

# College of DuPage Foundation

## BOARD MEMBER AGREEMENT

I, **DAN CRONIN**, understand that as a member of the Board of Directors of the College of DuPage Educational Foundation I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a board member:

- 1. I will interpret the organization's work and values to the community, represent the organization, and act as a spokesperson.
- 2. I will attend at least 75% of board meetings, committee meetings and special events.
- 3. I will make a personal financial contribution at a level that is meaningful to me.  
(Suggested minimal - \$1,000)
- 4. I will actively participate in one or more fundraising activities.
- 5. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
- 6. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
- 7. I will work in good faith with staff and other board members as partners towards achievement of our goals.
- 8. I will actively recommend nominees for the board (suggested minimal – one per year.)
- 9. If I don't fulfill these commitments to the organization, I will expect the board president or vice president of board development to call me and discuss my responsibilities with me.

In turn, the organization will be responsible to me in several ways:

- 1. I will be sent, without request, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" section of the law.
- 2. Opportunities will be offered to me to discuss with the executive director and board president the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
- 3. The organization will help me perform my duties by keeping me informed about issues in higher education and philanthropy, and by offering me opportunities for professional development as a board member.
- 4. Board members and staff will respond in a straightforward fashion to questions I have that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
- 5. If the organization does not fulfill its commitments to me, I can call on the board president and executive director to discuss these responsibilities.

I will participate in the following Board Committees:

- Community Relations and Advocacy Committee

Signed: \_\_\_\_\_

Me

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Executive Director

Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

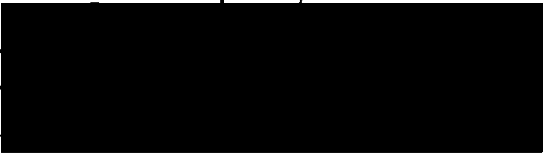
9-23-14

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## CONFIDENTIALITY AGREEMENT

As a foundation board member for College of DuPage Foundation, I encounter and work with information which is, and must remain, highly confidential. This includes information about donors and prospective donors, as well as other aspects of college operations and planning. I understand very clearly that any information I see or hear cannot be made public with anyone outside the members and staff of the College of DuPage Foundation.

As a foundation board member for College of DuPage Foundation, I agree to observe the strictest confidentiality, respect donor privacy, and keep any personal information I learn completely confidential.

Signed: \_\_\_\_\_  


Date: \_\_\_\_\_

9-23-14