



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, November 20, 2018, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Absent
	Assessor James Brenzewski	Absent

ALSO PRESENT:

Accountant Colleen Witt	Attorney Franklin Burkey
Executive Assistant Sarah Gimbel	Senior Liaison Jeff Wallace

Supervisor Vera reported Assessor Brenzewski had a family commitment this evening and Commissioner Maffeo is out on medical leave.

**Approval of the Minutes:**

Regular Town/November 6, 2018: Trustee Slattery moved to approve the minutes of the November 6, 2018 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. Trustee Hertzmann noted a punctuation error on page 2, regarding Director Gimbel’s name. A voice vote was taken.<sup>1</sup> The minutes were adopted as corrected.

**Public Comment:**  
None

<sup>1</sup> The motion carried

## **New Business:**

### Approve/Annual Contract Renewal/Blue Cross Blue Shield Health Insurance

Executive Assistant Gimbel directed the Board to review the proposed plan handout. She reported this policy is for the healthcare coverage for the Township employees and it is for 1 year. She and Accountant Witt met with Gary Kosnoff of One Digital and Dean Cass on November 13, 2018. She referenced the handout reflecting the current plan with renewal and alternative option 2. Accountant Witt spoke on the alternative option 2 plan indicating this if the best option, financially, for the Township. It offers cost savings with no effect on the coverage, relating to Doctor and Hospital choices, for the employees. Trustee Slattery moved to approve the Alternative Option 2 plan for the employee healthcare coverage with Blue Cross Blue Shield with an anticipated monthly premium of \$17,257.43, effective January 1, 2019. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>2</sup>

### Approve/2 Year Contract Renewal/Delta Dental

Executive Assistant Gimbel directed the Board to review the proposed plan handout. She reported this is a 2 year policy renewal with no changes in the current rate. We can accept at this time but we are able to cancel the policy at any time. Trustee Verdin moved to approve the 2 year contract with Delta Dental for employee dental services, with no rate increase over the past 2 years, effective January 1, 2019. A roll call vote was taken. Ayes (5), Nays (0)<sup>3</sup>

### Approve/Proposed Town Levy for Posting – Ordinance No. 356-2018

Clerk May verified the process for the Levy passage including the posting or availability for public review, must be made at least 20 days prior to passage. Accountant Witt reported the proposed Levy reflects a 3.75% increase over the tax extension from the 2017 Levy. This increase will ensure the capture of new property, have sufficient funds for the next fiscal year, and remains under the 2.5 threshold for tax objections. The Levy is split between General Town, General Assistance and Senior Funds. The 2017 distribution of funds were for General Town 85%, General Assistance 7% and Senior Fund 8%. This proposal recommends a distribution of General Town 93%, General Assistance 2% and Senior Fund 5%. She indicated there are enough funds in the General Assistance reserve to cover the proposed decrease. Trustee Gavin moved to approve for posting the proposed 2018 Town Levy, Ordinance No. 356-2018, totaling \$2,742,688, indicating this is a good faith estimate of what will be needed to cover the Townships anticipated expenditures. Seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)<sup>4</sup>

### Approve/Proposed Road District Levy for Posting – Ordinance No. 2018-06 (RD)

Clerk May again verified the Levy process. Accountant Witt reported the proposed Road District Levy reflects a 5% increase over the 2017 Levy tax extension. This increase will ensure the capture of new property, have sufficient funds for the next fiscal year, and remain under the 2.5 threshold for tax objections. The proposed Levy will allow for the

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<sup>2</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>3</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Road District to receive the full allotment of Motor Fuel Tax. She indicated the Road District tax extension is shared with the municipalities. Last year the Road District only received approximately 57% of the 2017 tax extension. The percentage will be similar for this year. She added there is no need for a black box notice this year. Supervisor Vera indicated Commissioner Maffeo is in agreement with the proposed Levy. Trustee Hertzmann moved to approve for posting the proposed 2018 Road District, Ordinance No. 2018-06 (RD), totaling \$1,706,000, indicating this is a good faith estimate of what will be needed to cover the Road District anticipated expenditures. Seconded by Trustee Gavin. A roll vote was taken. Ayes (5), Nays (0)<sup>5</sup> Supervisor Vera thanked Accountant Witt for her efforts.

Adopt/Ordinance No. 2018-07 (RD) – No Parking Signage on Sehring Street

The proposed Ordinance was reviewed by the Board. Clerk May indicated the resident is disabled and uses a handicap bus program for transportation. When other residents on the street park in front of his home, he can't board the bus. Commissioner Maffeo asked her to prepare the Ordinance for consideration. Trustee Hertzmann asked if a handicap parking designation would better serve the resident. Attorney Burkey indicated the no parking designation is fine. If it doesn't work we can review the handicap parking signage. He added, the enforcement efforts are difficult because the Will County Sheriff will have to enforce and the resident may need to call on those parking there. Clerk May indicated this will be sent to the County Department of Transportation for approval and once received back, she will notify the Will County Sheriff. Trustee Slattery moved to adopt Ordinance No. 2018-07 (RD) – No parking signage on Sehring Street. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>6</sup>

### **Reports:**

**Supervisor:** Supervisor Vera reported attending the TOI Annual Conference and thought it was very informative. He thanked those who attended and participated. He attended the Will County Regional Sustainability Network (WCRSN) meeting at Lewis University on Monday, November 19. He was invited by resident Jeanne Phelan, whom we have done other environmental projects with in the past. It was very informative. There is a hold-up on the parking lot installation at the Animal Control Center. Apparently there is a new Director in the Building Department at the City of Joliet which has caused a delay in issuing permits. The contractor and the architect have both reached out to the new Director without much success. This project will have to wait until the spring. The Supervisor indicated we will have to see what the next process will be should contract adjustments be necessary. He reported on Commissioner Maffeo not being present due to illness. The reported Road District Foreman Eric Baranak and Secretary Anna Donovan will be in charge in Jim Maffeo's absence. The invoices for payment were delivered to Deputy Clerk Guajardo for processing. The trucks were out last week spreading salt. He commented he anticipates business as usual during the Commissioners absence. The Supervisor reported there is no update on the signage on the vehicles used by the Will County Senior Services.

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<sup>5</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>6</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Clerk: Clerk May reported she also attended the TOI Annual Conference and thought it was very nice. She compiled the documents for the Town and Road Levy being considered this evening. She met with Executive Assistant Sarah Gimbel to review the procedures the two of them complete together. She reviewed some outstanding issues with Commissioner Maffeo and provided the update to Accountant Witt and Attorney Burkey. She completed the resolution for consideration regarding the no parking signs on Sehring Street as directed by Commissioner Maffeo.

Highway Commissioner: Absent, no report.

Assessor: Absent, no report.

Attorney: Attorney Burkey reported on the meeting with Attorney Mike Hansen, Commissioner Maffeo and Engineer Greg Mounts with Hutchison Engineering where they discussed the water and sewer lines for the Loves Truck Stop. An Intergovernmental Agreement will need to be executed in order for the City to proceed with the laying out of the lines. Our Engineer, Greg Mounts, will work with the City on these matters and the Township will not be responsible for payment. There is a need for detailed plans. Regarding the Illinois Commerce Commission and the BNSF Railway overpass, he anticipates a meeting with them in early December where he believes the case will be dismissed. The week after Thanksgiving, He has arranged for a meeting with Attorney Ed Jarot, who represents the Oakwood Cemetery. The Supervisor expressed his concern with getting all of the work done, to transfer the Cemetery to the Township, by March 1. He indicated there is much to be done on the administrative side.

Accountant: Accountant Witt reported the bank reconciliations have been completed for the month of October and are on the table for review. The financial reports have been compiled ending October 31 and have been distributed. She completed the work on compiling the Levy for Town and Road. She participated in the meetings with healthcare representatives to determine the best policies to recommend. She has met with Executive Assistant Gimbel on various matters and all is going well with her in the new position.

Animal Control Center: Executive Assistant Gimbel reported on the transition to her new position. She indicated everything is going well. Her first full day at the Township is today. Prior to that she was going between the Animal Control Center and the Township training the new Director, Patrick O'Keefe. Director O'Keefe has still been covering as an Officer during this transition period. He is catching on quickly to the administrative side of the Center. She reported Director O'Keefe will be holding a cat sale at the Center due to an over population of cats and kittens. Director O'Keefe addressed a deer issue recently where he worked with the Joliet Police Department for

assistance. She reported 4 people applied for the vacant Officer position and 2 have been requested to interview. She anticipates the position can be filled soon.

**Senior Liaison:** Liaison Jeff Wallace reviewed the meetings he attended and the upcoming senior events. He assisted 2 groups with completion of their annual contracts with the Township. He indicated the Adlai Stevenson group is in the process of reorganizing and he will be attending the JFK Terrace/Joliet Housing Authority meeting the first Tuesday in December.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending November 20, 2018. Seconded by Trustee Verdin. A voice vote was taken.<sup>7</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending November 20, 2018:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$50,992.17
Motion: Trustee Slattery	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 <sup>8</sup>	
General Assistance	\$7,453.72
Motion: Trustee Verdin	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 <sup>9</sup>	
Road and Bridge	\$31,409.98
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 <sup>10</sup>	
Animal Control	\$20,569.79
Motion: Trustee Slattery	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 <sup>11</sup>	

No bills were presented for consideration under the Senior Fund.

Certifications for all funds were passed unanimously.

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<sup>7</sup> The motion carried

<sup>8</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>9</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>10</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>11</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

**Closed Session:**

None

**Adjournment:**

Trustee Hertzmann moved to adjourn the town board meeting to December 11, 2018 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.<sup>12</sup> The meeting adjourned at 6:09 p.m.

Happy Thanksgiving wishes were extended to everyone.  
The Supervisor reminded the Board, there is only one meeting in December.

Respectfully Submitted,



Beth Ann May  
Clerk

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<sup>12</sup> The motion carried