



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, July 24, 2018, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Absent
	Assessor James Brenzewski	Present
ALSO PRESENT:	Accountant Colleen Witt	Present
	Director Sarah Gimbel	Present
	Attorney Franklin D. Burkey	Present
	Senior Liaison, Jeff Wallace	Present
	Director Kristin Toll	Present

Commissioner Maffeo is absent due to illness.

Approval of the Minutes:

Regular Town/June 26, 2018: Trustee Slattery moved to approve the minutes of the June 26, 2018 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.¹

¹ The motion carried

Public Comment:

Supervisor Vera took this opportunity to introduce Kristin Toll, the newly hired Director of General Assistance. Director Toll started on Monday, July 9, 2018. She thanked the members for the opportunity and indicated she is learning a lot about the General Assistance Program. She has been working with the Caseworkers and so far is enjoying the position. She will be attending meetings in the future to provide updates and reporting on the statistics for the program.

New Business:

Approve/New Hire Animal Control Part-time Assistant

Director Gimbel is recommending Samantha Zavala for the permanent part-time assistant position. She came to the Center as a volunteer and applied for the position when it posted. She is a student at Joliet Junior College and will be going into veterinary science. Her proposed salary is \$13.00 per hour for 25 hours/week, with a start date of July 30, 2018. There are 2 part-time positions and this will fill one of the open positions. Trustee Slattery moved to hire Samantha Zavala for the permanent part-time Assistant position at \$13.00/hour for a 25/hour week, starting on July 30, 2018. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)²

Adopt/Honorary Resolution, John Konopek, St. Joseph's Parish Senior Club

Supervisor Vera called on Clerk May to read the resolution into the record. The Supervisor indicated the resolution will be presented at the Summer Picnic for the Club. He added, John and his late wife Rosemary, have been the organizers for the club for many years and this is our opportunity to recognize them and thank them for their efforts. Trustee Verdin move to adopt the honorary resolution for John Konopek. Seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)³

Unfinished Business:

None

Reports:

Supervisor: Supervisor Vera reported on his meetings with Director Toll. He and Accountant Witt will be meeting with the outside auditor this week.

Clerk: Clerk May reported the next set of contracts for 2018-2020 with TriCore Environmental have been executed and issued to them. She responded to an IDOT request regarding the Farrell Road Bridge Project, informing them of the jurisdictional change and there is no request for reimbursement for land acquisition. The Prevailing Wage ordinances were filed with the IDOL on July 2. The rate sheets submitted with our documents have also been provided to the Board. She and Supervisor Vera completed the annual FOIA and OMA training through the Office of the Attorney General. Three additional bids were received on July 6; they were published on July 11 and will be opened on July 26. She reviewed the preliminary bid documents for the

² Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

³ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Animal Control Center parking lot. She recommended some changes. This bids will be issued once the City has provided the approval on the project. She requested the official response to the current ICC case. She indicated Attorney Wisniewski and Burkey submitted this to the ICC last month but a copy of the response has not been provided to her for the file.

Highway Commissioner: Commissioner Maffeo was absent, Supervisor Vera provided his report. There are 3 bid openings scheduled for Thursday, July 26 at 1:30 p.m. There is an issue with one of the bids previously awarded to D Construction. The change will result in an approximate \$6,000 difference. Attorney Burkey commented there is no need to go to bid again provided the contractor completes the additional work at the same price as reflected in the contract. He recommend a change order be issued. The Zero turn mower broke and had to be replaced. It was traded in on a new one, which is larger than the one that broke but better fits their needs. This was an unplanned purchase.

Assessor: Assessor Brenczewski reported they are working on the transition to the new software. Several specific details are being worked out for the design of the pages and now it will be a matter of matching up the information from one software to another insuring that no information is lost. His staff continues to measure properties. The 2018 Assessments will be published in the Herald News on Friday, August 3, 2018.

Attorney: Attorney Burkey reported on the meetings with the ICC. He believes the railroad and the ICC are happy with the new signage. The height sign on the bridge has been removed, as it did not correctly reflect the height. Now that the new signs are up everyone hopes that trucks will stop backing up and therefore avoid hitting the railway crossing equipment.

Accountant: Accountant Witt reported she completed the fund financial statements, including the cash and investments reports ending June 30, 2018 and copies were distributed. She completed the June bank reconciliations and they are on the table for review. She completed and filed the quarterly payroll and the wage report for IMRF. She complied information for the completion of the PetCo grant for Animal Control and provided this information to Director Gimbel. She has worked with the Auditor on the Annual Financial Report and there is a scheduled meeting with her, Supervisor Vera and the Auditor this Thursday, July 26, 2018. Other than that, just the day to day operations of her office.

Animal Control Center: Director Gimbel distributed the June, 2018 statistical report adding there isn't anything unusual to report. The hole in parking lot was fixed and appears to be holding up fine. The remodeled laundry room is coming along but the plumber still needs to complete some work so that the new washer and dryer can be scheduled for delivery and installation. She participated in 2 hearings with the City of

Joliet. There is a meeting scheduled tomorrow for a case where 3 dogs attacked children. The dogs are with us but the owner wants the dogs back. She will be closing out the PetCo grant (October 2017) with the information provided by Accountant Witt.

Senior Report: Senior Liaison Jeff Wallace reviewed the meetings he has attended and the upcoming meetings/events in August. He noted John Konopek is now living at Our Lady of Angels and he continues to try to connect with the Adlai Stevenson Club without much success.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending July 24, 2018. Seconded by Trustee Gavin. A voice vote was taken.⁴

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending July 24, 2018:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$1,316,741.44
Motion: Trustee Slattery	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 ⁵	
General Assistance	\$24,996.31
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁶	
Road and Bridge	\$317,147.07
Motion: Trustee Slattery	
Second: Trustee Hertzmann	
Roll Call: Ayes 5, Nays 0 ⁷	
Animal Control	\$63,203.09
Motion: Trustee Gavin	
Second: Trustee Hertzmann	
Roll Call: Ayes 5, Nays 0 ⁸	

No bills were presented for consideration of the Senior Fund.

Certifications for all funds were passed unanimously.

⁴ The motion carried

⁵ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁶ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁷ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁸ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Closed Session:

None

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to August 14, 2018 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.⁹ The meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Beth Ann May
Clerk

⁹ The motion carried