



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, June 11, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Absent
	Assessor James Brenzewski	Present

ALSO PRESENT:  
Accountant Colleen Witt  
General Assistance Director Patricia Venziano  
Animal Control Director Patrick O’Keefe  
Attorney Franklin Burkey  
Senior Liaison Jeff Wallace

Supervisor Vera reported he received a text message from Commissioner Maffeo that he had a family conflict and could not attend the meeting this evening.

**Approval of the Minutes:**

Regular Town/May 28, 2019: Trustee Slattery moved to approve the minutes of the May 28, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.<sup>1</sup>

<sup>1</sup> The motion carried

Public Hearing, Town Budget/May 28, 2019: Trustee Gavin moved to approve the minutes of the May 28, 2019 public hearing for the Town Budget. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>2</sup>

Public Hearing, Road District Budget/May 28, 2019: Trustee Verdin move to approve the minutes of the May 28, 2019 public hearing for the Road District Budget. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>3</sup>

### **Public Comment:**

None

### **New Business:**

#### Approve/DuBois, Grass Cutting Contract/Oakwood Cemetery

Supervisor Vera spoke on the use of DuBois Landscaping for the Oakwood Cemetery. He stated, we have been using them since we took over the cemetery and they have also been cutting the grass at the 2 other cemeteries, Animal Control and our building for the past several years and he has been very satisfied with their service. Attorney Burkey said it is necessary for us to waive the bidding requirement, award a contract and no reference to prevailing wage requirements is necessary. Supervisor Vera said, the price of \$5,000/cut was negotiated after the initial first cuts were completed by DuBois. He added, they have worked hard to get the grass under control and are now at a point where they can maintain the cutting. Trustee Slattery moved to allow the Supervisor to enter into a contract for the purposes of grass cutting at Oakwood Cemetery; waive the bidding requirements as this is a trusted vendor whom we have used in the past; and at the cost of \$5,000/cut, not to exceed 15 cuts between May 26, 2019 and October 31, 2019. Seconded by Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>4</sup>

#### Approve/Grant – Joliet July 4<sup>th</sup> Celebration

The request was reviewed and the Accountant verified that in the past we have sponsored at the American Eagle Patriot level, \$500. Trustee Verdin moved to approve a grant for the Joliet July 4<sup>th</sup> Celebration at the American Eagle Patriot level for \$500. Seconded by Trustee Hertzmann. A roll call vote was taken. Ayes (5), Nays (0)<sup>5</sup>

### **Reports:**

Supervisor: Supervisor Vera reported the senior grant renewal applications have been issued. The recent newsletter referenced mosquitos and weed cutting matters and he has been busy with weed inspections and 10 letters were sent to inform a complaint was received and a cut is necessary. He received 2 quotes for tree removal, trimming and stump removal. He had 5 trees and stumps removed and 3 trees trimmed for \$7,000. The work was completed within 2 days. He will be meeting with Allied Landscaping to get a price for cutting out the grass from the base of trees and applying mulch.

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<sup>2</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>3</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>5</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Clerk: Clerk May reported she processed the documents from the May 28, 2019 Regular and Public Hearing meetings and completed the minutes. She worked with Ms. Gimbel on the contract for grass cutting services at Oakwood Cemetery. She recorded the Oakwood Cemetery documents. Once the records and funds have been received we will insure that the Cemetery is registered correctly with the Illinois Department of Financial and Professional Regulations (IDFPR) and with the county to ensure it is a tax exempt property. She has been in contact with IDFPR and they instructed her to access a chart on cemetery regulations on the Illinois Cemetery & Funeral Home Association website. Oakwood will be categorized as a Partial Exempt Cemetery which requires certain standards be met. She will work with Supervisor Vera on getting Oakwood registered. She filed the Town and Road District budgets with the Will County Clerk and a copy of the filed documents has been provided to the Board and Officials.

Highway Commissioner: Absent no report.

Assessor: Assessor Brenczewski reported on his meeting with the City of Joliet on the Train Station and with John Bays on the II Rialto Square building. The II Rialto Square building has a large atrium in the middle of the building which needs to be taken into consideration when assessing. The special assessments are finished and they have been dealing with phone calls and walk in customer services. There was discussion about the Evergreen Terrace tax case and the Clerk indicated she would look into the status of the case.

Attorney: Attorney Burkey reported he received the recorded Deed to Oakwood Cemetery and he will bring it to the Clerk for the files. Our Engineers have completed the review of the Loves Truck Stop sewer and water plans. They responded with recommended modifications; however, we are still waiting for the Intergovernmental Agreement. He also reported on a storm water drainage issue at Loop Paper on Rowell Avenue, where the storm water is draining directly into the pond on the former Beach Club property. He said a meeting was held with Loop Paper, our engineers, the City of Joliet and Austin Tyler (now owners of the former Beach Club property) to resolve the matter. They will be redirecting this water to the storm water drain in the street, as opposed via a direct line to the pond. Austin Tyler has received a permit from the Illinois Environmental Protection Agency to start to fill in the pond.

Accountant: Accountant Witt reported the bank reconciliations for May have been completed and are on the table for review. She has done the input of the new budgets into the accounting software. The IMRF report for May has been filed. She has been working with the auditor who has completed his work on site. The April and May financial reports have been completed and were distributed to the Board and Officers. The reports reflect an interest rate of 2.248% which is up from last month.

Animal Control Center: Director O’Keefe reported the Center recently passed its fire department inspection. He distributed the May statistical report, stating the numbers are a little bit down for this time of year. The recent kitten shower went well and next week at the Black Road Library Branch another cat adoption event will be held. Trustee Slattery asked about the transfer in of cats. Director O’Keefe said yes, cats were received in and he anticipates those will be adopted out at the Library event. Trustee Slattery also asked how dogs or cats have passed when we receive them dead on arrival. Director O’Keefe replied they are often hit by cars or in a car accident while being a passenger in a car.

General Assistance: Director Venziano reported she and Caseworker Aguirre attended the Riverwalk (former Evergreen Terrace) vendor fair where approximately 25 people attended. They took a tour of the food pantry which was stocked and very organized. The pantry is staffed by a residents who are paid thru the Kankakee Community Actions wok program.

She attended the Spring Informational Forum put on by the Continuum of Care. Speakers included Kristy Bassett from Hines VA Hospital who spoke about the VA’s new Rapid Resolution and Diversion strategy in dealing with homeless vets or vets who are facing homelessness. Stephanie Cuevas from Aunt Martha’s spoke on their Host Homes program for teenagers as part of their reunification strategy. Host homes are a temporary emergency place for teens to stay while they await reunification with their families or a long-term alternative solution is found. The Agency on Aging gave a presentation on the purpose/role of their agency and the Senior Ombudsman program designed to protect the rights of seniors and homeless persons.

She also attended the Education Support Services Committee Meeting for the Continuum of Care. They discussed what the purpose of the committee was and began to work on a strategic plan for the committee moving forward. An emphasis has been placed on ending youth homelessness, which is defined as those under 25, unaccompanied by a parent or guardian who lack fixed, regular and adequate night residence. The Committee will also work on the definition of what homeless means in our community to expand services.

She also attended the Catholic Charities Head Start community partnership and parent volunteer appreciation luncheon.

Senior Report: Senior Liaison Jeff Wallace reported on the meeting he attended and upcoming events. A written report was provided.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending June 11, 2019. Seconded by Trustee Verdin. A voice vote was taken.<sup>6</sup> Accountant Witt reported the Money Market Accounts report was left out of the financial documents in error. A copy will be provided to everyone at the next meeting.

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<sup>6</sup> The motion carried

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending June 11, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$68,153.88
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 <sup>7</sup>	
General Assistance	\$10,031.70
Motion: Trustee Slattery	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 <sup>8</sup>	
Road and Bridge	\$48,236.43
Motion: Trustee Hertzmann	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 <sup>9</sup>	
Trustee Verdin asked for some clarification on overtime and Accountant Witt replied that she believed it was for another down tree. Accountant Witt also explained that the salary increase for the employees was retroactive to the beginning of the fiscal year and is reflected in the payroll for this set of bills.	
Animal Control	\$31,687.78
Motion: Trustee Slattery	
Second: Trustee Hertzmann	
Roll Call: Ayes 5, Nays 0 <sup>10</sup>	

No bills were presented in consideration of the Senior Fund.

Certifications for all funds were passed unanimously.

**Closed Session:**

Supervisor Vera moved to enter into closed session for the purposes of discussing personnel matters at the Road District. Seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)<sup>11</sup> The Regular Meeting recessed at 5:52 p.m. to enter into closed session. The Regular Meeting was called back to order at 7:50 p.m.

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<sup>7</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>8</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>9</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>10</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>11</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

The Supervisor called the meeting back to order and called on Attorney Burkey to speak. Attorney Burkey said he would like to make a statement for the record. He said, as an officer of the court, I want to verify that there was no discussion about this case off of the record. I merely gave advice on certain standards approved on certain issues. The Supervisor then suggested that he and legal counsel meet with the Commissioner to discuss future action with the Road District and report back to the Board in 2 weeks. Attorney Burkey agreed to meet. The Board was in agreement. Trustee Slattery suggested we wait to see what action if any the Commissioner will take and if he doesn't take any action we should try to negotiate with him to establish some standards to get him and his staff back on track.

**Adjournment:**

Trustee Hertzmann moved to adjourn the town board meeting to June 25, 2019 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.<sup>12</sup> The meeting adjourned at 7:57 p.m.

Respectfully Submitted,



Beth Ann May  
Clerk

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<sup>12</sup> The motion carried