

It is time the two of you met via phone to discuss a search for the Director of HR at NIU. Bill needs to fill this position quickly with a quality person, and Sherry is the best search professional I know. So, when convenient please use the contact information below, and talk about how the search process might look. If I may help in any manner, please let me know.

Sherry, please send Bill a couple of HR Director job descriptions he can use as templates to create the description that really meets his need for candidates with the right fit for NIU. There is much going on there to frame a job description that might look a bit different than a generic one, and he needs a good one or two to edit. Call me if this request needs more explanation.

Bill Nicklas, VP, NIU (815) 753-3400 - office - mobile

Sherry Cadsawan, Search Professional (503) 438-8898

Take good care, and good luck with what I believe will be a meaningful conversation for both of you. Please note my new contact information below too.

## Wally

