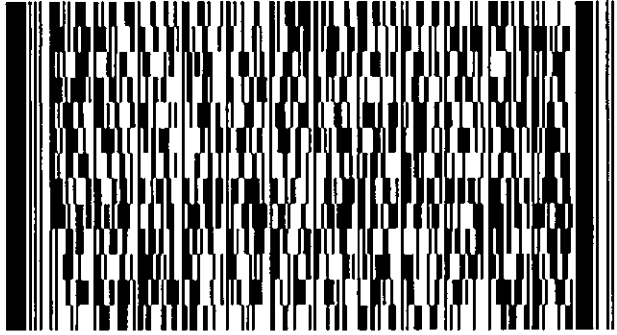


Reset Form

Print Form



DOCUMENT  
TYPE

DISPOSAL CERTIFICATES

FILE NUMBER

81:286

COUNTY

DU PAGE

CITY/TOWNSHIP

Glen Ellyn

OFFICE

College of DuPage

Doc Part #

004

**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81:286

TO: Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

**RECEIVED**

DEC 21 2011

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd.  
Street, P.O. Box  
Glen Ellyn, IL 60137  
 City, ZIP Code

-6599

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

TELEPHONE: 630 / 942 / 4285

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	<i>Grant Files</i> 116 FY07 ICCB/Program Improvement FY07, 1-6009 FY07 ICCB/Regional Collaboration FY07, 1-6029 FY07 ICCB/Strand 1, CTE Continuous Quality FY07, 1-6036 FY07 ICCB/Strand 2, CTE Performance Enhancement, 1-6038 FY07 ICCB/Strand 3, CTE Innovation Grant, 1-6038 FY07 ICCB/Tech Prep Support, 1-6043 FY07 Perkins 1-6101 - 6107 (Part of files) FY04 DAOES Payments 9020 FY05 DAOES Payments 9020 FY06 DAOES Payments 9020	FY07 ✓	2
114	117 WIG/CSSI/06/07 6015 & 6020 NSF Denied Proposal	FY06 ✓	2

**Disposition Approved**

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Lynn M. Sapp 2/15/11  
 Signature Date  
Lynn M Sapp Asst VP/Control  
 Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)

124 of

1 (Sc)

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114	<p><del>114</del></p> <p>DCEO PTAC 1-6273                      DCEO HSPTAC 1-6279                      DCEO SBDC/ITC 1-6376, 1-6377, 1-6378, 1-6379                      DCEO BOSS 1-6380                      ICCB Bus and Industry 1-6247                      ETIP 1-6343</p> <p>DCEO Effort Cert FY04.</p>	FY07 ✓	2
115	<p>FY06 / FY07</p> <p>DOL/WIT/Women in Skilled Trades 1-6120                      BP / Science at the Center 1-6128                      DAOS 1-6153 - 6158                      ICCB / Student Success 1-6190                      AT&amp;T Excelerator 1-6391                      IBHE/UIC/HECA/WISE 1-6400                      College Board / Planting the Seeds of Success 1-6410                      IBHE/HECA/North Central 1-6416                      Kellogg Fdn 1-6480                      Literacy 1-6724                      ISU/ICSPS/Non Traditional 1-6744                      Perkins 1-6101 - 6107 (Part of Files)</p>	FY06-07 ✓	2

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*[Handwritten Signature]*  
 Signature

*2/15/12*  
*12/15/11*  
 Date

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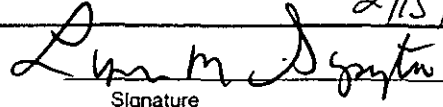
TELEPHONE: 630 / 942 / 4285

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	111 FY06 Acc Diaglogue AIDS 1-6256 CARLI 1-6405 Minority Transfer 1-6415 CPB High Def 1-6420 Tribune Literacy 1-6455 UPS 1-6465 Driehaus 1-6496 YWCA 1-6603 SBC Exceclerator 1-6536 DCFS 1-6570	FY06 ✓	2
	112 Radio Station FY06 5718, 6324, 6624 Audit FY06 Audit FY05 Audit FY04 Audit FY01 FY05 5718 Continuing Ed Indirect FY06 Continuing Ed Indirect FY05	FY05-06 ✓	2
	113 SLEA 5395 FY04, FY05, FY06 5396 FY05, FY06 6395 FY04, FY05 6402 FY05, FY06 6403 FY05, FY06 BPI Indirect FY06, FY07	FY05-07 ✓	2

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114	<p>108 <del>FY06</del>                      ICCB Prog Improv 1-6006                      CTE Cont Qual Improv 1-6034                      CTE Perf Enhancement 1-6035                      FED ICCB TP Support 1-6041                      ICCB Tech Prep 1-6042                      ICCB DCEO TWL 1-6090</p> <p>109 FY06                      ICCB Perkins 6091-6091                      Perkins Access 6091-6094                      Non Trad Training 6091-6095                      Adult Ed 6070 thru 6077                      ICCB ParaProfessional Training 1-6098                      AT&amp;T Girls in Technology 1-6129</p> <p>110 FY06                      ICCB DAOS Tech 1-6131-6131 to 6131-6136                      SOS Volunteer Literacy 1-6151                      World Relief Citizenship 1-6161                      P-16 1-6196                      DCEO PTAC 1-6272 <i>COPS 1-6185</i>                      DCEO SBDC/ITC 1-6374, 1-6375                      ICCB Bus and Industry 1-6246</p>	<p><b>Disposition                      Approved</b></p>	<p>FY06 ✓</p> <p>FY06 ✓</p> <p>FY06 ✓</p>	<p>2</p> <p>2</p> <p>2</p>

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*2/15/12*

*[Signature]* *12/15/11*

Signature Date

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114	102	FY03-04 ✓	2
	NEFA / Paul Taylor Dance 1-6490		
	DuPage Community Foundation 1-6493		
	Driehaus Foundation 1-6495		
	Heartland Arts / Marvin Hamlich 1-6523		
	Illinois Arts Council 1-6535		
114	103	FY04-05 ✓	2
	YWCA / Quality Counts 1-6602		
	Doe / Title VIA 1-6650		
	Misc 1-5660		
	BPI - FY 03 / FY04 Open Invoices		
	Incentive Plan		
	Even Start Villa Park		
	DCFS 1-6590		
	ICCB Performance Based (Ed Fund)		
	Peoples Resource Center		
114	104	FY02-05 ✓	2
	Rejected Proposals from FY02-FY05		
114	105	FY02-05 ✓	2
	Rejected Proposals from FY02-FY05		
114	106	FY05 ✓	2
	ETIP 1-6342 FY05, Backup documents		
114	107	FY05 ✓	2
	ETIP 1-6342 FY05, Final Report, Closeout, Disbursements		

**Disposition Approved**

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114	99 ICCB / Carl Perkins 1-6111 through 6117 (part 2) ICCB / Non Traditional 1-6123 ICCB / DAOES / Tech Prep 1-6141 through 6146 SOS / Volunteer Literacy 1-6150 World Relief / NAI grant 1-6160 World Relief / IRICI 1-6167 IVPA / RADS 1-6172 IEMA / Metal Detectors 1-6180 BJA / Bullet Proof Vests 1-6182 DOJ / Cops More 1-6186	FY05 ✓	2
	100 ICCB / P16 2-6195 ICCB / Workforce Prep. 1-6249 DCEO / Homeland Security 1-6278 DCEO / ETIP 1-6340 (part 1)	FY05 ✓	2
	101 DCEO / PTAC 1-6271 DCEO / ITC & SBDC 1-6372 and 6373 BPI Non Grant Program Accounts 1-6780 through 6787 ICCMP / Suburban & Urban Studies 1-6404 Tribune Foundation 1-6456 Tribune Foundation 1-6458 Tribune Foundation 1-6459 SBC Excelarater 1-6463 Barbara Bush Foundation 1-6466 Kellogg ENLACE 1-6469 Kellogg ENLACE 1-6471 Kellogg ENLACE 1-6472	FY05 ✓	2

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*Don M. Scota*  
 Signature

2/15/12  
12/15/11  
 Date

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114	95 DCEo / Business Energy 1-6283	FY05 ✓	2
	DCEO / Energy Audit 1-6295		
	DCEO / Energy Audit 1-6296		
	IMLS / Weed & Feed 1-6300		
	DCEO / SBDC & ITC 1-6370 & 6371		
	Illinois Law Enforcement 1-6401		
	IMLS / University of Denver / Library Trng 1-6406		
	IBHE / Minority Transfer 2-6414		
	96 Tell Labs Honors Prgm 1-6460	FY05 ✓	2
	DuPage Community Foundation 1-6492		
	Driehaus Foundation 1-6495		
	Illinois Arts Council 1-6510 thru 6515		
	Heartland Anonym. 1-6525		
	Corporation for National Service 2-6527		
	Benton Foundation 1-6529		
	Advancing Opps 1-6726		
	Dupage County WIB 1-6735		
	Dupage County WIB 1-6736		
97 DCFS 1-6580 thru 6588	FY05 ✓	2	
98	NSF / Middlesex CC / Robotics 1-6001	FY05 ✓	2
	NSF / Mecontronics 1-6002		
	ICCB / Program Improvement 1-6008		
	ICCB / WIA Nursing Grant 1-6010		
	ICCB / Federal Cont. Improvement 1-6030		
	ICCB / Federal Performance Enhancement 1-6031		
	ICCB / Adult Education 1-6080 through 6087		
	ICCB / Carl Perkins 1-6111 through 6117 (part 1)		

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114	92 <del>FY04</del> Healthy DuPage 1-9000 - 9005 NSF / Middlesex Community College 1-6003 ICCB / Program Improvement 1-6007 ISBE / DAOES / Federal ETC 1-6040 ISBE / DAOES / Tech Prep 1-6048 ISBE / DAOES / Workbased 1-6056 ICCB / Adult Education 1-6060 thru 6067 ICCB / Paraprofessional 1-6099	FY04 ✓	2
	93 <del>FY04</del> ICCB / Perkins Performance 1-6100 ICCB / Perkins 1-6101 thru 6107 DE / ICCB / CTE Strand 1 1-6121 DE / ICCB / CTE Strand 2 1-6122 Glen Ellyn Absorbtion 1-6130 IDHS / World Relief / IRICI 1-6166	FY04 ✓	2
	94 <del>FY04</del> ICCB / P-16 Initiative 2-6196 CMS / ICCB / ICCETG 1-6204 ICCB / Welfare to Work 1-6226 ICCB / Education to Careers 1-6232 ICCB / Tech Prep Support 1-6240 ICCB / Business & Industry 1-6248 DCEO / PTAC (Fed) 1-6270 DCEO / PTAC 1-6279	FY04 ✓	2

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[Signature] 12/15/11  
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114	90 ICCB/Workforce 1-6247 NEH/ East Asian Traditions 1-6252 NEH/CCHA/Faces 1-6253 ICCB/Current Workforce Training 1-6263 DCCA/PTAC 1-6278 DCEA/LEED 1-6285 SBDC/ITC 1-6378-6379 ILETSB/FATS 1-6393 ILETSB/Terrorism 1-6394 IBHE/HECA Minority Transfer 2-6413 IHC/Viewing Place & Space 1-6474 IAC/Artlook South Africa 1-6489 IAC/Arts Center 1-6497-6501 HAF/Parkening -6526 NSF/CUNY Research 1-6560	FY05 ✓	2
	91 DCFS/Foster Parent Training 1-6570-6578 YWCA/ Quality Counts 1-6601 Bensenville Home Society 1-6643 SBDT/ITC & PAC Non-Grant 1-6780 WDCB 4-6830 911 DAOES/ISBE 1-9020 Continuing Education ILEMA/FEMA Snow Removal ICCB/Deferred Maintance 3-3662	FY05 ✓	2

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114	87 WDCB-FM 1996 to 1999 BPI Incentive Calculations SLEA (Suburban Law Enforcement Academy) Basic Class proposal cost	FY99 ✓ FY02 ✓ FY02 ✓	2
	88 ICCB Program Improvement 1-6006 DAOS/Fed ETC 1-6035 ISBE/DAOS/Tech Prep 1-6037-6038 ISBE/DAOS/Workbase Learning 1-6055 ICCB/ Adult Ed 1-6072-6077 ICCB/El Civics 1-6071 Perkins 1-6090 - 6096	FY03 ✓ FY03 ✓ FY03 ✓ FY03 ✓ FY03 ✓ FY03 ✓ FY03 ✓	2
114	89 Ameritech Tech Awards 1-6125 Illinois Clean Energy 1-6140 SOS Community Literacy 1-6152 SOS New Chapters 1-6158 IDHS World Relief 1-6165 IVPA RADS 3-6171 P16 Initiative 2-6196 ICCB Advance Tech-Equm 1-6201 ICCB Advance Tech/Tech Support 1-6205 ICCB/ILLCO 1- 6213 ICCB Staff Skills 3-6218 ICCB Welfare to Work 1-6225 DE/ICCB Evaluation 3-6228 ICCB/Education-to-Careers 1-6234	FY05 ✓	2

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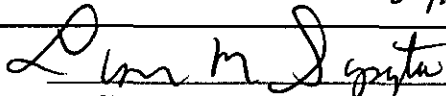
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114	84 DCCA/SBDC/ITC 1-6376 & 6377	FY02 ✓	2
	IBHE/HECA/CREATE 2-6400	FY02 ✓	
	ICCMP/Illinois Authors 1-6405	FY02 ✓	
	IBHE/HECA/Minority Transfer 2-6412	FY02 ✓	
	IBHE/HECA/Project SELF 2-6419	FY02 ✓	
	NILRC/Infrastructure 1-6425	FY02 ✓	
	85 DCFS/Foster Parent Training 1-6432-6440	FY02 ✓	2
	Tribune Foundation 1-6458	FY02 ✓	
	IAC/Arts Center Operational 1-6475-6480	FY02 ✓	
	IHC/History of the Family Photo 1-6473	FY02 ✓	
	Driehaus Foundation/BTE 1-6488	FY02 ✓	
	DuPage Community Foundation 1-6491	FY02 ✓	
	Lucent/E. St Louis 1-6556	FY02 ✓	
	DOE/FIPSE/City College of NY 1-6560	FY02 ✓	
	IDHS/YWCA/Quality Counts 1-6600	FY02 ✓	
	Bensenville Home Society 1-6642	FY02 ✓	
	Continuing Education 5950	FY02 ✓	
	86 CPB annual report info fy02	FY02 ✓	2
	FY02 Audit for WDCB-FM	FY02 ✓	
	copy of CPB annual report fy00	FY00 ✓	
	copy of CPB annual report fy01	FY01 ✓	
	CPB Grant ending FY02 4-6618	FY02 ✓	
	CPB Grant ending FY03 4-6619	FY03 ✓	
	Fund Raising Acct. FY02 4-6830	FY02 ✓	
	IL Arts/IPB FY01 4-6394	FY01 ✓	
IL Arts/IPB FY02 4-6395	FY02 ✓		

**Disposition Approved**

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2/15/12  
  
 Signature 12/15/11  
Date

Please print name and title on the line above

Signature required only if records have been microfilmed or digitized)

**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81:286

Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

**RECEIVED**

COUNTY: DuPage

DEC 21 2011

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd.  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: 630 / 942 / 4285

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	81 ISBE/DAOS/ETC 1-6045 Girls Best Friend 1-6022 ICCB/Adult Ed 1-6081-84,6087 Ameritech Intergeneration 1-6120 DCCA/Energy Audit 1-6127 IBHE/IL Century Network 4-6130 SOS/Community Literacy 1-6151 <i>81</i> SOS/Community Literacy 1-6154 SOS/New Chapters Literacy 1-6157	FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓	2
	82 ICCB/Deferred Maintenance 3-3661 ISBE/Program Improvement 1-6005 NSF/CSEM Scholarship 1-6010 ISBE/Tech Prep 1-6018 Girls Best Friend 1-6020 Building Healthy Families 1-6021 ISBE/DAOS/Tech Prep 1-6028 ISBE/Perkins 6030-6033	FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓	2
	83 ICCB/ETC 1-6233 ICCB/Workforce 1-6246 NEH/CCHA/Mesa Faces of America 1-6250 ICCB/Current Worker 1-6262 DCCA/PTAC 1-6277 DCCA/Energy 1-6282 NLN/METI-Suse of Human Simulator 1-6301 DCCA/E. Comm 1-6306 DCCA/SBDC/ITC 1-6374 & 6375	FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓ FY02 ✓	2

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*Lynn M. Sapota* <sup>2/15/12</sup> 12/15/11  
 Signature Date

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 Springfield, Illinois 62756  
 (217) 782-7075

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FROM: College of DuPage  
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City, ZIP Code

DEC 21 2011

TELEPHONE: 630 / 942 / 4285

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LOG: REC. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED	
114	75 BPI Incentive	FY 01 ✓	2	
	Open Campus	FY 97 & FY 98 ✓		
	IBHE / HECA / Minority Transfer 2-6411	FY 01 ✓		
	IBHE / HECA / Project Self 2-6423	FY 01 ✓		
	IL State Library / LSTA 1-6441	FY 01 ✓		
	Kelly Foundation 1-6456	FY 01 ✓		
	IHC / Faces From an American Dream 1-6472	FY 01 ✓		
	IAC / Arts Center 1-6482 thru 6487	FY 01 ✓		
	DuPage Community Foundation / Arts Center 1-6490	FY 01 ✓		
	Benton Foundation / Sound Partners 4-6528	FY 01 ✓		
	Heartland Arts Fund 1-6525	FY 01 ✓		
	Bensenville Home Society 1-6640	FY 01 ✓		
	76 DCFS / Parent Training 1-6531 thru 6542	FY 01 ✓		2
	77 Rejected Proposals A-G	FY 95 - FY2001 ✓		2
78 Rejected Proposals H - NEH	FY 95 - FY2001 ✓	2		
79 Rejected Proposals NSF - Z	FY 95 - FY2001 ✓	2		
80	Fund for Immigrants & Refugees 1-6160	FY02 ✓	2	
	Fund for Immigrants & Refugees 1-6161	FY02 ✓		
	IDHS/IRICCI/World Relief 1-6113	FY02 ✓		
	GAERF	FY02 ✓		
	IVPA/RADS 1-6170	FY02 ✓		
	ICCB/Leadership & Core Values 2-6193	FY02 ✓		
	ICCB/ACE Scholarships 2-6195	FY02 ✓		
	ICCB/Adv Tech Instructional Equip 1-6202	FY02 ✓		
	ICCB/Adv Tech Technology Support 1-6203	FY02 ✓		
	ICCB/Online 1-6212	FY02 ✓		
ICCB/Adult Learn 1-6215	FY02 ✓			

*Disposition Approved*

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*[Signature]* 2/15/12  
 Signature Date

Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)

**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81286

TO: Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd.  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

DEC 21 2011

TELEPHONE: 630 / 942 / 4285

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	72 ISBE / Perkins 1-6051 thru 6053 ISBE / DAOES / Fed ETC 1-6054 ISBE / Adult Education 1-6062 thru 6067 ISBE / EL Civics 1-6080 SOS / Community Literacy 1-6150 SOS / Family Literacy 1-6153	FY 01 ✓	2
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
	73 IL State Library / Educate & Automate 1-6157 ICCB / ACE 2-6194 ICCB / Advanced Tech 1-6200 ICCB / Tech Support 1-6204 ICCB / IL Com College Online 1-6211 ICCB / Staff Tech Skills 1-6219 ICCB / Special Pop 1-6222	FY 01 ✓	2
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
	23 ICCB / Welfare to Work 1-6226 ICCB / Ed to Careers 1-6232 ICCB / Workforce Industry 1-6245	FY 01 ✓	2
		FY 01 ✓	
		FY 01 ✓	
	74 DCCA / Energy Grant 1-6281 Continuing Education Advancing Opportunities 1-6256 thru 6259 DCCA / PTAC 1-6275 DCCA / PTAC (Fed) 1-6276 NILRC - LRC 1-6403 IBHE / HECA / CCMC 1-6405	FY 01 ✓	2
		FY 99 & FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	
		FY 01 ✓	

*Disposition Approved*

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2/15/12  
Dun M. J. [Signature] 12/15/11  
 Signature Date

Please print name and title on the line above

Signature required only if records have been microfilmed or digitized)

**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81:286

TO: Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd.  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**RECEIVED**

DEC 21 2011

LOG REC. COMM

TELEPHONE: 630 / 942 / 4285

Instructions:

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2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	69 SOS / Summer Family Literacy SOS / Family Literacy Southland Corp / Literacy SOS / LSTA SOS / Community Literacy Kelly Foundation / Literacy IHC / Asian Festival IAC / Arts Center NEA / Heartland / Don Cossacks NEA / Heartland / Avner the Essentric Corporation for Nat'l Service / Martin Luther King Day Work Family Directions/ Summer of Service US Dept of Ed. / Title III Bensenville Home Society US Dept of Ed. / Titlw VI B / BIE Tooling & Manufacturing BPI Incentive Open campus year end JV's etc	FY 00 ✓	2
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 99/00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 92/97 ✓	
FY 00 ✓			
FY 00 ✓			
70	ICCB FY 01 Current Worker Grant 1-6261 Radio Audit from FY00 DCCA E-Commerce Grant 1-6305 IBHE South Suburban College 2-6380 State of Illinois FATS Grant 1-6390 & 1-6391	FY01 ✓ FY00 ✓ FY01 ✓ FY01 ✓ FY00 & FY01 ✓	2
71	BPI Spread Sheets ICCB / Deferred Maintenance 3-3660 ISBE Voc Ed Improvement 6008-1-6008 NSF / Oakton Community College/ Chemistry 1-6013 ISBE Tech Prep-Federal Transitions Grant 6017-1-6017 ISBE / DAOES / Tech Prep 1-6049 ISBE / Perkins 1-6050 BPI Non Grant (SBDC, ITC, PAC) FY 01	FY 00 ✓ FY 01 ✓ FY 01 ✓ FY 00 ✓ FY 01 ✓ FY 01 ✓ FY 01 ✓ FY 01 ✓	2

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*[Signature]* 2/15/12  
 Signature Date

Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)



**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81286

TO: Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

DEC 21 2011

ADDRESS: 425 Fawell Blvd.  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

Directions:

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3. Retain records until approved copy is returned.

TELEPHONE: 630 / 942 / 4285

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	66 ICCB / Leadership & Core Values ICCB / Vermicomposting ICCB / Advanced Tech Equipment ICCB / Advanced Tech Support ICCB / Technical Skills ICCB / Special Populations ICCB / Welfare to Work ICCB / Education to Careers ICCB / Advancing Opportunities Part 1	FY 00 ✓	2
		FY 99/00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
	67 ICCB / Advancing Opps. Part 2 DCCA / Energy Grant NEH / Journey to the East 67 ICCB / Procurement Assistance Center IBHE / Telecommunications IBHE / Network Hubs IBHE / Telecommunications	FY 00 ✓	2
		FY 00 ✓	
		FY 97/00 ✓	
		FY 00 ✓	
		FY 99/00 ✓	
	68 IBHE / Carl Sandburg IBHE / Minority Transfer IBHE / Project SELF IBHE / HECA / NILRC SOS / Bring in an Expert IBHE / UIC / IL Virtual Campus DCFS / Foster Parent	FY 00 ✓	2
		FY 99/00 ✓	
		FY 99/00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	
		FY 00 ✓	

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 Signature Date

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**RECORDS DISPOSAL CERTIFICATE**

APPLICATION #: 81:286

TO: Local Records Commission  
 1st Floor East - State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

**RECEIVED**

DEC 21 2011

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

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Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

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**LOC. REC. COMM**

TELEPHONE: 630 / 942 / 4285

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	62 DCCA / ENERGY AUDIT 1-6125	FY99 ✓	2
	DCCA / ENERGY AUDIT 1-6126	FY00 ✓	
	BPI RECONCILIATIONS	FY99 ✓	
	MISC RADIO	FY 92/? ✓	
	ICCB / BUSINESS & INDUSTRY 1-6244	FY00 ✓	
	DCCA / ENERGY GRANT 1-6280	FY 99/00 ✓	
	DCCA / CMC 1-6302	FY99/00 ✓	
	ILLINOIS PUBLIC BROADCASTING 1-6392	FY 97/99 ✓	
BPI NON- GRANT 1-6783	FY00 ✓		
63	Single Audit Books	FY91,93,95,96,97,98,99 ✓	2
	SOS Community Literacy	FY 98,99 ✓	
	SOS Family Literacy	FY 91 ✓	
	SLIAG	FY 96,98,99 ✓	
	IBHE - Telecommunications	FY 91,95 ✓	
	IBHE - Minority Transfer	FY 96,99 ✓	
64	ICCB / Deferred Maintenance	FY 00 ✓	2
	NSF / Meterology	FY 96/00 ✓	
	NSF / Predictive Maint.	FY 98/00 ✓	
	ISBE / DAVTE Voc Ed Improvement	FY 00 ✓	
	ASHRAE / Model Air Conditioning	FY 00 ✓	
	AACC / Bridges	FY 00 ✓	
	ISBE / DAOES / Tech Prep	FY 00 ✓	
	ISBE / DAOES / Federal Tech Prep	FY 00 ✓	
	ISBE / Carl Perkins Grants	FY00 ✓	
65	ISBE / DAVEA / Fed Ed to Careers	FY 00 ✓	2
	ISBE / Adult Education :	FY 00 ✓	
	Federal		
	State		
	Public Assistance		
	State Performance		

**Disposition Approved**

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**LCC. REC. COMM**

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED		
114	59 NSF / MATHEMATICS 1-6001	FY99 ✓	2		
	IBHE/HECA / PARTNERSHIP / COD 1-6340	FY99 ✓			
	IBHE/HECA / PARTNERSHIP / HARPER 1-6341	FY99 ✓			
	IBHE/HECA / PARTNERSHIP / JOLIET JR. 1-6342	FY99 ✓			
	IBHE/HECA / PARTNERSHIP / MORAIN VALLEY 1-6343	FY99 ✓			
	IBHE/HECA / PARTNERSHIP / SOUTH SUBURBAN 1-6344	FY99 ✓			
	IBHE/HECA / PARTNERSHIP / WRIGHT 1-6345	FY99 ✓			
	DCCA / SBDC AND ITC 1-6370 & 6371	FY99 ✓			
	IBHE / NILRC / LIBRARY GRANT 1-6425	FY99 ✓			
	IBHE / NILRC / KISHWAUKEE 1-6426	FY99 ✓			
	SOS / LIBRARY GRANTS 1-6440 & 6441	FY99 ✓			
	SOS / COMMUNITY LITERACY 1-6453	FY99 ✓			
	SOS / FAMILY LITERACY 1-6454	FY99 ✓			
	NHC / ASIA FESTIVAL 1-6470	FY99 ✓			
	NHC / AIECE / TOWN MEETING 1-6546	FY99 ✓			
	60	DCFS FOSTER PARENT TRAINING 1-6458 through 6465		FY99 ✓	2
	ILLINOIS ARTS COUNCIL 1-6501 through 6506	FY99 ✓			
	IAC / NEH / RAVINIA 1-6519	FY99 ✓			
	KELLOGG FOUNDATION / ACTSO 1-6550	FY99 ✓			
	LUCENTE TECHNOLOGIES 1-6555	FY99 ✓			
61	FEMA / IEMA / SNOW REMOVAL 1-6600	FY99 ✓	2		
CORPORATION FOR PUBLIC BROADCASTING / CSG 1-6616	FY 97/99 ✓				
CORPORATION FOR PUBLIC BROADCASTING / CSG 1-6617	FY 98/00 ✓				
CORPORATION FOR PUBLIC BROADCASTING / CSG 1-6621	FY 98/00 ✓				
CORPORATION FOR PUBLIC BROADCASTING / NPPAG 1-6623	FY98/00 ✓				
CORPORATION FOR PUBLIC BROADCASTING / NPPAG 1-6629	FY 97/99 ✓				
61	AMOCO 1-6334	FY98/00 ✓			
BPI NON GRANTS 1-6780, 1-6781, 1-6784, 1-6785	FY99 ✓				
WDCB FUND RAISING 1-6830	FY96/99 ✓				
MISC RADIO STATION	FY95/99 ✓				

**Disposition Approved**

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 Springfield, Illinois 62756  
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Agency Division

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City, ZIP Code

TELEPHONE: 630 / 942 / 4285

LOC. REC. COMM

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APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED	
114	56 ICCB /DEFERRED MAINTENANCE 3-3661	FY 99 ✓	2	
	ICCB / TECHNOLOGY ENHANCEMENT 3-3671	FY 99 ✓		
	NSF / MATHEMATICS 1-6001 SEE BOX			
	ISBE / VOC ED IMPROVEMENT 1-6005	FY 99 ✓		
	56 UIC / NSF / CHEMISTRY 1-6012	FY 99 ✓		
	AACC BRIDGES 1-6024	FY 99 ✓		
	ISBE / DAOES / TECH PREP 1-6027	FY 99 ✓		
	ISBE / DAOES / TECH PREP (FEDERAL) 1-6028	FY 99 ✓		
	ISBE / CARL PERKINS 1-6030 through 1-6033	FY 99 ✓		
	ISBE / DAOES / ED TO CAREERS 1-6056	FY 99 ✓		
	57 ISBE / ADULT EDUCATION 1-6110 through 6117	FY99 ✓		2
	ICCB / OAKTON / LEADERSHIP & CORE VALUES 1-6190	FY99 ✓		
	ICCB / ADVANCED TECHNOLOGY EQUIPMENT 1-6203	FY99 ✓		
	ICCB / ADVANCED TECHNOLOGY SUPPORT 1-6207	FY99 ✓		
	ICCB / RETIREES HEALTH INSURANCE 3-6210	FY99 ✓		
	ICCB / TECHNICAL SKILLS ENHANCEMENT 1-6217	FY99 ✓		
	ICCB / SPECIAL POPULATIONS 1-6223	FY99 ✓		
	ICCB / WELFARE TO WORK 1-6224	FY99 ✓		
	ICCB / EDUCATION TO CAREERS 1-6233	FY99 ✓		
	ICCB / WORKFORCE PREP / BUSINESS & INDUSTRY 1-6243	FY99 ✓		
58 DCCA / PROCUREMENT ASST. CENTER 1-6273	FY99 ✓	2		
PROCUREMENT ASST. NON-GRANT 1-6783	FY99 ✓			
IBHE / TELECOMMUNICATIONS GRANT 1-6384	FY99 ✓			
IPB / BASIC & OPERATING 1-6393	FY99 ✓			
IBHE / HECA / UNIVERSITY OF IL CHICAGO 1-6401	FY99 ✓			
IBHE / HECA / MINORITY TRANSFER 1-6415	FY99 ✓			
IBHE / HECA / PROJECT SELF 1-6421	FY99 ✓			
IBHE / U OF I / ILLINOIS VIRTUAL CAMPUS 1-6428	FY99 ✓			

*Disposition Approved*

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*[Signature]* *2/15/12*  
 Signature Date

Please print name and title on the line above

Signature required only if records have been microfilmed or digitized)

# RECORDS DISPOSAL CERTIFICATE

**RECEIVED**

FEB 27 2012

LOC. REC. COMM

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

- Directions:
1. Fill in all blanks and columns.
  2. Sign and send certificate to above address sixty (60) days prior to disposal date.
  3. Retain records until approved copy is returned.

APPLICATION #: 81:286

COUNTY: DuPage

FROM: College of DuPage

ADDRESS: 425 Fawell Blvd

Agency Division

Street, P.O. Box

Glen Ellyn, IL 60137-6599

City, ZIP Code

TELEPHONE: (630) 942-3811

CONTACT: Keith Zeitz

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
48	Business and Professional Institute Activity File	1981-1999 ✓	60

**Disposition  
Approved**

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after  
5-1-2012

*Keith Zeitz* 2-24-2012  
Signature Date  
Keith Zeitz, Manager Office and Classroom Tech  
Print Name and Title on line above

(Signature required only if records have been microfilmed or digitized)

Prepared by: same

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
 Illinois State Archives Building  
 Springfield, Illinois 62756  
 217 782-7075

## RECEIVED

COUNTY: DuPage

FEB 27 2012

FROM: College of DuPage  
 Agency Division

ADDRESS: 425 Fawell Boulevard  
 Street, P.O. Box  
Glen Ellyn, IL 60137-6599  
 City, ZIP Code

**Directions:**

1. Fill in all blanks and columns.
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3. Retain records until approved copy is returned.

LOG. REC. COMM

TELEPHONE: (630) 942-2620

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
75	Mid-Quarter Enrollment Verification and Withdrawal Forms	4/08 - 3/09 ✓	6
113	Student Refunds	8/08 - 8/09 ✓	1
70	Grade and Attendance Record Sheets (digitally imaged)	8/08 - 8/09 ✓	16

Disposition Approved

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

~~March 31, 2012~~ 4/22/12

John L. Smith  
 (Signature required only if records have been microfilmed or digitized)

83 c.f.

John L. Smith 2/22/12  
 Signature Date  
**DEAN Admission Services & Registrar**  
 Please print name and title on the line above

# RECORDS DISPOSAL CERTIFICATE

APPLICATION # 81:286

TO: Local Records Commission  
Illinois State Archives Building  
Springfield, Illinois 62756  
(217) 782-7075

COUNTY: DuPage

AGENCY: College of DuPage – Research &  
Analysis Dept.  
(Agency Division)

ADDRESS: 425 Fawell Blvd.  
(Street, P.O. Box)

Glen Ellyn 60137  
(City, Zip Code)

TELEPHONE: 630-942-3821

**RECORDED**

MAR 12 2012

**LOC. REC. COMM**

**Directions:**

- Fill in all blanks and columns
- Sign and send certificate to above address sixty (60) days prior to disposal date.
- Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
192	ICCB Occupational Follow-up Records	2004-2006 ✓	9 Cu. Ft.
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**Disposition Approved**

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I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

May 8, 2012

Harlan Schweer  
Signature

March 8, 2012

3/8/12  
Date

Harlan Schweer, Director Research & Analysis

(Signature required only if records have been microfilmed or digitized)

Please print name and title on the line above  
LR-4.11

**RECORDS DISPOSAL CERTIFICATE**APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage**RECEIVED**FROM: College of DuPage

APR 11 2012

Agency Division

425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137-6599

City, ZIP Code

TELEPHONE: ( 630 ) 942-3757**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	January 1, 2011 through ✓ March 31, 2011	
<i>Disposition Approved</i>			

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

July 1, 2012

Chuck Carrier      7.8.2012  
Signature                                  Date

**Chuck Carrier, VP Information Technology**

Print Name and Title on line above

(Signature required only if records have been microfilmed or digitized)

Prepared by : \_\_\_\_\_



# RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission  
Illinois State Archives Building  
Springfield, Illinois 62756  
(217) 782-7075

APPLICATION # 81:286

COUNTY: DuPage

AGENCY: College of DuPage/Research & Analytics  
(Agency Division)

ADDRESS: 425 Fawell Blvd  
(Street, P.O. Box)

Glen Ellyn, IL 60137 -6599  
(City, Zip Code)

TELEPHONE: 630 942 3826

**Directions:**

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**RECEIVED**  
**JUL 18 2012**  
**LOC. REC. COMM**


APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
176	Enrollment Data & Projects	1984-2003 ✓	30
180	10 <sup>th</sup> Day Enrollment Reports	1984--2003 ✓	33
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**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

Sept 16, 2012

 7/16/12  
Signature Date

Harlan Schmeer, Director Research & Analytics

(Signature required only if records have been microfilmed or digitized)

*(Handwritten signature)*

Please print name and title on the line above

*(Handwritten initials)*

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**REC**

FROM: College of DuPage

Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137-6599

City, ZIP Code

TELEPHONE: ( 630 ) 942-3757

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copies returned.

JUL 12 2012

LOG REC. COMMISSION

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	April 1, 2011 through June 30, 2011	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

October 1, 2012

Chuck Currier 7.5.12  
Signature Date

Chuck Currier, VP Information Technology  
Print Name and Title on line above

Prepared by: Rich Kulig, Network Services Manager

(Signature required only if records have been microfilmed or digitized)

80

# RECORDS DISPOSAL CERTIFICATE

5/4/11

RECEIVED

MAY 10 2012

LOC. REC. COMM

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

FROM: College of DuPage

Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box  
Glen Ellyn, IL 60137-6599

City, ZIP Code

TELEPHONE: (630 ) 942-4355

- Directions:
1. Fill in all blanks and columns.
  2. Sign and send certificate to above address sixty (60) days prior to disposal date.
  3. Retain records until approved copy is returned.

CONTACT: Diane Link

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
85	Terminated Students - Employment Records/Employee Verification (COD Box #5253, 5254)	2006 ✓	3.0
155	Terminated/Retired Classified Employees (COD Box #1125, 1140, 1142A)	2005-2006 ✓	4.5
157	Terminated Part-Time Faculty (COD Box #1110, 1120, 1121, 1133)	2005-2006 ✓	6.0
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty* (COD Box #1138, 1146, 1147)  *These records are kept permanently in electronic format	SP/SM 2006 ✓	4.5
166	Faculty, Administrator & Classified EEO Cards (COD Box #5185, 5193, 5225, 5226)	2005-2006 ✓	6.0
154	Medical, Claims, Coresource (COD Box #3045)	1995-1996 ✓	1.5
150	Classified Applications & Application Reports (Box #5257, 5258, 5259, 5260, 5261, 5262, 5282, 5301, 5302, 5303)	10/2007 - 12/2009 ✓	15.0
149	FT Faculty & Administrator Applications (Box #5228, 5229, 5230, 5231, 5232, 5233, 5234, 5235, 5293, 5304)	2005-2009 ✓	15.0
158	Terminated/Retired Full-Time Faculty (COD Box #1141, 1142B)	2002-2006	3.0

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after 7/4/12

\*

63 of

Signature: *Linda Sands-Vankerk* Date: 5/3/12  
Print Name and Title on line above: Linda Sands-Vankerk, VP, HR

LR 5-2-12

(Signature required only if records have been microfilmed or digitized)

Prepared by: Linda Sands-Vankerk, VP, Human Resources

50

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

MAY 10 2012

COUNTY: DuPage

FROM: College of DuPage

ADDRESS: 425 Fawell Blvd

Agency Division  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599

TELEPHONE: (630 ) 942-4355

CONTACT: Diane Link

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

REC. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty*  (COD Box #1055, 1056, 1057)  *These records are kept permanently in electronic format	1970 - 1990 ✓	4.5

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

7/4/12

Signature

Linda Sands-Vanerk, VP, HR

Date

5/7/12

Print Name and Title on line above

Prepared by: Linda Sands-Vanerk, VP, Human Resources

(Signature required only if records have been microfilmed or digitized)

524/11

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62758  
217-782-7076

MAY 10 2012

COUNTY: DuPage

LOCAL REC. COMM

FROM: College of DuPage

ADDRESS: 425 Fawell Blvd  
Agency Division  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599

City, ZIP Code  
TELEPHONE: (630) 942-4355

CONTACT: Diane Link

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
85	Terminated Students - Employment Records/Employee Verification (COD Box #5253, 5254)	2008 ✓	3.0
155	Terminated/Retired Classified Employees (COD Box #1125, 1140, 1142A)	2005-2008 ✓	4.5
157	Terminated Part-Time Faculty (COD Box #1110, 1120, 1121, 1133)	2005-2008 ✓	6.0
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty* (COD Box #1138, 1146, 1147) *These records are kept permanently in electronic format	SP/SM 2008 ✓	4.5
166	Faculty, Administrator & Classified EEO Cards (COD Box #5185, 5193, 5225, 5226)	2005-2006 ✓	6.0
154	Medical, Claims, Coresource (COD Box #3045)	1995-1996 ✓	1.5
150	Classified Applications & Application Reports (Box #5257, 5258, 5259, 5260, 5261, 5262, 5282, 5301, 5302, 5303)	10/2007 - 12/2009 ✓	15.0
149	FT Faculty & Administrator Applications (Box #5228, 5229, 5230, 5231, 5232, 5233, 5234, 5235, 5293, 5304)	2005-2009 ✓	15.0
158	Terminated/Retired Full-Time Faculty (COD Box #1141, 1142B)	2002-2006	3.0

Disposition Approved

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.60 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

7/4/12

\*

*[Handwritten Signature]*

63 d

Signature *[Handwritten Signature]* 5/3/12  
Linda Sands-Vankerk, VP, HR

Print Name and Title on line above  
Linda Sands-Vankerk, VP, Human Resources

(Signature required only if records have been microfilmed or digitized)

Prepared by:

50

LR 5-2-12

**RECORDS DISPOSAL CERTIFICATE**

**RECEIVED**

MAY 10 2012

TO: Local Records Commission  
 Margaret Cross Norton Building  
 Springfield, IL 62756  
 217-782-7075

APPLICATION #: 81:286  
 COUNTY: DuPage  
 FROM: College of DuPage  
 Agency Division  
 ADDRESS: 425 Fawell Blvd  
 Street, P.O. Box  
 Glen Ellyn, IL 60137-6599  
 City, ZIP Code  
 TELEPHONE: ( 630 ) 942-4355  
 CONTACT: Diane Link

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

REC'D COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty*  (COD Box #1055, 1056, 1057)  *These records are kept permanently in electronic format	1970 - 1990 ✓	4.5

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after 7/4/12

*[Handwritten Signature]*

*[Handwritten Signature]* 5/7/12  
 Signature Date  
 Linda Sands-Vanker, VP, HR

(Signature required only if records have been microfilmed or digitized)

Prepared by: Linda Sands-Vanker, VP, Human Resources

# RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

OCT 09 2012

REC. COMM

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION #: 81-286

COUNTY: DuPage

FROM: College of DuPage

Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137-6599

City, ZIP Code

TELEPHONE: ( 630 ) 942-3757

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	July 1, 2011 to Sept 30, 2011 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

January 31, 2013

Chuck Currier  
Signature Date

Chuck Currier, VP Information Technology  
Print Name and Title on line above

Prepared by: Rich Kulig, Network Services Manager

(Signature required only if records have been microfilmed or digitized)

sc

# RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission  
 Illinois State Archives Building  
 Springfield, Illinois 62756  
 217 782-7075

**RECEIVED**

DEC 12 2012

LOC. REC. COMM

APPLICATION #: 81:286 / ~~12:157~~

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Boulevard  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599  
City, ZIP Code

TELEPHONE: (630) 942-4284

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
75	Mid-Quarter Enrollment Verification and Withdrawal Forms	3/09 - 8/09	6
113	Student Refunds	9/09 - 8/10 none?	1
70	Grade and Attendance Record Sheets (digitally imaged)	9/09 - 8/10 none?	16

**Disposition Approved**

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

February - 3, 2013

Jane L. Smith 4/24/12  
Signature Date

Jane L. Smith, Registrar  
Please print name and title on the line above

23 of

Sc

Jane L. Smith  
(Signature required only if records have been microfilmed or digitized)



# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage

Agency Division  
ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599  
City, ZIP Code

JAN 07 2013

TELEPHONE: ( 630 ) 942-3757

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LCC. REC. COMM**

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	October 1, 2011 to December 31, 2011	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after  
April 1, 2013

Chuck Currier 1.2.2013  
Signature Date

Chuck Currier, VP Information Technology  
Print Name and Title on line above

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

SC

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage

FEB 04 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

~~LOC REC COMM~~

TELEPHONE: ( 630 ) 942-4355

CONTACT: Diane Link

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
85	Terminated Students - Employment Records/Employee Verification (COD Box #5255, 5256)	2007 ✓	3.0
155	Terminated/Retired Classified Employees (COD Box #1153, 1154, 1155)	2007 ✓	4.5
157	Terminated Part-Time Faculty (COD Box #1131, 1132, 1134, 1149)	2007 ✓	6.0
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty* (COD Box #1151, 1152, 1160, 1161, 1162)  *These records are kept permanently in electronic format	F2006-F2007 ✓	7.5
150	Classified Applications & Application Reports (COD Box #5268, 5269, 5270, 5271, 5272, 5273, 5274, 5275)	07/2009-07/2010 ✓	12.0
158	Terminated/Retired Full-Time Faculty (COD Box #1159)	2007 ✓	1.5
156	Letters of Correspondence (COD Box #3030)	1998-2000 ✓	1.5
149	FT Faculty & Administrator Applications (COD Box #5283, 5284, 5285, 5286, 5287, 5288, 5289, 5290, 5291) (COD Box #5292, 5294, 5295, 5296, 5297, 5298, 5299, 5300)	2009-2010 ✓	25.5

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

*[Handwritten Signature]*

*[Handwritten Initials: W.S.C.]*

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

3/31/13

*[Handwritten Signature]* *[Handwritten Date: 1/29/13]*

Signature: LINDA SANDS-VANKERK, VP, HR.  
Date: 1/29/13

Print Name and Title on line above  
Prepared by: Linda Sands-Vankerk, VP, Human Resources

(Signature required only if records have been microfilmed or digitized)

*[Handwritten Initials: LR]*  
*[Handwritten Date: 1-29-13]*

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137

City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

**RECEIVED**  
**MAR 25 2013**  
**COMM**

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	January 1, 2012 to May 31, 2012	

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

June 1, 2013

Chuck Currier 3-22-13  
Signature Date  
Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

*SC*

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137 - 6599

City, ZIP Code

TELEPHONE: ( 630 ) 942-3757

CONTACT: Chuck Currier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APR 22 2013

REC. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	June 1, 2012 to June 15, 2012 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

June 16, 2013

Chuck Currier  
Signature

4-16-13  
Date

Chuck Currier, Vice President, Information Technology

Prepared by: Rich Kulig, Network Services Manager

(Signature required only if records have been microfilmed or digitized)

SC

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

FROM: College of DuPage

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137-6599

TELEPHONE: (630) 942-4355

CONTACT: Diane Link

**RECEIVED**  
APR 24 2013  
LOCAL RECORDS COMMISSION

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
85	Terminated Students - Employment Records/Employee Verification (COD Box 1181, 1182)	2009 ✓	3.0
155	Terminated/Retired Classified Employees (COD Box 1176, 1177, 1178, 1191, 1192, 1193, 1194, 1195)	2009 / 2010 ✓	12.0
157	Terminated Part-Time Faculty (COD Box #1165, 1166, 1167, 1169, 1170, 1171, 1172)	2010 ✓	10.5
160	Assignment Sheets/Sub Forms Full-Time and Part-Time Faculty* (COD Box #1185, 1186, 1187, 1188)  *These records are kept permanently in electronic format	SP/SM/F 2009 ✓	6.0
149	FT Faculty & Administrators Applications (COD Box #5305)	2009-2010 ✓	1.5
158	Terminated/Retired Full-Time Faculty (COD Box #1179, 1180, 1189, 1190)	2008-2009 / 2010 ✓	6.0
166	Faculty, Administrator & Classified EEO Cards (COD Box #5248, 5250, 5276, 5277, 5278, 5279, 5280, 5281, 5306)  ***ALL RECORDS ON THIS PAGE HAVE BEEN DIGITALLY SCANNED***	2006 - 2011 ✓	13.5

**Disposition Approved**

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after 6/19/13

*Linda Sands-Vankerk* (52.5)

Signature: *Linda Sands-Vankerk* Date: *4/19/13*

Print Name and Title on line above: Linda Sands-Vankerk, VP, Human Resources

(Signature required only if records have been microfilmed or digitized)

Prepared by: Diane Link

Sc

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

FROM: College of DuPage

ADDRESS: 425 Fawell Blvd  
Agency Division  
Street, P.O. Box

Glen Ellyn, IL 60137 - 6599  
City, ZIP Code

TELEPHONE: (630 ) 942-2993

CONTACT: Phil Gieschen / Risk Management

**Directions:**

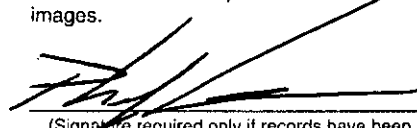
1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

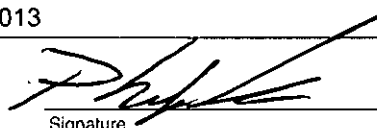
**RECEIVED**  
APR 29 2013  
L.R. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
138*	Worker's Compensation Forms  <b>Disposition Approved</b>	1985 - 2012 ✓	<del>Scanned</del> 2.7

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after 6/24/2013

  
(Signature required only if records have been microfilmed or digitized)

 4/24/2013  
Signature Date  
PHIL GIESCHEN RISK MANAGER  
Print Name and Title on line above

Prepared by 

SC

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd

Street, P.O. Box

Glen Ellyn, IL 60137 - 6599

City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**RECEIVED**

MAY 06 2013

LOG # 1-3-11-2111

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	June 16, 2012 to June 30, 2012 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

July 1, 2013

Chuck Currier  
Signature

5-1-13  
Date

Chuck Currier, Vice President, Information Technology

Prepared by: Rich Kulig, Network Service Manager

(Signature required only if records have been microfilmed or digitized)

SC

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**REC**

COUNTY: DuPage

MAY 20 2013

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box

LOC. REC. COM. ....

Glen Ellyn, IL 60137 - 6599  
City, ZIP Code

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	July 1, 2012 to July 15, 2012 ✓	

**Disposition Approved**

If any of the above records are filmed. I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

July 16, 2013

Chuck Carrier Signature      5-16-13 Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager



# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

COUNTY: DuPage

JUN 3 2013

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	July 16, 2012 to July 31, 2012	

**Disposition Approved**

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

August 1, 2013

Chuck Carrier  
Signature

5-30-13  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

**RECEIVED**

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

JUN 12 2013

FROM: College of DuPage

ADDRESS: 425 Fawell Boulevard  
Agency Division  
Street, P.O. Box  
Glen Ellyn IL 60137-6599

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

TELEPHONE: (630) 942-2620  
City, ZIP Code

CONTACT: Katherine Thompson

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
75	Midterm Enrollment Verification and Withdrawal Forms	5/2008 to 6/2009 ✓	6
113	Student Refunds	9/2008 to 12/2009 ✓	1
70	Grade & Attendance Record sheets (digitally imaged)	9/2008 to 6/2009 ✓	16

**Disposition Approved**

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Jane L. Smith  
(Signature required only if records have been microfilmed or digitized)

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after 07-31-2013

Jane L. Smith      05-21-2013  
Signature      Date

Jane Smith, Registrar  
Print Name and Title on line above

Prepared by: Sandra Heinemann

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

COUNTY: DuPage

JUN 17 2013

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	August 1, 2012 to August 15, 2012	

**Disposition Approved**

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

August 16, 2013

Chuck Carrier  
Signature

6-13-13  
Date

(Signature required only if records have been microfilmed or digitized)

Chuck Carrier, Vice President, Information Technology

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

## RECEIVED

COUNTY: DuPage

JUL 5 2013

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. REC. COMM**

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: (630) 942-2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	August 16, 2012 to August 31, 2012	

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

September 1, 2013

?

Chuck Carrier  
Signature

9-2-13  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION # 81-286

TO: Local Records Commission  
 Illinois State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

**RECEIVED**

COUNTY: DuPage

JUL 25 2013

FROM: College of DuPage

(Agency Division)

ADDRESS: 425 Fawell Blvd.

(Street, P.O. Box)

Glen Ellyn, IL 60137-6599

(City, Zip Code)

TELEPHONE: 630-942-4285

**Directions:**

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**LOC. RE**

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
114	Grant Files	2008 ✓	6

**Disposition Approved**

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I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

September 22, 2013

6

Lynn M Sapyta  
Signature

7/22/13  
Date

Lynn Sapyta - Assistant Vice President of  
Please print name and title on the line above

Financial Affairs & Controller

(Signature required only if records have been microfilmed or digitized)

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

## RECEIVED

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**JUL 18 2013**

**LOC. REC. COMM**

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	September 1, 2012 to September 15, 2012	

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September 16, 2013

Chuck Currier  
Signature

7-16-13  
Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

AUG 5 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	September 16, 2012 to September 30, 2012	

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I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

October 1, 2013

*Chuck Currier*  
Signature

8-1-13  
Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**AUG 19 2013**

**LOC. REC. COMM**

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: (630) 942.2790

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	October 1, 2012 to October 15, 2012	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

October 16, 2013

  
Signature

8-15-13  
Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager



# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

## RECEIVED

COUNTY: DuPage

SEP 3 2013

FROM: College of DuPage  
Agency Division

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box

**LOC. REC. COMM**

Glen Ellyn, IL 60137

City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	October 16, 2012 to October 31, 2012	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

November 1, 2013



Chuck Currier  
Signature

8-30-13  
Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

## RECEIVED

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

SEP 18 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

LOC. REC. COMM

TELEPHONE: (630) 942-2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	November 1, 2012 to November 15, 2012	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

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November 16, 2013

*Chuck Carrier*  
Signature

9-16-13  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

## RECEIVED

FROM: College of DuPage  
Agency Division

OCT - 4 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	November 16, 2012 to November 30, 2012	✓

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

December 1, 2013

*Chuck Currier*  
Signature

10-1-13  
Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

## RECEIVED

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

OCT 21 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

LOC. REC. COMM

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	December 1, 2012 to December 15, 2012 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

December 16, 2013

*Chuck Carrier* Signature      10-16-13 Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

NOV 6 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	December 16, 2012 to December 31, 2012	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

January 1, 2014

*Chuck Carrier*  
Signature

11-1-13  
Date

**Chuck Carrier, Vice President, Information Technology**

(Signature required only if records have been microfilmed or digitized)

Prepared by : Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

NOV 18 2013

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM.**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	January 1, 2013 to January 15, 2013	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

January 16, 2014

Chuck Carrier  
Signature

11-15-13  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**DEC 2 2013**

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box

Glen Ellyn, IL 60137

City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	January 16, 2013 to January 31, 2013	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

February 1, 2014

  
Signature

11-27-13  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

COUNTY: DuPage

DEC 23 2013

FROM: College of DuPage  
Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address **LC** sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

OM

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

TELEPHONE: ( 630 ) 942.2790

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>RECEIVED</b> DEC 23 2013 LOC. REC. COMM  <b>Disposition Approved</b>	February 1, 2013 to February 15, 2013 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

February 16, 2014

Chuck Currier  
Signature

12-16-13  
Date

**Chuck Currier, Vice President, Information Technology**

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager



# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address **JAN 7 2014**  
sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <i>Disposition Approved</i>	February 16, 2013 to February 28, 2013	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

March 1, 2014

*Chuck Carrier*  
Signature

1/2/14  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

## RECEIVED

FROM: College of DuPage  
Agency Division

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

JAN 21 2014

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137  
City, ZIP Code

LOC. REC. COMM

TELEPHONE: (630) 942.2790

CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	March 1, 2013 to March 15, 2013 ✓	

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

March 16, 2014

*Chuck Carrier*  
Signature

1/16/14  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075COUNTY: DuPage

## Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

**RECEIVED**

FEB 5 2014

**LOC. REC. COMM**FROM: College of DuPage  
Agency DivisionADDRESS: 425 Fawell Blvd  
Street, P.O. BoxGlen Ellyn, IL 60137

City, ZIP Code

TELEPHONE: (630) 942.2790CONTACT: Chuck Carrier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	March 16, 2013 to March 31, 2013 ✓	

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

April 1, 2014Chuck Carrier  
Signature1/31/14  
Date

Chuck Carrier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
 Margaret Cross Norton Building  
 Springfield, IL 62756  
 217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
 Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

FEB 20 2014

ADDRESS: 425 Fawell Blvd  
 Street, P.O. Box  
 Glen Ellyn, IL 60137

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	April 1, 2013 to April 15, 2013 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

April 16, 2014

*Chuck Currier*  
 Signature

2/17/14  
 Date

Chuck Currier, Vice President, Information Technology

Prepared by: Rich Kulig, Network Service Manager

(Signature required only if records have been microfilmed or digitized)

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
Agency Division

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

MAR 4 2014

**LOC. REC. COMM**

ADDRESS: 425 Fawell Blvd  
Street, P.O. Box  
Glen Ellyn, IL 60137

TELEPHONE: (630) 942.2790

CONTACT: Chuck Currier

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence  <b>Disposition Approved</b>	April 16, 2013 to  April 30, 2013 ✓	

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

May 1, 2014

Chuck Currier 2/28/14  
Signature Date

Chuck Currier, Vice President, Information Technology

(Signature required only if records have been microfilmed or digitized)

Prepared by: Rich Kulig, Network Service Manager

# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 81:286

TO: Local Records Commission  
 Margaret Cross Norton Building  
 Springfield, IL 62756  
 217-782-7075

COUNTY: DuPage

**RECEIVED**

FROM: College of DuPage  
 Agency Division

MAR 19 2014

ADDRESS: 425 Fawell Blvd  
 Street, P.O. Box  
Glen Ellyn, IL 60137  
 City, ZIP Code

**LOC. REC. COMM**

TELEPHONE: (630) 942.2790

CONTACT: Chuck Currier

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
67	College wide electronic email correspondence	May 1, 2013 to May 15, 2013 ✓	

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

May 16, 2014

Chuck Currier  
 Signature

3/17/14  
 Date

Chuck Currier, Vice President, Information Technology

Prepared by: Rich Kulig, Network Service Manager

(Signature required only if records have been microfilmed or digitized)