

## MEETING MINUTES-BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS}  
MCHENRY COUNTY} SS  
ALGONQUIN TOWNSHIP}

The board of Town Trustees met at the office of the Township at 3702 Northwest Highway, Crystal Lake Illinois on June 13, 2018. The following were in attendance:

Supervisor: Charles Lutzow

Trustee: Rachael Lawrence

Trustee: Dan Shea

Trustee: Melissa Victor

Trustee: Dave Chapman

Clerk: Karen Lukasik

Also Present: Township Attorney James Kelly, Highway Commissioner Andrew Gasser

Supervisor Charles Lutzow acting as Chairman and Karen Lukasik acting as Clerk, the following business was transacted. The meeting was called to order at 7 PM.

### Approval of Minutes:

May 14, 2018 Minutes. A motion was made by Shea and seconded by Victor to approve the monthly meeting minutes for May 14<sup>th</sup>, 2018. Discussion ensued.

While the original motion was still on the table another motion was made by Lawrence, seconded by Chapman to correct the minutes. Voice Vote: All Ayes.

The motion to correct the minutes was then rescinded by both Lawrence and Chapman (after the motion was voted on). This left the original motion on the table.

Another motion was then made by Lawrence, seconded by Victor, with the original motion still pending on the table, to again approve the monthly meeting minutes of May 14<sup>th</sup>, 2018, with corrections. Discussion: No. Voice Vote: All Ayes. Motion carried.

This left the original motion remaining on the table, and no vote was taken on the minutes.

Township Budget Meeting Minutes. A motion was made by Shea, seconded by Lutzow to approve the May 14<sup>th</sup>, 2018 Township Budget Hearing meeting minutes. Discussion ensued.

While the original motion was still on the table another motion was made by Shea, seconded by Victor to approve the minutes as corrected. No discussion took place. Voice Vote: All ayes. Motion carried. This left the original motion on the table.

Road District Budget Hearing minutes: A motion was made by Shea and seconded by Victor to approve the May 14<sup>th</sup>, 2018 Road District Budget Hearing meeting minutes. Discussion ensued.

While the original motion was still on the table and open another motion was made by Chapman, seconded by Lutzow to approve the minutes as corrected. Voice Vote: All Ayes. Motion carried.

This left the original motion remaining on the table, and no vote was taken on the minutes.

**Public Comment:**

There was public comment about various items.

**Audit of Bills:**

Town Fund Bills. A motion was made by Shea, seconded by Victor to audit the bills of the Town Fund in the amount of \$98,104.72. Discussion ensued.

While the original motion was still on the table and open, another motion was made by Lawrence seconded by Victor, to pull the bill for the Clerk's contractual services and the Clerk's employee payroll for separate consideration. Discussion ensued.

This left the original motion remaining on the table, and no vote was taken on the minutes.

With the original motion still pending on the table, another motion was made by Lawrence, seconded by Victor, to audit the claims of the Town Fund minus the Clerk's contractual services and Clerk's employee payroll. Discussion: None. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, yes; Lutzow, yes. Motion carried.

This left the original motion remaining on the table, and no vote was taken on the minutes.

This left the second motion remaining on the table and no vote was taken on the minutes.

While the original and second motions were still open and pending on the table, another motion was made by Shea, seconded by Victor to approve the bill for the Clerk's contractual services and the Clerk's employee payroll. Discussion: None. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lawrence, no; Lutzow, yes. Motion carried.

This left the original and second motions remaining on the table, and no vote was taken on either motion.

G.A. Claims. A motion was made by Chapman, seconded by Victor, to audit the claims of General Assistance in the amount of \$8,215.00. Discussion ensued. Roll Call Vote: Victor, yes; Shea, yes; Chapman, yes; Lutzow, yes. Motion carried.

Road and Bridge Claims. A motion was made by Lawrence, seconded by Shea, to audit the claims of the Road and Bridge fund in the amount of \$417,803.58. Discussion ensued. Roll Call Vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, yes; Lutzow, yes. Motion carried.

Equipment and Building Claims. A motion was made by Chapman, seconded by Shea, to audit the claims of the Equipment and Building fund in the amount of \$146,813.15. Discussion: None. Roll call vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, yes; Lutzow, yes. Motion carried.

#### New Business

A motion was made by Chapman and seconded by Victor to approve ordinances ascertaining the Prevailing Wage rates for Township and the Road District. Discussion: None. Vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, no. Motion carried.

A motion was made by Victor and seconded by Lawrence to nominate Chapman as special representative for the Township in helping coordinate the efforts with the residents of unincorporated Algonquin that receive their water from LITH. Discussion ensued. Voice vote: All Ayes. Motion carried.

There was discussion to put Township bills online going forward in order to ensure greater transparency with constituents.

Discussion of SMARSH computer tracking system. No action taken, next meeting will feature a speaker about the software.

A motion was made by Victor, seconded by Chapman, to approve a resolution requesting all attorney's doing business with the Algonquin Township & Highway Department must carry malpractice insurance. Discussion ensued. Roll Call Vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, no; Lutzow yes. Motion carried.

A motion was made by Shea, seconded by Victor, to approve a resolution appointing Jack Barrett as Deputy Clerk. Discussion ensued. Vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, no; Lutzow, yes. Motion carried.

There was discussion regarding an intergovernmental agreement to purchase tables and chairs from the Road District. The Board decided to discuss further at a later date. No action taken.

There was a motion made by Chapman seconded by Lawrence to approve a resolution urging IDOT to discontinue further installation of curbs on any more of Route 62. Discussion: None. Voice Vote: All ayes.

A motion was made by Chapman, seconded by Victor to object to the proposed resolution from Highway Commissioner Gasser regarding nepotism and hiring policies. Discussion ensued. (For clarification by Chapman -if the board agreed to object to the proposed resolution then the vote was yes, if the board did not agree to object to the proposed resolution then the vote was no). Roll Call Vote: Victor, yes; Chapman, yes; Shea, yes; Lawrence, no; Lutzow, yes. Motion carried.

Old Business: None

Executive Session: None

Executive Mins Approval: None

A motion to adjourn was made by Shea, seconded by Victor. Vote: All Ayes. Meeting adjourned.