



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, June 26, 2018, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Absent
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present
ALSO PRESENT:	Accountant Colleen Witt	Present
	Director Sarah Gimbel	Absent
	Attorney Franklin D. Burkey	Present
	Senior Liaison, Jeff Wallace	Present

Trustee Hertzmann was absent due to a family issue. Director Gimbel is on vacation.

**Approval of the Minutes:**

Regular Town/June 12, 2018: Trustee Slattery moved to approve the minutes of the June 12, 2018 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Verdin. A voice vote was taken.<sup>1</sup>

<sup>1</sup> The motion carried

Public Hearing/2018 Town Budget & Appropriation: Trustee Slattery moved to approve the minutes of the June 12, 2018 Public Hearing/2018 Town Budget & Appropriation. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (4), Nays (0)<sup>2</sup>

Public Hearing/2018 Road District Budget & Appropriation: Trustee Verdin moved to approve the minutes of the June 12, 2018 Public Hearing/2018 Road District Budget & Appropriation. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (4), Nays (0)<sup>3</sup>

### **Public Comment:**

None

### **New Business:**

#### Presentation by the Will County Resiliency Committee (Green Event)

Janine Hicks with the University of St. Francis and Maria Anna Rafac of the Joliet Junior College provided information and asked for support of a new program being launched called Green Town Will County. The event is being held on October 26, 2018 at the Renaissance Center in Joliet with an Elected Officials Breakfast. This new initiative is to develop a regional sustainability network. The Supervisor thanked them and said he is looking forward to the formal invitation to the breakfast.

Discussion/Highway Commissioner Review of the 2018 Road Improvement Projects Commissioner Maffeo provided a handout reflecting the projects for this year and his budget. He reviewed the allocation of funds for the projects including the previous transfer of the 1.2 million from the Town funds. He discussed the next set of projects ready for bid, the 2018-05, 2018-06 and the 2018-07. After this review, it was determined that all of NW Circle and Independence Street would be paved, the initial documents only indicated portions of these streets. The Supervisor stressed his disappointment with so many of the projects only being patch jobs and not complete streets being paved. The Commissioner said he would contact the engineers and make the changes for the NW Circle and the Independence Street. The Commissioner indicated if there are funds left after this next round of bids, Cherry Hill Road will be considered for improvements yet this season. A mistake was noted on one of the project lists of the name Spring Creek Street which should reflect Sugar Creek. The Supervisor thanked the Commissioner. Accountant Witt clarified some of the issues on the available funds in the Road District budget.

#### Discussion/Animal Control Parking Improvements

The Supervisor provided a copy of the drawing on the parking lot improvements at the Animal Control Center. He indicated the project is ready to go and the bid process is next. He will keep the board updated on the project.

### **Unfinished Business:**

None

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<sup>2</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

<sup>3</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

## **Reports:**

**Supervisor:** Supervisor Vera indicated the final General Assistance Report, from Director Malone is in their packet. Ms. Malone's final day is this Friday and arrangements have been made for a retirement celebration this week. The new Director has been hired and a resume was distributed to the Board for review. The new Director will start on Monday, July 9. The Supervisor will be attending a meeting of the Oakwood Cemetery Board on Wednesday, June 27. Attorney Burkey will be attending with him.

**Clerk:** Clerk May reported the executed contracts have been received from the Monday, June 4, 2018 bid opening. She is now waiting on the next set of bids scheduled for the first week in July and she anticipates these being published the second week in July with the bid opening the last week in July. She completed the three sets of minutes for consideration this evening. She filed the FY 2019 Town and Road District budgets with the County Clerk on June 15, 2018 and provided a copy of each to the Board. She prepared the 2018 Road District Improvements bid listing which was in the Board packet. She indicated she will continue to update this list as the year progresses. There are no updated Prevailing Wage rates on the IDOL website. She will continue to monitor it and hopes to file this year's Ordinances the first week in July. The registration for the TOI summer training was completed for Trustee Verdin and Clerk May. She also reviewed the Closed Session minutes and updated the logs for the Boards consideration.

**Highway Commissioner:** Commissioner Maffeo reported his staff continues to make culvert repairs, work on tree removal, cutting grass and working on shop maintenance. A delivery of cat litter was received this week for the Animal Control Center and will be stored at the Highway Department. He distributed the Road District Equipment/Oil Change List. The list reflects the equipment for which the department changes the oil or if this is done by an outside vendor. Trustee Verdin had previously requested this list.

A meeting was held at Will County to discuss the Patterson Road/BNSF Bridge. The Commissioner, Attorney Burkey, Engineer Greg Mounts and 3 of the County Engineers reviewed a study completed by the Will County Highway Department where they learned the height reflected on the bridge is incorrect. The bridge is marked 12 feet but there are actually 14 feet; most commercial trailers are 13.6 feet. Discussions also continued with the ICC, Attorney's Burkey and Wisniewski, the BNSF and the Union Pacific, regarding finding solutions to trucks hitting the crossing equipment. We have agreed to install signs with warning lights. Trustee Gavin will assist with identifying a company who provides a solar type light for the signs.

The Commissioner reported the New Lenox Road bid opening was held at the County, the contract was awarded to D Construction for \$55,900.00. This project will be paid

with Motor Fuel Tax funds. This is for a ½ mile section from Briggs east to just before the junk yard.

Assessor: Assessor Brenzewski reported on meeting with Jerry Marquardt, President of JRM Consulting, Inc. They reviewed the CAMA system/Assessors IMS. All of their questions were answered and various scenarios were reviewed. He, Paula Waller and Dale Butella are all very pleased. A contract was executed and a deposit was made. The process of installing the new software and migrating the information from one system to another will start within the next 2-3 months.

Attorney: No report other than he continues to work with Commissioner Maffeo and the staff on various projects.

Accountant: Accountant Witt reported the Financial Statements for April and May have been completed and have been distributed to the Board. The accounting software has been updated to reflect the payroll changes including the 2% increase, which is retroactive to the beginning of the fiscal year. The Illinois Department of Employment Security, unemployment report was filed for May. She completed the 2017-2018 audit of payroll records for TOIRMA. She participated in the interviews and worked with the Supervisor on identifying a new GA Director. She continues to work with the outside Auditor on various issues and other than that just the day to day operation of the office.

Animal Control Center: Absent, no report.

Senior Report: Liaison Wallace reviewed the submitted report.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending June 26, 2018. Seconded by Trustee Gavin. A voice vote was taken.<sup>4</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending June 26, 2018:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$84,545.29
Motion: Trustee Verdin	
Second: Trustee Gavin	
Roll Call: Ayes 4, Nays 0 <sup>5</sup>	
General Assistance	\$8,545.25
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 4, Nays 0 <sup>6</sup>	

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<sup>4</sup> The motion carried

<sup>5</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

<sup>6</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

Road and Bridge \$30,543.53  
Motion: Trustee Slattery  
Second: Trustee Verdin  
Roll Call: Ayes 4, Nays 0<sup>7</sup>

Animal Control \$21,985.30  
Motion: Trustee Verdin  
Second: Trustee Gavin  
Roll Call: Ayes 4, Nays 0<sup>8</sup>

No bills were presented for the Senior Fund.

Certifications for all funds were passed unanimously.

### **Closed Session:**

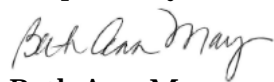
#### Six Month Review of Closed Session Minutes:

The Close Session binders were distributed; the board reviewed the logs and the currently retained minutes. Trustee Slattery moved to retain the minutes of February 27, 2018, August 14, 2017, March 14, 2017, and January 24, 2017. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (4), Nays (0)<sup>9</sup>

### **Adjournment:**

Trustee Verdin moved to adjourn the town board meeting to July 24, 2018 at 5:00 p.m. Seconded by Trustee Gavin. A voice vote was taken.<sup>10</sup>  
The meeting adjourned at 6:50 p.m.

Respectfully Submitted,



Beth Ann May  
Clerk

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<sup>7</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

<sup>8</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

<sup>9</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin and Supervisor Vera

<sup>10</sup> The motion carried