

From: Karen Lukasik
Sent: Monday, June 4, 2018 1:00 PM
To: Charles Lutzow; Melissa Victor; Dave Chapman; Daniel Shae
Cc: jpkelly@mkm-law.com
Subject: FOIA Officer/Deputy Clerk

Good morning,

Effective immediately I am resigning as a FOIA officer for the township and will be directing any FOIAs that come in to Jim Kelly's office and the Supervisor's office. We have four FOIA officers on site, Dorothy, Andrew, Rich and Chuck. I do not want any liability moving forward with the massive amounts of records that I need to concentrate on. We will still follow the same system, however, I will no longer have my name on any correspondence to the requests nor be responsible for answering. I will only be responsible for finding the records with assistance from Jack as far as the FOIA process is concerned. Unfortunately, since there has been a law suit filed, and continued threats of more suits from the Edgar County Watchdogs, we have had to obtain Jim's assistance even though we have all gone through the FOIA training. We will continue to stay on top of these over abundance of FOIA requests with his office's assistance.

Another item that will be brought up for action this board meeting will be appointment of Jack Barrett as my Deputy Clerk. It is my hopes I have your full support on this. He continues to do a fantastic job and this will allow him to have more abilities to assist in more capacities.

I am no longer video recording meetings. This has opened up a huge media frenzy and unfortunately some use it as a political platform and attention seeking tool. I do not want that responsibility and feel it best at this time given the legal battles that it not be done. Hopefully someday we will be able to offer this service but it is not effective or efficient at this time.

As always thank you for serving and have a wonderful day.

Regards
Karen Lukasik
Algonquin Township Clerk
(847) 639-2700
klukasik@algonquintownship.com