

----- Forwarded Message -----

From: "Robert C Boots" <RBoots@ILSOS.NET>

To: "[REDACTED]" <[REDACTED]>

Cc: "djoens" <DJoens@ILSOS.NET>, "Cowles, Sheila" <SCowles@ILSOS.NET>

Sent: Friday, April 1, 2016 1:55:59 PM

Subject: College of Du Page Records Disposal Suspension

Representative Kay:

As per our conversation this morning, all records disposal activities concerning the College of Du Page, which are authorized under Application for Authority to Dispose of Local Records 81:286 and 12:157, are suspended until further notice.

This suspension has been put in place on this date, April 1, 2016, and at your request as a member of the Illinois General Assembly. No action concerning the removal of this suspension will be taken without direct consultation with you concerning pending evidentiary requirements.

Please feel free to contact me, or Illinois State Archives Director David Joens, 217-782-1083, with any additional requirements or process clarification,

Respectfully submitted,

Robert Boots

Robert Chayce Boots, CRM

Chief Deputy Director

Office of the Secretary of State

Illinois State Archives

Records Management Section

Margaret Cross Norton Bldg. - Capitol Complex Springfield, IL 62756

T: (217)-782-1082

Fax: (217)557-1928