

# Employee Time Sheet

Anna May Miller  
Road District

Week Ending 1/16/15

Date	Start Time	Meal Time	End Time	Regular Hrs	Overtime Hrs
1/12/15	12:45	—	5:45	5.5 Reg	2.5 VAC
1/13/15	8:50	No lunch	5:30	9	1 o.t.
1/14/15	10:45	12 — 12:30	5:45	8:00	1.75
1/15/15	8:00	8:00 — 12:00	12:00	4 Reg	4 VAC
1/16/15	7:20	12 — 1	8:00	8	1.25 o.t.
1/17/15					3 o.t.
<b>Totals</b>					

35 minutes of Extra Overtime

3 hrs Overtime - No start and stop time for work?

26.5 Reg  
 6.5 VAC  
 4.5 o.t.

4.5

EMPLOYEE SIGNATURE

*[Handwritten Signature]*

3 hrs & 35 minutes of Overtime

SUPERVISOR SIGNATURE

DATE 1/20/15

# Employee Time Sheet

Anna May Miller  
Road District

Week Ending 1/25/15

Date	Start Time	Meal Time	End Time	Regular Hrs	Overtime Hrs
1/19/15	11:00am	—	12:00pm	8 Hol	1 ot.
1/20/15	7:30am	12 — 1	5:00	8	1 ot.
1/21/15	1:00pm	—	6:00	4 VAC 4 Reg	1.5 ot.
1/22/15	7:45 am	12 — 1	5:00pm	8	.75 ot.
1/23/15	1:00	—	4:30	4 VAC 4 Reg	
1/24/15	Bldg. opening				1 ot
Totals				8 Hol	

30 minutes extra Overtime

1 hour and 30 minutes extra Overtime

1 hour SHORT Reg Time

30 minutes extra Regular Time

30 minutes extra Overtime

EMPLOYEE SIGNATURE

*[Signature]*

30 minutes Short on Regular Time  
2.5 Extra Overtime

32 Reg 5.25 ot.  
(8 2014 VAC)

SUPERVISOR SIGNATURE

DATE 1/26/15



# Employee Time Sheet

Anna May Miller  
Road District

Week Ending 2/01/15

15 minutes Short Regular Time

30 minutes Extra Overtime

30 minutes extra Overtime

35 minutes Extra Overtime

Date	Start Time	Meal Time	End Time	Regular Hrs	Overtime Hrs
1/26/15	1:00	—	5:15	4 Reg 4 Reg	.75
1/27/15	7:50am	12-1	5:00	8	.75
1/28/15	7:45	12-1	5:00	8	.75
1/29/15	7:40	12-1	4:30	8	8 + .5
1/30/15	7:50	12-1	5:45	8	2
Totals				8 Reg	2 ot.

321  
10.2  
ot

EMPLOYEE SIGNATURE

15 minutes Short Regular Time  
1 hour 45 minutes extra Overtime

SUPERVISOR SIGNATURE

DATE 2/05/15