



# PLAINFIELD FIRE PROTECTION DISTRICT

23748 W 135th Street • Plainfield Illinois 60544

815.436.5335 • 815.436.6420 fax

## BOARD OF FIRE TRUSTEES

Trustee William Barnes called the August 11, 2015 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135<sup>th</sup> Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee James Lehmann – present; Trustee Douglas Shreve – present; Trustee William Barnes – present; Trustee Mark Reynolds – present; Trustee Tom Paul – present.

**Open Forum** – President Barnes stated that there were no items to discuss for Open Forum.

**Correspondence** – Trustee Lehmann read thank you notes from Bolingbrook Fire Department for assisting with a brush fire and from Dovie May for the flowers.

**A motion was made by Trustee Lehmann to approve the July 14, 2015 meeting minutes, seconded by Trustee Shreve, all in favor.**

**A motion was made by Trustee Lehmann to approve the July 29, 2015 meeting minutes, seconded by Trustee Reynolds, all in favor.**

**A motion was made by Trustee Lehmann to accept the July 2015 Treasurer’s report, seconded by Trustee Shreve, all in favor.**

**A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Reynolds. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes –yes; Trustee Paul - yes. Motion carried.**

**Old Business** – Chief Riddle stated the Strategic Plan meeting will be in September. He has not set a date yet.

A comparison sheet of three potential vendors for the copiers/printers with costs was given to the Board. Chief Riddle and Jim Melaniphy, IT explained the comparisons and gave the recommendation to go with CDS for a period of 5 years as the new vendor. After some discussion, **a motion was made by Trustee Shreve to go with CDS as the vendor for the copiers/printers at the reduced cost of \$535.00 per month, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Reynolds – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

**Chief Riddle announced the part-time Assistant Chief has been chosen; it is Mark Reynolds. After a brief discussion, a motion was made by Trustee Shreve to approve the appointment of Mark Reynolds as the part-time Assistant Chief, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes –yes; Trustee Reynolds – abstained; Trustee Paul - yes. Motion carried.**

Deputy Chief Stratton gave an update on the training facility. He stated they are ready to go out for bids for the concrete work. He will draft a letter for the press and notify the Board when the bids are received.

**New Business** – One Board of Review notice was received. Attorney Tom Gilbert will handle.

There are no annexations.

Jim Melaniphy provided the Board a computer replacement profile from 2013 – 2020 for their review. The profile includes when a computer needs to be replaced, expected life cycle, priority, approximate cost to replace and the total cost. He also gave them a list of 2015 IT projects and their priority. Attorney Tom Gilbert stated there does not need to be a bidding process on computer equipment according to the statute.

The Board received proposals for repair work at the old HQ building; which included roofing, tuck pointing and re-caulking concrete joints at Stations 1, 3 and 4. The Board tabled the discussion until the Workshop meeting in order to review the proposals.

**Chief's Report** – It was reported that income for billing services was \$86,466.59 from Andres Medical. Billing income from USA Fire Recovery was \$8,051.84. All other reports have been distributed for review.

**Committee Reports** – Administration – Trustee Barnes had no further report.

Vehicles – Trustee Reynolds stated the apparatus committee's proposal is almost complete. They would like it added to the Workshop agenda in order to propose their recommendations.

Land & Building – No further report.

EMS – Trustee Lehmann had no further report.

Personnel – Trustee Shreve requested closed session.

Fire Commission Report – No further report.

**A motion was made by Trustee Barnes to adjourn to closed session at 6:32 p.m. to discuss workman's compensation, personnel issues, collective bargaining, potential sale and/or purchase of real estate, pending litigation, seconded by Trustee Shreve, all in favor.**

**A motion was made by Trustee Lehmann to reconvene the regular meeting from closed session at 6:50 p.m., seconded by Trustee Shreve, all in favor.**

**Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues and collective bargaining. No decisions were made.**

A Workshop meeting will be scheduled. The next regular meeting will be September 8, 2015 at 6:00 p.m.

**There being no further business, a motion was made by Trustee Lehmann to adjourn the meeting at 6:52 p.m., seconded by Trustee Shreve, all in favor.**

Respectfully submitted,

James Lehmann, Trustee/Secretary  
Mary Jo Fazio, Administrative Assistant