



Minutes of a Meeting of the
Joliet Township Board
175 W. Jefferson St., Joliet, IL 60432
Tuesday, March 13, 2018

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, March 13, 2018, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenczewski	Present
ALSO PRESENT:	Director Sarah Gimbel	Present
	Attorney Franklin D. Burkey	Present
	Senior Liaison, Jeff Wallace	Present

Approval of the Minutes:

Regular Town/February 27, 2018: Trustee Slattery moved to approve the minutes of the February 27, 2018 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.¹

Closed Session/February 27, 2018: Trustee Slattery moved to approve the minutes of the February 27, 2018 Closed Session Meeting as to form and content. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)²

¹ The motion carried
² Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Public Comment:

None

New Business:

Approve/Annual Town Meeting Agenda (April 10, 2018)

The proposed agenda was reviewed. Trustee Slattery moved to approve the agenda as presented for the 2018 Annual Town Meeting. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)³

Approve/Annual Grass Cutting Contract

The proposed contract was reviewed. Supervisor Vera commented the prices are the same as last year and he is very happy with the work done by DuBois Landscaping. They cut the scavenger lots (weed ordinance violations) and the cemeteries. Trustee Verdin moved to authorize the Supervisor to enter into a contract for the purposes of grass cutting of scavenger lots and Township Cemeteries, per the proposed fees. Seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)⁴

Approve/Daybreak Center (Shelter) Grant/General Assistance

The request from the Daybreak Shelter was reviewed. Supervisor Vera commented this is a request for a grant for certain supplies and equipment for the Daybreak Shelter. This expenditure will come out of the General Assistance fund. Trustee Gavin moved to approve a General Assistance Grant for the Daybreak Shelter for \$8,014.00 for certain supplies and equipment. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)⁵

Unfinished Business:

None

Reports:

Supervisor: Supervisor Vera reported he and Accountant Witt have held budget meetings with Director Gimbel, Commissioner Maffeo and Assessor Brenczewski. There is more work to be done but he anticipates the tentative budget will be completed for consideration no later than the April 10, 2018 meeting. Work is proceeding on the stone wall at the Mound Cemetery and it looks good. He has contracted with Will County Siding to make repairs and improvements on the deck on the canal side of the building. The painters will also return to paint the underside once the repairs are complete. The gate and fencing at the rear of the building is complete. The air ducts were cleaned at the Township building this past weekend. He, Jeff Wallace, and Clerk May attended the Senior Citizen Association Meeting on March 8. Trustees Slattery and Verdin attended a recognition reception held by the Will County Senior Services on Monday, March 5, where the Township was acknowledged for recent grants to help support the Senior Services. Budd's Tree Service has been contracted to remove some dead trees at the

³ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁴ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁵ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Animal Control Center. He continues to work on the various projects to be completed by year end to meet our budgetary goals.

Clerk: Clerk May reported she continues to wait for direction from either Attorney Burkey or Attorney Wisniewski on how to proceed on the Mr. Perry vacate property matter. The request from Mr. Perry was first made in October of 2017. She completed both sets of minutes for consideration. She completed the documents for the annual town meeting. The agenda for the annual town meeting will be published on Friday, March 23, 2018 and will also be posted in 3 public places, the City of Joliet, the Joliet Public Library/downtown branch and the County of Will building. She is also working with Commissioner Maffeo on the permit fees and fines for the overweight truck ordinance, which may require amendments. The Statement of Economic Interest, letters and emails have been issued by the County Clerk. Most of the officials should have received the instructions for this new process by now. She reminded everyone of the May 1 deadline to file.

Highway Commissioner: Commissioner Maffeo reported his staff has been working on pot hole patching, truck repairs, garbage pickup and cleaning out ditches. The final salt order has been received and gravel and pipe for spring projects has also been received. He will be using the Oxcart system to issue overweight truck permits effective April 1, 2018. **He does need to meet with Attorney Burkey on this matter.** The City of Joliet provided him the list of the 57 road improvement projects for this year. Three of them are in the Ridgewood neighborhood, Algonquin, Sterling and Jackson streets. These streets are on our list for certain sections to be repaired this year. He would like to enter into an intergovernmental agreement with the City for them to do all of the repairs on these streets and we agree to pay for our portions. This is a document we will need to initiate. Trustee Gavin asked who has jurisdiction for Farrell Road, north of Route 6 because it is in need of repair. The Commissioner replied it is the City of Joliet. We do have the southern half of Rosalind Street and Lockport Township has the northern half of Rosalind Street, north of Route 6. The Supervisor asked if there has been any further discussion about the abandoned bridge off of Hillcrest and the request from the Forest Preserve District to clean the graffiti. The Commissioner said there has been no further discussion since he forwarded the documents which show the bridge is not in our jurisdiction.

Assessor: Assessor Brenzewski reported he, Dale Butella and Paula Waller met with the PAMS, mass appraisal Software Company to review their product. As of now, they have reviewed 2 different systems. They will be getting the price quotes and once received will meet with Accountant Witt and Supervisor Vera to discuss. His staff continues to perform outside measuring work and the regular day to day operations of his office.

Attorney: No report other than that which was already mentioned.

Accountant: Supervisor Vera reported Accountant Witt is out of the office until later in the week. If anyone has questions they can reach her when she returns.

Animal Control Center: Director Gimbel distributed the statistical report for February 2018. She commented, when animals come in for the free spay/neuter program they are listed under the Clinic as an in and an out on the same report. She also clarified some of the specifics of the report. The Science Diet food has been received but they are finishing up the remainder of the existing food on hand before they start using the new supply. The additional duct work was cleaned. Staff person, Micaela Walter has resigned from her part-time position. The job opening has been posted. Other than that, just the day to day operations of her office.

Senior Report: Senior Liaison Jeff Wallace provided an update on the clubs he has visited and his schedule through the end of March, 2018.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending March 13, 2018. Seconded by Trustee Gavin. A voice vote was taken.⁶

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending March 13, 2018:

<u>FUND</u>	<u>EXPENDITURES</u>
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General Town	\$159,173.57
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁷	

General Assistance	\$12,278.28
Motion: Trustee Verdin	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 ⁸	

Trustee Slattery asked about a check to Midwest Capital Managers but the bill sheet reflects Pro Town Properties. Assessor Brenzewski replied that Protown Properties has several corporations which they do business as. They are one and the same.

Road and Bridge	\$107,317.58
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁹	

⁶ The motion carried

⁷ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁸ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁹ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Animal Control \$33,523.62

Motion: Trustee Slattery

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0¹⁰

Senior Fund \$64,000.00

Motion: Trustee Gavin

Second: Trustee Hertzmann

Roll Call: Ayes 5, Nays 0¹¹

Certifications for all funds were passed unanimously.

Closed Session:

None

Adjournment:

Prior to adjournment, Supervisor Vera encouraged the Board members to make suggestions to Commissioner Maffeo on any streets to consider for repair.

Trustee Hertzmann moved to adjourn the town board meeting to March 27, 2018 at 5:00 p.m. Seconded by Trustee Gavin. A voice vote was taken.¹² The meeting adjourned at 5:50p.m.

Respectfully Submitted,



Beth Ann May

Clerk

¹⁰ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

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¹² The motion carried