

## MEETING MINUTES-BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS }  
MCHENRY COUNTY } SS  
ALGONQUIN TOWNSHIP }

The board of Town Trustees met at the office of the Township at 3702 Northwest Highway, Crystal Lake Illinois on Wednesday, March 14, 2017 at 7 PM. The following were in attendance:

**Supervisor:** Charles Lutzow

**Trustee:** Dan Shea

**Trustee:** Dave Chapman

**Trustee:** Melissa Victor

**Trustee:** Rachael Lawrence

**Clerk:** Karen Lukasik

Also present: Township Highway Commissioner Andrew Gasser, Township Assessor Richard Alexander, and Township attorney James Kelly.

Supervisor Charles Lutzow acting as Chairman and Karen Lukasik acting as Clerk, the following business was transacted.

### ***Approval of Minutes:***

A motion was made by Shea, seconded by Chapman to approve the minutes from the February 14th, 2017 regular board meeting. Discussion: Supervisor Lutzow asked that Lawrence be counted as an excused absence. Voice Vote: All Ayes. Motion Carried.

### ***Audit of Bills & Treasurer's Report:***

A motion was made by Shea, seconded by Chapman to audit the claims of the Town Fund in the amount of \$75,808.50. Discussion: None. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

A motion was made by Shea, seconded by Chapman to audit the claims of the General Assistance Fund in the amount of \$4356.18. Discussion: None. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

A motion was made by Shea, seconded by Lawrence to audit the claims of the Road and Bridge Fund in the amount of \$87,065.42. Discussion: A motion by Chapman seconded by Victor to pull a bill from the Road and Bridge fund in the amount in \$1260.80 for a forensic audit on a computer. Chapman did not agree that this was a necessary expenditure of the Road District. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, no; Lutzow, no. Motion carried. A motion by Chapman and seconded by Shea to pull a \$5000.00 retainer bill for a forensic financial audit of the Road District. Chapman stated that this is not a necessary expenditure for the Highway Commissioner to spend to operate his department.

He believes it to be a political witch hunt and not utilizing tax dollars appropriately. Lutzow explained an audit would be done in May and this could be discussed then. He also pointed out that the board has only approved expenditures for services rendered and not retainers. Lawrence asked Attorney Kelly if there would be a conflict with the supervisor obtaining an auditor and Kelly explained that the only ones that statutorily can ask for an audit is the board. Functions of the audit are for the board and not the highway commissioner. Gasser argued that the board has no authority to question his bills. He brought up the past highway commissioner and his spending. Lutzow interjected and stopped discussion. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried. A motion was made by Chapman and seconded by Lawrence to approve the audit of the Road and Bridge fund minus \$6260.80. Discussion: None. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

A motion was made by Chapman, seconded by Shea to transfer 10% from line items in the Equipment and Building fund in the amount of \$160,000.00 to cover new trucks that were recently purchased. Discussion: Lawrence asked to ensure there was enough money in that fund for future septic repairs. Gasser said there was enough money in fund for those expenditures. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

A motion was made by Shea, seconded by Victor, to audit the claims of the Equipment and Building Fund in the amount of \$219,530.87. Discussion: Shea brought up the excessive money spent on Tyco the new security system and asked how much more this would be costing monthly as well as his concern of the bid not being locally bid. Chapman assured Shea that the bid was done properly and Lawrence spoke directly to representative of the company and is comfortable paying for this. Chapman asked for Gasser to explain the IGA process. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

**Public Comment:**

Public made comments about board behavior, concerns of the lease with Liberty Signs and payroll issues.

**Old Business:** Lawrence brought up a typographical error in the minutes from last month's minutes. Lutzow discussed the budget and gave each a copy of the proposed budget to look over before next months meeting. He explained early voting was moved by the County Clerk's office and not the Township.

**New Business:**

A motion was made by Shea and seconded by Lawrence to ratify the signature on the lease for Liberty Signage. Discussion: Lawrence asked Lutzow if he shopped around and Lutzow said that he did not feel that was necessary. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, no; Lutzow, yes. Motion carried.

A motion was made by Shea seconded by Victor to approve the Annual Town Meeting Agenda for April 10, 2018 at 7:00 p.m. Discussion: None. Voice Vote: Lawrence abstained; all other Ayes. Motion carried.

A motion was made by Lawrence seconded by Victor to approve a resolution recognizing Nathan Christopher French as an Eagle Scout. Discussion: None. Voice Vote: All Ayes. Motion carried.

***Executive Session:***

None.

***Adjourn:***

A motion to adjourn was made by Shea seconded by Lawrence. Voice vote. All ayes. Motion carried.

***Karen Lukasik***

***Algonquin Township Clerk***

***Approved: KL***

***Date: 4/11/2018***