

Joseph Cassidy, MBA  
Dean Continuing Education/Extended Learning  
630 942-2316  
Fax 630 942-3785  
E-mail: cassidyj1130@cod.edu

**COLLEGE OF DUPAGE**  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
www.cod.edu



Vision	
College of DuPage will be the primary college district residents choose for high quality education.	
Mission	
The Mission of College of DuPage is to be a center for excellence in teaching, learning, and cultural experiences by providing accessible, affordable, and comprehensive education.	
Values	
• Integrity	• Respect
• Honesty	• Responsibility

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**From:** Collins, Joseph  
**Sent:** Thursday, September 04, 2014 10:33 AM  
**To:** Awuah, Emmanuel; Cassidy, Joseph; Deasy, Daniel J.; Ambrosio, Trish  
**Cc:** Kartje, Jean; Benté, James; Currier, Charles; Dowling, Earl  
**Subject:** RE: Enrollment Update - 5 Days to Go!

We are looking good for ending in the black on 10<sup>th</sup> day! As of today, we have exceeded last year's dual credit numbers. We have **369 FTE dual credit registered** compared to last year's 10<sup>th</sup> day number of 361. And, Continuing Ed is only 5 FTE short of last year's number, when they were up an amazing 18.6%. If we have more dual credit and ABE/ESL/GED to add in the next five days, we are going to look good! Great work!

**Joe**

**From:** Cassidy, Joseph

**Sent:** Thursday, September 04, 2014 11:02 AM

**To:** Collins, Joseph; Awuah, Emmanuel; Deasy, Daniel J.; Ambrosio, Trish

**Cc:** Kartje, Jean; Benté, James; Currier, Charles; Dowling, Earl; Brady, Thomas ([bradyt145@COD.EDU](mailto:bradyt145@COD.EDU)); Casey, Michael; Hunnicutt, Marianne; Cameron, Thomas

**Subject:** RE: Enrollment Update - 5 Days to Go!

CE needs 60 registrations and 20 FTE to be up 2%. We believe this is very doable.

I do not want anyone to get their hopes up, but I think we will exceed this number.

We have 25 smaller locations still testing and registering through Monday.

We have 8 medium and large locations also testing and registering through Monday.

We are still getting walkins for drop in testing here at Glen Ellyn.

As per our new normal protocol, teachers actually use smart phones to scan images of last minute RSR's so all get entered before midnight on Monday.

Dan and team are keeping the full court press on- SLEA Academy credit extension is also a big part of this. Thanks Tom B., Mike C., Tom C. and of course Marianne for what we are calling the Hunnicutt/Casey Equity Initiative!


Thanks,  
Joe

**From:** Cassidy, Joseph  
**Sent:** Friday, September 05, 2014 12:20 PM  
**To:** Continuing Education Staff  
**Subject:** FW: Enrollment Update - 5 Days to Go!

Thanks everyone and keep up the great work!

If anyone needs any help with connecting students to classes just let me know.

Thanks,  
Joe

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**From:** Cassidy, Joseph  
**Sent:** Friday, September 05, 2014 12:19 PM  
**To:** Collins, Joseph; Kartje, Jean; Dowling, Earl; Benté, James  
**Subject:** FW: Enrollment Update - 5 Days to Go! (minor updates from last email)

Great news!

With what CE has in the office from last night (entering now) we are up 3.5% in ABE/GED/ESL alone. We believe we will easily reach between 4% to 5% with Adult Ed alone.

The SLEA Academy equity increase adds 6% to the total. We had not been counting this CJ increase as a done deal. Thus our prediction of 2% did not take this into account.

Taken together, CE will likely end up 10% to 11% up from last year.

Dan and team are out again today canvassing the district to work with partners on testing and registering students.

This will continue till Monday at midnight.

Also of note:

Pharm Tech



**From:** Cassidy, Joseph  
**Sent:** Tuesday, September 09, 2014 11:04 AM  
**To:** Continuing Education Staff  
**Subject:** FW: Official 10th Day Fall 2014 Numbers

Joe Collins stopped by for about the 3<sup>rd</sup> time a week to say "holy, cow, how did you guys do it!" Along with a big congratulations and thank you.

It is fun to work with a team who has no problem rolling up their sleeves and working hard and having fun along the way.

Great work everyone! (for what it is worth, the numbers below don't fully reflect total CE credit contribution which includes Pharm Tech, Real Estate and Massage Therapy. Doesn't look like all of SLEA increase was under CE either.

Without CE and Dual Credit the college would be down.


In addition to the importance of CE and Dual Credit enrollments for this term, we get the students to continue their education later at this incredible institution. So, FTE growth from these areas relates in future FTE growth in degree seeking programs.

Great work everyone!

Thanks,  
Joe

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**From:** Collins, Joseph  
**Sent:** Tuesday, September 09, 2014 9:33 AM  
**To:** Benté, James; Breuder, Dr. Robert; Senior Management Team ( SMT )  
**Cc:** Awuah, Emmanuel; Cassidy, Joseph  
**Subject:** RE: Official 10th Day Fall 2014 Numbers

I know it was a team effort to get this incredible result, and many people deserve a share of our appreciation for their work, but I want to point out two great performances. Dual Credit showed an increase of 132 FTE (a 36% increase over last fall) and Continuing Ed ABE/ESL/GED had an increase of 136 FTE (a 14% increase over last fall). These two areas together resulted in a combined increase of 268 FTE. If they had come in even with last year, we would be up by only

about 25 FTE, or 0.15%. I know these two areas were pushed hard to try to better last year's performance (which was also excellent, by the way) and they came through with flying colors. Hats off to Jean, Emmanuel Awuah and Joe Cassidy.

Joe

*Joseph Collins, PhD  
Executive Vice President  
College of DuPage  
Glen Ellyn, IL 60137*

Tuesday, September 09, 2014 @ 8:44 a.m.