



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, October 23, 2018, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present
ALSO PRESENT:	Accountant Colleen Witt	Present
	Attorney Franklin D. Burkey	Present
	Senior Liaison, Jeff Wallace	Present
	Director Sarah Gimbel	Present

Approval of the Minutes:

Regular Town/October 9, 2018: Trustee Slattery moved to approve the minutes of the August 14, 2018 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.¹ Trustee Slattery abstained due to being absent at the last meeting.

Public Comment:

Supervisor Vera welcomed resident Judy Easley to the meeting.

¹ The motion carried

New Business:

Approve/Contract for 2019 Pace Paratransit Program

Accountant Witt spoke on the proposed contract. She indicated the 2018 contract was for \$22,376 and this year it is for \$22,012. These amounts are budgeted for; however, in 2017 we only paid \$8,600 and January-July 2018 we have only paid \$8,000.

Supervisor Vera reported that a meeting was held with the participants of the program and GA Director Patricia Venziano represented the Township. Director Venziano reported to Dan that an amended contract may be issued relating to the time residents need to contact Pace prior to needing a ride. Currently it is 24 hours and Director Venziano said this could be changing to 72 hours prior to needing a ride. There was a discussion about the costs associated with the contract and the time delay for the residents. This issue may need to be reviewed in the future. Trustee Slattery moved to authorize the Supervisor to enter into the 2019 contract with Pace for the Paratransit Program. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)² Should an amended contract be received it will be brought back to the Board for reconsideration.

Approve/Contract for 2018-2019 Snow Removal

Accountant Witt spoke on the proposed contract. She indicated the cost has increased by \$20/plow over the past 2 years. The Supervisor indicated this contract is for the Township Building on Jefferson Street. Trustee Verdin moved to approve the November 2018 – April 2019 contract for snow removal, at the Township Building, at a cost of \$420/plow. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)³

Accountant Witt spoke on the proposed contract for the Animal Control Center. She indicated the cost has increased by \$20/plow over the past 2 years. This contract does not include the new parking lot scheduled to be constructed this fall. Once that is done an amended contract will be necessary. Trustee Hertzmann moved to approve the November 2018 – April 2019 contract for snow removal, at the Animal Control Center, at a cost of \$380/plow. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)⁴

Reports:

Supervisor: Supervisor Vera reported he, Accountant Witt and Attorney Burkey attended a meeting of the Oakwood Cemetery on October 17, 2018. They received a lot of information and there is a plan in place for us to assume responsibility on March 1, 2018. Their Attorney will be contacting Attorney Burkey to move forward. It has been determined that it will be an operational cemetery because burials will continue due to families owning deeds to plots; however, at this time we will not be selling any plots. He indicated that a Sexton may be needed to help manage all 3 cemeteries. He will continue to keep the board posted on this issue. Patricia Venziano attended the Pace meeting, representing the Township. A preconstruction meeting was held, with the

² Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

³ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁴ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

contractor, at the Animal Control Center to review the proposed parking lot. Briggs Paving should start the project the first week in November.

Clerk: Clerk May reported the bid opening for Road Salt was held on Friday, October 19, 2018; 8 bids were issued; 5 responses were received, 3 being NO BID; 2 received were from local suppliers and the contract has been awarded to Russo Power Equipment at \$90.75/ton (\$72,600.00). She worked with Accountant Witt to file the IMRF Resolution relating to healthcare. She issued a press release on the 2019 meeting and holiday schedule. The executed contracts were received back from Briggs Paving for the AC project. Hotel confirmations were received for the fall conference. A check was issued and mailed on 10/18 to the Holiday Inn Express to cover the cost of the rooms in advance. Final details will be issued at the November 6 meeting.

Highway Commissioner: Commissioner Maffeo commented on the bid and prices for the salt this year (\$90.75/ton) and compared it to last year (\$53/ton), which is approximately a 70% increase. He added fortunately we have a large inventory on hand. The contract period is November 1, 2018 – October 31, 2019 so the cost will be split between 2 fiscal years. His staff recently attended a certification flagger training, held at Plainfield Township and sponsored by TOIRMA. Some trees came down this past weekend when a bad storm came though. The Commissioner moved the debris. He and Attorney Burkey met with the Attorney for the Loves Truck Stop where they discussed the preliminary plans for the water and sewer needs of the project. The details of the project will be subject to our engineer's approval. The Commissioner also reported being contacted by the Joliet Herald-News inquiring about the condition of the Briggs Street bridge over Interstate 80. He suggested they contact the Will County Highway Department who has jurisdiction of Briggs Street. He also reported on a request to use Cherry Hill Road for a movie production. This will happen on Saturday, October 27. The Sheriff's Department will be on location at the start and end of the section of road being used. A certificate of insurance from the production company has been filed with Clerk May.

Assessor: Assessor Brenzewski reported they are almost finished with the residential hearings with the Board of Review. Next are the commercial hearings which should be completed by the end of November. It has been a very busy period in his office. He reported meeting with the City of Joliet on a recent appeal from Riverwalk LLC, the former Evergreen Terrace. He obtained information which will refute the appeal.

Attorney: Attorney Burkey indicated he had nothing else to add aside from the information he has already shared.

Accountant: The financial reports, including the cash investments through September 30 have been completed and distributed to the Board. The quarterly payroll was filed. She participated in the meeting of the Oakwood Cemetery and discussed the

information received and additional information she has requested. Other than that, just the day to day operations of her office.

Animal Control Center: Three high school students from Disability Resource Center, recently volunteered. She participated in a pet safety program with the K-4 grades at St. Paul the Apostle School. Donations were received from the students. There is an adoption event scheduled for this Sunday from 1-5 p.m. at Elder Brewing. Some animals will be taken there and photos of others available for adoption. Other than that, just the day to day operations of the Center.

Senior Liaison: Jeff Wallace reviewed the meeting he attended and those upcoming. He said he has received questions regarding the City's new senior and disabled snow removal program. He has directed these inquiries to the City of Joliet. He asked if all of the groups had their paperwork completed and submitted and the Supervisor said he would verify and get back to him. Mr. Wallace said he was willing to help the clubs in getting them completed. He added an additional contact for the Housing Authority.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending October 23, 2018. Seconded by Trustee Gavin. A voice vote was taken.⁵

Accountant Witt asked the Board if they are comfortable with the money market report only being provided when there are figures to report and they indicated they are okay with only receiving the report with new information. She also asked about the need to provide the Senior bill recap sheet when there are no expenses. The Supervisor indicated he still wants to see the Senior bill recap sheet so that he is aware of the cash balance in the account. Trustee Slattery suggested a change in the wording of the certification and Clerk May commented the certification is the responsibility of the Clerk and she will determine if this can be changed.

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending October 23, 2018:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$68,088.96
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁶	
General Assistance	\$9,176.97
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁷	

⁵ The motion carried

⁶ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁷ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

