



Minutes of a Meeting of the  
Joliet Township Board  
175 W. Jefferson St., Joliet, IL 60432  
Tuesday, June 25, 2019

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, June 25, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

|                  |                           |         |
|------------------|---------------------------|---------|
| TRUSTEES:        | Raymond F. Slattery       | Present |
|                  | Archie Gavin              | Present |
|                  | Rosie Verdin              | Present |
|                  | Brian Hertzmann           | Present |
| SUPERVISOR:      | Daniel L. Vera            | Present |
| CLERK:           | Beth Ann May              | Present |
| OTHER OFFICIALS: | Commissioner James Maffeo | Absent  |
|                  | Assessor James Brenzewski | Present |

ALSO PRESENT:  
Accountant Colleen Witt  
Senior Liaison Jeff Wallace  
Attorney Franklin Burkey

**Approval of the Minutes:**

Regular Town/June 11, 2019: Trustee Slattery moved to approve the minutes of the June 11, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.<sup>1</sup>

Closed Session/June 11, 2019: Trustee Slattery moved to approve the Closed Session minutes of June 11, 2019, as to form and content. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>2</sup>

<sup>1</sup> The motion carried  
<sup>2</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

## **Public Comment:**

None

## **New Business:**

None

## **Reports:**

Supervisor: Supervisor Vera commented that Commissioner Maffeo was not present at the meeting this evening. This morning at approximately 10:30 a.m. he picked up a letter of resignation for Commissioner Maffeo from Attorney Burkey. He read the letter for the record. It reflected an effective date of August 31, 2019. The next step will be to declare the vacancy and find a new Commissioner.

The Supervisor then continued with his report, indicating the entrance roadway at the Oakwood Cemetery was completed and it looks nice. J.U.L.I.E. was contacted to remark the proposed parking lot at Animal Control. The Briggs Paving company will be starting the work on Thursday, June 27, weather permitting. There was discussion about the public being able to access that area and the Supervisor indicated he would contact Briggs to let them know that barricades would be necessary to keep the public out. The General Assistance staff will be participating in the Back to School Fair scheduled for August 1. They will handout anti-bullying colorings book and pencils. He reported the Animal Control Center sold the surplus washing machine to a local shelter for \$10.00.

Clerk: Clerk May reported she processed the documents from the June 11 Regular and Closed session meetings and completed the minutes. She received the original deed for the Oakwood Cemetery from Attorney Burkey. The deeds and titles are stored in the vault on the second floor and an index is kept of these documents. The next step will be to get the cemetery registered with the State of Illinois. She reviewed the closed session minutes for the 6 month review process. Deputy Clerk Guajardo prepared the monthly financial report to the Will County Highway Engineer. Clerk May will contact the Commissioner for his signature. She received an email late this afternoon from the Hutchison Engineering indicating 3 bids can be ready by next week to publish and open before the end of July. Other than that, just the day to day operation of her office.

Highway Commissioner: Supervisor Vera opened a text message he received from Commissioner Maffeo at 4:30 p.m. He read the message for the record. Hutchison Engineering will be contacting Beth (Clerk May) about the bids for road work; staff has been changing culverts and cutting grass. I'm not able to attend the meeting. (End of text message.)

Assessor: Assessor Brenzewski reported they have been working on 6 cases from the Property Tax Appeal Board (PTAB) and he anticipates receiving more. They are closing the books this Friday, June 28 and after that only some adjustments can be made. The final work must be completed by August 1, 2019.

Attorney: Attorney Burkey reported mostly it's been routine work. He spoke with Attorney Ed Jarot about the funds from the Oakwood Cemetery Association. He asked if they had been received yet and the Supervisor said no. Attorney Burkey asked if the Supervisor had spoken or heard anything from Dave Apgar and the Supervisor said no.

Accountant: Accountant Witt reported the Money Market report from last month was provided in this meetings board packet. She completed the 2018-2019 wage audit for TOIRMA. She filed the May unemployment report with the Illinois Department of Employment Security. Trustee Slattery asked if a date has been set for the presentation of the Audit and the Accountant said no, they have completed the in-house work but she hasn't heard from them regarding the presentation.

Senior Report: Senior Liaison Wallace reviewed the meeting he attended and the upcoming events. He also asked the Supervisor to provide a new grant application for the Adlai Stevenson group and to call the St. Joseph's Parish Club because they have some question on completing the grant application. A written report was provided.

Supervisor Vera asked if there was anything else to report. Trustee Slattery said yes, I would like to say something. He reviewed conversations which he had with Commissioner over the past 2 weeks, having to do with issues at the Road District. He also shared information about visiting the Road District and seeing some of the work being done there. He reported he felt better about some of the issues once he talked to Commissioner Maffeo and was able to go on a drive around the Township with the Commissioner to see work being done. As he was discussing some of the issues, he referenced the minutes just approved. The Supervisor cautioned him because the minutes were from a closed session. Trustee Slattery continued to comment on the tree removal issues and employee uniform purchases. Attorney Burkey confirmed that he spoke with Commissioner Maffeo and encouraged the Commissioner to meet with Trustee Slattery.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending June 25, 2019. Seconded by Trustee Gavin. A voice vote was taken.<sup>3</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending June 25, 2019:

| <u>FUND</u>                            | <u>EXPENDITURES</u> |
|--|---------------------|
| General Town                           | \$72,003.39         |
| Motion: Trustee Slattery               |                     |
| Second: Trustee Verdin                 |                     |
| Roll Call: Ayes 5, Nays 0 <sup>4</sup> |                     |

---

<sup>3</sup> The motion carried

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera



**Adjournment:**

Trustee Hertzmann moved to adjourn the town board meeting to July 23, 2019 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.<sup>10</sup> The meeting adjourned at 6:06 p.m.

Respectfully Submitted,



Beth Ann May, Clerk

---

<sup>10</sup> The motion carried