

**MINUTES  
OF THE  
August 13, 2013  
REGULAR TOWN BOARD MEETING**

**STATE OF ILLINOIS,  
COUNTY OF WILL,  
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, August 13, 2013, at 5:00 p.m. was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

<b>TRUSTEES:</b>	Robert F. Wisniewski	Present
* NO SLATTERY *	Jeffery M. Wallace	Present
	Suzanne M. Adamic-Albert	Present
<b>SUPERVISOR:</b>	Daniel L. Vera	Present
<b>TOWN CLERK:</b>	Beth Ann May	Present
<b>OTHER OFFICIALS:</b>	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present
<b>ALSO PRESENT:</b>	Accountant Raymond Slattery	Present
	Director Sarah Gimbel	Present
	Attorney Franklin D. Burkey	Present
	Executive Secretary Edgar	Present

**Approval of the Minutes:**

Regular Town/July 23, 2013: Trustee Wallace moved to approve the minutes of the July 23, 2013, Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Adamic-Albert. Upon a voice vote the motion carried.

## **Public Comment:**

State Representative Natalie Manley, 98<sup>th</sup> District, provided a legislative update to the Board. She indicated she is reaching out to all of the Townships in her district to offer help and support. She is seeking input from the Officials on the various programs and services they provide. She is hosting a number of outreach efforts in the form of Town Hall meetings and Coffee's at homeowners associations and various coffee shops in the district. She has been meeting and providing expertise on the property tax assessment process and is receiving some good feedback. Assessor Brenzewski commented about the current problems with the Senior Freeze Program and how this is now hurting some seniors because the assessments have dropped. The Representative indicated she will look into organizing a meeting with the Assessors and the Supervisor of Assessments (Will County) to draft some legislation to improve this matter. The Assessor indicated he would be happy to participate. Accountant Slattery asked about pension reform and the Representative commented that she voted in favor of the reforms but the bill was not called in the Senate. She is hopeful the committee will present a compromised plan soon. Trustee Wisniewski asked about the Governor taking away the Legislatures pay and the Representative replied that she continue to keep doing the job and hopes it will be resolved soon. She believes it is a bad precedence to not have this resolved before the Governor had to take such drastic measures. Supervisor Vera thanked her for attending the meeting. She said to call any time there is a need and she will help.

## **New Business:**

### **Approval/Resolution 2013-05 Declaring Vacancy in the Office of Trustee**

Supervisor Vera directed the Board to review Resolution 2013-05, declaring a vacancy in the Office of Trustee. He commented Trustee Slattery had submitted his resignation at the July 23, 2013 Regular Town Board Meeting. Trustee Wisniewski moved to approve Resolution No. 2013-05, Declaring Vacancy in the Office of Trustee. Seconded by Trustee Wallace. A roll call vote was taken. Ayes (4), Nays 0<sup>1</sup>

Attorney Burkey commented the vacancy was effective upon receiving the resignation in July and the 60 day period to fill the vacancy started then. Supervisor Vera commented that he has received 6-7 inquiries from people interested in the position.

## **Unfinished Business:**

None

## **Reports:**

### **Supervisor:**

The Supervisor reported he completed the FOIA and OMA training for this year and has presented his completed certificates to the Clerk. He is currently working at the Animal Control Center on the outside dog kennels.

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<sup>1</sup> Roll Call Ayes (4) Trustees Wisniewski, Wallace, Adamic-Albert, and Supervisor Vera



Clerk:

Clerk May reported she sent an e-mail to Jerry Crabtree expressing interest in the flag ceremony at the fall conference and he replied. The Clerk asked who would be presenting the flag and it was discussed but a final person was not determined. She completed the TOI fall conference registrations but is on hold for the hotel. This will be done within the next couple of weeks. She completed the FOIA and OMA training for this year and filed her completed certificates. She sent out the meeting schedule to the State Representatives and Senators whose district falls within the Township. She looked into what is required when the new Trustee is appointed and found the new person will need to complete the OMA training and a statement of economic interest will need to be filed with the County Clerk along with the appointment Resolution. The Clerk thanked Attorney Burkey for his assistance in drafting the vacancy resolution.

Highway Commissioner:

Commissioner Maffeo reported they continue to perform roadside clean up. The first shipment of road salt was received. The Davidson Street drainage project is completed. The washout repair work on Walnut Street near the old Silver Cross Hospital, is complete. Alberico Construction performed this work, along with our staff. He discussed the work being performed at the Animal Control Center. He added permits were received from the City of Joliet for the dog run cages and the permit fees were waived. A quote has been received from Marchio for the fence work. Supervisor Vera thanked the Commissioner for all of the work and the Board reviewed the plans and photos of the project. The Animal Control Staff is happy with the results so far.

Assessor:

Assessor Brenczewski reported 24,000 revised assessment cards were mailed the 1<sup>st</sup> week in August and the changes were also published. There is currently a 30 day period allowed for protests. There have been a lot of calls and inquiries.

Attorney:

Attorney Burkey reported the Illinois Employment Security Agency confirmed the denial to the Animal Control employee previously terminated by us. He continues to work with staff on various matters.

Accountant:

Accountant Slattery thanked Executive Secretary Edgar, Deputy Clerk Guajardo and Clerk May for the assistance they are providing him during this transition period. He commented that he has a lot to learn. The work on the payroll each week has been slow but sure and he is learning which reports need to be prepared for the board. He is comfortable so far but asked to give him time (to learn) and he is sure the board will be happy. Supervisor Vera commented he has been meeting with Accountant Slattery to help with the transition and discussed the future and he will continue to meet with him.

Animal Control Center:

Director Gimbel reported Officer Gomez attended the National Animal Control Association level 2 training. She attended the catastrophic animal care meeting and indicated it was very interesting and she anticipates a final plan to be forth coming.

They participated in the Shorewood parade and the response was good. They handed out dog treats. There was an adoption on Monday as a result of the parade. There are approximately 3,000 fans on Facebook and there were 122 likes of the photos posted on the dog run project. The Sunshine fund has approximately \$9,000 and the goal was \$10,000. She is preparing another plead letter in hopes of raising the additional \$1,000 to meet the goal. There is a need for additional weekend Vet Tech's and she is interviewing for this position. She is coordinating a Pet Blessing day in conjunction with the University of St. Francis and St. Mary's. Lost Dogs Illinois will be donating an additional 50 chips for animal identification. Part-time Officer, Martin Jamison has resigned from his position. He will work this final weekend and then he has taken a full time position elsewhere. The other 2 remaining part-time Officers will go into a rotation. August 18 will be Officer Jamison's last day. She reviewed the July statistical report indicating there were 52 adoptions, 24 transfers out (most were for medical reasons beyond our scope) others were returned back to their original shelters. The 6 puppies and the mom were recently adopted out. She is very happy with the cat cage modifications and has requested a second set of six be made into 3 large units. She reported on purchasing goggles for use when using the power washers.

**Receipts:** Trustee Wallace moved to deposit all funds into their proper accounts as presented for the period ending August 13, 2013. Seconded by Trustee Adamic-Albert. Motion passed unanimously by voice vote.

**Expenditures:** The Supervisor presented the following invoices for town board approval for the period ending August 13, 2013:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town Motion: Trustee Wisniewski Second: Trustee Wallace Roll Call: Ayes 4, Nays 0 <sup>2</sup>	\$67,671.00
General Assistance Motion: Trustee Adamic-Albert Second: Trustee Wisniewski Roll Call: Ayes 4, Nays 0 <sup>3</sup>	\$30,483.94
Road and Bridge Motion: Trustee Wallace Second: Trustee Adamic-Albert Roll Call: Ayes 4, Nays 0 <sup>4</sup>	\$73,185.69

<sup>2</sup> Roll Call Ayes (4) Trustees Wisniewski, Wallace, Adamic-Albert, and Supervisor Vera

<sup>3</sup> Roll Call Ayes (4) Trustees Wisniewski, Wallace, Adamic-Albert, and Supervisor Vera

<sup>4</sup> Roll Call Ayes (4) Trustees Wisniewski, Wallace, Adamic-Albert, and Supervisor Vera

Animal Control \$37,987.11

Motion: Trustee Wisniewski

Second: Trustee Adamic-Albert

Roll Call: Ayes 4, Nays 0<sup>5</sup>

Trustee Wallace asked what amount of cash is held in the petty cash account at Animal Control. Director Gimbel replied there is \$300 petty cash account which includes a \$100 cash drawer. There was discussion about the amounts held in each of the petty cash accounts for General Town and Road District. The process of verification and payment was reviewed with Trustee Wallace.

No bills were presented for consideration of the Senior Fund.

Certifications for all funds were passed unanimously.

**Closed Session:**

None

**Adjournment:**

Trustee Wallace moved to adjourn the town board meeting to August 27, 2013 at 5:00 p.m. Seconded by Trustee Adamic-Albert. Motion passed unanimously by voice vote. The meeting adjourned at 6:05 p.m.

Respectfully Submitted,

Beth Ann May  
Town Clerk

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<sup>5</sup> Roll Call Ayes (4) Trustees Wisniewski, Wallace, Adamic-Albert, and Supervisor Vera

