

LAW OFFICES OF  
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ATRD  
3702 U.S. Highway 14  
Crystal Lake, IL 60014-8204

April 10, 2017

**Attention:** Robert J. Miller, Highway Commissioner  
**Re:** Miscellaneous

**Invoice #:** 8842  
**File #:** 05-0010

| DATE      | DESCRIPTION  | HOURS |
|-----------|--|-------|
| Mar-01-17 | Research on non-dedicated roads.   | 1.00  |
| Mar-03-17 | Meeting with client.   | 1.00  |
| Mar-07-17 | Research on employee benefits  | 6.00  |
| Mar-08-17 | Meeting with client re: various matters.   | 1.00  |
| Mar-09-17 | Conference with Highway Commissioner.  | 0.60  |
| Mar-13-17 | Drafting letter re: accrued sick time.   | 2.00  |
| Mar-14-17 | Drafting opinion   | 5.00  |
| Mar-16-17 | Revising memo to client.   | 3.00  |
| Mar-17-17 | Meeting with client re: Personnel matter.  | 1.60  |
|           | Research statute of limitations on contracts.  | 1.30  |
| Mar-20-17 | Call Highway Commissioner regarding Employee issue.  | 0.60  |
|           | Correspondence from Highway Commissioner re: competitive bid requirement, e-mail to Highway Commissioner re: bid requirements. | 0.30  |



|           |   |                          |
|-----------|---|--------------------------|
|           | Research statute of limitations on contracts.   | 0.50                     |
| Mar-22-17 | Call from client re: Personnel Policy, research, call Township Auditor, call to Highway Commissioner, letter to Highway Commissioner. | 1.20                     |
| Mar-23-17 | Research on non-dedicated roads acceptance.   | 0.50                     |
| Mar-28-17 | Research on personnel policy being a contract.  | 2.50                     |
| Mar-30-17 | Research limitation on actions re: personnel matter   | 0.30                     |
|           | Total Hours   | <u>28.40</u>             |
|           | Total Fees  | <u>\$4,260.00</u>        |
|           | <b>Total Fee &amp; Client Costs</b>   | <u><b>\$4,260.00</b></u> |
|           | Previous Balance  | \$994.50                 |
|           | Payments Received - Thank You!  | \$994.50                 |
|           | <b><u>Balance Now Due</u></b>   | <u><b>\$4,260.00</b></u> |