

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
DOUBLETREE COLLINSVILLE, COLLINSVILLE, ILLINOIS
MARCH 3, 2016**

- I. The March 3, 2016 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Doubletree Collinsville in Collinsville, Illinois and was called to order at 9:00 a.m. by Vice Chairman Patrick Hartshorn. The public meeting announcement was read by Board Legal Counsel, John Keigher.

Board Members present:

Patrick Hartshorn, Vice Chairman
John H. Schlaf
Tim Becker
Tim Nugent
Laurel Lunt Prussing
Richard Watson
Tim Gleason
Darryl Stroud
Paul Williams
Jan Noble
Lisa Madigan, represented by Cameron Eugenis
Superintendent for Chicago, represented by Keith Calloway
Thomas Dart, represented by Tom Fleming
Michael Schlosser
Leo P. Schmitz, represented by Chris Campbell

Board Members absent:

Valerie L. Salmons, Chairman
Sean M. Cox
Dorothy Brown

Staff Members present:

Brent Fischer, Executive Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Jon Elder, Application Development Coordinator
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Dan Sluga, Information Technology Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Director, Mobile Team Unit #2
Thomas Benya, Chicago Police Department
Michael Casey, Suburban Law Enforcement Academy
Jeffrey Chapman, Chicago Police Department/Training Division
Allyson Clark-Henson, Chicago Police Department
Mark Edwards, Director, Mobile Team Unit #12
Doug Fargher, Director, Mobile Team Unit #1
Bill Fitzgerald, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
David Hayes, Director, Mobile Team Unit #14
Kenton Manning, Mobile Team Unit #10, IROCC
Len Mendoza, Director, Mobile Team Unit #4
Michael Missey, St. Charles County Sheriff's Department
Vicki Munson, Mobile Team Unit #4
Pat Murphy, Illinois State Police
Van Muschler, Southwestern Illinois College Police Academy
Terry Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Mike Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Charles Peck, representing the Director of the Illinois Department of Corrections
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Robert Siron, Director, Mobile Team Unit #8
Ted Street, IROCC
Bill Strayer, Sangamon County Sheriff's Department
Ellen Todroff, Mobile Team Unit #15
Scott Williams, Mobile Team Unit #14

II. PLEDGE OF ALLEGIANCE

Vice Chairman Hartshorn led attendees in the Pledge of Allegiance.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by John Keigher, and a quorum was established.

IV. ILETSB DISTINGUISHED SERVICE AWARDS

(Presented by Vice Chairman Hartshorn and Director Fischer)

WILLIAM E. FITZGERALD

KEVIN F. BURKE (ILETSB RESOLUTION) – Letter of gratitude to be presented to his wife, Rita, in September

V. INTRODUCTION OF GUESTS AND VISITORS

(Vice Chairman Hartshorn)

VI. APPROVAL OF MINUTES

(Vice Chairman Hartshorn)

- A. Curriculum and School Standards Advisory Committee Meeting – Tab B
(December 9, 2015)
- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee –
Tab C
(December 9, 2015)
- C. Quarterly Board Meeting – Tab D
(December 10, 2015)
- D. Special Meeting of the Board – Tab E
(December 9, 2015)

Motion was made by Watson, seconded by Stroud and carried by all members present to approve the minutes as listed.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee, March 2, 2016 –
Tab F
(Williams, Committee Chair)
- B. Joint Meeting of Executive Committee and Finance and Legislative Committee,
March 2, 2016 – Verbal Report
(Salmons, Hartshorn, Committee Chairs)

Motion was made by Watson, seconded by Gleason and carried by all members present to approve the Curriculum and School Standards Advisory Committee and Joint Meeting of Executive Committee and Finance and Legislative Committee reports.

VIII. EXECUTIVE MATTERS

- A. Financial Matters - Handout
 - 1. Fiscal Information
(FY16 Through February 11, 2016)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein called attention to the handouts regarding the Fiscal Report for FY16. John discussed various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John also discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Lastly, John discussed the Projected Academy Enrollments and Funding Allocations for the Board,

Motion was made by Schlaf, seconded by Noble and carried by all members present to approve the report and place it on file.

2. FY17 Introduced Budget – Handouts

John Krein called attention to the handouts regarding the Fiscal Report for FY17. The handouts reported various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Special notice was made regarding the fact that the Illinois State Police will not be receiving \$5 million from the Surcharge Fund for FY17.

B. Staff and Personnel Issues

Director Fischer expressed his appreciation to the selection committee, the Board and staff for selecting him as the new Director. He then presented the newest Staff employees and reported on hiring future Staff.

Eric Pingolt will begin March 16th as the new Deputy Director.

Jon Elder has joined the Board staff, working with Dan Sluga in the Information Technology area.

Two clerical positions have been approved for hiring.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report – Tab G (Patrick Hartshorn)

Motion was made by Nugent, seconded by Stroud and carried by all members present to approve the reports under Tab G.

D. Legislative and Litigation Update (John Keigher)

Litigation Update:

We are still monitoring the pending case of *Henrichs v. the Board* which involves four Cook County Deputies who have been denied IROCC cards. As mentioned at the last meeting, all of the State claims have been dismissed and the case was refiled in federal court. The Attorney General's team has recently filed a motion to dismiss based on several technicalities, one of which is the precedent established under the previous case of *Moore v. Trent*. Arguments are not expected to occur until May. There should be more to report at our next meeting.

Legislative Update:

This year we are watching several bills that affect the Board and the law enforcement community generally. These include bills regarding police misconduct, regulation of firearms, including an expansion of firearms capabilities.

We're also watching several bills that have the potential to negatively impact the surcharge fund. Whenever we see those that are directly affecting the fee structure, we'll reach out to the sponsors and indicate either opposition or concern.

As to mandates specifically on the Board, I want to mention the following:

- HB 4615 - Requires the Board to develop a model policy and a course of instruction on pursuit driving instructions which requires light activation, radio dispatch, and crash avoidance.
- HB 6135 – Mandates that the Board shall adopt protocols and guidelines for agencies investigating a complaint or allegation of sexual assault by a law enforcement employee. This report must be submitted to an independent agency for investigation and recommendation of removal, discharge or suspension.
- SB 2346 – Adds an 8-hour requirement to BLE for cellphone crimes and sexting. We are happy to report that we've already worked with the sponsor on an amendment that would remove the hour requirement and make this a simple addition to the basic curriculum.
- SB 2392 – First, this bill requires the Board to develop model rules for the use of Tasers, and other electronic non-lethal devices which must be present in every police vehicle. It allows Board to make grants to agencies for the purchase of such devices, but does not create a source of funding. Second, this bill also requires CIT for all officers and includes CIT in the required elements of annual and 3-year required in-service. It also adds domestic violence issues to CIT training. We plan to reach out to the sponsor and let her know that this runs contrary to national recommendations.
- SB 2878 – Requires the Board to conduct or approve a training program to teach police how to recognize the signs of an allergic reaction and use an epi-pen. It allows officers to receive, carry, and use an epi pen without liability.

IX. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute – Tab H
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs
 - 5. Technical Assistance, Research and Grants
 - 6. Professional Development
 - 7. Calendar
- B. A Statewide System of In-Service Training (ASSIST) Program – Tab I
(Pat Hahn)
 - 1. Progress Report FY16
- C. Specialized Training Programs – Tab J
(Jill Weber)
 - 1. IDOT FY16 Report
 - 2. Traffic Crash Reconstruction

D. Part-Time Training Program – Tab K
(Jan Allen)

1. Progress Report

E. Federal Homeland Security Grant – Tab L
(Susan Nichols)

1. Funding
2. Illinois Terrorism Task Force
3. Professional Development
4. ITTF Training Committee
5. Western Illinois University ITTF Projects
6. Annual Report

Vice Chairman Hartshorn briefly referenced these reports and concepts. He allowed one motion for all found in Tabs H – L.

Motion was made by Watson, seconded by Noble and carried by all members present to approve the reports and place them on file.

X. UNFINISHED BUSINESS

A. PTI Update

1. Proposal with University of Illinois and the Howard G. Buffett Foundation

Cora gave an overview of the purpose and origin of this agreement. The Foundation's proposal includes building a new ATC so there would be a new academic center, a two-story dormitory that would house 104 recruits, a gym, a half-mile outdoor track, a shooting range and a parking lot. This is now at about \$13 million from the Howard G. Buffett Foundation. There are still some pending issues regarding funding. Along with the Foundation funds, the University of Illinois has promised \$1.6 million that was originally slated for their original plans for the Police Training Institute. No State of Board money will be going toward this process.

2. PTI Advisory Committee
(Committee Chairman Schlaf)

Committee Chairman Schlaf mentioned some pros and cons from the Committee's perspective. Part of this move was to achieve the goal of having an all-inclusive campus for PTI. Housing would be in the same location, rather than the apartments that the University currently rents for recruits. The University would also like to take advantage of the prime real estate that currently houses PTI. With this move, they would accomplish both goals. However, they did not have the funds to do this. As Sheriff Tom Schneider from Macon County had been discussing training issues with the Director and some other PTI staff, this issue of the relocation to the Willard Airport came up. The Howard G. Buffett Foundation agreed to fund the all-inclusive campus provided that it remain in Macon County. This appears to be win-win for Illinois law enforcement and PTI. He touted the great accomplishments and goals of the Foundation. The Committee felt that the move to Macon County, still maintaining their involvement with University of Illinois satellite campus, or however an agreement is made, would make it work for all parties involved. They want the motion to be formalized so that

everyone would understand exactly where we stood. The slide shown depicted an administrative building of about 7,600 square feet, a two-story dorm for 104 students, a physical training building of 11,000 square feet, a gymnasium, weight, cardiovascular room, lobby, restrooms, mechanical equipment storage and an indoor range. It also includes a one-half-mile track and a parking area for 100 spaces. PTI will no longer have to budget \$42,000 for parking, which can be put into the training program. Depending on the design of the range, this would be between \$11-13 million.

The training opportunities that it would give PTI, by virtue of the fact that we're going to be moving to a 560-hour police basic in the future, should free up some extra weeks for some specialized training. PTI does specialized training now, but we could use more. Coordinating and correlating with the MTU units in the area, we could do everything from some advanced CIT to Lethal/Less Than Lethal, even reaching out on the national level on some things. Illinois has always been credited for being on the forefront in law enforcement training. This is an opportunity to go onto an all-inclusive campus, to invite people to come to our State, to be exposed to training that they won't get anywhere else in this country.

After yesterday's meeting, the Committee came up with two recommendations. These recommendations were approved to be brought before the full Board. One deals with the Buffett Foundation proposal specifically, and the other deals more with some housekeeping issues. Discussion followed.

Schlaf reported that the recommendations that were made as a result of the Committee meeting on March 2 were to develop and enter into an agreement with the University of Illinois and the Howard G. Buffett foundation by May 1, 2016, which would permit the construction of a new Police Training Institute facility in Macon County, Illinois at a location near the intersection of West Grove Road and US Route 51, and which ensure that the facility will be used solely for law enforcement basic and in-service training so long as it remains within the ownership of the State of Illinois.

Tom Fleming voiced a concern that at some point the Board may be financially responsible for the operational expenses of this academy. Keigher stated that the Board is looking into this with in conjunction with the University of Illinois. He had spoken with the Capital Development Board at the State as well as the Attorney General's Land Acquisition Bureau to see what kind of issues were at play there. It's clear, while we're not prohibited from owning the property, there are a number of complications that would stand in the way of the Board affectively managing the property with the way our financial structure works. They are trying to work that out with the University parties involved.

Motion was made by Schlaf, seconded by Gleason and carried by all members present, with Schlosser abstaining as Director of PTI, to approve the report of the PTI Special Committee and the recommendations of that committee.

The second recommendation that came from the Committee meeting, presented by Schlaf, was to ensure that the provisions regarding the formation of the Police Training Institute Advisory Board as specified in Section V of the Intergovernmental Agreement between the Board and the University of Illinois as signed on June 26, 2012 are met. Section V calls for the creation of that Board. The Training Board and the University signed off on it, but inadvertently did not get that Advisory Board formally in place as intended.

Motion was made by Schlaf, seconded by Gleason and carried by all members present to approve the formation of the PTI Advisory Committee.

Director Fischer commended the Committee on behalf Chairman Salmons in her absence.

B. Video on Use of Force/Annual Firearms Training

Director Fischer reiterated that by law, not only is the annual firearms course required, but also to go over some type of materials regarding the use of force instruction. In 2013, the Board addressed some of these issues by doing a brochure that was sent to all of the law enforcement agencies to be issued to those in their agencies. In 2015, working with the Executive Institute, they began to develop an online training for Use of Force with the Firearm, somewhat modeled after the State Ethics Training. The construction of the online training made models easy to train and update as needed. The agency's Board-approved range officer would document that the officer had not only done their course of fire, but also this instruction. When they sign into their LEDI account, the range officer can select that officer and enter the date of the firearms training and note their completion of this Use of Force program. It's basic information with a little interaction where some questions are answered, but it is a simple process. Those rosters will also be acknowledged by the chief or sheriff, having the accountability covered. A certificate could be generated to show completion.

C. Other Old Business: Basic Law Enforcement Curriculum

Fleming brought up the completion of the Basic Law Enforcement curriculum. He would like to have regular updates as to the progress. Director Fischer stated that Cora Beem had reviewed some of the curriculum. Because the Board had been inundated with so many mandates, it has caused some delays. Fleming requested updates as to what the schedule will be because of upcoming academy budget meetings. They have to address staffing, locations, etc. Director Fischer agreed to provide updates.

D. Other Old Business: Body Cameras

Nugent stated that Director McClain was researching the purchase of body cameras and wanted to if there were any updates to that. Director Fischer will be meeting with CMS Procurement to follow up on that information.

XI. NEW BUSINESS

A. Report on Commission on Police Professionalism

Keigher reported that one of the many requirements of SB 1304, in addition to establishing a framework for using body cameras, was the creation of a special task force to explore areas of police professionalism. This Commission on Police Professionalism was officially convened in February and already met three times last month. While specifically charged to examine areas of training, licensing and auxiliary badges, the focus so far has been on disciplinary options at the state and local level for conduct falling below the threshold of decertification.

From the discussions, it's clear that Senator Kwame Raoul (co-chair with Representative Elgie Sims) would like to explore options utilized in other states that address issues of misconduct in light of instances that have come to his attention. To assist this body, we've shared our research on this topic and done a little bit more to update our running files on this

topic. Thankfully, the deadline for submitting a report with recommendations is being extended from April to October so that we will be able to work on these issues over the summer.

So far, this commission has been very supportive of the Board and thanked us for quickly implementing the “Professional Conduct Database” required under SB 1304 effective at the beginning of this year. While we have only received a handful of reports so far, we developed an initial protocol for processing reports and established an electronic and physical filing system to ensure we comply with the requirements.

We hope that this good relationship continues as the commission moves forward with its work and will report back to the Board with its progress at our next meeting. Keigher thank the St Clair Sheriff’s Office as well as Michael Messey for providing great information on auxiliaries, because the Board will be looking into auxiliaries and likely coming forth with some mandates on that. The Commission needs to know what is going on in the State. This Commission has been tremendously educational to the legislators. They’ve wanted more information about the Board and what we do. The Commission will try to post meeting announcements on their website, but not given much notice from the legislative committees. This is a legislative commission that the Board is charged with assisting.

XII. PUBLIC INPUT

A. Criminal Surcharge Fund

Sheriff Watson reminded that, when talking with legislators, we cannot forget the Criminal Surcharge Fund. Bills are being introduced for speed cameras and such that will bypass the Board. The increase in mandated training is going to cost more. If legislation is introduced that doesn’t include the Board getting their Criminal Surcharge Fund, notify your legislator, chiefs organization or sheriff’s organization.

B. PTI Impact on Other Academies

Van Muschler was concerned about the impact that the new PTI will have on the Southwestern Illinois Police Academy and other academies. It was explained that PTI will have a limit of recruits that can be accepted, which could potentially create a waiting list, increasing the need for the other academies. There should be less of an impact.

C. Direct Billing for other Academies

Mike Casey, Director of the Suburban Law Enforcement Academy, stated that the direct billing at PTI affects their enrollment as well. Police departments are sending their recruits to PTI so they do not have to budget that money for their training. They’ve lost traditional customers to PTI over the years. He would like for SLEA to be granted direct billing as well.

D. PTI Advisory Committee

Cameron Eugenis questioned why an advisory committee was only created for PTI. Director Fischer responded that the advisory committee was created when the University of Illinois was looking to close PTI. PTI has agreed to provide research. The Board has more of a partnership with PTI than a contract. Muschler would like to see an advisory committee for all of the academies. In the past, there was a scheduled meeting of the Academy Directors. Director Fischer agreed to entertain any suggestions. Muschler requested that the Academy Directors meet with the Executive Director for half a day to discuss any issues. Director Fischer agreed.

XIII. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting

Downers Grove, Illinois

June 1, 2016

Quarterly Board Meeting

Downers Grove, Illinois

June 2, 2016

XIV. ADJOURNMENT

Motion was made by Watson, seconded by Stroud and carried by all members present to adjourn the meeting at 10:42 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
THE CROWNE PLAZA - SPRINGFIELD, IL
MARCH 5, 2015**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The March 5, 2015, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Springfield, Illinois and was called to order at 9:02 a.m. by Chairman Valerie L. Salmons. The public announcement was read by Trina Weinert.

Board Members present:

Valerie L. Salmons, Chairman
Pat Hartshorn, Vice Chair
The Honorable Dorothy Brown, represented by Ron Bloomingberg
Sheriff Thomas Dart, represented by Marie Rangel
City Administrator Tim Gleason
Superintendent Garry McCarthy, represented by Keith Calloway
Chief Jan Noble
Mayor Timothy Nugent
Mayor Laurel Lunt Prussing
Chief John H. Schlaf
Director Leo Schmitz
Director Michael Schlosser
Chief Darryl Stroud
Keith Turney
Sheriff Richard Watson
Paul Williams
Director of Illinois Department of Corrections, representative

Board Members Absent:

Attorney General Lisa Madigan
Sean Cox
Sheriff Brent Fischer

Staff present:

Kevin T. McClain, Executive Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer
Denise Matthew, Grant Accountant
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Jennie Alt, LETAC
Deborah Alms, Director, Mobile Team Unit #2
Ernie Ashby, IROCC
Phil Brankin, Director, Mobile Team Unit #3
Michael Casey, SLEA
Greg Elliott, Mobile Team Unit #5
Doug Fargher, Director, Mobile Team Unit #1
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Shawn Galiher, LETAC
Christopher Gunnell, Chicago Police Dept–Education & Training Division
Ken Herbert, St. Clair County
Jennette Jones-Nall, IROCC
Joyce King, Mobile Team Unit #6
Kenton Manning, Mobile Team Unit #10/ IROCC Program Manager
Vicki Munson, WIPTU – Mobile Team Unit #6
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Mike Norrington, Mobile Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Beth Pinter, Director, Mobile Team Unit #5
Tom Piotrowski, Mobile Team Unit #4
Mark Pritt
Robert Siron, Mobile Team Unit #8
Sean Smoot, Illinois Police Benevolent and Protective Assoc.
Jeff Standard, Mobile Team Unit #6
Bill Strayer, Sangamon County Sheriff Department
Ted Street, Mobile Team Unit #10/IROCC

II. PUBLIC MEETING ANNOUNCEMENT

III. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

IV. PLEDGE OF ALLEGIANCE

V. **ROLL CALL – ESTABLISHMENT OF QUORUM**
Roll call was taken and a quorum was established.

VI. **INTRODUCTION OF NEW BOARD MEMBERS**

TIMOTHY O. NUGENT, MAYOR, MANTENO

LEO SCHMITZ, DIRECTOR, ISP

VII. **CHAIRMAN LEADERSHIP AWARD**

RICHARD WATSON, ST. CLAIR COUNTY

VIII. **INTRODUCTION OF GUESTS AND VISITORS**

IX. **APPROVAL OF MINUTES**

A. Curriculum and School Standards Advisory Committee Meeting
(December 10, 2014)

Motion was made by Stroud seconded by Noble and carried by all members present to approve the minutes under Tab B.

B. Joint Meeting of the Executive Committee and Finance and
Legislative Committee
(December 10, 2014)

Motion was made by Hartshorn, seconded by Turny and carried by all members present to approve the minutes under Tab C.

C. Regular Quarterly Board Meeting
(December 11, 2014)

Motion was made by Hartshorn, seconded by Gleason and carried by all members present to approve the minutes under Tab D.

X. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee, March 4, 2015
(Fischer, Committee Chair)

Motion was made by Stroud, seconded by Calloway and carried by all members present to approve the Committee report.

- B. Joint Meeting of Executive Committee and
Finance and Legislative Committee, March 4, 2015
(Salmons, Hartshorn, Committee Chairs)

XI. EXECUTIVE MATTERS

- A. Fiscal Report
1. FY15 Budget
a. Summary of FY15 Budget
b. FY15 Training
c. Receipts into TACCSF
d. TACCSF Balance

John Krein reported on the FY 2015 resources which included Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Grants and Administration. He also reported on training projections, surcharge revenues and the surcharge fund balance.

Motion was made by Watson, seconded by Stroud and carried by all members present to approve the fiscal report.

2. FY 2016 Budget

John Krein reported on the Governor's proposed FY 16 budget which includes a slight decrease of approximately \$600,000 which is the Camera Grant Fund. The Death Certificate Surcharge Fund and spending authority for the intern program remain the same. The Traffic and Criminal Conviction Surcharge Fund had a slight increase.

- B. Staff and Personnel Issues

Director McClain stated Deputy Director Larry Smith is pursuing other interests and is no longer with the Board. Director McClain introduced new staff member Denise Matthew.

- C. Law Enforcement/Corrections/Court Security Waiver
Disposition Quarterly Report

Motion was made by Watson, seconded by Stroud and carried by all members present to approve items under Tab G.

D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Hartshorn, seconded by Watson and carried by all members present to approve items under Tab H.

E. Death Investigation Surcharge Schedule

Motion was made by Watson, seconded by Stroud and carried by all members present to approve items under Tab I.

F. Legislative Update

John Keigher gave the following legislative report:

The spring legislative session is in full swing and there are an unusually high number of bills. While the initial filing deadlines have now passed it is anticipated that a large number of amendments to come forth as bills move from one chamber to another. The public safety coalition intends to meet soon to discuss its positions on several issues nevertheless; he wanted to bring some of the bills staff has been following to Board's attention.

In the wake of officer involved shootings, several bills have been filed which would require independent commissions or special prosecutors to investigate any instance in which an officer discharged a firearm or exercised excessive force resulting in the death of an individual. HB 221, 3784, 4030, and SB 71.

Similarly, we've seen a number of bills addressing chokeholds and use of force standards. While the basic training offered in Illinois has long abandoned any application of a choke hold, the passage of these bills would require slight modification to the BLE curriculum to ensure officers are properly instructed. HB 161, 1394, 1462, 3829, and SB 65.

Because the use of red light and speed cameras has an impact on the surcharge fund, staff will continue to monitor those bills which increase or restrict their use and expansion. Staff has even reached out to certain sponsors to consider amendments that would direct certain fees back to the Surcharge Fund. HB 173, 3965, 4041

There is a tremendous increase in legislation addressing the use of body and vehicle cameras by law enforcement officials. Should any of these move forward staff will advocate for specific funds dedicated to training. HB 361, 1349, and SB 880

Also affecting the surcharge fund there are a number of measures that would decriminalize or otherwise reduce the existing penalties associated with drug possession. As these would generally reduce felony convictions to misdemeanors, staff will continue to monitor them and offer comments regarding their impact on the surcharge fund. HB 218, 430, 3245

A few years ago we began to see bills gather support that would have generated new funds to be used for public safety training initiatives. Staff will continue to critique initiatives that would provide uncertified training for mental health, homeland security, and emergency response programs.
HB 2423, 3180, SB 99

As usual, there are a handful of bills that add specific items to the basic law enforcement curriculum and require the Board to create a corresponding in-service course of instruction.
HB 105 and HB 4103: human rights
SB 1201: opiate antidote training
SB 1846: Alzheimer's and dementia

Additionally, HB 4112 requires the Board to create a CIT curriculum. However, unlike the first set, this bill was filed on behalf of the Board to address the upcoming conference that Keigher had mentioned at the December meeting. Since this program has been wonderfully successful, staff wanted to address the issue of mental health training directly rather than through indirect initiatives filed by other agencies.

Regarding funding, SB 710 which frees up the Camera Grant Fund to be used for purchasing all forms of cameras, not just vehicle cameras, and SB 1940 which increases the fees for "violent youth offender" registrations and directs an additional \$80 to the surcharge fund for training police officers.

HB 3872 and 3876 address the role of Auxiliary officers. While one would allow park districts to utilize auxiliary officers, the next allows them to provide special police services related to searches, rescue operations, bomb threats, dignitary protection, hazmat response, hostage negotiation and anti-terrorism efforts if special Board training is required.

While staff continues to monitor the refiling of HB 104 which requires the Board to conduct a task force that studies racial disparities in the course of routine traffic stops, a new initiative addressing minority concerns is HB 3575 which requires the Board to create rules and guidelines for a program that would allow local law enforcement agencies to partner with high schools and community colleges to create a minority internship program designed to prepare minority youth for careers in law enforcement.

On the topic of instruction, there is also HB 3783 which would allow members of the public to attend all law enforcement conferences and training programs, including the basic academies. Although convicted felons would be excluded and the permission of a local chief or sheriff is required before attendance, we believe this creates a great liability and would undermine the unique tactics taught to public safety personnel.

Finally, HB 4054 addresses a longstanding issue with the coroners. Under this bill, the coroners would be removed from the jurisdiction of the Board and would then fall under a newly created "Coroner Training Board." Correspondingly, the 25% appropriation from the Death Certificate Surcharge Fund would be transferred from the Board to the new Coroners Board for funding training and related travel expenses.

XII. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Evaluation
 - 3. Web-based Learning and Social Media
 - 4. Media Resource Center
 - 5. Publications
 - 6. Special Projects & Programs
 - 7. Research and External Funding
 - 8. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY15

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY15 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - a. Homeland Security Briefings
 - b. ITTF Training Committee
 - c. ILETSB Annual Training Committee Report

Motion was made by Watson, seconded by Stroud and carried by all members present to approve reports.

XIII. UNFINISHED BUSINESS

A. Current Litigation

John Keigher stated that there were still some individuals who needed to be served in the IROCC case before it can move forward. Keigher spoke with some associate Attorney Generals who asked staff to start gathering documents so they can move into the response and discovery phase.

XIV. NEW BUSINESS

A. MSF&W

MSF&W gave a demonstration on the new software which will update the EDI, Whistlestop, and PTB systems.

XV. PUBLIC INPUT

Sean Smoot gave a presentation on the President's Task Force on 21st Century Policing.

XVI. ANNOUNCEMENTS

Regular Quarterly Board Meeting

Thursday, May 28, 2015 Chicago, IL

Curriculum & School Standards Advisory Committee

Wednesday, May 27, 2015 Chicago, IL

Executive Committee and Finance & Legislative Committee

As needed

XVII. ADJOURNMENT

Motion was made by Stroud, seconded by Hartshorn by and carried by all members present to adjourn the meeting at 10:27 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
CROWNE PLAZA HOTEL – SPRINGFIELD, ILLINOIS
MARCH 6, 2014**

- I. The March 6, 2014 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Crowne Plaza Hotel in Springfield, Illinois and was called to order at 9:00 a.m. by Chairman Richard Watson. The public meeting announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Richard Watson, Chairman
John H. Schlaf
Dwight W. Welch
Laurel Lunt Prussing
Pat Hartshorn
Brent Fischer
Tim Gleason
Paul Williams
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Thomas Dart, represented by Scott Kurtovich
David A. Ford
Mike Schlosser
Hiram Grau, represented by Patrick Murphy
Salvador Godinez, represented by David White

Board Members absent:

Valerie L. Salmons, Vice Chairman
Ted J. Street
Darryl Stroud
Dorothy Brown

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Criminal Justice Specialist I
Brian Collins, Executive I - Finance
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Jake Turner, Information Technology Intern
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2
Eric Arnold, ILETSB Executive Institute
Philip A. Brankin, Director, Mobile Team Unit #3
Cindi Bricker, ILETSB Executive Institute
Jan Bowsher, Mobile Team Unit #10
Bob Brislan, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
Allyson Clark-Henson, Chicago Police Department
Joshua Connor, ILETSB Executive Institute
Robert Davidsmeyer, Springfield Police Department
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department
Ken Herbert, St Clair County Corrections Academy
Rebecca Hickey, ILETSB Executive Institute
Kevin Koontz, Mobile Team Unit #12
Mark Kotte, Mobile Team Unit #8
Laura Kunard, University of Illinois
Joanne Kurt-Hilditch, ILETSB Executive Institute
Janessa Lundgren, ILETSB Executive Institute
Leonard Mendoza, Director, Mobile Team Unit #4
Vicki Munson, WIPTU – Mobile Team Unit #6
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Emilie Payne, ILETSB Executive Institute
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
William Walls, Director, Mobile Team Unit #1
Randy Wilson, ILEAS
Susan Nichols, ILETSB Executive Institute

II. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

III. PLEDGE OF ALLEGIANCE

Chairman Watson led the Pledge of Allegiance.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken and a quorum was established.

V. INTRODUCTION OF NEW BOARD MEMBERS

PAUL WILLIAMS, BLOOMINGTON POLICE DEPARTMENT

CURRENT BOARD MEMBER, MIKE SCHLOSSER WAS INTRODUCED AS THE OFFICIAL DIRECTOR OF PTI AND THEREFORE RECEIVED HIS BADGE

VI. INTRODUCTION OF GUESTS AND VISITORS

Chairman Watson announced that Phil Brankin was awarded the 2013 Law Enforcement Executive of the Year from the Illinois Association of Law Enforcement Executives.

VII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(December 11, 2013)

Motion was made by Watson, seconded by Gleason and carried by all members present to approve the minutes as listed.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(December 11, 2013)

Motion was made by Watson, seconded by Welch and carried by all members present to approve the minutes as listed.

- C. Quarterly Board Meeting
(December 12, 2013)

Motion was made by Prussing, seconded by Fischer and carried by all members present to approve the minutes as listed.

VIII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
March 5, 2014
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee.

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the courses under Tab E, excluding In-Service.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee
March 5, 2014
(Watson, Street, Committee Chairs)

The items discussed will be addressed as they move forward in this agenda.

IX. EXECUTIVE MATTERS

- A. Financial Matters FY14
 - 1. Fiscal Report
(Through January 31, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance
 - e. Reimbursements

John Krein called attention to the handout regarding the Fiscal Report for FY14. The first page is the table of contents. The next page contains the chart laying out the expenditures for the Board's resources such as Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Non Basic, Available (for other uses-lapsed), Grants and Administration. He then referred to Page 5, Surcharge Fund Revenues for FY09 through FY14. Krein then reported on the Surcharge Fund Balance.

Motion was made by Fischer, seconded by Schlaf and carried by all members present to approve the report and place it on file.

- 2. FY 2015 Budget

John Krein gave a brief explanation of the FY 2015 Budget.

- B. Staff and Personnel Issues

Director McClain introduced Brian Collins, hired as a replacement for Betty Houston.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Schlaf, seconded by Kurtovich and carried by all members present to approve the report under Tab G.

- D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Welch, seconded by Pat Murphy and carried by all members present to approve the report under Tab H.

- E. Approval of Railroad Investigation Policies

John Keigher explained that a few years back that the Railroad Police Act was changed to require all railroad police departments to prepare investigation policies for internal matters. These must be reviewed and approved by the Board. Ten established railroads have complied. A new railroad would like to take advantage of the authority to create a police department. Their new policies have been approved. We have also received a revised policy from the Canadian Pacific Railroad.

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the railroad investigation policies.

F. Legislative Update

John Keigher reported that there have been a number of bills filed regarding fees and Concealed Carry program that could have an impact on law enforcement community.

1. Speed Cameras

Currently, only the city of Chicago is allowed to install speed cameras within school zones that automatically generate tickets for speeding in excess of 5 mph over the limit. HB 4632 would allow other municipalities throughout the state to use these cameras. We are currently in discussions with the sponsor to direct a portion of the related fees and fines to be directed to the surcharge fund.

2. Veteran Training

SB 3225 would require the Board to approve and conduct a program to train officers regarding veteran's awareness.

3. Alzheimer Training

Basic training has covered the topic of Alzheimer's for several years, however, HB 4630 and SB 3098 would require the Board to develop and approve a formal course addressing specific techniques for recognizing and responding to Alzheimer's in conjunction with a statewide Alzheimer's organization.

4. Tactical paramedics

Last year, we reviewed HB 3208 which recognized the position of a "tactical medical Provider", such as a doctor, nurse, or other medical technician, that assists law enforcement teams during tactical operations. This bill has been reassigned to committee and requires the Board to develop and provide 120 hours of training for such individuals. Before, we had reached out to the sponsor in order to get some changes incorporated, and will probably do so again.

5. State's Attorneys

HB 6004 would add "State's attorneys" and Assistant State's Attorneys" to the definition of "peace officer" within the Police Training Act; however it states that such individuals shall not have arrest authority. While we have no position on the bill at this time, we are in discussions with the State's Attorneys Appellate Prosecutors Office to make sure all the bases are covered before this initiative moves forward.

6. Probation Officers

SB 3375 would add "probation officers" to list of positions recognized in the Police Training Act. This bill would allow the Board to develop a firearm certification course for probation officers. Although we don't have a position at this time, we have reached out to the sponsor and would like to suggest some modifications if this is moving forward.

7. Parole Agents

For several years, we have been approached by IL Department of Corrections parole agents seeking to participate in the IROCC program upon their retirement. These individuals are authorized to carry firearms while they work for the Dept. of Corrections if they complete the Board's firearm course at their own expense. Under SB 3363, the Board would be compelled to create a new program to accommodate retired parole agents that would be similar to IROCC. Currently, we are awaiting IDOC's response to this bill before we take a position.

8. Board Composition

Representative Brady has filed HB 4693 which would add six additional members to the Board. Under this bill, the Cook County Medical Examiner would become an ex officio member of the Board, and the Governor would be authorized to appoint five additional members: two county board chairs, two county coroners, and one representative of a statewide coroners association.

9. Police Licensing

Senator Bivins has filed SB 3454, a bill to change the Board's certification process to a licensing program. As before, he is open to suggestions from the Board, and we anticipate an amendment to come after the law enforcement community has a chance to weigh in on the measure.

Prussing discussed the need for changes to the funding mechanism for operating 911 dispatch centers. The fees that are assessed to cell phones and other devices are at 57 cents per cell phone. Fees for landlines are much higher, but so many individuals are switching to cell phones and other electronic devices that revenue is being drastically reduced to the dispatch centers. Mayor Prussing urges all organizations to support legislation or resolutions that would require the same fee for cell phones and other electronic devices at the same rate as landlines. The Mayor asked that all organizations contact their legislators and urge them to support the resolution by sponsoring it.

Director McClain agreed with the need discussed by Mayor Prussing, and discussed the possibility of funding being available for training of dispatchers through the MTU's if the increase passed. Chairman Watson voiced his agreement with Mayor Prussing's assessment of the problem, and supports her initiative. Mayor Prussing has a draft resolution available.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Violence Against Women Projects
 - 5. Special Projects and Programs
 - 6. External Funding Opportunities

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY14

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY14 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jill Weber)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITFF Training Committee
 - 3. ILETSB Annual Training Committee Report
 - 4. 2014 Training Initiatives

- F. Coroner/Death Investigation Training
(Pat Hahn)

Motion was made by Welch, seconded by Fischer and carried by all members present to approve the reports and place them on file.

XI. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training

Jennifer Wooldridge reported that Board staff will be starting their annual online ethics training next month.

B. Conceal Carry Training Update

Director McClain explained that the Board had been working with the Research Department of the University of Illinois and Mike Schlosser at PTI and created a course outline and videos that have been distributed to all of the Mobile Teams, many of which have conducted a number of classes regarding concealed carry to active law enforcement officers. Concealed Carry training has also been incorporated into basic training. The videos and training were funded within the Board's budget. The Director gave credit to Scott Kurtovich and Tom Dart of Cook County, the Champaign Sheriff and the Chief's Office.

Cora Beem gave a presentation of some of the training videos that had been distributed. The scenario-based videos are followed by talking points to be used in training. Director McClain explained that these videos are also available on the Board website for those signed up with EDI. It is not available to the public.

XII. NEW BUSINESS

None

XIII. PUBLIC INPUT

None

XIV. FYI

The next Quarterly Board Meeting will be held in Urbana, Illinois. There will be a reception. Awards will be given.

XV. ANNOUNCEMENTS

Police Executive Role in the 21st Century (*Executive Institute*)

January – March, 2014 (*Cook County*)

March – May, 2014 (*Morton*)

The Importance of Planning for When Bad Things Happen (*Executive Institute*)

March 19 (*Burr Ridge*)

Leadership Dialogue

April 16 (*O'Fallon*)

June 18 (*Rock Island*)

Effective Police Supervision (*Executive Institute*)

April – June (*Rockford Police Department*)

Women in Law Enforcement Conference (*Executive Institute*)

March 25-26 (*Bloomington*)

Illinois Sheriff's Association Chief Deputy and Jail Administrator Conference

March 26-28 (*Springfield*)

Service of Civil Process

April 10 (*East Peoria*)

April 30 (*Mt. Vernon*)

Illinois Crisis Negotiators Conference

April 22-25 (*Naperville*)

New Chiefs of Police Orientation

May 19-23 (*Springfield*)

National Sheriffs Association Regional Conference on Domestic Violence for Rural Populations

May 20-22 (*Macomb*)

Curriculum and School Standards Advisory Committee Meeting

June 4, 2014 (*Urbana*)

Quarterly Board Meeting

June 5, 2014 (*Urbana*)

XVI. ADJOURNMENT

Motion was made by Welch, seconded by Fischer and carried by all members present to adjourn the meeting at 9:50 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
THE SWISSOTEL – CHICAGO, ILLINOIS
MAY 28, 2015**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The May 28, 2015, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois and was called to order at 9:02 a.m. by Chairman Valerie L. Salmons. The public announcement was read by John Keigher.

Board Members present:

Valerie L. Salmons, Chairman
Pat Hartshorn, Vice Chair
The Honorable Dorothy Brown, represented by Ron Bloomingberg
Sheriff Thomas Dart, represented by Tom Fleming
Sheriff Brent Fischer
City Administrator Tim Gleason
Superintendent Garry McCarthy, represented by Keith Calloway
Chief Jan Noble
Mayor Timothy Nugent
Mayor Laurel Lunt Prussing
Chief John H. Schlaf
Director Leo Schmitz
Director Michael Schlosser
Darryl Stroud
Keith Turney
Sheriff Richard Watson
Paul Williams
Director of Illinois Department of Corrections, represented by Tim Christie

Board Members Absent:

Attorney General Lisa Madigan, represented by Cameron Eugenes
Sean Cox

Staff present:

Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Krein, Chief Fiscal Officer
John Keigher, Legal Counsel

Dan Sluga, Information Technology Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Tom Beyna, Chicago Police Department
Phil Brankin, Director, Mobile Team Unit #3
Bob Brislan, Wicklander-Zulawski
Allyson Clark-Henson, Chicago Police Department
Doug Fargher, Director, Mobile Team Unit #1
Bill Fitzgerald, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, Deputy Director, ILETSB Executive Institute
Ken Herbert, St. Clair County Academy
Crystal King-Smith, Chicago Police Department
Kevin Koontz, Mobile Team Unit #12
Kenton Manning, Mobile Team #10 / IROCC Program Manager
April Morris, NEMRT/Mobile Team Unit #3
Len Mendoza, Director, Mobile Team Unit #4,
Vicki Munson, WIPTU – Mobile Team Unit #6
Susie Nichols, Director, ILETSB Executive Institute
Van Muschler, Southwestern Police Academy
Mike Oyer, Director, Mobile Team Unit #7
Laz Perez, Suburban Law Enforcement Academy
Beth Pinter, Director, Mobile Team Unit #5
Robert Siron, Director, Mobile Team Unit #8
Jeff Standard, Mobile Team Unit #6
Ted Street, Mobile Team Unit # 10 / ILETSB
Deborah Stroud
Jill Ward, Mobile Team Unit #9

II. PUBLIC MEETING ANNOUNCEMENT

III. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

IV. PLEDGE OF ALLEGIANCE

V. ROLL CALL – ESTABLISHMENT OF QUORUM
Roll call was taken and a quorum was established.

VI. INTRODUCTION OF GUESTS AND VISITORS

VII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(March 4, 2015)

Motion was made by Schlaf seconded by Williams and carried by all members present to approve the minutes under Tab B.

- B. Joint Meeting of the Executive Committee and Finance and
Legislative Committee
(March 4, 2015)

Motion was made by Watson, seconded by Noble and carried by all members present to approve the minutes under Tab C.

- C. Regular Quarterly Board Meeting
(March 5, 2015)

Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve the minutes under Tab D.

VIII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee, May 27, 2015
(Fischer, Committee Chair)

Motion was made by Fischer, seconded by Watson and carried by all members present to approve the In-Service Training courses.

Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve the Lead Homicide 32 hour continuing education courses.

- B. Joint Meeting of Executive Committee and
Finance and Legislative Committee, May 27, 2015
(Salmons, Hartshorn, Committee Chairs)

Chair Hartshorn stated the items were approved through the Board agenda.

IX. EXECUTIVE MATTERS

A. Fiscal Report

1. FY15 Budget
 - a. Summary of FY15 Budget
 - b. FY15 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein reported on the FY 2015 resources which included Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Grants and Administration. He also reported on training projections, surcharge revenues and the surcharge fund balance.

Motion was made by Nugent, seconded by Watson and carried by all members present to approve the fiscal report.

2. FY 2016 Budget

John Krein reported on the Governor's proposed FY 16 budget which includes a slight decrease of approximately \$600,000 which is the Camera Grant Fund. The Death Certificate Surcharge Fund and spending authority for the intern program remain the same. The Traffic and Criminal Conviction Surcharge Fund had a slight increase.

Motion was made by Watson, seconded by Noble and carried by all members present to approve the FY 2016 budget and 1st Quarter Payments.

B. Staff and Personnel Issues

No report

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Watson, seconded by Stroud and carried by all members present to approve items under Tab G.

D. Death Investigation Surcharge Schedule

Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve items under Tab I.

E. Legislative and Legal Update

John Keigher gave the following legislative report:

Many of the bills mentioned at the March meeting either failed in committee or were amended to remove our concerns. Some of the major issues involving officer interaction are still in negotiation and they will be addressed later in the meeting.

HB 4112 has passed both the House and Senate without opposition. This bill allows the board to establish a uniform curriculum for the CIT program that teaches officers how to recognize and respond to individuals with mental health issues. With this bill, the Board can now consider variations and supplemental courses that expand on what we have done over the past decade.

SB 663 was introduced which creates the Coroners Training Board Act. The Coroners Association, along with Rep. Brady have approached their initiative from several angles but each time the Board has been able to demonstrate that the creation of an independent coroners board and the removal of our Death Certificate funds is a bad idea for the law enforcement community. Nevertheless, there is no expectation that this issue to go away and anticipate some last minute maneuvers before the regular session ends.

The Board will still continue to monitor a few other bills. SB 1846 would create the Silver Alert System and require the Board to conduct an in-service class on the recognition of Alzheimer's issues, including how to use the new ISP toolkit. Also, HB 1 is a heroin omnibus bill that would require in-service and basic officer education to include training on how to administer opioid antagonists.

John Keigher gave the following pending litigation report:

The Board is still involved with the case of Henrichs v. ILETSB (IROCC). This case involves four retirees from the Cook County Sheriff's "Court Services" division who have been neither admitted nor denied into the IROCC program because their certification and training history warranted further review by their employer and the Board.

Shortly after our last meeting in March, the Attorney General's office filed a motion to dismiss based on certain legal technicalities. The plaintiffs' attorney requested several extensions and finally filed a response earlier this month. At this time, the Board is working with the AG's office to prepare a reply and expect to set the matter for hearing in June. The hope is to have a more substantive update when the Board meets again in September.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Evaluation
 - 3. Web-based Learning and Social Media
 - 4. Media Resource Center
 - 5. Publications
 - 6. Special Projects & Programs
 - 7. Research and External Funding
 - 8. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY15

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY15 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - a. Homeland Security Briefings
 - b. ITTF Training Committee
 - c. ILETSB Annual Training Committee Report

Motion was made by Stroud, seconded by Noble and carried by all members present to approve reports.

XI. UNFINISHED BUSINESS

A. IROCC

Ted Street gave a report on the IROCC program. A survey was sent to local police agencies. He gave an overview of the results. Over 95 percent of the respondents are in compliance.

B. 50th Anniversary

The event will take place on September 9th at the Old State Capitol Building. The invitations will go out the beginning of July. A video of the highlights of the agency will be shown the night of the event.

XII. NEW BUSINESS

A. Body Cameras

Keigher reported that HA1 to SB 1304 encourages, but does not mandate, the use of body cameras in law enforcement. It requires the Board to develop guidelines for any agency that does choose to use body cameras. These guidelines must establish the following:

- Officer to engage camera when interacting with the public, with exceptions
- Must have 30 seconds of prerecord time
- Must be able to record 10 hours
- Officer must provide notice when practicable
- 90 day storage period of all recordings
- When the recording captures an arrest or use of force, must store 2 years
- Not disclosable under FOIA, but public can review with permission of "subject"
- Recordings may be reviewed by officer or supervisor for training and reporting purposes
- Editing is limited to supervisors

Any agency that uses body cameras must report to the Board annually the number of cameras, technical issues and how remedied, and an explanation of their review process. The Camera Grant program is expanded to bring in body-cams. The surcharge penalty increased from \$10 to \$15. Of this, \$2 more dollars goes toward camera grants (from \$1 to \$3) and \$3 more goes to the Board which can be used for the related training. The bill includes several other reforms intended to increase transparency and improve police professionalism and training.

XIII. PUBLIC INPUT

No public input.

XIV. ANNOUNCEMENTS

Regular Quarterly Board Meeting

Thursday, September 10, 2015 Springfield, IL
Curriculum & School Standards Advisory Committee

Wednesday, September 9, 2015 Springfield, IL
Joint Meeting of the Executive Committee and Finance & Legislative Committee
Wednesday, September 9, 2015 Springfield, IL

XV. ADJOURNMENT

Motion was made by Murphy, seconded by Noble by and carried by all members present to adjourn the meeting at 10:09 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
HILTON CHICAGO/INDIAN LAKES RESORT - BLOOMINGDALE, IL
SEPTEMBER 4, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The September 4, 2014, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Bloomingdale, Illinois and was called to order at 8:59 a.m. by Vice Chair Valerie L. Salmons. The public announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Valerie L. Salmons, Vice Chairman
Thomas Dart, represented by Marie Rangel
Brent Fischer
Tim Gleason
Hiram Grau, represented by Patrick Murphy
Salvador Godinez, represented by David White
Pat Hartshorn
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Jan Noble
Laurel Lunt Prussing
Ted J. Street
Darryl Stroud
Dwight W. Welch
Paul Williams

Board Members Absent:

Richard Watson, Chairman
Dorothy Brown
Sean Cox
John H. Schlaf
Mike Schlosser

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer
Tony Lebron, SFST/DRE Coordinator
Scott Schaefer, Police Training Specialist
Jill Weber, Program Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Bob Brisler, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
David Christensen, Mobile Team Unit #6
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB, Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department – Education & Training
Mark Kotte, Director, Mobile Team Unit #8
Laura Kunard, University of Illinois
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Mark Scott, Chief, Country Club Hills Police Department
Neil Williamson, Sheriff, Sangamon County
Brian Zarnowski, Deputy Chief, Country Club Hills Police Department
William Walls, Director, Mobile Team Unit #1

III. PLEDGE OF ALLEGIANCE

IV. ILETSB DISTINGUISHED SERVICE AWARDS

WILLIAM I. WALLS, JR.
STERLING MORRELL

V. SECRETARY OF DEFENSE FREEDOM AWARD

MIKE HOLUB PRESENTATION TO NEMRT/MTU 3

Michael Holub, Public Affairs Director for the Illinois Employers Support of the Guard and Reserve, presented a plaque to MTU 3 who was one of 30 finalist in Secretary of Defense Award. MTU 3 has continued to support citizen soldier/warriors over the years through training and deployments.

VI. INTRODUCTION OF GUESTS AND VISITORS

VII. APPROVAL OF MINUTES

A. Curriculum and School Standards Advisory Committee Meeting
(June 4, 2014)

Motion was made by Fischer, seconded by Welch and carried by all members present to approve the minutes as listed.

B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(June 4, 2014)

Motion was made by Street, seconded by Welch and carried by all members present to approve the minutes as listed.

C. Quarterly Board Meeting
(June 5, 2014)

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the minutes as listed.

V. REPORT OF STANDING AND ADVISORY COMMITTEES

A. Meeting of Curriculum and School Standards Advisory Committee
September 3, 2014
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee.

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the courses under Tab E.

B. Joint Meeting of Executive Committee and Finance and Legislative Committee, September 3, 2014
(Watson, Street, Committee Chairs)

The items discussed will be addressed as they move forward in this agenda.

VI. EXECUTIVE MATTERS

A. Financial Matters FY14

1. Fiscal Report
(Through August 11, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein gave the FY14 financial report. Krein reported various expenditures including contracts, CIT training, and grants. The fiscal year ended slightly better than FY13 due to transfer in of funds from the Camera Grant Fund. Krein will report on reimbursements at the Board meeting in December.

Motion was made by Fischer, seconded by Street and carried by all members present to approve the report and place it on file.

2. FY15 Budget

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to an increase in the grant and aid budget to approximately \$12 million, an increase of \$300,000. The budget does fully fund our headcount at 27. The grant and aid increased for the Death Certificate Fund from \$400,000 to \$450,000. The statue requires that the Board receive 25% of the funds and in the last several years annual receipts into that fund have increased from \$1.6 million to \$1.8 million.

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report and place it on file.

B. Staff and Personnel Issues

Director McClain introduced Trina Weinert as the new private executive secretary. An accountant advanced position will be filled soon to assist John Krein will be hired to work monitor grants and prepare budgets. A replacement for Betty Houston will also be hired. Additionally

a person will soon be hired to assume the field staff duties in Southern Illinois.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the report under Tab G.

- D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report under Tab H.

- E. Legislative Update

SB 3225 - Now PA 98-960 - Allowed the Board to approve a program that helps officers identify specific veteran's issues and provide guidelines for responding to these concerns. Although the law doesn't go into effect until January 1st, it has already been addressed in basic training for some time and we understand at least one MTU is putting together an in-service course on the topic.

HB 4417 – Now PA 98-725 - Allows probation officers to attend the 40 hour mandatory firearm training course and annual requalification shoot. Before the law goes into effect at the beginning of next year, we will set up meetings with the staff at the Administrative office of the Illinois Courts to establish what kind of previous training and certificate can be verified and trying to determine a system for allowing more individuals to take these courses at their respective MTUs.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute Tab I
(Susie Nichols)
 - 1. Curricular Activities
 - 2. Upcoming Curricular Programs
 - 3. Web-based Learning and Social Media
 - 4. Media Resource Center
 - 5. Special Projects and Programs
 - 6. Publications
 - 7. External Funding
 - 8. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY14

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY14 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jill Weber/Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITTF Training Committee

Motion was made by Welch, seconded by Street and carried by all members present to approve the report under Tab I.

XI. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training
Jennifer Wooldridge stated the Board members' annual ethics training is due by the end of December.

XII. NEW BUSINESS

Director McClain challenged the Board and staff to the ALS challenge. A video was displayed of Director McClain taking the ALS Challenge.

XIII. PUBLIC INPUT

XIV. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 10, 2014

Quarterly Board Meeting
Chicago, Illinois
December 11, 2014

XV. ADJOURNMENT

Motion was made by Welch, seconded by Stroud and carried by all members present for adjournment at 9:42 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
HILTON CHICAGO/INDIAN LAKES RESORT - BLOOMINGDALE, IL
SEPTEMBER 4, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The September 4, 2014, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Bloomingdale, Illinois and was called to order at 8:59 a.m. by Vice Chair Valerie L. Salmons. The public announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Valerie L. Salmons, Vice Chairman
Thomas Dart, represented by Marie Rangel
Brent Fischer
Tim Gleason
Hiram Grau, represented by Patrick Murphy
Salvador Godinez, represented by David White
Pat Hartshorn
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Jan Noble
Laurel Lunt Prussing
Ted J. Street
Darryl Stroud
Dwight W. Welch
Paul Williams

Board Members Absent:

Richard Watson, Chairman
Dorothy Brown
Sean Cox
John H. Schlaf
Mike Schlosser

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer
Tony Lebron, SFST/DRE Coordinator
Scott Schaefer, Police Training Specialist
Jill Weber, Program Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Bob Brisler, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
David Christensen, Mobile Team Unit #6
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB, Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department – Education & Training
Mark Kotte, Director, Mobile Team Unit #8
Laura Kunard, University of Illinois
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Mark Scott, Chief, Country Club Hills Police Department
Neil Williamson, Sheriff, Sangamon County
Brian Zarnowski, Deputy Chief, Country Club Hills Police Department
William Walls, Director, Mobile Team Unit #1

III. PLEDGE OF ALLEGIANCE

IV. ILETSB DISTINGUISHED SERVICE AWARDS

WILLIAM I. WALLS, JR.
STERLING MORRELL

V. SECRETARY OF DEFENSE FREEDOM AWARD

MIKE HOLUB PRESENTATION TO NEMRT/MTU 3

Michael Holub, Public Affairs Director for the Illinois Employers Support of the Guard and Reserve, presented a plaque to MTU 3 who was one of 30 finalist in Secretary of Defense Award. MTU 3 has continued to support citizen soldier/warriors over the years through training and deployments.

VI. INTRODUCTION OF GUESTS AND VISITORS

VII. APPROVAL OF MINUTES

A. Curriculum and School Standards Advisory Committee Meeting
(June 4, 2014)

Motion was made by Fischer, seconded by Welch and carried by all members present to approve the minutes as listed.

B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(June 4, 2014)

Motion was made by Street, seconded by Welch and carried by all members present to approve the minutes as listed.

C. Quarterly Board Meeting
(June 5, 2014)

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the minutes as listed.

V. REPORT OF STANDING AND ADVISORY COMMITTEES

A. Meeting of Curriculum and School Standards Advisory Committee
September 3, 2014
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee.

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the courses under Tab E.

B. Joint Meeting of Executive Committee and Finance and Legislative Committee, September 3, 2014
(Watson, Street, Committee Chairs)

The items discussed will be addressed as they move forward in this agenda.

VI. EXECUTIVE MATTERS

A. Financial Matters FY14

1. Fiscal Report
(Through August 11, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein gave the FY14 financial report. Krein reported various expenditures including contracts, CIT training, and grants. The fiscal year ended slightly better than FY13 due to transfer in of funds from the Camera Grant Fund. Krein will report on reimbursements at the Board meeting in December.

Motion was made by Fischer, seconded by Street and carried by all members present to approve the report and place it on file.

2. FY15 Budget

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to an increase in the grant and aid budget to approximately \$12 million, an increase of \$300,000. The budget does fully fund our headcount at 27. The grant and aid increased for the Death Certificate Fund from \$400,000 to \$450,000. The statue requires that the Board receive 25% of the funds and in the last several years annual receipts into that fund have increased from \$1.6 million to \$1.8 million.

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report and place it on file.

B. Staff and Personnel Issues

Director McClain introduced Trina Weinert as the new private executive secretary. An accountant advanced position will be filled soon to assist John Krein will be hired to work monitor grants and prepare budgets. A replacement for Betty Houston will also be hired. Additionally

a person will soon be hired to assume the field staff duties in Southern Illinois.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the report under Tab G.

- D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report under Tab H.

- E. Legislative Update

SB 3225 - Now PA 98-960 - Allowed the Board to approve a program that helps officers identify specific veteran's issues and provide guidelines for responding to these concerns. Although the law doesn't go into effect until January 1st, it has already been addressed in basic training for some time and we understand at least one MTU is putting together an in-service course on the topic.

HB 4417 – Now PA 98-725 - Allows probation officers to attend the 40 hour mandatory firearm training course and annual requalification shoot. Before the law goes into effect at the beginning of next year, we will set up meetings with the staff at the Administrative office of the Illinois Courts to establish what kind of previous training and certificate can be verified and trying to determine a system for allowing more individuals to take these courses at their respective MTUs.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute Tab I
(Susie Nichols)
 - 1. Curricular Activities
 - 2. Upcoming Curricular Programs
 - 3. Web-based Learning and Social Media
 - 4. Media Resource Center
 - 5. Special Projects and Programs
 - 6. Publications
 - 7. External Funding
 - 8. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY14

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY14 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jill Weber/Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITTF Training Committee

Motion was made by Welch, seconded by Street and carried by all members present to approve the report under Tab I.

XI. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training
Jennifer Wooldridge stated the Board members' annual ethics training is due by the end of December.

XII. NEW BUSINESS

Director McClain challenged the Board and staff to the ALS challenge. A video was displayed of Director McClain taking the ALS Challenge.

XIII. PUBLIC INPUT

XIV. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 10, 2014

Quarterly Board Meeting
Chicago, Illinois
December 11, 2014

XV. ADJOURNMENT

Motion was made by Welch, seconded by Stroud and carried by all members present for adjournment at 9:42 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
ABRAHAM LINCOLN PRESIDENTIAL HOTEL - SPRINGFIELD, ILLINOIS
SEPTEMBER 10, 2015**

- I. The September 10, 2015 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Abraham Lincoln Presidential Hotel in Springfield, Illinois and was called to order at 9:00 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Board Secretary, Trina Weinert.

Board Members present:

Valerie L. Salmons, Chairman
Patrick Hartshorn, Vice Chairman
John H. Schlaf
Tim Becker
Tim Nugent
Laurel Lunt Prussing
Richard Watson
Brent Fischer
Tim Gleason
Darryl Stroud
Paul Williams
Jan Noble
Lisa Madigan, represented by Cameron Eugenis
Garry McCarthy, represented by Keith Calloway
Thomas Dart, represented by Tom Fleming
Dorothy Brown, represented by Ron Blumenberg
Michael Schlosser
Leo P. Schmitz, represented by Pat Murphy

Board Members absent:

Sean M. Cox
Director of the Illinois Department of Corrections

Staff Members present:

Kevin T. McClain, Executive Director
Trina Weinert, Secretary
Jan Allen
Laura Baker, Administrative Assistant
Kevin Baxter, Police Training Specialist
Cora Beem, Manager of Mandated Training
Lennora Burnom, Criminal Justice Specialist I
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Keith Wallace, Intern
Jill Weber, Program Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2
Eric Arnold, ILETSB Executive Institute
Philip A. Brankin, Director, Mobile Team Unit #3
Edwin Bowen, Illinois Department of Corrections
Bob Brislan, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
Allyson Clark-Henson, Chicago Police Department
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Doug Fargher, Director, Mobile Team Unit #1
Jeffrey Fritz, ILETSB Executive Institute
Kelly Griffith, IL Coalition Against Sexual Assault
Christopher Gunnell, Chicago Police Department – Education & Training
Ken Herbert, St Clair County Corrections Academy
Kenton Manning, Mobile Team Unit #10 - IROCC
Jill Marr, Mobile Team Unit #16
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Laz Perez, Suburban Law Enforcement Academy
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Tom Reasoner, Mobile Team Unit #3
James Shipp, Mobile Team Unit #5
Robert Siron, Director, Mobile Team Unit #8
Ted Street, Mobile Team Unit #10, ILETSB
Bill Stroyer, Sangamon County Sheriff's Department
Michele Watson, ILEAS

II. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

Chairman Salmons offered a moment of silence for fallen military and police officers.

III. PLEDGE OF ALLEGIANCE

Chairman Salmons led attendees in the pledge of allegiance.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken and a quorum was established.

V. INTRODUCTION OF NEW BOARD MEMBER

TIM BECKER

Director McClain took a moment to thank Susie Nichols for her assistance with the 50th anniversary celebration at the Old State Capitol on September 9. He also recognized Ted Street for his past and present contribution to the Board. Chairman Salmons thanked the Board staff for their efforts toward the 50th anniversary celebration as well.

VI. ILETSB APPRECIATION AWARDS

*JAMES R. THOMPSON, SPECIAL FRIEND OF LAW ENFORCEMENT
(He was unable to attend the event. His award will be presented to him in Chicago at the December Board Meeting.)*

*MICHAEL J. MADIGAN, SPECIAL FRIEND OF LAW ENFORCEMENT
(The award was received on his behalf by Timothy Mapes.)*

JOHN J. CULLERTON, SPECIAL FRIEND OF LAW ENFORCEMENT

VII. LIFETIME ACHIEVEMENT AWARD

GREG SULLIVAN

PHILIP BRANKIN

TIMOTHY D. MAPES

VIII. INTRODUCTION OF GUESTS AND VISITORS

Chairman Salmons wanted all guests and visitors to be acknowledged.

IX. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(May 27, 2015)

Motion was made by Stroud, seconded by Prussing and carried by all members present to approve the minutes as listed.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(May 27, 2015)

Motion was made by Watson, seconded by Nugent and carried by all members present to approve the minutes as listed.

- C. Quarterly Board Meeting
(May 28, 2015)

Motion was made by Stroud, seconded by Watson and carried by all members present to approve the minutes as listed.

X. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
September 9, 2015
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee. A new course was introduced for certification by the Cook County Sheriff's Office for the Detective Training Academy

Motion was made by Fischer, seconded by Watson and carried by all members present to approve certification of this course under Tab E.

Sheriff Fischer reported courses that had been submitted by the Mobile Training Units.

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve the courses submitted by the Mobile Training Units.

Sheriff Fischer also reported courses that count towards the 32-hours continuing education for Lead Homicide Investigation.

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve the courses submitted for Lead Homicide Investigation that count towards the 32-hours continuing education.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee,
September 9, 2015
(Salmons, Hartshorn, Committee Chairs)

Vice Chair, Pat Hartshorn reported on items discussed in this meeting. The items discussed will be addressed as they move forward in this agenda.

XI. EXECUTIVE MATTERS

- A. Financial Matters FY15
1. Fiscal Report
(Through August 15, 2015)
 - a. Summary of FY15 Budget
 - b. FY15 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein called attention to the handouts regarding the Fiscal Report for FY15. John discussed various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John also discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary.

Motion was made by Fischer, seconded by Watson and carried by all members present to approve the report and place it on file.

2. FY 2016 Budget

John Krein gave a brief explanation of the FY 2016 Budget.

Director McClain stated that he is aware of the concerns raised by the Mobile teams and training academies concerning a lack of appropriated funds for FY 16. He also stated that he has had discussions with legislators, representatives of the governor's office and local agencies to explore all options that would allow monies from the TCCSF to be used while we await an approved budget.

B. Staff and Personnel Issues

Director McClain announced his retirement at the end of the year. Chairman Salmons has appointed a selection committee to begin the process of finding a new Director. The job ad has been published in the Taylorville Breese Courier, publicnoticeillinois.com through the Illinois Press Association and on the Board's website. Applications are due by the end of September. The committee will review the applications and submit recommendations. This committee is made of up of Rick Watson, Tim Gleason, Dorothy Brown, Jan Noble and Chairman Salmons.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Salmons explained Tab G.

Motion was made by Stroud, seconded by Gleason and carried by all members present to approve the report under Tab G.

D. Lead Homicide Investigator Waiver of Training Quarterly Report

Chairman Salmons explained Tab H.

Motion was made by Hartshorn, seconded by Stroud and carried by all members present to approve the report under Tab H.

E. Narcotic Detection Canine Training

Chairman Salmons explained of Tab I.

Motion was made by Stroud, seconded by Gleason and carried by all members present to approve the report under Tab I.

F. Legislative Update

John Keigher reported on recent bills passed.

SB 1304 (PA 99-352): Body Cameras

This is the body camera bill. While we know that there has been a lot of discussion on the technicalities of this bill and that it has been subject to criticism within the law enforcement community, there are several things in this piece of legislation that are good for the Board.

Primarily, it's important to note that this bill does not require body cameras to be used, but rather establishes rules and guidelines that agencies, officers, and the public can rely upon when they are used. These guidelines were created by a working group that included representatives from police agencies, labor organizations, the press, and the public. At the Board, we are entrusted to fine tune these guidelines into administrative rules and we believe that we can do this while preserving everyone's interest.

In fact, the bill requires the Board to host a task force on police professionalism that we expect to convene in the next month to comply with its January reporting requirement. We expect this group of police and legislators to address several items including these rules, as well as other requirements under this bill such as better tracking of officer misconduct and the use of auxiliary officers.

While this bill was used as a vehicle to add new areas of instruction to our basic and in-service training requirements, we are happy to see that many of the Board's suggestions were incorporated in the final bill, including the reauthorization of our camera grant program and an increase in fees and fines to support the training funded by the Surcharge Fund.

Director McClain recapped the progress and future plans for officer body cameras through Board training and necessary funding. Board discussion followed.

SB 663 (PA 99-408): Coroner's Bill

SB 663 was used by Rep. Brady to reintroduce his initiative to remove coroner training and certification from the jurisdiction of the Board. Earlier in the session, the Board expressed strong opposition to this bill, but while staff was attending our quarterly meetings Rep Brady quietly passed this bill through committee and called it for a vote. While we are disappointed that this bill eliminates our ability to use certain death investigation funds we are relieved to be discharged from the administrative tasks required to conduct non-law enforcement training.

HB 4112 (PA 99-261): CIT

We are happy to report that HB 4112 was signed by the Governor last month. This bill requires the Board to formally create statewide standards for training officers on recognizing and responding to individuals who have a mental illness or behavioral disability. We plan to meet with stakeholders in the upcoming weeks to discuss our performance objectives and codify certain requirements of the CIT curriculum.

Others:

Keigher briefly mentioned two other bills that add training requirements to the Board's duties. HB 1 is the heroine omnibus bill and is expected to be voted on this week in the Senate to override the governor's veto. Under this bill, the Board must offer heroin overdose antidote training at the basic and in-service levels for law enforcement and correctional officers. Additionally, SB 1836 (now PA 99-322) requires the Board to establish a course in on Alzheimer's issues, including how to use the ISP toolkit on Silver Alerts which will be developed by a task force next year.

IROCC Case: Henrichs:

This case involves a small group of unique Cook County employees seeking a decision on their pending IROCC applications – not necessarily approval in the program. Before even answering the complaint the State filed a motion to dismiss based on certain technicalities but this was dismissed based on an overarching timing issue. We have now started the discovery phase but as we are still working with CCSO to review and verify certain records and hope to discuss possible resolution in the upcoming

XII. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
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- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY15

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY15 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jill Weber/Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITTF Training Committee

Chairman Salmons explained these reports and concepts. She allowed one motion for all found in Tabs J – N.

Motion was made by Watson, seconded by Stroud and carried by all members present to approve the reports and place them on file.

XIII. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge stated that December is the deadline for all Board members to complete their annual ethics training. Packets were also available at this meeting.

B. Update on Basic Law Enforcement Curriculum

Cora Beem reported that the new 560-Hour Basic Law Enforcement curriculum continues to be analyzed, reviewed and updated per our agreement with the University of Illinois at Urbana/Champaign. As the U of I team began to submit course outlines for review, Board staff became aware that several existing sections were in need of review and updates. While changes in leadership slowed this project, the subject vacancies have been filled and the project has been restarted with a plan of action in place. As they complete a block of instruction, it will be given to the Board staff, and in turn given to Susie Nichols and her crew at Western at the Executive Institute through the online curriculum. The University of Illinois has given a completion date of 12/31/2015. We're looking at a July 1, 2016 implementation date after meeting with academy directors to assess cost analysis. Mike Schlosser was instrumental in getting things turned around. The Board is also working with the U of I team to get training added for the new camera bill.

XIV. NEW BUSINESS

None

XV. PUBLIC INPUT

None

XVI. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 9, 2015

Quarterly Board Meeting
Chicago, Illinois
December 10, 2015

XVII. ADJOURNMENT

Motion was made by Watson, seconded by Stroud and carried by all members present to adjourn the meeting at 10:02 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
WESTIN HOTEL - CHICAGO, ILLINOIS
DECEMBER 10, 2015**

- I. The December 10, 2015 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Westin Hotel in Chicago, Illinois and was called to order at 9:00 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Board Legal Counsel, John Keigher.

Board Members present:

Valerie L. Salmons, Chairman
Patrick Hartshorn, Vice Chairman
John H. Schlaf
Tim Becker
Tim Nugent
Laurel Lunt Prussing
Richard Watson
Tim Gleason
Darryl Stroud
Paul Williams
Jan Noble
Lisa Madigan, represented by Cameron Eugenis
Garry McCarthy, represented by Keith Calloway
Thomas Dart, represented by Tom Fleming
Dorothy Brown
Michael Schlosser
Leo P. Schmitz, represented by Pat Murphy
Director of the Illinois Department of Corrections, represented by Mike Atchison

Board Members absent:

Sean M. Cox

Staff Members present:

Kevin T. McClain, Executive Director
Laura Baker, Administrative Assistant
Kevin Baxter, Police Training Specialist
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Jill Weber, Program Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Ernie Ashby, IROCC
Thomas Benya, Chicago Police Department
Philip A. Brankin, Director, Mobile Team Unit #3
Michael Casey, Suburban Law Enforcement Academy
Mark Edwards, Director, Mobile Team Unit #12
Richard Fonck, Director, Mobile Team Unit #16
Charles Ghiloni, Mobile Team Unit #3
Marcus T. Hargrett, Cook County Sheriff's Office (Retired)
Chaley Hausle, Police Training Institute
David Hayes, Mobile Team Unit #14
Meg Hedrick, Police Training Institute
Allyson Clark Henson, Chicago Police Department
Jim Hutton, ILEAS
Lucy Kirschinger
Kevin Koontz, Mobile Team Unit #12
Dan Mahoney, IL Fraternal Order of Police Labor Council
Michael Messey, St. Charles County Sheriff's Department
Vicki Munson, Mobile Team Unit #4
Van Muschler, Southwestern Illinois College Police Academy
Mike Oyer, Director, Mobile Team Unit #7
Tom Reasoner, Mobile Team Unit #3
Michelle Rissell
Joe Rizzo
Robert Siron, Director, Mobile Team Unit #8
Ted Street, IROCC
Bill Strayer, Sangamon County Sheriff's Department
Vanessa Westley, Chicago Police Department
Malcolm J. White, Hazel Crest Police Department

II. PLEDGE OF ALLEGIANCE

Chairman Salmons led attendees in the Pledge of Allegiance.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by John Keigher, and a quorum was established.

IV. INTRODUCTION OF GUESTS AND VISITORS

Chairman Salmons introduced the future Director, Brent Fischer.

Director McClain introduced his wife, Linda McClain, and his brother, Chris McClain.

Other guest introductions followed.

V. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(September 9, 2015)

Motion was made by Watson, seconded by Noble and carried by all members present to approve the minutes as listed.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(September 9, 2015)

Motion was made by Watson, seconded by Schlosser and carried by all members present to approve the minutes as listed.

- C. Quarterly Board Meeting
(September 10, 2015)

Motion was made by Stroud, seconded by Brown and carried by all members present to approve the minutes as listed.

VI. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
December 9, 2015
(Watson, Acting Committee Chair)

Watson reported on the application for School/Course Certification.

Motion was made by Watson, seconded by Noble and carried by all members present to approve certification of these courses listed on pages 1-9 under Tab E.

Watson reported on the recertification of Certified Basic Law Enforcement Courses for the next three calendar years.

Motion was made by Watson, seconded by Noble and carried by all members present to approve recertification of these remaining courses under Tab E.

Watson reported on the approved dates for Certified Basic Law Enforcement Courses for the next three calendar years.

Motion was made by Watson, seconded by Williams and carried by all members present to approve the dates identified in Tab E for these courses.

Watson reported on the recertification of the 200 Hour Basic Corrections Courses for the next three calendar years reflected in Tab E.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve recertification of 200 Hour Basic Corrections courses for the next three years under Tab E.

Watson reported on the projected dates for the 200 Hour Basic Corrections Courses for the next three calendar years.

Motion was made by Watson, seconded by Becker and carried by all members present to approve dates identified in Tab E for these courses.

Watson reported on the Board authorized facilities to be used for conducting Mandatory Firearm Training

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve the Mandatory Firearms Training facilities.

Watson reported on the certification of the In-Service, Advanced and Specialized Courses.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve recertification of the In-Service, Advanced and Specialized Courses.

Watson reported on the certification of In-Service training courses offered through MTUs.

Motion was made by Watson, seconded by Gleason and carried by all members present to approve certification of all In-Service Training courses through the Mobile Team Units.

Watson reported on the courses which count toward continuing education for lead homicide Investigators.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve those courses that count towards the 32-hours continuing education for Lead Homicide Investigators plus online courses.

Watson reported on the Board's development statewide guidelines for a Crisis Intervention Team program as mandated by PA 99-261.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve this program for Crisis Intervention Team Training.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee, December 9, 2015
(Salmons, Hartshorn, Committee Chairs)

This will be discussed later throughout the meeting.

VII. EXECUTIVE MATTERS

- A. Financial Matters FY16
 - 1. Fiscal Report
(Through November 16, 2015)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein called attention to the handouts regarding the Fiscal Report for FY16. John discussed various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John also discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Due to the lack of a traditional budget, there were some items not discussed.

Motion was made by Hartshorn, seconded by Watson and carried by all members present to approve the report and place it on file.

2. Direct Contracts/MTU Requests

Included in discussion above.

B. Staff and Personnel Issues

Director McClain report the addition of a new IT employee, Jon Elder. The Board will continue to hire new people as needed.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Salmons explained Tab G.

D. Lead Homicide Investigator Waiver of Training Quarterly Report

Chairman Salmons explained Tab H.

Motion was made by Hartshorn, seconded by Noble and carried by all members present to approve the reports under Tabs G and H.

E. Legislative Update

John Keigher reported on recent bills passed.

Litigation Report:

John Keigher reported on the case of *Henrichs v. ILETSB*, the case involving Cook County retirees seeking a determination on their IROCC applications, that our second motion to dismiss was granted and the case was formally dismissed just last week. Nevertheless, as many of you are aware after receiving the federal subpoena, the plaintiffs have retained new counsel and replead their case as a civil right action in federal court.

We've already reached out to the AG's office again to secure representation and hope that they can rely on the previous IROCC suits to bring about a prompt dismissal. As for the subpoenas, you will each need to sign a cover letter and then provide it with the court documents to the AG to secure representation in your capacity as a Board member. Anyone who has not yet returned their subpoena can see me after the meeting and I'll give you one of the letters that we have prepared.

Legislation Update:

SB 2039 (PA 99-491): After several attempts by both chambers to free up certain non-GRF funds for police training, the General Assembly finally approved this measure which directs \$12 million to the Board for training purposes. This should allow the MTU's to resume normal operation as soon as funds are received from the Comptroller.

SB 1304 (PA 99-352): The Police and Community Relations Improvement Act continues to garner a great deal of attention. As I've mentioned before, this bill does not require police officers to use body cameras, but instead establishes minimum requirements regarding their use and storage of data that must be followed if an agency chooses to use them. The bill also allows the Board to reorganize our camera grant program to provide funds for the purchase and use of these cameras. We have initiated the process of drafting rules required by the Act but are hoping to receive input from the Commission on Police Professionalism before bringing these rules before JCAR.

A separate provision of the Act creates this Commission composed of legislators, association leaders, and rank and file officers. The Board is tasked with administering this commission and preparing a report upon its conclusion. To date, only 13 of the 17 members have been appointed; however, the deadline for the final report has been extended until March 31 of 2016, giving us more time to organize. This was codified in SB 1380 which passed the House and Senate earlier this week. We remain in discussions with legislative staff the flesh out the format of these meetings and are hopeful that we can convene within the next month. We have also made progress establishing the format for professional conduct database mandated by the Act. Again, we hope to develop a system that incorporates the recommendation for the commission on police professionalism, but in the meantime we have discussed the basic requirements of the Act and are creating a system that should get the ball rolling.

As for the mandated in-service requirement of the Act, Pat Hahn and others on staff have reviewed the curriculum for certain existing courses to determine how the specified topics are currently being addressed. We hope to build upon this work to formalize a set of courses that will meet the mandated standards but will also be manageable for mandating compliance and easing officers into a required in-service program.

Director McClain conducted further discussion regarding the financial and social issues regarding Body Cameras. He provided ballpark figures for the costs of cameras, software and storage of data. McClain also explained that he had discussions with the Board's procurement officer regarding the possibility of utilizing the state master contract for such devices and storage with the intent of allowing local governments to share in the cost savings. Prussing inquired as to the availability of federal funds and Flemming encouraged the Board to consider certain deadlines applicable to local governments.

VIII. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs

- 5. Technical Assistance, Research and Grants
- 6. Professional Development
- 7. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program (Pat Hahn)
 - 1. Progress Report FY16

- C. Specialized Training Programs (Jill Weber)
 - 1. IDOT FY16 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program (Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant (Susan Nichols)
 - 1. Funding
 - 2. Illinois Terrorism Task Force
 - 3. ITTF Training Committee
 - 4. Western Illinois University ITTF Projects

Chairman Salmons briefly referenced these reports and concepts. She allowed one motion for all found in Tabs J – M.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve the reports and place them on file.

IX. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training

Jennifer Wooldridge stated that the Board is one-member shy of having completed the Mandated Annual Ethics Training.

- B. PTI Update
 - 1. Meeting with Mr. Buffet

Director McClain reported on his meeting with Tim Gleason and Howard Buffet regarding a donation for the Police Training Institute. The possibility of developing a new campus for the Police Training Institute is being considered within the city limits of Decatur. They would be donating the land and a large amount of the construction. There was concern that the University of Illinois would not be able to come up with their contribution to this concept of \$1.6 million. Mr. Buffet would like to see this project implemented quickly. He also is willing to

donate much more for additional concepts that would be needed for this facility that the Board would certify.

Tim Gleason reported that there are already some training facilities at the Macon County Sheriff's Department that would complement this site. This would still be a U of I affiliated academy. Director McClain stated that Mr. Buffet would like to use Tim Gleason as the point person for the Board. Mr. Buffet is preparing proposal and construction documents as a group that will be given to Tim to be presented to the Director and the Board as concrete proposals.

Mike Schlosser has had several meetings with Mr. Buffet. It's important that the University and Training Institute are involved in the formation along with the Board. This will be good for police training across Illinois.

Director McClain explained that Mr. Buffet would like to consider the research being done at PTI as part of this.

Mike Schlosser explained that the University has been searching for another location for the Training Institute to move it off-campus. The other facility would cost \$1.6 million, which would be coming from the University, per Mr. Buffet's requirement. Funding to renovate the facility would come from Mr. Buffet.

2. 560 BLE update

Director McClain reported that there have been some delays within the University of Illinois due relocation/reformation. Dr. Kunard had taken another position elsewhere, although assuring that she will stay on this project. The goal was to have most of the work done by the end of December. He touched on instructions and test questions for the comprehensive exam. Cora Beem further commented. Regarding other training mandates, Director McClain stated that letters for recertification of Lead Homicide Investigators have been mailed for January, 2016. Those not completed would be able to do so online.

3. Annual Firearms Certification

Director McClain mentioned the creation of a film. Every law enforcement office must successfully complete the Board's firearms certification annual requirement. Via computer, every law enforcement officer in Illinois will be monitored through their department to verify that every officer in the State of Illinois has done their annual firearms certification. The Board has contact the Executive Institute to prepare a film to be made available online through the Board's website not only for the shooting of the gun, but also "Use of Force". Using this system, the Board would be able to give every officer in the State updates on other issues that the Board may think are germane, such as cultural diversity of anything else. The first film will be "The Annual Firearms for Active Officers", which we hope to be available online before the next Board meeting. Through this system, the Board will be able to verify that every officer has viewed this video.

Active officers will be processed first. A similar film will also be created for Retired Officer Concealed Carry, which is also a Board program. Those officers are civilians. Retired officers also have to do the annual firearms requalification. The same format and requirement to view the Board's film will be required for retired officers for annual recertification to be a Retired Officer with Concealed Carry certification.

The officer will go to the link on the Board's site, which will take them to the Executive Institute's site for the video. We get verification from the officer responsible for verifying requalifying officers. There will be some verification process in place.

By using the video, every officer would get exactly the same information, rather than the interpretation of the individual that would have handed them a pamphlet and explained its contents.

Paul Williams expressed concern that too many officers will wait until the last minute and overcrowd the server trying to view the video all at the same time. He suggested staggering final dates for viewing to accommodate them.

4. Additional Funding for the Retired Officer Concealed Carry Program

IROCC is currently revising its computer database. This is to replace the current tracking system and many other things within that program. Ted Street put together the platform. This is being funded by the IROCC Fund.

X. NEW BUSINESS

Director McClain referred to Paul Williams and the concept of the Board doing a resolution for Kevin Burke in the future.

Mr. Williams explained that Kevin Burke passed away unexpectedly. He was to be teaching 16 different law classes in Illinois in most of the MTU's, such as Law Updates, Search & Seizure, Hot Topics, Illinois Vehicle Code Update, DUI Updates and Interview & Interrogation. He felt it would be nice to pass a resolution or something to recognize his service to law enforcement.

The Director agreed to work with Paul Williams to prepare a resolution for the next Board meeting and possibly have a family member present at the next Board meeting.

XI. PUBLIC INPUT

Marcus Hargrett, a retired sergeant from the Cook County Department of Corrections, spoke regarding the IROCC Program in Cook County Corrections. All of their officers are deputized. They have the power of arrest and meet all of the criteria of the IROCC Program. The Board views that these individuals are not law enforcement officers. He requested clarification.

Director McClain asked Mr. Hargrett if he was a plaintiff in that law suit, upon which he replied that he probably would be. In anticipation of litigation, based upon the existence of litigation on the issue, McClain stated that the Board had to refrain from commenting. He also expressed that the Board appreciated his input. However, since these matters are in litigation and represented by the Attorney General, the Board cannot comment.

Mr. Hargrett then raised a question of some funding for the Cook County Sheriff's Office coming from the Board. Is that funding based upon the number of law enforcement officers in the Cook County Sheriff's Office? If so, what would that number be?

Director McClain once again expressed that, due to being in litigation, the Board cannot comment.

Tim Gleason referred back to Legislative Update, under E, the City of Decatur is going to pursue body cameras. They will be looking at a multi-year contract with the vendor because of cost savings. He would like to introduce language in that contract to allow for an out if there was a state-wide program organized during that time.

Mr. Gleason also referred to Chief Noble's comments on sharing a summary update to the Chief's Association and Sheriff's Association. He would like to share that with the Illinois Municipal League as well.

Chairman Salmons invited Mike Schlosser to share a few comments. On behalf of the University of Illinois and the Police Training Institute, an award was presented to Director McClain for outstanding service and dedication to law enforcement training in the State of Illinois.

Chairman Salmons recognized the contributions of Director McClain during his years with the Board. The Board presented a clock to the Director for appreciation for over 25 years of service for his steadfast commitment to the Illinois law enforcement community, including his role as Executive Director from 2009-2015. The Director recognized the participation and dedication of the Board, the Board staff and friends in law enforcement.

Dorothy Brown raised concerns about the current trends toward police officers and their interaction with the public. Chairman Salmons stated that the revised curriculum will incorporate many of the issues that Dorothy Brown had raised. Director McClain and Mike Schlosser recognized the need to be aware of not only what's important for law enforcement, but also what's best for public safety. New training courses are being developed to address these issues.

XII. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting

Collinsville, Illinois
March 2, 2016

Quarterly Board Meeting

Collinsville, Illinois
March 3, 2016

XIII. ADJOURNMENT

Motion was made by Watson, seconded by Noble and carried by all members present to adjourn the meeting at 10:40 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
WESTIN HOTEL - CHICAGO, IL
DECEMBER 11, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The December 11, 2014, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois and was called to order at 9:03 a.m. by Vice Chair Valerie L. Salmons. The public announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Valerie L. Salmons, Vice Chairman
Dorothy Brown
Thomas Dart, represented by Marie Rangel
Brent Fischer
Tim Gleason
Hiram Grau, represented by Patrick Murphy
Pat Hartshorn
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Jan Noble
Laurel Lunt Prussing
John H. Schlaf
Mike Schlosser
Darryl Stroud
Keith Turney
Dwight W. Welch
Paul Williams

Board Members Absent:

Richard Watson, Chairman
Sean Cox
Salvador Godinez

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer
Lee Ryker, Police Training Specialist
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Robert Boehmer, University of Illinois-Chicago
Phil Brankin, Director, Mobile Team Unit #3
Bob Brislan, Wicklander-Zulawski
Michael G. Casey, SLEA
David Christensen, Mobile Team Unit #6
Greg Elliott, Mobile Team Unit #5
Jim Elliott, ILEAS
Doug Fargher, Director, Mobile Team Unit #1
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB Executive Institute
Ken German, Director, Mobile Team Unit #6
Charles Ghiloni, Mobile Team Unit #3
Chaley Hausle, Police Training Institute
David Hayes, Mobile Team Unit #14
Meg Hedrick, Police Training Institute
Laura Kinnard, University of Illinois
Kevin Koontz, Mobile Team Unit #12
Kenton Manning, Mobile Team Unit #10/ IROCC Program Manager
Van Muschuler, SWIC Police Academy
Vicki Munson, WIPTU – Mobile Team Unit #6
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Leah Petty, PBPA
Beth Pinter, Director, Mobile Team Unit #5
Tom Reasoner, Mobile Team Unit #3
Jason Stamps, University of Illinois Center for Public Safety & Justice
Bill Strayer, Sangamon County Sheriff's Department
Ted Street, Mobile Team Unit #10/IROCC
Jill Ward, Mobile Team Unit #9

II. PUBLIC MEETING ANNOUNCEMENT

III. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

IV. PLEDGE OF ALLEGIANCE

V. ROLL CALL – ESTABLISHMENT OF QUORUM
Roll call was taken and a quorum was established.

VI. INTRODUCTION OF NEW BOARD MEMBERS

KEITH TURNEY

VII. REPORT OF NOMINATION COMMITTEE

Fischer reported that the Nominating Committee recommends nominating Valerie Salmons as the Chairman and Sheriff Pat Harshorn as Vice Chairman.

Motion was made by Fischer, seconded by Prussing and carried by all members present to approve the Nomination Committee's recommendation.

VIII. LEGISLATOR OF THE YEAR AWARD

REPRESENTATIVE JAY HOFFMAN

IX. INTRODUCTION OF GUESTS AND VISITORS

X. APPROVAL OF MINUTES

A. Curriculum and School Standards Advisory Committee Meeting
(September 3, 2014)

Motion was made by Prussing, seconded by Stroud and carried by all members present to approve the minutes under Tab B.

B. Joint Meeting of the Executive Committee and Finance and
Legislative Committee
(September 3, 2014)

Motion was made by Welch, seconded by Stroud and carried by all members present to approve the minutes under Tab C.

- C. Regular Quarterly Board Meeting
(September 4, 2014)

Motion was made by Hartshorn, seconded by Noble and carried by all members present to approve the minutes under Tab D.

XI. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee,
December 10, 2014
(Fischer, Committee Chair)

Basic Law Enforcement Course

Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve Basic Law Enforcement Courses under Tab E.

Basic Law Enforcement Courses Planned For the Next Three Calendar Years

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve Basic Law Enforcement Courses planned for the next three calendar years (CY 15, CY 16, and CY 17) under Tab E.

200 Hour Basic Corrections Course

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve 200 Hour Basic Corrections Course under Tab E.

200 Hour Basic Corrections Courses Planned For the Next Three Calendar Years

Motion was made by Fischer, seconded by Murphy and carried by all members present to approve 200 Hour Basic Corrections Courses planned for the next Calendar Years (CY 15, CY 16, and CY 17) under Tab E.

Mandatory Firearms Training

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve Mandatory Firearms Training under Tab E.

Listing Of In-Service, Advanced and Specialized Courses Requesting Recertification

Motion was made by Fischer, seconded by Prussing and carried by all members present to approve the list of In-Service, Advanced and Specialized Courses Requesting Recertification under Tab E.

32 Hour Lead Homicide Classes

Motion was made by Fischer, seconded by Noble and carried by all members present to approve the 32 Hour Lead Homicide Classes under Tab E.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee, December 10, 2014
(Watson, Salmons, Committee Chairs)

Motion was made by Fischer, seconded by Brown and carried by all members present to approve in-service classes and tuition fees.

- C. Executive Committee Meeting, December 10, 2014
(Watson, Committee Chair)

XII. EXECUTIVE MATTERS

A. Fiscal Report

1. FY 2014 Summary
(Through November 17, 2014)

John Krein gave a recap of 2014. The Board has received the report from the audit for the last three fiscal years. Training expenses had an increase of \$2.3 million over the last three years. Krein reported on the net appropriations, expenditures and lapsed balances of the Traffic and Criminal Conviction Surcharge Fund, Camera Grant Fund, The Police Training Board Services Fund and Interest Fund, and the Death Certificate Surcharge Fund. Additionally he reported on the non-appropriated funds, Homeland Security and ICIA Grants. Krein included a list of FY 2014 Reimbursements to local municipalities. A Public Accountability Report was included in Krein's report.

2. FY 2015
- a. Summary of FY15 Budget
 - b. FY15 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to receive an increase in the grant and aid budget to approximately \$12 million. Krein reported on the FY 2015 resources which included Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Grants and Administration. He also reported on training reimbursements, TCCSF Academy training, and Surcharge Fund revenues and balance.

Motion was made by Fischer, seconded by Stroud and carried by all members present to approve the fiscal report.

3. FY 2016 Budget

John Krein stated there had been some preliminary meetings with the Governor's office with the fiscal officers in the state with the transition staff. The Governor-elect will introduce his budget in February on time to allow everyone involved time to work on their issues. We will have an introduced budget to present to the Board at the next Board meeting.

B. Staff and Personnel Issues

Director McClain stated that the Board has hired two positions Denise Matthews as an accountant advanced to assist John Krein. The Board has also hired a field representative for the southern Illinois, Lee Ryker. Ted Street is assisting with the IROCC program.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Schlaf, seconded by Noble and carried by all members present to approve the items under Tab G.

D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Fischer, seconded by Noble and carried by all members present to approve items under Tab H.

E. Legislative Update

John Keigher gave the following legislative report.

Although there were a few bills of interest filed during the veto session, none of these made any progress before the General Assembly adjourned last week.

Nevertheless, as the Board continues to work closely with Representative Jehan Gordon Booth on her bill that created a pilot program to help agencies begin using body cameras. The Board attended a legislative hearing on the issue back in November and responded to certain questions from members of the General Assembly. We understand that the issue is still a priority of hers and

may be addressed in conjunction with a broad-reaching eavesdropping bill in January.

Over the last 10 years, the CIT program has grown considerably and the Board's efforts will be recognized at next year's national convention here in Chicago. With this in mind, we are also exploring legislative options that would recognize and preserve the work the Board has done with the CIT program since its inception.

XIII. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning
 - 3. Media Resource Center
 - 4. Publications
 - 5. Special Projects and Programs
 - 6. Research and Extended Funding
 - 7. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY15

- D. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY15 Report
 - 2. Traffic Crash Reconstruction

- E. Part-Time Training Program
(Jan Allen)
 - 1. Progress Report

- F. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - a. Homeland Security Briefings
 - b. Presentations and Reports
 - c. ITTF Training Committee

Motion was made by Schlaf, seconded by Stroud and carried by all members present to approve program progress reports and concepts under Tabs I-M.

XIV. OTHER MATTERS

Discussion ensued regarding the fact that the training of officers rests on the Board. It was suggested the Board conduct research on training law enforcement officers on the subjects of cultural diversity, proper use of force, and dealing with the media. Director McClain suggested the following resolution:

“The Illinois Law Enforcement Training and Standards Board supports the efforts to move forward and for the Board staff to conduct necessary research into all the issues involving community relations between the law enforcement profession and the public especially minorities, as well as, taking into account relations that law enforcement has on a larger scale with the media and with the intent being that with the comprehensive research project to include different factions of the law enforcement community as well as the public. Bring back to the Board suggestions and recommendations to improve law enforcement training at the basic training level as well as the in-service level and enhance the relationship with the public and the media. In doing so, approach the Governor and to examine the availability of Federal funding in order to do the research project and further this enterprise.”

Motion was made by Prussing, seconded by Brown and carried by all members present to approve director McClain’s resolution.

XV. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge state that the Board members have until the end of December to complete their ethics training.

B. Basic Law Enforcement Curriculum Update

Larry Smith reported that the Board had received the outlines for the updated training curriculum. The Board is working with Dr. Kinnard and hope to have ready for the academies in 2016. They will include both fulltime and part-time.

C. Lead Homicide Investigation

Director McClain stated the Board had implemented a pilot program with MTU 9 in the form of a computer infrastructure for use with the Lead Homicide Investigator system to assure mandatory minimum qualifications are met. The program will also be used to improve security, firearms qualification, expand current Board operations, and used by all mobile team units. Dan Sluga stated there would be more information to share at the March Board meeting.

D. JCAR Rule Change for IROCC

Director McClain stated the rule making has been completed to make a minor adjustment to the IROCC program to allow us to look at the annual firearms training with active law enforcement officers. It helps the Board insure that the mandatory training is being done. The Board will be meeting with chiefs and sheriffs regarding the new system.

XVI. NEW BUSINESS

A. Current Litigation

John Keigher officially advised the Board members that the Board received a complaint last month from four individuals seeking entry into the IROCC program. As with the previous IROCC suits, this case involves former employees of the Cook County Sheriff's office, however these individuals are not employees of the Correctional Division, but rather the Court Services Department. Because these individuals have duties and authorities that do not fit squarely within the definitions used by the Board, their IROCC applications have warranted closer review and records need to be cross checked with the Sheriff's office. Given these complications, the applications for several individuals were neither approved nor denied pending further review. The four individuals at issue here have filed a petition for mandamus asking the court to compel the Board to issue a decision on their pending applications.

To date, we understand that five board members have been served and we are working with the Attorney General's office to insure that the proper legal steps are taken to preserve any arguments in defense. If you are served with a complaint, please contact us immediately. We have the forms that need to be completed to make sure that you are not exposed to personal liabilities, and we ask that you refrain from discussing the matter individually.

Because the previous cases involving IROCC established a streamlined process for dismissing subsequent actions, we hope that this matter will be resolved promptly.

B. ILETSB 50th Anniversary

Director McClain announced that Judy Baar Topinka had passed away. She had been a friend of the Board; she was the Chair of the Advisory Committee on part-time and auxiliary police approximately 15 years ago. She had always been a good friend and ally to the Board. She will be missed and on behalf of the Board flowers will be sent.

Director McClain stated that we will be celebrating the 50th anniversary in September in Glen Ellyn, DuPage County at the Abbington. We are compiling an invitation list of former Board members. The Chairman will appoint a subcommittee to work on this event. We will have a special Board meeting along with the celebration event.

XVII. PUBLIC INPUT

XVIII. ANNOUNCEMENTS

Culture and Character in Quantum Leadership

January 12-13, 2015; Fairview Heights

Women in Law Enforcement Conference

April 7-8, 2015; Normal

Managing the Small Law Enforcement Agency

April 13-14, 2015; North Aurora

New Chiefs of Police Orientation

May 19-23, 2015; Springfield

Illinois Problem-Oriented Policing Conference

May 28-29, 2015; Naperville

Curriculum and School Standards Advisory Committee Meeting

Springfield, Illinois

March 4, 2015

Quarterly Board Meeting

Springfield, Illinois

March 5, 2015

XIX. ADJOURNMENT

Motion was made by Welch, seconded by Noble by and carried by all members present to adjourn the meeting at 10:34 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH SIXTH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
Double Tree Suites by Hilton, Downers Grove, Illinois
June 2, 2016 – 9:00 A.M.**

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

The June 2, 2016 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was held in Downers Grove, Illinois, and was called to order at 9:04 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Ellen Petty.

Committee Members present:

Village Manager Valerie Salmons, Chairman
Sheriff Pat Hartshorn, Vice Chairman
Retired Chief John Schlaf
Tim Becker
Mayor Timothy Nugent
Mayor Laurel Lunt Prussing
Sheriff Richard Watson
City Manager Tim Gleason
Paul Williams
Chief Jan Noble
Cameron Eugenis for Attorney General Lisa Madigan
Keith Calloway for Superintendent Eddie Johnson
Tom Fleming for Sheriff Thomas Dart
Dorothy Brown
Director Michael Schlosser
Chris Campbell for Director Leo Schmitz

Committee Members absent:

Darryl Stroud
Sean Cox

Staff present:

Brent Fischer, Executive Director
Eric Pingolt, Deputy Director
John Keigher, Legal Counsel
Ellen Petty, Personal Assistant to Executive Director
Denise Matthew, Grant Accountant

Jennifer Wooldridge, Manager of Operations & Special Projects
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Pat Hahn, Manager of In-Service Training
Lennora Burnom, Program Manager & Curriculum Liaison
Scott Schaefer, Field Representative
Lee Ryker, Field Representative
Kevin Baxter, Field Representative
Dan Sluga, Chief Information Technology Manager

Others present:

Deb Alms, Director of Mobile Team Unit #2
Penny Abbott, Mobile Team Unit #9
Tod Dowdy, Director of Mobile Team Unit #9
Jeff Fritz, ILETSB Executive Institute
Susan Nichols, Director of ILETSB Executive Institute
David Hayes, Director of Mobile Team Unit #14
Robert Siron, Director of Mobile Team Unit #8
Len Mendoza, Director of Mobile Team Unity #4
Kevin Koontz, Mobile Team Unit #12
Mark Edwards, Director of Mobile Team Unit #12
Terri Newbill, Director of Mobile Team Unit #13
Beth Pinter, Director of Mobile Team Unit #5
Michael Missey, St. Clair County
Doug Fargher, Director of Mobile Team Unit #1
Joe Schweihs, Mobile Team Unit #3
Phil Brankin, Director of Mobile Team Unit #3
Tom Reasoner, Mobile Team Unit #3
Chuck Ghiloni, Mobile Team Unit #3
Mary Pocus, Mobile Team Unit #3
Melinda Ray, Mobile Team Unit #3
Michael Schoenfeld, Mobile Team Unit #3
Terri Hancock, Mobile Team Unit #3
Michele Bou-Sliman, Mobile Team Unit #3
Shelley Johnson, Mobile Team Unit #3
Andy Nelson, Mobile Team Unit #3
April Morris, Mobile Team Unit #3
Chris Eaton, COPsync
Nick Rabenan, COPsync
James Kruger, Oakbrook P.D. & IL Association of Chiefs of Police
Pamela Church, Western Springs P.D. & IL Association of Chiefs of Police & Mobile Team Unit #3
Michael Casey, Suburban Law Enforcement Academy
Van Muschler, Southwest Illinois College Police Academy
Jason Stamps, Center for Public Safety & Justice

Jeffrey Chapman, Chicago Police Department Training Division
Mike Norrington, Director of Mobile Team Unit #15
Bob Crouch, Director of Mobile Team Unit #10
Kenton Manning, Mobile Team Unit #10/IROCC Program Coordinator
Mike Oyer, Director of Mobile Team Unit #7
Vicki Munson, Mobile Team Unit #4
Richard Fonck, Director of Mobile Team Unit #16

II. PLEDGE OF ALLEGIANCE

Executive Director Brent Fischer led the group in the Pledge of Allegiance. Chairman Valerie Salmons called for a moment of silence to recognize fallen Illinois officers.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by Ellen Petty, and a quorum was established.

IV. ILETSB DISTINGUISHED SERVICE AWARDS

(Presented by Chairman Valerie Salmons and Executive Director Fischer)

PHILIP A. BRANKIN
ELLEN L. PETTY

V. INTRODUCTION OF GUESTS AND VISITORS

VI. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting (Tab B)
(March 2, 2016)
- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(Tab C)
(March 2, 2016)
- C. Regular Quarterly Board Meeting (Tab D)
(March 3, 2016)

Motion was made by Watson, seconded by Hartshorn, and carried by all members present to approve the minutes as presented.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee, June 1, 2016 (Tab E)
(Paul Williams, Committee Chair)

Illinois State Police Asset Seizure and Forfeiture class on the agenda was requested to be removed by Illinois State Police staff.

Executive Institute Course 2016 Corrections Fall Forum was recommended for approval.

Motion was made by Becker, seconded by Nugent, and carried by all members present to approve this course.

Under Unfinished Business, the Board wants to take this opportunity to clarify the policy change enacted back in 2013 in December, that required all courses of any length to be delivered and certified at the Mobile Team level. After that went into effect, some Mobile Teams were uncertain as to the statewide effect of the certification of a particular course. Therefore, the Board wishes to clarify if a course is certified by one Mobile Team Unit, it can be put on as a certified course at any other Mobile Team, if they wish. However, each Mobile Team Coordinator remains responsible for vetting and attesting to the quality of each course held in their Mobile Team region, and should not solely rely on another Mobile Team's vetting process.

Motion was made by Prussing, seconded by Noble, and carried by all members present to approve the policy clarification on In-Service Course Submissions for Certification.

Under New Business, the March-May 2016 In-Service Training courses through the Mobile Team Units were approved to be recommended for approval by the Board. (Tab E)

Motion was made by Nugent, seconded by Prussing, and carried by all members present to approve the In-Service Training courses through the Mobile Team Units from March 2016-May 2016.

Under New Business, the March-May 2016 Lead Homicide Investigators 32-hours Continuing Education courses were approved to be recommended for approval by the Board. (Tab E)

Motion was made by Noble, seconded by Prussing, and carried by all members present to approve the Lead Homicide Investigators 32-hours Continuing Education courses from March 2016-May 2016.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee,
June 1, 2016 (Verbal Report)
(Salmons/Hartshorn, Committee Chairs)

All of these items were addressed throughout the main Board meeting, so there was no separate report or motions on this committee.

VIII. EXECUTIVE MATTERS

- A. Financial Items
 - 1. Fiscal Information (FY16 Through May 13, 2016) (Tab F)
 - a. TACCSF Receipts

- b. TACCSF Balance
- c. Projected Academy Enrollments

This report was read to the Board by Denise Matthew, mainly covering the Surcharge Fund Revenues 2010 through present day, as well as the ending balance for each Fiscal Year during that same time. Also covered was projected Academy enrollment figures and reimbursements for FY16. FY16 allocations for funding Board programs were also given, for Basic Law Enforcement Training, Basic Corrections Training, MTUs/ASSIST Program, Executive Institute, Direct Contracts, Grants, and Administration.

Motion was made by Watson, seconded by Calloway, and carried by all members present to approve this report and place it on file.

2. FY17 Introduced Budget - Handout (Memo from John Krein, dated May 31, 2016)

Since the Board rarely has an approved budget by the June meeting, and often not by the September meeting, it is recommended that the Board approve half of the FY17 funding for the following items in the amounts set forth:

Mobile Training Units	\$2,500,000.00
Executive Institute	\$ 500,000.00
Chicago Police Department In-Service	\$ 200,000.00
Crisis Intervention Training	\$ 200,000.00
Illinois Computer Crime Institute	\$ 122,500.00
<u>Professional Associations</u>	<u>\$ 50,000.00</u>
TOTAL	\$3,572,500.00

Additional funds may be awarded at future Board meetings.

Motion was made by Watson, seconded by Noble, and carried by all members present to approve this first half of the FY17 budget for first and second quarter funding.

B. Staff and Personnel Issues

Director Fischer thanked Denise for giving the Fiscal Report and advised the Board that John Krein had been out of the office due to his father's poor health, and he had just received word that John's father had passed away the previous evening. He stated that the thoughts and prayers and sympathies of the Board members and staff were with John and his family during this time.

Eric Pingolt was brought on as Deputy Director in mid-March, after a deep career in law enforcement, at first on the local level, and then most of his career with the Secret Service, and the past couple of years as MTU 9's Director.

Ellen Petty was brought on as Director Fischer's Personal Secretary in mid-May who was previously the Director of MTU 10.

Executive Director Fischer recognized MTU 10's new Director, Bob Crouch and MTU 9's new Director, Tod Dowdy.

Director Fischer reports that since coming aboard, he and Deputy Director Pingolt have met with Board staff and found them to be a tremendous help in making improvements and steps forward in the Board's service to law enforcement and he wants to recognize and appreciate them for their many years of combined service and what they do.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report (Tab G)

Motion was made by Hartshorn, seconded by Becker, and carried by all members present to approve the report under Tab G.

- D. Legislative and Litigation Update (Verbal Report by John Keigher)

The General Assembly met this past Tuesday and adjourned without passing a budget, but they have passed a number of pieces of new legislation.

Regarding specific Board mandates:

- HB 4462 – The Board is required to conduct or approve a course on recognizing the signs of an allergic reaction and how to use an epi pen in response.
- HB 5781 - Board must create rules and minimum standards for officers who can now be authorized by their agency to dispose of unused medication while investigating a death.
- HB 5538 - Requires the Board to work with community organizations to develop training programs for recruits and veteran officers specifically addressing the psychological issues of domestic violence.
- SB 3096 - Requires the Board to develop a short training program for all officers addressing revised methods of questioning and responding to sexual assault victims. It also requires the Board to develop a 2-day program to train sexual assault investigators. We worked closely with the AG's office to revise certain provisions of this bill and are optimistic that this legislation will result in the award of federal grant funding.

Also of note:

HB 5910 – Removes the FBI from the Board. While we are sad to see an initial member go, we understand that this move comes after liability issues arose from similar participation in a different state.

Finally:

HB 3176 – Reduces the fees contributed to the Surcharge Fund when truck owners receive an overweight ticket. The Truckers Association has been fighting the increases of the body Cam bill for a year now. We want to thank those who have already joined us in opposition and will likely be asking others to stand with us in the near future.

As to pending litigation:

Henrichs v. Board: Our motion to dismiss is still pending. Response and reply briefs were filed in May and we expect a ruling from Judge Zagel in mid-June.

Fields v. Dart: This is an age discrimination case brought by an individual seeking a law enforcement certificate after serving 20 years as a correctional officer in Cook County. Again, the Attorney General's office has filed a motion to dismiss on several technical grounds and we will keep the Board updated as to its developments.

IX. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute (Susie Nichols) (Tab H & Verbal Report)
 - 1. Curricular Activities
 - 2. Web-Based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs
 - 5. Technical Assistance, Research and Grants
 - 6. Calendar

Susie Nichols reports that Executive Institute is holding Use of Force Executive Summit, in response to the President's Task Force on 21st Century Policing Report and Implementation Guide, and based upon related research initiatives, to be held the end of June in Naperville. Thanks to Director Fischer and Deputy Director Pingolt for their support and assistance with this and other Executive Institute programs.

- B. A Statewide System of In-Service Training (ASSIST) Program (Pat Hahn) (Tab I)
 - 1. Progress Report FY16
- C. Specialized Training Programs (Jill Weber) (Tab J)
 - 1. IDOT FY16 Report
 - 2. Traffic Crash Reconstruction
- D. Part-Time Training Program (Jan Allen) (Tab K)
 - 1. Progress Report
- E. Federal Homeland Security Grant (Susan Nichols) (Tab L)
 - 1. Funding
 - 2. Illinois Terrorism Task Force Meetings

3. ITTF Training Committee
4. Western Illinois University ITTF Projects

Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve these reports under Tabs H-L.

X. UNFINISHED BUSINESS

A. Report on Commission on Police Professionalism

John Keigher reports that since our last Board meeting, the Commission has had one additional meeting to discuss issues of credentialing and respond to follow up questions from the legislators. However, the Board has had several discussions with the law enforcement stakeholders, the recognized experts, and the legislative leaders to discuss the Commission's next steps. The Board understands that they want to continue meeting over the summer and will maintain a dialogue with the legislators to ensure that we stay at the forefront of any revisions to our Act. The Commission has met four times, so far.

B. BLE - 560 Hour Curriculum Update

Director Fischer gave a verbal report indicating there are some things that could change with the BLE, due to a number of new training mandates being reviewed to ensure the Curriculum is complete. He has met with the Academy Directors in May and again yesterday. Information on the Curriculum development is being shared with them and the Board is working to keep the project moving forward to finalize the Curriculum and present it for approval.

C. PTI Update

Director Fischer gave an update on the PTI project. After diligent work by the Committee, and long hours, most especially John Keigher and John Schlaf, terms and an agreement were not able to be reached between the Howard Buffett Foundation and the University. That deadline to reach an agreement has now passed. More information will follow later in the meeting.

D. Direct Training Contracts

Director Fischer wants to keep the Board informed that he will be in negotiations with the Academies that receive direct tuition payments before their current agreements are up at the end of June. In light of the PTI situation, he is still working on these, and a report will be made on these agreements at a later date.

XI. NEW BUSINESS

A. Howard Buffett Foundation - Handout

After words of praise from Chairman Salmons for the dedication, time and effort put into this project by the PTI Committee over the past few months, Chairman of that committee, John Schlaf, gave a verbal report on the developments with this project. Chief Jan Noble, Sheriff Pat Hartshorn, Mayor Laurel Prussing, and City Manager Tim Gleason also served on the committee.

After the committee was unable to mediate an agreement between the University of Illinois and the Howard G. Buffett Foundation by the May 1st deadline, they were invited to attend another meeting with HGB Foundation representatives in Decatur. At that meeting, Mr. Buffett challenged those present, which included Schlaf, Fischer, Pingolt & Keigher, to develop a new proposal, either different, or similar to the previous proposal, whatever they could come up with, that would encourage training for Illinois Law Enforcement in the future, with a proposal deadline of June 1st. The committee's initial plan was for an Advanced Training Center where mandated training, MTU courses, and Coroners' training would be conducted. Then, due to the need for sustainability, the idea evolved to include executive level, specialized training and basic law enforcement training. The idea was shared with Buffett Foundation in late May, and they were very receptive to the idea. The committee met again on June 1st, resulting in a motion with a recommendation for the full Board.

Director Fischer discussed the sustainability considerations for the proposed Advanced Training Center and the use of partners such as Richland Community College with their 2+2 program in conjunction with Western Illinois University, the Coroner's Association, the Executive Institute, and WIU's Criminal Justice Pre-Service program. Buffett agreed to extend the Just 1st deadline until just after the Quarterly Board meeting so that the Board could discuss and vote on the matter.

Jan Noble complimented and thanked John Schlaf for his work as Chairman of this committee. Chairman Salmon stated that she thinks, in concept, this is a wonderful opportunity and perfect timing especially for recruits over at PTI and it makes a lot of sense.

John Schlaf moved to adopt the recommendation from the Committee: "The PTI Project Committee recommends that the Illinois Law Enforcement Training & Standards Board direct the Board's Executive Director to enter into an agreement with the Howard G. Buffett Foundation to fund, construct, and then deed to the Board, a multi-purpose law enforcement training center, in Macon County Illinois, to accommodate specialized, executive level and basic law enforcement and criminal justice courses." The motion was seconded by Prussing.

Fleming & Eugenis posed questions regarding budget details and sustainability and long-term funding. There were questions from a few members asking for clarification on what the motion includes and authorizes the Director to do, as well as the reason for the Foundation's deadlines.

The motion was re-read by Schlaf as requested, for clarification.

Prussing expressed frustration with the necessity of the deadlines, but gave her approval of the plan and moving forward with the project.

There were more questions from Fleming on details and parameters of the budget for the plan. Chairman explained, and Schlaf clarified that a mock budget has been developed using the current PTI budget and anticipated expenses for the new facility and reviewed by the committee, which comforted them with the sustainability question.

Fleming requested that motion be re-worded not to require Board members to vote on a budget that has not been finalized. Schlaf clarified that this motion does not include the facility budget or the budgets for the courses that will be held there in the future. Those items will be voted on later down the road.

Watson sought to end the discussion and moved the previous question. This was Seconded by Hartshorn. Chairman Salmons took a voice vote and the motion passed. Chairman Salmons then asked Schlaf to re-read the original motion and then proceeded to take a voice vote of members present:

Valerie Salmons	Yes
Pat Hartshorn	Yes
John Schlaf	Yes
Tim Becker	Yes
Timothy Nugent	Yes
Laurel Prussing	Yes
Richard Watson	Yes
Tim Gleason	Yes
Paul Williams	Yes
Jan Noble	Yes
Dorothy Brown	Yes
Michael Schlosser	Abstain

B. Coroners

Director Fischer reported that Coroner's have been approved with the creation of their new Board. ILETSB has committed to working with them to certify their upcoming training and work together on future training, which will include local law enforcement.

C. Biennial Compliance Audit (June 2014-June 30, 2016)

Director Fischer reported on ongoing audit meetings and continuation of diligently providing all requested and required documentation and working through this audit.

D. CIT International Conference (Chicago, April 25-27, 2016)

Jennifer Wooldridge gave a verbal report on the CIT International Conference, where she became a Certified CIT Coordinator. Director Fischer complimented Jennifer's work with CIT and the other Board staff who all helped and worked long hours with the conference.

E. Website

Director Fischer reported that when he came aboard, he asked Dan Sluga about making some changes and updates to the Board's website. Dan Sluga reported on the current website and the work that has been done by Jon Elder and himself on the new website and gave a demonstration of the new mobile-friendly site to the Board and the audience. Sluga shared the link to the beta version of the site to be reviewed at a later time and asked Board members to provide the office with feedback and updated photos for the website, if they would like.

XII. PUBLIC INPUT

Dorothy Brown handed out a copy to the Board, of a letter she had prepared and addressed to Director Fischer, regarding procedural implicit bias and the importance of related training. Asking that it be looked at by him and Board staff and make recommendations in the fall, volunteering to work on a Task Force if needed. Director Fischer stated that he would be happy to look into it and keep in touch with her on any findings. There was discussion between some Board members noting that there is actually already training on this subject being conducted through the Academies and MTUs around the state, both in classroom style and scenario-based use of force training, and that such training is actually a part of some of the newer training mandates legislated by the General Assembly.

XIII. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting
Springfield, Illinois
September 21, 2016

Quarterly Board Meeting
Springfield, Illinois
September 22, 2016

XIV. ADJOURNMENT

Motion was made by Nugent, seconded by Becker, and carried by all members present to adjourn the meeting at 10:41 a.m.

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH SIXTH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF THE QUARTERLY BOARD MEETING
President Abraham Lincoln Springfield Hotel, Springfield, IL
September 22, 2016**

I. PUBLIC MEETING ANNOUNCEMENT

The September 22, 2016 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was held in Springfield, Illinois, and was called to order at 9:00 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Ellen Petty.

II. PLEDGE OF ALLEGIANCE

Chairman Valerie Salmons called for a moment of silence to recognize fallen Illinois officers. Sheriff Pat Hartshorn led the group in the Pledge of Allegiance.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by Ellen Petty, and a quorum was established.

Board Members Present:

Village Manager Valerie Salmons
Sheriff Pat Hartshorn
Chief Tim Becker
Chief Brian Fengel (arrived 10am)
Chief Jan Noble
Mayor Timothy Nugent
John Schlaf
Sheriff Richard Watson
Paul Williams
Ron Blumenfeld for Circuit Clerk Dorothy Brown (arrived at 9:30am)
Maria Rangel for Sheriff Thomas Dart
Keith Calloway for Superintendent Eddie Johnson
Cameron Eugenis for Attorney General Lisa Madigan
Director Michael Schlosser
Director Leo Schmitz

Board Members Absent:

City Manager Tim Gleason
Mayor Laurel Lunt Prussing

Staff Present:

Brent Fischer, Executive Director

Eric Pingolt, Deputy Director
John Keigher, Chief Legal Counsel
Kelly Griffith, General Legal Counsel
Ellen Petty, Personal Assistant to the Executive Director
Laura Baker, Administrative Assistant
Lennora Burnom, Curriculum Liaison
Jan Allen, Part-Time Training Coordinator
Denise Matthew, Grant Accountant
Scott Schaefer, Field Representative
Lee Ryker, Field Representative
Cora Beem, Manager of Mandated Training
John Krein, Chief Financial Officer
Jennifer Wooldridge, Manager of Operations and Special Projects
Pat Hahn, Manager of In-Service Training
Dan Sluga, Information Technology Manager

Others Present:

Chaley Hausle, Police Training Institute
Meg Hedrick, Police Training Institute
Michael Missey, St. Clair County Sheriff's Department
David Hayes, Mobile Team Unit #14
Van Muschler, Southwestern Illinois College Police Academy
Doug Fargher, Mobile Team Unit #1
Tod Dowdy, Mobile Team Unit #9
Penny Abbott, Mobile Team Unit #9
Jill Ward, Mobile Team Unit #9
Mike Oyer, Mobile Team Unit #7
Jim O'Grady, Illinois State Police
Ernie Ashby, Illinois Retired Officer Concealed Carry/Mobile Team Unit #10
Richard Fonck, Mobile Team Unit #16
Jill Marr, Mobile Team Unit #16
Beth Pinter, Mobile Team Unit #5
Terri Newbill, Mobile Team Unit #13
Robert Siron, Mobile Team Unit #8
Jeffrey Chapman, Chicago Police Department Education and Training
Chris Campbell, Illinois State Police
Tom Reasoner, Mobile Team Unit #3
Laz Perez, Suburban Law Enforcement Academy
Kenton Manning, Illinois Retired Officer Concealed Carry/Mobile Team Unit #10
Donald Gladden, Mobile Team Unit #2
Julie Smith, Mobile Team Unit #2
Deborah Alms, Mobile Team Unit #2
Ellen Todroff, Mobile Team Unit #15
Mike Norrington, Mobile Team Unit #15
Allyson Clark-Henson, Chicago Police Department
Randy Wilson, Illinois Law Enforcement Alarm System

Bob Brislan, Wicklander-Zulawski & Associates
Jeffrey Fritz, ILETSB Executive Institute
Susan Nichols, ILETSB Executive Institute
Len Mendoza, Mobile Team Unit #4
Jason Stamps, University of Illinois at Chicago Center for Public Safety & Justice

IV. INTRODUCTION OF NEW BOARD MEMBER

Brian Fengel, Chief of Police, Bartonville

Chairman Salmons indicated that Chief Fengel had a prior engagement which prevented him from being in attendance at the beginning of the meeting, and that she would introduce and welcome him later in the meeting.

V. INTRODUCTION OF GUESTS AND VISITORS

VI. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(June 1, 2016)
- B. Joint Meeting of the Executive Committee and
Finance and Legislative Committee
(June 1, 2016)
- C. Regular Quarterly Board Meeting
(June 2, 2016)

Motion was made by Watson, seconded by Williams, and carried by all members present to approve the minutes in A, B, and C, as presented.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
September 21, 2016 (Tab E)
(Williams, Committee Chair)

Chairman Paul Williams gave a brief overview of topics which were discussed at the meeting the previous day.

Motion was made by Williams, seconded by Becker, and carried by all members present to approve the in-service training and the outside classes recommended for certification.

- B. Finance and Legislative Committee, September 21, 2016
(Salmons/Hartshorn, Committee Chairs)
- C. Executive Committee, September 21, 2016

(Salmons, Committee Chair)

The Finance and Legislative and the Executive Committee reports and recommendations were given throughout the remainder of the meeting.

VIII. EXECUTIVE MATTERS

A. Financial Items

1. Fiscal Information
(Through September 16, 2016)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

Board members received a handout with the financial statements. John Krein gave a verbal report on fiscal matters from March through August, 2016, encompassing the end of FY16 and beginning of FY17.

Chairman Salmons asked how the projected increase in the number of officers trained by Chicago P.D. will affect the Board's finances. Krein stated that he would need exact figures, but that Chicago P.D. had been training between 400-500 officers each year for the past few years, and ILETSB's current cost is approximately \$250,000 for each 100 Chicago P.D. officer's trained. Due to the substantial increase in the Board's Grant in Aid line item for FY17, this would help us to offset any additional cost for Chicago P.D. officers trained. The \$16,000,000 Grant in Aid amount approved for FY17 brings us in line to where the line item would have been if increases had been implemented annually by the three previous Governors.

Motion was made by Hartshorn, seconded by Noble, and carried by all members present to approve the financial report.

2. FY17 Budget Summary

Krein continued with his verbal report, stating that it is traditional at the September Board meeting for the Board to approve full year funding for the Mobile Training Units and direct training contracts for the Media Resource Center, Executive Institute, Crisis Intervention Training, Chicago In-Service Training, Computer Crime Institute, and trainings conducted by the various professional associations in the state. This year's budget contains a sizeable increase for the Mobile Training Units, the first real increase for training in years, helping to both offset the loss of the death certificate surcharge funds and also bringing their training budgets up to where they would have been had they not been held to the prior years' training budget amount for the past thirteen years.

Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve full year funding for the Mobile Training Units and direct training contracts for the Media Resource Center, Executive Institute, Crisis Intervention Training, Chicago In-Service

Training, Computer Crime Institute, and trainings conducted by the various professional associations in the state.

B. Staff and Personnel Issues

Director Fischer recognized the number of office staff present at the meeting, since it was being hosted in Springfield. He also praised the staff for working well together with the budget and legislation and all of the current projects going on. He introduced Kelly Griffith, who has been hired on as General Counsel since the June meeting, to assist with all of the legislative mandates and curriculum changes.

C. Law Enforcement/Corrections Court Security Waiver Disposition
Quarterly Report

Motion was made by Nugent, seconded by Becker, and carried by all members present to approve the waivers as presented.

D. Legislative and Litigation Update

John Keigher gave an update on recent legislation and litigation to include the following:

The most important piece of legislation passed since the last meeting was SB 2047 (PA 99-524). Although referred to as the “stopgap” budget we were happy to see that the General Assembly provided the Board with full FY17 funding and even included certain amounts for FY16 expenditures while other agencies received only partial funding.

As an update on SB 1304, the Body Camera Bill, despite seeing a good portion of the monies swept by the stopgap budget, we are happy to see the balance in that fund is back up around \$1 million as of the date of this meeting. At yesterday’s Executive meeting, the Director announced the formation of a special commission to aid in gathering feedback in order to develop rules and guidelines so that the program truly meets the needs of the agencies in the state.

SB 3096 has been signed into law. This bill requires the Board to work with the Attorney General’s office and Illinois State Police to develop special training for sexual assault investigators and updates for general officers and recruits. Board staff have participated in several meetings already, and appear to be on track with the mandates of the legislation.

HB 5538 requires the Board to revise its basic and in-service training on domestic violence to address psychological issues as well. Much of what this bill requires is already in place and the objectives of the new 560 course have been updated to ensure that these elements are included.

HR 1410 is a recently filed resolution encouraging changes in the manner in which police officers are trained so that there is a greater focus on de-escalation, cultural sensitivity, and

community engagement. We will reach out to the sponsor if this measure gains traction in the legislative cycle.

Regarding litigation, we still have the case of Henrichs v. Board. This is the IROCC case filed by members of Cook County's "Court Services" division. Plaintiffs have recently amended their complaint to incorporate the ruling of a recent case from the DC circuit that they believe helpful. Nevertheless, the AG's attorneys representing the Board have filed a motion to dismiss and we expect a ruling next month.

Fields v. Dart: This is an EEOC age discrimination case in which the Board was listed as a defendant but cannot be sued in this capacity as it was not the plaintiff's employer. A motion to dismiss has been filed and we expect a ruling soon.

IX. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susie Nichols)
 - 1. Curricular Activities
 - 2. Web-Based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs
 - 5. Technical Assistance, Research and Grants
 - 6. Calendar

Susie Nichols gave a verbal report on funding status for Homeland Security training through the MTUs and School and Campus Safety program. Information was shared about a 3-6 month leadership fellowship program through WIU, the Blue and You program developed under a grant from the Department of Justice, and a white paper on use of force, coming soon, with some recommendations for the Board. The Executive Institute's will be entering its 25th year of service. Watson commented that the Board often overlooks the Executive Institute and all of the work they do, but that the officers he has sent to the Executive Institute's classes and forums always come back to him and brag on Susie and Jeff Fritz. He thanked them for doing a great job. Susie thanked the Board and all of her staff for their support and hard work.

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Status Report FY16
 - 2. Status Report FY17
- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT Grants Update
 - 2. Traffic Crash Reconstruction
- D. Part-Time Training Program
(Jan Allen)

1. Progress Report
- E. Federal Homeland Security Grant
(Susan Nichols)
 1. Funding
 2. Illinois Terrorism Task Force Meetings
 3. ITTF Training Committee
 4. Western Illinois University ITTF Projects
 - F. Information Technology Program Update
(Dan Sluga)

Motion was made by Hartshorn, seconded by Noble, and carried by all members present to approve the reports under items A-F, as presented.

X. PUBLICATIONS

- A. IADLEST Reciprocity Handbook (2015)
- B. IADLEST Forum Proceedings
- C. ILETSB Milestones

Director Fischer reported that he felt that these publications were important for the Board members to have for reference, as they show how Illinois stands in comparison to the other states with training and reciprocity. In addition, the Forum Proceedings include information on the 21st Century Task Force discussions by other POST Directors across the country. Finally, the Milestones document prepared by Board staff shows the history, change and growth of the Board, beginning in 1961, up to present-day.

XI. UNFINISHED BUSINESS

- A. PTI Update

Director Fischer reported that talks have been taking place between the Board and the University of Illinois about transitioning the academy to the new Macon County facility over the coming year. There have been a number of conversations with the administration and Chancellor's office, as well as with Senators Rose, Bennett and Representative Ammons. These have all been positive and productive conversations. They can all see the benefit of what the Buffett Foundation is allowing. However, they do want the opportunity to continue with the research component, and that is what we are going to continue to do. Things have been going very well with the University. At Chairman Salmons's direction, PTI Committee Chairman John Schlaf listed the other members of the PTI Committee: Pat Hartshorn, Tim Gleason, Laurel Lunt Prussing and Jan Noble, expressing appreciation for the efforts of all of them.

- B. Howard Buffett Foundation Update

John Schlaf gave an update on this project. Since the Board directed Director Fischer to go ahead and enter into an agreement with the Buffett Foundation at the June Board meeting, to pursue the construction of the new Macon County specialized training facility, that is exactly what has taken place. Since then, there have been a series of meetings, almost on a daily basis, involving a number of different stakeholders, toward the goal of trying to make this agreement happen. The agreement required extensive work from legal counsel to bring a viable agreement together. Each of the parties involved had to jump through some very unique hoops to make the agreement happen. The agreement was signed by Director Fischer on August 31st. Schlaf recognized the efforts of John Keigher, Board staff, and Director Fischer on their work on this agreement.

John Keigher commented that both Board staff and Buffett Foundation staff worked together to meet the State's requirements and come up with an agreement agreeable to everyone involved. The gift from the Buffett Foundation was structured into two segments. The land is to be deeded to the Board first, so that construction can begin and deed can be recorded. Then, the building will be constructed and granted to the Board separately. This will meet the overall goal of being able to accept the gifts of both the land and the building. Both State of Illinois attorneys and Buffett Foundation attorneys agreed that this was a workable solution, noting that it had never been done before and set a new precedent to take advantage of this unique donation clause that was written many years ago. Representatives from the Governor's office were also satisfied with the agreement.

Director Fischer thanked John Schlaf and John Keigher for their tremendous work and tireless efforts in making this project a success. Chairman Salmons commented on the win-win situation afforded by the new facility, allowing the U of I to continue with their research capabilities, as well as provide a state of the art facility for the young men and women going into the law enforcement field.

C. CIT Update

Director Fischer commented that CIT has been a very much a heavily requested course and Jennifer Wooldridge has worked on both a state and a national level to help develop this gold star curriculum. Wooldridge gave a verbal update, stating that this year, the Board is funding forty-six CIT trainings, statewide. There are also some exciting updates coming in the near future. The Board is working with DuPage County Sheriffs' Office to approve a region-specific curriculum for a pilot program in that area. A survey will soon be going out to law enforcement administrators throughout the state to give feedback on the current CIT program and its implementation at their agencies. With the help of the Executive Institute, there will soon be Advanced CIT, CIT Refresher, CIT for Veterans, CIT for Juveniles, CIT for Corrections, CIT for Dispatchers, as well as an 8 hour Mental Health Awareness class with a CIT spin. At the suggestion of CIT International, the Board will be hosting a 1 day CIT Coordinator Conference next summer, which will help put Illinois at the forefront in statewide CIT training.

D. Biennial Compliance Audit Update (June 2014-June 30, 2016)

Director Fischer advised that the Board is still going through the audit process. All requested documentation has been forwarded to the auditors. The auditors have been in the office during the past week, doing some interviews as part of the process. The Board will be updated once the process is complete.

E. Annual Ethics Training

Jennifer Wooldridge reminded Board members to send in their annual ethics training by December. There are only a few that have not yet returned their paperwork.

XII. NEW BUSINESS

- A. 560 Hour Basic Law Enforcement Curriculum
 - 1. Timeline Update
 - 2. Implications on Part-Time Basic Training

Director Fischer gave an update on the new curriculum, introducing Jason Stamps, Associate Director for the Center of Public Safety and Justice from University of Illinois at Chicago, asking him to give an overview on the status of the curriculum project.

Stamps introduced himself, stating that he had been working on the project since 2015, while the project itself, began in 2013. He gave a PowerPoint presentation to the Board and guests, giving some details of the new curriculum, matrix, sample course outlines, and the process and timeline involved in the project's development. The matrix and course outlines will be sent out to the Academies in the very near future, so that they can begin planning their 2017 course schedules. The exam test bank is nearly completed. They had hoped to roll out the curriculum in January 2017, but with the addition of some new laws, such as the Police and Community Relations Act which require additional competencies to be added, the date has been pushed out further. Board staff, Kelly Griffith and Cora Beem, have been working closely with Stamps on getting the curriculum completed. The final, completed curriculum will be presented to the Board by the December meeting, with an implementation date of June 1, 2017.

Cora Beem reported that this would allow academies to do two offerings at 480 and two offerings at 560 during 2017, if they choose to do so. This would also allow the MTUs to begin a new Part-Time Officer Basic Training class the first part of January, and it would be finishing up in June and July, as the current test banks will still be active through the end of July.

Motion was made by Watson, seconded by Noble, and carried by all members present to implement the new 560 Hour Basic Law Enforcement Curriculum effective June 1, 2017.

B. Direct Tuition Reimbursement

Director Fischer advised that the Board has received some additional requests for direct training reimbursements, and the Board staff will be reviewing these requests to make a recommendation for a vote at the December Board meeting. He believes that, after discussing

the matter with Board staff, it would be advantageous to approve these requests and move more in that direction, due to a decrease in paperwork and improvements in the financial process of paying direct tuition reimbursement as opposed to individual claims by departments. The academies benefit from getting the payment of tuition up front. The agencies benefit by not having to make the payment and submit a claim for reimbursement to the Board. Direct tuition would mean a more even distribution of funds from the Surcharge Fund throughout the year, rather than 500 individual reimbursement requests coming in for payment at the end of the year. In addition, having one tuition payment going out to an academy, instead of a great number individual reimbursements to departments, cuts down drastically on paperwork internally. This would work much more smoothly for the Board, the academies, and the departments, overall. It would be a win-win for all parties involved. This also helps us keep a more accurate picture of the TACCSF balance throughout the year.

Fischer reported that the Board would be meeting with the academies interested in direct tuition and workout agreements with them for approval at the December Board meeting.

INTRODUCTION OF NEW BOARD MEMBER (continued)

Chairman Salmons introduced and welcomed the newest member of the Board, Chief Brian Fengel of Bartonville P.D., who had arrived during the previous discussion. Director Fischer read Chief Fengel's biography before the Board. Chairman Salmons presented Chief Fengel with his Board badge.

C. Tuition Increase Request

Director Fischer reported that the Board had received a request from one of the Academies for a tuition increase for Basic Training Academy, as well as indications from other Academies that they were interested in a tuition increase as well. Due to the upcoming curriculum update, the Board understands that there will be increases to be considered. The Board staff will look at these requests individually and make recommendations on those requests to this committee at the December Board meeting.

D. Mandated In-Service Training Update

Director Fischer asked Pat Hahn to give a verbal report to the Board on the guidelines he has developed for in-service training mandates, as well as the recommendation for the policy change. Members were provided with the guidelines which have been developed by Board staff. Hahn reported that the Police and Community Relations Improvement Act included a number of training mandates that went into effect in January of this year. This applies only to in-service training, not training provided by the basic law enforcement. Every year, officers must train in use of force and legal updates; and every three years, in human rights, civil rights, constitutional use of law enforcement authority, procedural justice, and cultural competency. The Board was waiting on recommendations from the Commission on Police Professionalism, also created by the Act. However, it does not appear that they are going to make any recommendations on in-service training, and they are focusing mainly on licensing. The good news is that the MTUs and Executive Institute are already providing training in many of the

topics outlined in the Act in the 2500+ courses that they provide throughout the state, and have been providing for years. Therefore, he would like to propose that the Board use the system already in place, by allowing MTUs and Executive Institute to vet and certify courses that meet the guidelines set forth by the Board for each of the training mandates, and new courses that are developed. This ensures quality control and would allow for both current courses and new courses which meet the training mandates to be approved by the Board, through the MTUs, Executive Institute, and Curriculum Committee. Departments that conduct in-house training courses would simply have to work together with their local MTU to have the courses certified as meeting the mandate guidelines under the Board. This process would work much like the current process used for the Lead Homicide Investigator certification ongoing training. It is possible that some courses may overlap and meet multiple mandates, according to the guidelines. This would be marked on the application for certification to the Board. This supports the MTU system, and the Executive Institute. The Board is asked to implement a policy stating that when determining minimum in-service training requirements that an Illinois police officer must satisfactorily complete, only Board Certified courses that comply with Board approved guidelines will be considered. This would be tracked through LETM, the database MTUs use to track training, and certificates printed through that program would indicate which training mandates were met with each class. Since the law went into effect in January, and we are playing catch-up, this would be effective immediately. MTUs can go back through all of the courses offered since January 1, 2016, to request retroactive certification for those meeting the guidelines for the various training mandates.

Motion was made by Watson, seconded by Hartshorn, and carried by all members present to approve the following policy: When determining minimum in-service training requirements that an Illinois police officer must satisfactorily complete, only Board Certified courses that comply with Board approved guidelines will be considered.

XIII. PUBLIC INPUT

XIV. ANNOUNCEMENT (Tab N)

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 7, 2016

Quarterly Board Meeting
Chicago, Illinois
December 8, 2016

XV. ADJOURNMENT

Motion was made by Watson, seconded by Becker, and carried by all members present to adjourn the meeting at 10:22 a.m.