



Minutes of a Meeting of the
Joliet Township Board
175 W. Jefferson St., Joliet, IL 60432
Tuesday, August 13, 2019

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, August 13, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present

ALSO PRESENT:

Accountant Colleen Witt	Attorney Franklin Burkey
GA Director Patricia Veneziano	AC Director Patrick O'Keefe

Approval of the Minutes:

Regular Town/July 23, 2019: Trustee Slattery moved to approve the minutes of the July 23, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A correction was noted on page 4 under the Accountant report. The amount held back by the Oakwood Cemetery should have reflected \$1,500 not \$15,000. A voice vote was taken and the minutes were approved as corrected.¹

Public Comment:

None

¹ The motion carried

New Business:

Approve/New Hire Animal Control/Part-time position

Director O'Keefe spoke on the recommendation of Jeff Luton for the part-time position of kennel/office assistant. He indicated Mr. Luton had previous experience at the Center. Mr. Luton's resume was distributed for review. Trustee Verdin moved to hire Jeff Luton for the part-time position of kennel/office assistant, at \$13.00 per hour and not to exceed 25 hours per week. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)²

Reports:

Supervisor: Supervisor Vera provided a report on Oakwood Cemetery; the seed blankets were put in place at the entrance; 20 boulders and an old fence post and plug were removed; 3 large bushes were removed and more will be removed to allow for clear sight across the grounds; quotes will be obtained for electrical updates, improvements on the utility shed and for repairs on the front gate pillars; Hutchison Engineering will be working on the plans and bid documents for the remaining lane improvements; and, a total of 12 trees have been cut down and 13 have been trimmed. He also met with the Olson and Troost memorial company on East Cass Street. They will be assisting him with the repairs needed on the monument for Colonel Bartleson.

The St. Joseph's Senior Club will be hosting their annual picnic on Wednesday, August 21st and the number of us attending has been reported to the President. All but 2 of the senior grant applications have been received. Ms. Gimbel is working with the groups to get the applications completed. He anticipates these will be awarded at the August 27, 2019 meeting and the funds will be released in October.

Clerk: Clerk May reported she participated in the 2019 Road District bid opening on July 24 with 3 projects. Awards went to P. T. Ferro (2) and Austin Tyler (1). The bid bonds were returned to the unsuccessful bidders and the contracts on the 3 projects were issued. The contracts have been executed and returned to me. She has not received, for the Road District permanent records, the police report mentioned at the last meeting regarding tree damage on the Road District Property and the IGA on the work being performed by the City of Joliet on the east side. There has been no information received on the salt bid from the State of Illinois joint purchasing for this fall/winter. She and Commissioner Maffeo also spoke about 2 previous inquiries on vacates of alleys or roadways and the Clerk confirmed that the information was sent to the residents but there has been no response from the residents.

The performance bond was returned to Austin Tyler for the Oakwood Cemetery work and the performance bond will be returned to Briggs Paving once that payment is issued (on the bill sheet for consideration for this evening).

A notice to applicant from the Will County Board of Review on the consideration and recommendation of the Oakwood Cemetery being an exempt property has been

² Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

received. Their recommendation was sent to the Illinois Department of Revenue for final determination. I have performed no other work related to the cemetery.

Supervisor Vera, Trustees Slattery, Gavin and Verdin are registered for the fall conference and hotel reservations have been made.

Highway Commissioner: Commissioner Maffeo reported on the 3 bid projects indicating his staff will be replacing 9 culverts in the Ingalls Park neighborhood prior to P. T. Ferro (Ingalls Park West project) and Austin Tyler (Ingalls Park East project) being able to start the construction work. Both contractors should be starting the work soon. The bids came in approximately \$25,000 less than the estimated amounts. There should be enough funds to complete 2 more projects, (portions of) Greentree Subdivision and Zarley Blvd (west of Route 53). The Engineers will get the documents to the Clerk.

He participated in a meeting, held at the City of Joliet, about the proposed Love's Truck Stop. Those present included the Commissioner, Attorney Burkey, Attorney Mike Hansen, Gregg Mounts of Hutchison Engineering, representatives from Love's Truck Stop and a representative from the City of Joliet. The issue of the utility lines crossing our road (New Lenox Road) and our required improvements were discussed. Hutchison Engineering performed certain work on this project. In the past, we were informed that Love's Truck Stop would pay for these costs. Attorney Burkey instructed the Clerk to pay the bill (which Commissioner Maffeo gave to her) and he further instructed her to issue an invoice (from the Road District) to Loves Truck Stop for the amount we pay to Hutchison Engineering. Clerk May requested the name and contact information for the Love's Truck Stop contact and the Commissioner said he would provide it to her.

Trustee Gavin inquired about the ground water still being on the road at Algonquin Street and Route 30. Commissioner Maffeo indicated he spoke to the project person at the County who said it would be taken care of. He will follow up on this and report back. Trustee Gavin also asked about certain guardrail repairs /replacements. The Commissioner indicated there are 3 guardrails which need to be repaired/replaced on Red Bud, Longwood and the Zurich Road Bridge. Claims need to be filed with TOIRMA and we pay \$500 towards the repairs. Marchio Fence is our vendor for this.

Assessor: Assessor Brenzewski reported the Property Tax Assessment Board hearings have been completed. The update assessment cards have been issued which has resulted in an increase of customer calls and walk in inquiries. He indicated, in general, the quadrennial is a state equalizer which raises property assessments. Joliet Townships were approximately 8.22% or higher. He and his staff answer resident's questions and verify that they are in line with others in their neighborhood.

Attorney: Attorney Burkey commented he attended the meeting with the Loves Truck project.

Accountant: Accountant Witt reported the bank reconciliations for July have been completed and are on the table for review. The Financial report through July 31, 2019 have been distributed. The IDES, unemployment report and the IMRF monthly report have been filed. She and Supervisor Vera met with Auditor, John Michalesko, to review the audit. He will be at our August 27, 2019 meeting to present the audit. She reported the hard copy of the audit was filed with Clerk May and so was the electronic version. The Auditor is working on the Annual Financial Report (AFR) and once that is completed she will finalize the Annual Treasurers Report.

Animal Control Center: Director O’Keefe reported it has been a steady month with nothing outstanding to report on. At the end of the month, the JJC Vet Tech program will take 10 cats for their Vet Tech program. These cats will be adopted out by the program. The Director also indicated he will be speaking to the classes at JJC about Animal Control programs. He thanked the Board for the hiring of the new employee.

General Assistance: Director Venziano reported for both June and July. She continue to participate in the Education Support Services Committee for the Continuum of Care, where they continue to work on the youth homelessness issues. She attended the Catholic Charities back to school fair, August 1, where over 500 pencils and 600 anti-bullying coloring books were handed out. They recently attended the GAP meeting at Troy Township. Where Cornerstone and Trinity Services presented information on the rapid re-housing. There was also a Census 2020 presentation. Trustee Gavin suggested that Director Venziano reach out to some of the Community Centers in Joliet to share information, such as the Spanish Center, Forest Park Community Center and Supervisor Vera said we have worked with the Warren Sharpe Community Center in the past.

Senior Liaison: Senior Liaison Wallace was not present at the meeting. A written report was provided.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending August 13, 2019. Seconded by Trustee Gavin. A voice vote was taken.³

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending August 13, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$107,927.50
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁴	

³ The motion carried

⁴ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

General Assistance \$15,042.19

Motion: Trustee Gavin
Second: Trustee Hertzmann
Roll Call: Ayes 5, Nays 0⁵

Road and Bridge \$80,328.01

Motion: Trustee Gavin
Second: Trustee Hertzmann
Roll Call: Ayes 5, Nays 0⁶

Animal Control \$109,753.94

Motion: Trustee Verdin
Second: Trustee Hertzmann
Roll Call: Ayes 5, Nays 0⁷

Senior Fund \$1,330.00

Motion: Trustee Slattery
Second: Trustee Verdin
Roll Call: Ayes 5, Nays 0⁸

Certifications for all funds were passed unanimously.

Closed Session:

Supervisor Vera moved to enter into Closed Session for the purposes of discussing a personnel matter and probable litigation. Reference, 5 ILCS 120/2(c)(11) and 5 ILCS 120/2(c)(3). The motion was seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)⁹ The Board remained in the same room for the Closed Session at 5:52 p.m.

The Regular Meeting reconvened at 6:26 p.m. and no action was taken on the Closed Session issues.

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to August 27, 2019 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.¹⁰ The meeting adjourned at 6:27 p.m.

Respectfully Submitted,



Beth Ann May, Clerk

⁵ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

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⁸ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

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¹⁰ The motion carried