

MEETING MINUTES-BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS }
MCHENRY COUNTY } SS
ALGONQUIN TOWNSHIP }

The board of Town Trustees met at the office of the Township at 3702 Northwest Highway, Crystal Lake Illinois on Wednesday, September 13, 2017 at 7 PM. The following were in attendance:

Trustee: Dave Chapman
Trustee: Rachael Lawrence
Trustee: Dan Shea
Trustee: Melissa Victor
Clerk: Karen Lukasik

Also present: Township Highway Commissioner Andrew Gasser, Township Assessor Robert Kunz, and Township attorney James Kelly. Supervisor Lutzow was not present.

Trustee Dan Shea acting as Chairman and Karen Lukasik acting as Clerk, the following business was transacted. The meeting was called to order at 7 PM.

Approval of Minutes:

A motion was made by Trustee Chapman, seconded by Trustee Lawrence to accept the minutes of the regular meeting held August 9, 2017. Discussion: None; Voice vote: All Ayes.

Audit of Bills & Treasurer's Report:

A motion was made by Trustee Chapman, seconded by Trustee Victor to audit the claims of the Town Fund in the amount of \$133,872.90. Discussion: Trustee Lawrence made a motion to pull the ITC bill for the scanner as the bill was the incorrect amount, seconded by Trustee Chapman. Discussion: Clerk Lukasik said that the correct bill should have been submitted by Supervisor Lutzow however, the bill included in the audit was in error by the Supervisor's office. Trustee Lawrence rescinded her motion and Trustee Victor made a motion seconded by Trustee Lawrence to take a five-minute recess in order to obtain the correct bill to submit. Trustee Shea took a voice vote: All Ayes. Trustee Lawrence made a motion to revise the new amount of the claims in the Town Fund to 132,613.29 seconded by Trustee Victor. Roll Call Vote: Trustee Victor, Yes; Trustee Chapman, Trustee Lawrence, Yes, Trustee Shea, Yes; All Ayes - Motion Carried. A motion was made by Trustee Lawrence seconded by Trustee Victor to approve the audit of the Town Fund in the amount of \$132,613.29. Discussion: None; Roll Call Vote: Trustee Victor, Yes; Trustee Chapman, Trustee Lawrence, Yes, Trustee Shea, Yes; All Ayes - Motion Carried.

A motion was made by Trustee Chapman, seconded by Trustee Victor to audit the claims of the General Assistance Fund in the amount of \$11,29000. No Discussion.

Roll Call Vote: Trustee Victor, Yes; Trustee Chapman, yes, Trustee Lawrence, Yes, Trustee Shea, Yes; All Ayes - Motion Carried.

A motion was made by Trustee Lawrence and seconded by Trustee Chapman to audit the claims of the Road and Bridge Fund in the amount of \$319,254.45. Discussion: Trustee Victor is concerned with the legal bills including so much research. She made a motion seconded by Trustee Chapman to remove the research fees from the bill.

Discussion: Highway Commissioner Gasser said that cannot be done and that they have to pay his bills if he has money in his budget. Trustee Shea ruled the motion is out of order. Trustee Chapman stated his concerns with the legal bills of Mr. Hanlon and Trustee Victor said she will not approve this bill.

Roll Call Vote: Trustee Victor, no; Trustee Chapman, yes; Trustee Lawrence, yes; Trustee Shea, yes; Motion Carried.

A motion was made by Trustee Shea, seconded by Trustee Lawrence to audit the claims of the Equipment and Building Fund in the amount of \$9052.69. No Discussion.

Roll Call Vote: Trustee Victor, yes; Trustee Chapman, yes; Trustee Lawrence, yes; Trustee Shea, yes; Motion Carried.

Audience Participation:

Several audience members spoke about the need for the bills to be online, and concerns of excessive attorney bills generated from the Highway Commissioner, the issue with the bicycle/pedestrian lanes on Crystal Lake Avenue being narrowed by striping with the new road program and a contractual agreement with the Highway Department that has not been rectified. Trustee Chapman and Trustee Victor thanked Dwight Moore for his service.

Reports:

Highway Commissioner: Discussed the recycling program and a shedding event that will be held in November. He discussed the IGA with county as well as a snow plowing training. Will be implementing a flood plan for the township and updated on Dennis Avenue. He hopes to have the website updated soon. Trustee Lawrence asked about Dwight Moore's contract and if it was terminated appropriately. The Highway Commissioner assured her it was. Trustee Victor asked the Highway Commissioner how the landscaping for Dennis Road is going. The Highway Commissioner said it is underway. Trustee Chapman said that the contract was paid under the 2016 contract and is stating that he should be paid until the end of the year.

Assessor: Assessor Kuntz said he has been working closely with the newly elected assessor and that he is pleased how well he is doing and that the constituents should be pleased.

Clerk: Clerk Lukasik informed the board that now that the scanner has been approved the plan is still moving forward and the cameras and computer will be in next week. She is still in the process to hire help and will be looking for help after all is set up. Trustee Lawrence asked if the cameras are going to be vetted appropriately and make sure that the Clerk does research before buying anything.

Trustee: Trustee Chapman asked the Clerk where her new rooms were for the records to be stored. He questioned about the Nest camera that was found hidden in the overflow records room. The Clerk told the board that she was not aware of the camera being there. Trustee Chapman was concerned that the camera was hidden within a bill through office supplies. Trustee Lawrence said that it was a Supervisor's purchase. She said that it was sure that it was for the preservation of records. Trustee Victor informed the public that there will be a booth for Cary Main Street Fest and looking for volunteers. Trustee Lawrence reported information about the Youth Summit and that she will be attending as well as will be having two youth delegates to go with her. She is looking forward to the Addiction forum that will be offered at the Township in November. She expressed her approval of Hanlon's bill should be approved as the Highway Department is a separate governing body. She quoted Dillan's Rule. Trustee Chapman expressed thanks from the Lion's Club that will be having a winter farmer's market.

Attorney: Attorney Kelly will be sending out new legislation for Townships.

Trustee Shea (Acting Chairman): Reported that the government has rescinded help from Military equipment being used to help hurricane victims.

Old Business: None

New Business:

A motion was made by Trustee Chapman and seconded by Trustee Victor to adopt a resolution recognizing Christopher Wood for becoming an Eagle Scout. Discussion: None

Roll Call Vote: Trustee Victor, yes; Trustee Chapman, yes; Trustee Lawrence, yes; Trustee Shea, yes; Motion Carried.

A motion was made by Trustee Chapman and seconded by Trustee Lawrence to adopt a resolution of depositories.

Discussion: None. Roll Call Vote: Trustee Victor, yes; Trustee Chapman, yes; Trustee Lawrence, yes; Trustee Shea, yes; Motion Carried.

Trustee Lawrence asked if we should go into executive session and discuss the allegations of a criminal investigation regarding the hidden camera. The Clerk said there is no need to go into executive session and she will do what she needs to do to find out further about the hidden camera. Trustee Victor asked if there were any more hidden cameras. Trustee Shea suggested to discuss that with the department heads.

A motion to adjourn was made by Trustee Victor, seconded by Trustee Lawrence.

Voice vote. All ayes. Motion carried.

Karen Lukasik

Algonquin Township Clerk

Approved: Yes

Date: 10/11/2017