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Village of Stanford

100 W. Boundary

Stanford, IL 61774

PRESIDENT AND BOARD OF TRUSTEES

Thursday, October 21, 2010

REGULAR MEETING MINUTES

Minutes of the regular meeting of the President and Board of Trustees of the Village of Stanford, held at the Village Hall at 7:00pm.

1. ROLL CALL:

Present: 7 - Trustees Johnalee Alwes, Eric Geurts, Gary Johnson, Natasha Owen, Nydra Owen and President George F. Brawner, Sr.

Absent: 1 - Trustee Rowana Robles

Also Present: Attorney Mark McGrath, Chief Gleason.

2. POLICE REPORT:

Chief Gleason gave the Police Report for the month of September. It is on file at the Village Hall.

Trustee Geurts moved, seconded by Trustee Nydra Owen, to approve the Police report as presented.

On roll call the vote was:

AYES: 5 - Trustees Alwes, Geurts, Johnson, Natasha Owen and Nydra Owen.

[Freedom of Information Act \(FOIA\) Contact & Request Information](#)

[FOIA List of Automatically Disclosed Municipal Records](#)

[FOIA Block Diagram of Operation](#)

[FOIA Municipal Information Directory](#)

[FOIA Municipal Records Directory](#)

[FOIA Cataloging and Indexing of Public Records](#)

[Local Businesses](#)

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

3. APPROVAL OF MINUTES:

Trustee Nydra Owen moved, seconded by Trustee Alwes to approve the September 16, 2010 minutes as presented.

All in favor. AYE

4. INTERNAL AUDITOR'S REPORT:

Trustee Nydra Owen reported that when Treasurer Elgin ordered new checks that the Money Market Checking account number was listed instead of the General Fund checking account number. Treasurer Elgin then re-ordered the new checks with the correct numbers listed on them.

President Brawner stated that Treasurer Elgin has verbally told him she will be resigning from her position effective November 1, 2010. President Brawner has advised Treasurer Elgin to please submit a notarized letter of resignation. President Brawner has spoke with former Treasurer Scott Eidenmiller about possibly being appointed to the position but it is unknown at this time if he will take the position because of other personal issues.

President Brawner also advised the board he will be looking over an application received from Brenda Lazoen.

5. TREASURER'S REPORT & FINANCIAL REPORT:

Trustee Geurts moved, seconded by Trustee Natasha Owen, to table the Treasurer's Report and Financial Report for the month of September until questions could be answered by Treasurer Elgin.

6. MONTHLY DISBURSAL:

Trustee Geurts moved, seconded by Trustee Johnson, to approve the bills as presented and authorize the Treasurer to pay the bills.

On roll call the vote was:

AYES: 5- Trustees Alwes, Geurts, Johnson, Natasha Owen and Nydra Owen.

NAYS: 0

ABSENT: 1- Trustee Robles.

There being 5 affirmative votes, the motion carried.

7. PUBLIC CONCERNS:

Tony Zwanzig and Minnie Atkins of 111 E. Main was present to ask the Board more informational questions in reference to a temporary easement agreement to allow the Village to construct a drainage area on the east edge of her property. The Board advised

Ms. Atkins that Attorney McGrath would prepare a temporary easement agreement for her to review and possibly sign.

8. APPOINTMENTS:

President Brawner recommends the appointment of Trustee Alwes to the position of Identity Theft Officer for a period of time October 21, 2010 through May 1, 2011.

Trustee Geurts moved, seconded by Trustee Johnson, to approve President Brawner's recommendation of appointment of Trustee Alwes to the position of Identity Theft Officer for a period of time from October 21, 2010 through May 1, 2011.

On roll call the vote was:

AYES: 5 - Trustees Alwes, Geurts, Johnson, Natasha Owen and Nydra Owen.

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

9. COMMITTEE REPORTS:

A. Streets:

1. Trustee Geurts would like to speak about part time street department employee hours and pay at the November meeting.

B. Drainage:

Trustee Gary Johnson reported to the Board and stated that the project on Chestnut is being worked on. Johnson also stated that there has been no complaints and the work that is being done on E. Main Street looks good.

Trustee Natasha Owen would like for Trustee Johnson to look at the drop box behind 431 W. Main to see if any additional work needs to be completed there. Johnson stated he will look at the situation.

C. Water:

Trustee Nydra Owen requested further definition into the amount of money the Clerk can collect from shut off notices. After discussing the matter at length the following was decided:

Trustee Nydra Owen moved, seconded by Trustee Geurts, to define "outstanding bill" as a bill that is past due. Therefore the customer shall pay the outstanding bill and the \$25.00 shut off notice fee to avoid a shut off.

On roll call the vote was:

AYES: 5 - Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen.

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

D Health, Beautification & Welfare:

Trustee Rowana Robles was absent. No report given at this time.

President Brawner proclaimed Trick or Treat hours to be set for Sunday, October 31, 2010 from 5 - 8 pm.

It was brought to the Village's attention that there will possibly be a hayrack ride sponsored by the Park District at the annual Costume parade and wiener roast on Sunday, October 31, 2010. A question was raised of which entities insurance would cover the event. Per Attorney McGrath, the Park District's insurance would be responsible for the hayrack ride since the event is sponsored by the Park District. Attorney McGrath also stated that if at all possible, the Village should request to be an additional insured on the insurance and possible obtain a certificate of insurance.

E Community Development:

1. Trustee Alwes reported that President Brawner and herself attended the Elected Officials Reception held at the Marriott in Normal on October 5, 2010. They met with several other Elected Officials including Mayor Stockton of Bloomington, Congressman Dan Brady & Matt Sworensen of the McLean County Board and received good information about where what the Village should be looking at (infrastructure, power, etc.) to attract new businesses.

Trustee Alwes advised the board that President Brawner, Trustee Johnson and herself will be attending the Economic Development Council's Community Leader's Breakfast at the Doubletree Hotel in Bloomington on November 4, 2010. Trustee Alwes thinks it is very important to attend these type of events so Stanford can be considered whenever there may be business opportunities or funding available.

Trustee Alwes stated that the Economic Development Council has requested a power point presentation on the funding needs for the sewer project at their meeting on November 16, 2010. President Brawner and herself will be attending.

Trustee Alwes stated she is still trying to contact someone from Casey's General Store. Officer Mike Kemp is helping in the effort to get a contact number of the District Manager.

Trustee Geurts stated that a newer road/traffic count should be taken by the county at the intersections of Stringtown/Division and Rt. 122/Division. Trustee Geurts will request one to be done by the County.

Trustee Alwes asked Attorney McGrath about a letter that was received

wanting the Village to purchase a book on FCC rules and regulations for EMA. Attorney McGrath advised not to purchase the information because it can be obtained for free off of the Internet.

President Brawner advised the Board that he has presented Delmar Deterts with a plaque and gift certificate for his 22 years of dedication to the Village and the U.S. flag program. President Brawner also stated that he would go around with him to see what needs to be done to prepare/hang the flags.

F Police:

Trustee Natasha Owen reported for the Police Committee.

The matter of the agreement of using the Christian Church for a Police Department was tabled until the November meeting.

A work day that was scheduled for October 9, 2010 did not happen. Another work day will be scheduled for November 6, 2010 at 9am at the Village Hall.

Trustee Natasha Owen moved, seconded by Trustee Geurts, to purchase state bid tires for the squad car not to exceed \$650.00.

On roll call the vote was:

AYES: 5 - Trustee Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

Per Chief Gleason the matter of the Starcom portables can be taken off of the agenda.

Trustee Geurts moved, seconded by Trustee Johnson, to give the extra computer mount for the squad car to the Village of Danvers.

On roll call the vote was:

AYES:5 -Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra

Owen

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

Chief Gleason stated she needs to purchase more taser cartridges at \$20.00 each. The board stated she may without approval because it would be under \$500.00.

G Legal:

1. Attorney McGrath stated he has looked over the Executive Session Minutes and agrees the with Trustees Geurts and Nydra Owen that the ones listed are stale and are not controversial.

Trustee Geurts moves, seconded by Trustee Nydra Owen, to adopt Resolution 05-10: A Resolution regarding the release of closed session minutes by releasing the following minutes from closed session: 03-16-93, 11-10-92, 10-14-91 and the remainder stay closed.

On roll call the vote was:

AYES:5-Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

Attorney McGrath reported that the Horath Ordinance violation fine has been paid in full.

Attorney McGrath reported that a court date for the Nevius ordinance violation has been set for December 6, 2010 at 2:30pm. Attorney McGrath stated that Public Works Director Boitnott, Clerk Streenz and Chief Gleason all need to be present.

President Brawner is still trying to work with the Health Department about the matter at 114 W. Main and may contact McLean County Board representative Diane Bostick of if he can not get any further help from the Health Department.

President Brawner stated he will speak with Hannah at the State's Attorney's office in regards to 105 S. Grant.

The matter of the tax exempt application for the property on E. Main will be on the November agenda. A photo of the lot needs to be taken for next months meeting.

10. NEW BUSINESS:

1. The matter of the Annual Treasurer's report can not be approved because of questions and the pending resignation of Treasurer Elgin. Because of the deadline on this matter, the Board determined this as an emergency. The approval of the Annual Treasurer's Report will be placed on the Special Meeting Agenda.

Trustee Johnson moved, seconded by Trustee Natasha Owen, to authorize President Brawner to contact either Scott Eidenmiller or Carrie Jassman and request one of them to help complete the Annual Treasurer's Report.

On roll call the vote was:

AYES: 5-Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

2. Trustee Johnson reported that he has not received a response from the City of Bloomington in reference to standards/zoning for rental properties. Trustee Nydra Owen asked Trustee Johnson what was his goal in setting standards for rental properties? Trustee Johnson stated by setting standards it will help keep up the appearance and quality of the rental properties. Johnson stated there are several uninhabitable homes/rental properties that are sitting empty within the Village and

something needs to be done about them. Trustee Johnson stated all of this stemmed from Bill Embry's talk with the Board about keeping up properties with in the Village.

3. The matter of the purchase of a new computer for the Village Hall will be tabled until the November or December meeting.
4. The matter of setting fines for Liquor License violations will be tabled until the December meeting.
5. Trustee Geurts moved, seconded by Trustee Johnson to authorize Clerk Streenz and Trustee Alwes to attend the PCI Security Seminar held by the IL State Treasurer's office in Springfield on December 9, 2010.

On roll call the vote was:

AYES: 5- Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen.

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

6. Trustee Geurts moved, seconded by Trustee Alwes, to approve Ordinance 07-10: An ordinance amending the Village of Stanford municipal code to provide amendments relating to civil liability for non-payment of water charges.

On roll call the vote was:

AYES: 5 - Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen.

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

7. Trustee Nydra Owen moved, seconded by Trustee Natasha Owen, to approve the grant of 1/3 of the receipts for the Halloween party to be

held by the Park District on October 31, 2010 not to exceed \$150.00.

On roll call the vote was:

AYES: 5 - Trustees Alwes, Geurts, Johnson, Natasha Owen & Nydra Owen.

NAYS: 0

ABSENT: 1 - Trustee Robles.

There being 5 affirmative votes, the motion carried.

8. The matter of the Tax Levy will be placed on the November agenda.

9. The matter of public comment rules that is required on every governing body will be placed on the November agenda. Chief Gleason would like to request that both verbal and non-verbal disruptions be placed in the ordinance.

10. Trustee Geurts stated he was approached by a citizen in reference to a continuing barking dog complaint. Chief Gleason stated she has spoke with both parties involved about the situation. A ticket has been issued to the violator and she has advised the complainant on several occasions that his complaints need to go through METCOM so there is a record of his call.

11. Trustee Geurts moved, seconded by Trustee Alwes to approve a Peddler Permit for the selling of cancer insurance by a Heritage agent and charge no fee because of State statute.

On roll call the vote was:

AYES: 4 - Trustees Geurts, Johnson, Natasha Owen and Nydra Owen.

NAYS: 1 - Trustee Alwes.

ABSENT: 1 - Trustee Robles.

There being 4 affirmative votes, the motion carried.

11. MOTION TO ADJOURN @ 9:45pm:

There being no further business to discuss, Trustee Geurts moved, seconded by Trustee Johnson, to adjourn.

All in favor.

Prepared by:

Kara M. Streenz

Village Clerk/Collector