all of Rt 16 and the mowing on Brewster Hill was ours. I told them I didn't think there was such an agreement.

Isn't that how you guys read it too?

Jeff

On 08/21/2018 01:34 PM, City Hall wrote:

I have a copy of what Alan attached but thought the others might supersede that one???

Thank you,

Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]

Sent: Tuesday, August 21, 2018 1:18 PM

To: mayor@mycci.net; Cityhall

Subject: Re: Rt 16 Maintenance Agreement

I think the attached is what you are looking for ???

Let me know

alan

From: mayor@mycci.net

Sent: Tuesday, August 21, 2018 11:11 AM

To: [Cityhall](#)

Cc: [Shelbycohw](#)

Subject: Rt 16 Maintenance Agreement

Rachel / Alan,

Do we have a copy of the maintenance agreement with IDOT for Route 16. There appears to be a question if it includes all the way to the city limits.

Thanks,

Jeff

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, August 21, 2018 1:18 PM
To: mayor@mycci.net; Cityhall
Subject: Re: Rt 16 Maintenance Agreement
Attachments: idot maintenance agreement.pdf

I think the attached is what you are looking for ???

Let me know

alan

From: mayor@mycci.net
Sent: Tuesday, August 21, 2018 11:11 AM
To: Cityhall
Cc: Shelbycohwy
Subject: Rt 16 Maintenance Agreement

Rachel / Alan,

Do we have a copy of the maintenance agreement with IDOT for Route 16. There appears to be a question if it includes all the way to the city limits.

Thanks,

Jeff

M-27-A
M-28-A

RESOLUTION PROVIDING FOR AN
IMPROVEMENT OF MAIN STREET (STATE BOND ISSUE ROUTE 16) IN
SHELBYVILLE, SHELBY COUNTY, ILLINOIS

WHEREAS, the City of Shelbyville, hereinafter called the City, and the Division of Highways, Department of Public Works and Buildings of the State of Illinois, hereinafter called the State jointly propose to improve portions of Main Street for a distance of 4010.8 ft., and

WHEREAS, it has been determined that the improvement should consist of:

1. Widening the existing 32 ft. brick pavement to a width of 40 ft. face to face of curbs from Vine Street to Walnut Street with Portland Cement Concrete pavement.

2. Resurfacing the existing brick pavement with Bituminous Concrete Surface Course, Fine Dense-Graded Aggregate Type, $1\frac{1}{2}$ inches thick; the existing pavement being 32 ft. wide from Vine Street to Walnut Street, 40 ft. wide from Walnut to Broadway, 54 ft. wide from Broadway to West Washington and 44 ft. wide from West Washington to East Washington Street; together with the construction of curb and gutter, underground drainage facilities and appurtenances and the adjustment of sidewalks, driveways and public or private utilities and other items of work as shown on the plans to be prepared by the Division of Highways and to be designated as Section 12 RS-1, State Bond Issue Route 16, and

WHEREAS, upon completion of the improvement the State will maintain the surface of two traffic lanes, each eleven (11) ft. wide and lying on each side of the centerline.

THEREFORE, BE IT RESOLVED by the City Council of the City of Shelbyville that if the improvement as heretofore described is constructed solely by and at the entire expense of the State, the City hereby:

1. Agrees to participate in the cost of the improvement to the extent of \$15,500.

2. Requests and authorizes the Department of Finance, upon notification from the Department of Public Works and Buildings, to deduct and pay to the Department of Public Works and Buildings, from moneys allotted or to be allotted to the City under the provisions of the Motor Fuel Tax law, the sum of Three Hundred thirty-five (\$335.00) dollars each month, said payments to begin October 1, 1952 and to continue until the total amount of \$15,500 is paid.

3. Agrees, upon completion of the improvement, to maintain all pavement outside the two traffic lanes, curbs, gutter flags, manholes, catch basins, storm sewers and other utilities and appurtenances located within the limits of the street or right of way.

4. Agrees to adopt and put into effect, before award of the contract, an ordinance stating that all parking will be parallel to the curbs on the said Street, and

BE IT FURTHER RESOLVED that the sum of Fifteen Thousand five-hundred (\$15,500) Dollars be and is hereby appropriated from the City's allotment of Motor Fuel Tax funds to pay the cost of the City's share of the improvement as outlined herein.

BE IT FURTHER RESOLVED, that approval of this resolution by the Department of Public Works and Buildings, shall be considered as its concurrence in and acceptance of the terms contained herein; and shall constitute an agreement between the City of Shelbyville and the State of Illinois for the construction of the improvement described herein;

BE IT FURTHER RESOLVED that for the purpose of the City's records this improvement shall be known as Section 5-C.S.

Maintenance

Agreement

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, August 21, 2018 10:55 AM
To: mayor@mycci.net
Cc: Cityhall
Subject: Re: Quality Based Selection Process for Federal Funded Projects Committee

IDOT's generic policy recommends we choose the specific length of term .

Article 8 of the policy that was approved last night says "the selection committee members are chosen by the Mayor for a 4 year period".

But, I just made that term up – we can change it as you feel necessary.

I have recommended that same term for the County's policy. The County Board will vote to approve on their QBS policy on September 12th.

alan

From: mayor@mycci.net
Sent: Tuesday, August 21, 2018 9:23 AM
To: [Shelbycohwy](mailto:shelbycohwy)
Cc: [Cityhall](mailto:cityhall)
Subject: Re: Quality Based Selection Process for Federal Funded Projects Committee

Alan,

Does the state have a recommendation on the term for this committee?

Thanks,

Jeff

On 08/21/2018 09:14 AM, City Hall wrote:

Jeff,

What will be the term on this committee? Will you need to reappoint every year, 2 years, 3 years or will they be indefinite?

Thank you,

Rachel

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Thursday, August 9, 2018 10:40 AM
To: City of Shelbyville
Subject: Fw: balances - Kelly

Kelly,

could you give me updated balances ? MFT, BDs, TIF

thanks

alan

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Monday, August 6, 2018 7:26 AM
To: jeff johnson; Thom Shaffer; City of Shelbyville
Subject: Note to landowners along Morgan Street
Attachments: Document1VLANDOWNER.docx

FYI

The contractor (Otto Baum) is intending to deliver the attached note to impacted landowners this week.

alan

DEAR LANDOWNER
THE OTTO BAUM COMPANY
WILL BE REMOVING WEEDS AND RESEEDING DISTURBED AREAS
ON OR ABOUT SEPTEMBER 6 2018
ANY QUESTIONS PLEASE CALL
MR JOHN BASHAM
AT 309-284-1712
THANK YOU

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Thursday, July 12, 2018 10:57 AM
To: Jansen, Daniel - RD, Effingham, IL
Cc: City of Shelbyville
Subject: Re: USDA RBDG Grant - Quarterly Report Due
Attachments: doc20180712110102.pdf

Dan,

see attached signed report.

alan

From: [Jansen, Daniel - RD, Effingham, IL](#)
Sent: Thursday, July 12, 2018 10:43 AM
To: [Shelby County Highway](#)
Subject: RE: USDA RBDG Grant - Quarterly Report Due

Alan,

You are correct. Feel free to make the change.

Thanks,
Dan

From: [Shelby County Highway \[mailto:shelbycohwy@consolidated.net\]](mailto:shelbycohwy@consolidated.net)
Sent: Thursday, July 12, 2018 10:40 AM
To: Jansen, Daniel - RD, Effingham, IL <Dan.Jansen@il.usda.gov>
Cc: City of Shelbyville <cityhall@consolidated.net>
Subject: Re: USDA RBDG Grant - Quarterly Report Due

Dan,

Should the Grant period for this quarter's report be 4-1-18 thru 6-30-18 ?

Should I make that change or do you want to and resend to me for signature ?

alan

From: [Jansen, Daniel - RD, Effingham, IL](#)
Sent: Thursday, July 12, 2018 8:02 AM
To: [City Hall](#)
Cc: shelbycohwy@consolidated.net
Subject: FW: USDA RBDG Grant - Quarterly Report Due

Carrie,

A quarterly report is due once again for the RBDG grant. I don't believe any funds have been spent to date so I have prepared a draft. Please have Alan or the mayor sign the form and send it back to me.

Thanks,

Dan Jansen | Area Specialist
Rural Development
U.S. Department of Agriculture
2701 South Banker Street, Suite 103A | Effingham, Illinois 62401
Phone: 217.347.7107 ext. 5 | Fax: 855-486-1389

"Committed to the future of rural communities"

<http://www.rd.usda.gov/il>

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report Is Submitted USDA, Rural Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) Rural Business Development Grant	Page 1	of 1 pages
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3. Recipient Organization (Name and complete address including Zip code)
 City of Shelbyville
 170 E. Main Street Shelbyville, IL 62565

4a. DUNS Number 033674367	4b. EIN 13-87-37600XXX	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input type="checkbox"/> Accrual
------------------------------	---------------------------	--	--	--

8. Project/Grant Period From: (Month, Day, Year) 4-1-18	To: (Month, Day, Year) 6-30-18	9. Reporting Period End Date (Month, Day, Year)
---	-----------------------------------	--

10. Transactions Cumulative

(Use lines a-c for single or multiple grant reporting)

Federal Cash (To report multiple grants, also use FFR Attachment):	
a. Cash Receipts	
b. Cash Disbursements	
c. Cash on Hand (line a minus b)	

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:	
d. Total Federal funds authorized	
e. Federal share of expenditures	
f. Federal share of unliquidated obligations	77178
g. Total Federal share (sum of lines e and f)	77178
h. Unobligated balance of Federal funds (line d minus g)	77178

Recipient Share:	
i. Total recipient share required	965308
j. Recipient share of expenditures	
k. Remaining recipient share to be provided (line i minus j)	965308

Program Income:	
l. Total Federal program income earned	
m. Program income expended in accordance with the deduction alternative	
n. Program income expended in accordance with the addition alternative	
o. Unexpended program income (line l minus line m or line n)	

	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
11. Indirect Expense							
g. Totals:							

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Alan Spesard City Engineer	c. Telephone (Area code, number and extension) 217-774-2721
b. Signature of Authorized Certifying Official 	d. Email address Shelbycohw@consolidated.net
	e. Date Report Submitted (Month, Day, Year) 7-12-18
14. Agency use only:	

Standard Form 425 - Revised 6/28/2010
 OMB Approval Number: 0348-0061
 Expiration Date: 10/31/2011

Paperwork Burden Statement
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Wednesday, July 11, 2018 1:22 PM
To: City Hall
Cc: Thom Shaffer; jeff johnson
Subject: Re: City Hall Bid Specs

I think normally the City Council member calls contractors and gets quotes for maintenance type building work. Then recommends the low quote to the City Council.

I have no additional knowledge that would be helpful,

I think beechy did some roof work at a different City building. I think Thom Shaffer led that effort.

alan

From: [City Hall](#)
Sent: Wednesday, July 11, 2018 10:47 AM
To: 'Shelby County Highway'
Cc: 'jeff johnson'
Subject: RE: City Hall Bid Specs

I believe we hoped you could help us determine what type of windows and roof to put in the bid specs.

Who could I contact to help with this info? We use John Frederick to do our TIF Inspections, is he someone you would recommend to help us determine bid specs?

Thank you,
Rachel

From: Shelby County Highway [mailto:shelbycohwy@consolidated.net]
Sent: Wednesday, July 11, 2018 10:33 AM
To: City Hall
Cc: jeff johnson
Subject: Re: City Hall Bid Specs

Yes, I talked to Jeff and Thom. Sorry for not getting back to you.

I think we need to know specifically what is to be done and proposed products ? number of and type of windows; roofing type ... etc.

Then we need to show it to a potential contractor to verify that everything is covered. Then need a cost estimate.

Then come up with bid spec.s or quotes.

Does anyone know what is involved?

alan

From: City Hall

Sent: Wednesday, July 11, 2018 10:15 AM

To: Shelby Co Hwy

Subject: City Hall Bid Specs

Alan,

Did you get a chance to speak to Jeff about bid specs for new windows and a roof at City Hall?

Thank you,

Rachel

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Friday, July 6, 2018 12:16 PM
To: City Hall
Subject: Re: Letters / Engineering Docs

thank you

From: [City Hall](#)
Sent: Friday, July 06, 2018 9:50 AM
To: [Shelby Co Hwy](#)
Subject: Letters / Engineering Docs

Alan,

Your letters for the Streetscape went out this morning.

Also, you documents from Monday's meeting are ready to be picked up.

Thank you,
Rachel

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, July 3, 2018 2:57 PM
To: mayor@mycci.net; City Hall
Subject: Re: Property Lines
Attachments: doc20180703145740.pdf

My notes say that we went to the property lines and that the east alley (behind City Hall .. etc.) was 12 feet wide
and,
the west alley (behind Joe's Pizza ... etc) was 16 feet wide

I don't have documentation that proves the property lines though ... so, not sure how I came up with that.

I have attached information that might be helpful.

alan

From: mayer@mycci.net
Sent: Tuesday, July 03, 2018 2:35 PM
To: City Hall
Cc: [Shelby Co Hwy](#)
Subject: Re: Property Lines

Hi Alan,

Do you remember if, when we poured the concrete in the alley, we went to the property line? If so, how did we determine that was the property line?

I would like to re-visit the idea of burying those utility lines and hiding the dumpsters.

Thanks,

Jeff

On 07/03/2018 02:16 PM, City Hall wrote:

Alan,

Do you happen to remember where the business owners property ends at the back of the buildings along the south side of Main Street? In the alley behind our building that runs from South Broadway to South Morgan, would the City own the entire width of the alley all the way to the back of the businesses or would the business owners own the portion of the alley not paved to their buildings?

I can call the Assessor's office and have them give me the measurement of the alley but we thought you might remember.

Thank you,

Rachel

Shelbyville City Hall

From: Shelby County Highway <shelbycohwy@consolidated.net>
Sent: Tuesday, July 3, 2018 2:25 PM
To: City of Shelbyville
Subject: Letters to property owners
Attachments: doc20180703142559.pdf; letter to business owners ADA compliance.docx

Rachel,

attached is the list of property's that need letters sent to them.

thanks

alan

**CITY OF SHELBYVILLE
170 E. Main Street
Shelbyville, Illinois 62565
217-774-5531**

Date: July 2, 2018

To: (Insert Business Owner and address)

We are planning on starting the construction of the Main Street Streetscape Project in the spring of 2019. This project will require the replacement of the sidewalk located in front of your business entrance.

We have recently been directed by the Illinois Department of Transportation the following:

*Where there are recessed entrances off the public right-of way, Local Public Agencies (i.e. the City) **must** contact each property owner and see if they want to upgrade during the project **at their expense**. It is important to document the contact and the property owner's responses.*

While state and federal tax dollars should not be spent off right-of-way on private property, changes made by the project should not preclude the property owner from becoming compliant in the future.

Upgrading would involve removing and replacing the existing concrete entrance to your doorway in order to have a level landing (i.e. less than 2% slope in all directions). This criteria is found in the American Disability Act (ADA). If you want to upgrade your business entrance we will revise the project construction documents to reflect that upgrade.

Please sign and return a copy of this letter BY JULY 27, 2018 and check the applicable response below:

_____ I decline to upgrade my business entrance at my expense at this time.

_____ I want to upgrade my business entrance at my expense during the project.

Business Owner Signature

Printed Name of Business Owner

Written Response (optional): _____

If you need further information or would like to discuss this in person please contact me or Alan Spesard at 774-5531.

Sincerely,

Jeff Johnson,
Mayor

LIST OF BUSINESSES THAT ARE TO BE NOTIFIED VIA LETTER

- Lot One/Flightbulb: 2.8% running slope
- Percy's Martial Arts: 6.9% running slope
- Corner Copy: 4.7% running slope
- My Little Bird: 11.4% running slope
- Chamber of Commerce: 6.8 to 8.6 % running slope (variable) and 2.7% cross slope
- Max's Coin and Firearm: 3.3% running slope plus a step
- The Wishing Well: < 10% running slope
- Davis Property: 4.2% running slope
- Blue Circle: > 2% running slope and a step
- Hallmark Cards
 - Studio 1 twenty 3 13.8% running slope
- Simply Yours: 5.7 % running slope
- DJs Custom Frame 3.2 % running slope and 2.4% cross slope
- Lookofsky Attorney 6.7% running slope
- 222 S. Main (shorts) 11.5% running slope
- Quilt Shop > 2% running slope
- Just a Stitch 4.7% running slope
- 148 e. main (prosser) 6.4% running slope and 2.4% cross slope
- Merle Norman 15% running slope
- Studio 21: 6.8% running slope and 2.2% cross slope
- Simple Blessings: 12.1% running slope and 3.1% cross slope
- 132 E Main St: 7.4% running slope and 2.9% cross slope
- The Ville 6.1% running slope and 3.2% cross slope