



Minutes of a Meeting of the  
Joliet Township Board  
175 W. Jefferson St., Joliet, IL 60432  
Tuesday, November 7, 2017

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, November 7, 2017, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Absent
ALSO PRESENT:	Accountant Colleen Witt	Present
	Director Sarah Gimbel	Present
	Attorney Franklin D. Burkey	Present

**Approval of the Minutes:**

Regular Town/October 24, 2017: Trustee Slattery moved to approve the minutes of the October 24, 2017 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.<sup>1</sup>

Levy Workshop/October 24, 2017: Trustee Slattery moved to approve the minutes of the October 24, 2017 Levy Workshop and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Verdin. A voice vote was taken.<sup>2</sup>

<sup>1</sup> The motion carried  
<sup>2</sup> The motion carried

## **Public Comment:**

None

## **New Business:**

### Approval/Grant, Spirit of Christmas

Supervisor Vera spoke on the history of our sponsorship with the University of St. Francis for the holiday radio program. Accountant Witt verified that we have sponsored at the \$1,000 level since 2009 and prior to that we were at the \$500 level. Trustee Slattery moved to approve a grant to the University of St. Francis radio program, Spirit of Christmas, at the Christmas Cheer level for \$1,000. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>3</sup>

Adopt/Resolution No. 2017-06 (RD) Intergovernmental Agreement Will Co./Radios  
Commissioner Maffeo spoke on the history of the project, reflecting back to the end of the last fiscal year and the purchase of the new radios for use in the trucks in his department. He spoke of the problems they have been experiencing with the narrow band width and the service from A Beep Company. He is not currently under any contract with A Beep and there is no cost for entering into the intergovernmental agreement with the County of Will for the radio broadcast service. He believed that the system would be up and running earlier in the year but the County delayed the execution of the agreement due to various issues. He added they are now ready with the proper equipment and have initiated the agreement presented for consideration today.

Supervisor Vera expressed his frustration with this project. He asked several questions about the delay; the urgent need for the purchase of the radios late last winter; the issue that we will be the first Township Road District to sign on to this new communication system (digital) using us as a test; and if at some point the County will initiate a charge for the service. There was also general discussion about tower coverage across the county.

Attorney Burkey stated he has reviewed the agreement and is fine with the document. He doesn't believe the County will ever charge us because of the mandates involved. Trustee Gavin expressed some concern regarding Item No. 4 and the grievance settlement issues and Attorney Burkey assured him that if we aren't happy, we can always cancel the agreement and purchase private communication services. The document doesn't have an effective date because it was pivotal on us adopting this resolution and the County Board must also approve. The Commissioner indicated he believes the new system will be in place by the end of December.

There will be costs of approximately \$2800 for the radios to be installed in the vehicles. He has been in contact with a company out of Tinley Park to perform the installation.

Trustee Slattery moved to approve Resolution No. 2017-06 (RD) Intergovernmental Agreement Will County/Radios, effective upon its passage by us and the Will County Board and extending for 10 years through 2027, using our equipment previously

---

<sup>3</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

purchased, at no cost for the Road District to participate, and requesting the Commissioner provide periodical updates on the status of the project and the effectiveness of the new system. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>4</sup>

#### Adopt/Ordinance No. 2017-07 (RD) Weight Limitations on Rowell Avenue

Attorney Burkey spoke on the need to adopt the proposed Ordinance due to the City of Joliet changing the weight limitation to 10 tons on their jurisdictional portion of the street. This will allow us to match their restrictions. The Commissioner indicated that he called the City to inquire if they had taken our signs down with the 12 limit and they said no. Our signs were removed from their posts after the City put up new ones. Trustee Verdin moved to adopt Ordinance No. 2017-07 (RD), Weight Limitations on Rowell Avenue from 12 to 10 ton restrictions. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>5</sup>

The Commissioner explained, now that this Ordinance has been adopted it will be given to the Will County Highway Engineer for final approval. It will be posted once approved and the new signs will go up. The Ordinance does reflect an effective date of 30 days after passage, to allow for the implementation process.

#### **Unfinished Business:**

None

#### **Reports:**

##### Supervisor:

The Supervisor reported the personal items were delivered today, November 7, 2017 to the residents at the Veterans project, Hope Manner.

He continues to meet with Joliet Grade School District 86 Superintendent Theresa Rouse in discussions on various projects or programs for us to partner with them. He has also held discussions with Attorney Burkey and Accountant Witt. He hopes to have an update within the next 2 weeks.

He provided an update on the wall at Mound Cemetery, indicating he procured the services of DuBois to clean away the vegetation overgrowth on and around the existing stone wall. He went to look at it today and it looks great and will allow the contractors to access the area easier and get the job done faster. He will be following up with the contractors tomorrow to secure final prices.

He updated the board on the purchase of a truck for the Will County Senior Services, "Safe at Home" program. He indicated that he sent everyone an email on this issue. He was able to get a \$2,000 reduction on the price of the truck. He informed Trustee Slattery that our name will be on the truck.

---

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>5</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

He followed up on the invoice(s) for Cosgrove Construction for approximately \$27,000. He reported that he went through the Painters Union for recommendations for contractors to paint and sandblast the outside stairs. He choose the low quote from Cosgrove. At about the same time, he decided to have the stone windowsills power washed, caulked and the steel lintels painted. He reached out to three vendors, some of which turned out to not be union contractors and the prices received were high. He then asked Cosgrove if they could do the work and their price came in at \$8875. This was lower than the others received because the equipment was going to be here anyway to perform the other work. So, he gave Cosgrove permission to go ahead with the job. Attorney Burkey commented that he recommend to the Supervisor to keep a written statement in the file explaining the process he followed and the indicating the bid process was not avoided by splitting the project. He added, the project was not split deliberately. The Supervisor then apologized for not explaining the two quotes and the prices when the bills were approved at the last meeting. He also indicated he misspoke at a previous meeting, when he referenced the incorrect price for the stair case painting.

Trustee Slattery asked if the second bid had been received for the repair of the stone wall at the Mound Cemetery. The Supervisor replied that unfortunately, he has not been able to access his email due to computer work that was done the week before last. Adding, he just returned to the office after being gone for several days.

Trustee Hertzmann asked if he had an update for the ribbon cutting at the Veterans Garden at Hospice. The Supervisor indicated he received a letter which said the dedication is delayed because the work isn't completed. However, they extended an invitation to us to attend a Veterans Breakfast on Friday from 8:30 to 10:30.

#### Clerk:

Clerk May reported the public bids for the surplus truck will be opened tomorrow, November 8, 2017 at 1:30 p.m. The registration and accommodations for the fall conference have been completed. Those attending should have received their confirmation memo via paper mail and email. She prepared the overweight Ordinance and the intergovernmental Resolution for consideration today. She met with Attorney Burkey to discuss the East Joliet Lighting District and the documents pertaining to them. Drafts were sent to him last week for review. She also met with Attorney Burkey to draft the Permanent Easement document for the Bibian drainage issue. This has now been given to Commissioner Maffeo for execution. It will be recorded once it's executed and returned to my office.

#### Highway Commissioner:

Commissioner Maffeo reported all of the trucks were recently inspected all passed but one that had to have repairs made. They continue to patch Violetta Street due to the redirected traffic around the bridge replacement on Briggs Street. He feels that he will have to repave all of Violetta next year. Four people have been out to look at the surplus

truck so he is hopeful that we will get it sold when the bids are opened. The Permanent Easement document was delivered to Mr. Bibian and they are reviewing. He hopes to start the work once the document is returned to him. Other than that, just the day to day seasonal tasks.

Supervisor Vera asked about the purchasing of salt, by Jackson Township from our Township Road District. Attorney Burkey said there are no problems with allowing another district to purchase salt from us. In the future if we are anticipating that Jackson Township will purchase from our bid we need to make sure the bid reflects, a joint purchase by Joliet and Jackson Township Road Districts. Attorney Burkey added Jackson Township purchases the salt from us at the same price as we pay or the bid acceptance price.

Supervisor Vera also asked Commissioner Maffeo if he had received any “emergency” requests from local farmers to allow for hauling grain on our roads. He added that he received information that the Governor had signed a special waiver allowing farmers a 10% increase in weight limitations. The Commissioner replied that he had not received any such requests.

Assessor:

Assessor Brenzewski absent, no report.

Attorney:

Attorney Burkey reported he and the Clerk have been working together on various documents and all is good.

Accountant:

Accountant Witt reported the bank reconciliations for October have been completed and are on the table for review. The financial reports for October have been distributed. The October, IMRF wage statement was filed. The Township Officials of Illinois conference hotel rooms have all been paid for in advance with a check. She distributed travel reimbursements based on mileage (for those that are required to receive reimbursement) and meals. All reimbursements were made based on our travel reimbursement policy. She is working on having the insurance company out to review the upcoming renewals on the some of the health insurance coverages. She spoke on proposed legislation being discussed which would limit the rates for local governments. She spoke to Attorney Burkey and he said it won't affect what we levy but what we get. She commented on a bill from NJS, our computer technology service company. She noted a new server was installed which is shared between General Town, General Assistance and the Assessor and 3 new computers were purchased for the General Assistance. The costs for these was higher than anticipated so there will be a need for transfers to accommodate these expenditures.

Animal Control Center:

Director Gimbel reported on a female beagle we have at the shelter that is pregnant. She anticipated the puppies will be born before Christmas so she is trying to figure out how to market them properly and get them delivered to deserving, caring homes. She held her annual meeting with Dr. Kramer to discuss the current practices and procedures. The new HVAC system was installed in the garage area of the building. Animal Control Officer, Patrick O’Keefe attended training on November 2 in Bloomington.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending November 7, 2017. Seconded by Trustee Verdin. A voice vote was taken.<sup>6</sup>

**Expenditures:** The Supervisor presented the following invoices for town board approval for the period ending November 7, 2017:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town Motion: Trustee Slattery Second: Trustee Verdin Roll Call: Ayes 5, Nays 0 <sup>7</sup>	\$67,049.61
General Assistance Motion: Trustee Gavin Second: Trustee Slattery Roll Call: Ayes 5, Nays 0 <sup>8</sup>	\$18,839.78
Road and Bridge Motion: Trustee Verdin Second: Trustee Gavin Roll Call: Ayes 5, Nays 0 <sup>9</sup>	\$39,477.64
Animal Control Motion: Trustee Slattery Second: Trustee Verdin Roll Call: Ayes 5, Nays 0 <sup>10</sup>	\$32,061.18

No bills were presented for consideration of the Senior Fund.

Certifications for all funds were passed unanimously.

---

<sup>6</sup> The motion carried

<sup>7</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>8</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>9</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>10</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

**Closed Session:**

None

**Adjournment:**

Trustee Hertzman moved to adjourn the town board meeting to November 21, 2017 at 5:00 p.m. Seconded by Trustee Gavin. A voice vote was taken.<sup>11</sup>

The meeting adjourned at 6:30 p.m.

Respectfully Submitted,



Beth Ann May  
Clerk

---

<sup>11</sup> The motion carried