

Law Offices

191 North Wacker Drive
Suite 3700
Chicago, IL
60606-1698

312-569-1000 phone
312-569-3000 fax
www.drinkerbiddle.com

CALIFORNIA
DELAWARE
ILLINOIS
NEW JERSEY
NEW YORK
PENNSYLVANIA
WASHINGTON DC
WISCONSIN

August 20, 2015

Northern Illinois University
C/o Marc J Strauss
2040 Aberdeen Ct
Sycamore, Illinois 60178

Dear Mr. Strauss:

Enclosed for your review is our invoice for legal services rendered to you for the period shown. Please review the bill carefully and if you have any questions, feel free to contact me.

Very truly yours,


Daniel J. Collins

DJC/pbw
Enclosure

AUG 24 2015



191 N. Wacker Dr., Ste. 3700
 Chicago, IL 60606-1698
 (312) 569-1000 office
 (312) 569-3000 fax
 TAX I.D. #23-1423089

REMITTANCE ADVICE

Northern Illinois University
 Altgeld Hall 300
 1524 W. Lincoln Highway
 DeKalb, IL 60115

Invoice Number: 14882649
 Invoice Date: 08/20/2015
 Client Number: 213621
 Matter Number: 525823

Re: NIU Investigation

For services through July 31, 2015

Current Fees 8,730.00

Total Amount Due This Invoice **\$8,730.00**

Accounts Receivable

Date	Inv No	Amount	Credits	Balance
06/25/15	14867536	\$47,406.30	\$0.00	\$47,406.30
07/21/15	14874420	\$14,220.00	\$0.00	\$14,220.00

Prior Balance Due 61,626.30

Total Balance Due **\$70,356.30**

Wire or ACH Payments:

Beneficiary: DRINKER BIDDLE & REATH LLP
 Credit Account #:
 ABA:
 SWIFT.:
 Bank: Citizens Bank
 Bank Address: 1 Citizens Drive
 Riverside, RI 02915
 Reference:

Checks:

Drinker Biddle & Reath LLP
 One Logan Square, Ste. 2000
 Philadelphia, PA 19103-6996

**Please return this remittance copy with your payment.
 Payment for legal services is due within 30 days of invoice date.**

Drinker Biddle & Reath L L P

191 N. Wacker Dr., Ste. 3700
Chicago, IL 60606-1698
(312) 569-1000 *office*
(312) 569-3000 *fax*
TAX I.D. #23-1423089

Northern Illinois University
Altgeld Hall 300
1524 W. Lincoln Highway
DeKalb, IL 60115

Invoice Number: 14882649
Invoice Date: 08/20/2015
Client Number: 213621
Matter Number: 525823

Re: NIU Investigation

For professional services rendered through July 31, 2015

Fees

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
07/02/15	LJ Giovanetto	Return call re possible issues.	0.10	45.00
07/07/15	DJ Collins	Telephone conference with NIU employee; conference with Mr. Giovanetto regarding next steps, strategy.	0.20	90.00
07/07/15	LJ Giovanetto	Confer with witness re possible issues; confer with Mr. Collins re status of investigation.	0.40	180.00
07/08/15	LJ Giovanetto	Revise memo of witness interview.	0.60	270.00
07/09/15	DJ Collins	Conduct telephone follow-up interview; conference with Mr. Perconte regarding same.	0.20	90.00
07/09/15	JD Perconte	Prepare for supplemental interview of NIU employee; correspondence with Mr. Collins regarding same; interview NIU employee; confer with Mr. Collins regarding same.	0.70	315.00
07/17/15	LJ Giovanetto	Research background re potential witness.	0.40	180.00
07/20/15	JD Perconte	Draft interview memorandum regarding interviews of NIU employee.	1.00	450.00
07/20/15	LJ Giovanetto	Call witness re possible follow-up; confer with Mr. Collins re potential witness interview; review documents re potential witness.	0.70	315.00
07/21/15	DJ Collins	Telephone conference with potential witness.	0.20	90.00
07/21/15	JD Perconte	Draft memorandum regarding the interview of NIU employee.	0.80	360.00
07/21/15	LJ Giovanetto	Confer with Mr. Collins re potential witness interview; call witness re setting up time to meet; review documents re potential witness.	0.90	405.00
07/22/15	LJ Giovanetto	Confer with witness re scheduling of interview.	0.20	90.00
07/27/15	JD Perconte	Draft, revise, and finalize memorandum regarding the interview of NIU employee.	2.40	1,080.00

213621
525823
August 20, 2015

Northern Illinois University, Office of the President
NIU Investigation

Invoice No. 14882649
Page 2

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
07/29/15	JD Perconte	Draft memorandum regarding the interview of NIU employee; draft memorandum regarding the interview of separate NIU employee.	4.10	1,845.00
07/30/15	JD Perconte	Draft and finalize memorandum regarding the interview of NIU employee; prepare for interview of separate NIU employee; draft memorandum regarding the interview of third NIU employee.	3.30	1,485.00
07/30/15	LJ Giovanetto	Review documents re witness to interview; prepare summary of issues for witness interview; multiple communications with Mr. Perconte re witness interview.	3.20	1,440.00
	Current Hours/Fees		19.40	\$8,730.00

Time and Fee Summary

<u>Timekeeper</u>	<u>Title</u>	<u>Rate</u>	<u>Hours</u>	<u>Fees</u>
DJ Collins	Partner	\$450.00	0.60	\$270.00
LJ Giovanetto	Associate	\$450.00	6.50	\$2,925.00
JD Perconte	Partner	\$450.00	12.30	\$5,535.00
Totals			19.40	\$8,730.00

Total this Invoice

\$8,730.00

Payment for legal services is due within 30 days of invoice date.

RECEIVED
JUL 23 2015
NY

Law Offices

191 North Wacker Drive
Suite 3700
Chicago, IL
60606-1698

312-569-1000 phone
312-569-3000 fax
www.drinkerbiddle.com

CALIFORNIA
DISTRICT OF COLUMBIA
FLORIDA
ILLINOIS
INDIANA
IOWA
KANSAS
MARYLAND
MASSACHUSETTS
MICHIGAN
MINNESOTA
MISSOURI
NEBRASKA
NEW YORK
PENNSYLVANIA
RHODE ISLAND
Tennessee
VIRGINIA
WASHINGTON DC
WISCONSIN

July 21, 2015

Northern Illinois University
C/o Marc J Strauss
2040 Aberdeen Ct
Sycamore, Illinois 60178

Dear Mr. Strauss:

Enclosed for your review is our invoice for legal services rendered to you for the period shown. Please review the bill carefully and if you have any questions, feel free to contact me.

Very truly yours,



Daniel J. Collins

DJC/pbw
Enclosure



191 N. Wacker Dr., Ste. 3700
 Chicago, IL 60606-1698
 (312) 569-1000 *office*
 (312) 569-3000 *fax*
 TAX I.D. #23-1423089

REMITTANCE ADVICE

Northern Illinois University
 Altgeld Hall 300
 1524 W. Lincoln Highway
 DeKalb, IL 60115

Invoice Number: 14874420
 Invoice Date: 07/21/2015
 Client Number: 213621
 Matter Number: 525823

Re: NIU Investigation

For services through June 30, 2015

Current Fees	14,220.00	
Total Amount Due This Invoice		<u>\$14,220.00</u>

Accounts Receivable

Date	Inv No	Amount	Credits	Balance
06/25/15	14867536	\$47,406.30	\$0.00	\$47,406.30

Prior Balance Due	47,406.30
Total Balance Due	<u>\$61,626.30</u>

Wire or ACH Payments:

Beneficiary: DRINKER BIDDLE & REATH LLP
 Credit Account #:
 ABA:
 SWIFT:
 Bank: Citizens Bank
 Bank Address: 1 Citizens Drive
 Riverside RI 02915
 Reference:

Checks:

Drinker Biddle & Reath LLP
 One Logan Square, Ste. 2000
 Philadelphia, PA 19103-6996

**Please return this remittance copy with your payment.
 Payment for legal services is due within 30 days of invoice date.**

DrinkerBiddle&Reath L L P

191 N. Wacker Dr., Ste. 3700
Chicago, IL 60606-1698
(312) 569-1000 office
(312) 569-3000 fax
TAX I.D. #23-1423089

Northern Illinois University
Altgeld Hall 300
1524 W. Lincoln Highway
DeKalb, IL 60115

Invoice Number: 14874420
Invoice Date: 07/21/2015
Client Number: 213621
Matter Number: 525823

Re: NIU Investigation

For professional services rendered through June 30, 2015

Fees

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
06/03/15	DJ Collins	Telephone conference regarding next round of interviews.	0.10	45.00
06/04/15	DJ Collins	Telephone conference with prospective interviewee; telephone conferences with President Baker to introduction to same; email correspondence with Mr. Giovanetto regarding outline of report.	0.50	225.00
06/04/15	JD Perconte	Correspondence with Mr. Collins regarding FOIA request; call to FOIA officer regarding same.	0.20	90.00
06/05/15	JD Perconte	Call with Ms. Laurino regarding FOIA request; prepare for interviews.	0.70	315.00
06/05/15	LJ Giovanetto	Prepare materials for witness interviews; review summaries of witness interviews; draft witness interview memos.	4.20	1,890.00
06/08/15	DJ Collins	Prepare for and conduct interviews of two University employees.	4.30	1,935.00
06/08/15	JD Perconte	Interviews of two University employees; meet with FOIA officer and Mr. Brady.	4.30	1,935.00
06/08/15	LJ Giovanetto	Review and revise interview memos from witness interviews; draft outline of report.	5.20	2,340.00
06/10/15	LJ Giovanetto	Revise draft outline of report; revise interview memo from witness interview.	4.60	2,070.00
06/11/15	LJ Giovanetto	Draft interview memo from witness interview.	2.60	1,170.00
06/12/15	DJ Collins	Telephone conference with Marc Strauss; telephone interview of University employee.	0.20	90.00
06/15/15	DJ Collins	Prepare for and conduct interview of [REDACTED] telephone conference with Mr. Strauss.	1.00	450.00
06/15/15	JD Perconte	Participate in interview of University employee with Mr. Collins.	0.80	360.00
06/19/15	LJ Giovanetto	Draft memo of witness interview.	2.90	1,305.00
	Current Hours/Fees		31.60	\$14,220.00

213621
525823
July 21, 2015

Northern Illinois University, Office of the President
NIU Investigation

Invoice No. 14874420
Page 2

Time and Fee Summary

Timekeeper	Title	Rate	Hours	Fees
DJ Collins	Partner	\$450.00	6.10	\$2,745.00
IJ Giovanetto	Associate	\$450.00	19.50	\$8,775.00
JD Perconte	Partner	\$450.00	6.00	\$2,700.00
Totals			31.60	\$14,220.00

Total this Invoice

\$14,220.00

Payment for legal services is due within 30 days of invoice date.

President's Report
August 28, 2015

1-11
Action

**AMENDMENT APPROVAL
OFFICE OF THE PRESIDENT
Legal Services**

Requisition was reviewed and approved by Cristine Black on 8/20/15.

Approver/Requester: Gigi Beard

Summary: The Office of the President requests permission to increase the amount of a contract for outside legal services related to preparation for litigation. The original order received President's approval on May 15, 2015. This engagement is exempt from the Procurement Code under Section 30 ILCS 500/1-10(7) - anticipated litigation.

Recommendation: Approve an increase in expenditure authority for FY 2016 as follows:

Drinker Biddle & Reath LLP, Chicago, IL

Original Order	\$49,999
Amendment	<u>41,628</u>
New Order Total	\$91,627

Funding: Appropriated/Income Funds, 02 [REDACTED]
Institutional – Local Funds, 41 [REDACTED]

K. Clapsaddle

PO #155492
Contract in OnBase: Yes

Northern Illinois University Purchase Requisition	Check: NIU <input checked="" type="checkbox"/>	New <input type="checkbox"/>		Dept Ref No: _____
	FDN <input type="checkbox"/>	Change <input checked="" type="checkbox"/>		PO No: _____
		Renewal <input type="checkbox"/>		

Date	08/17/15		
Department	Office of the President/Board of Trustees		
Entered by	Gigi Beaird	Phone	753-5603
Requested by		Phone	

Procurement use:		Initials	Date
Req/PO Entered			
Req/PO To Buyer			
Req Selected			
PO Approved			

Vendor Information:

Vendor Name	Drinker Biddle & Reath LLP		
Address 1	191 N. Wacker Dr ste 3700		
Address 2			
Address 3			
City, State, Zip	chicago, IL 60606-1698		
Phone number	312-569-1000	Fax number	312-569-3000

Accounting use:	
Initials	date

Delivery Location	Altgeld 316	Delivery Date		Fund Distribution	41,627.30
Dept, Bldg & Room No.				Requisition	41,627.30

Funding Distribution

Line	Authorized signature	Account	Fund	Cost Center	Program	Class	FY	Project /Grant	Amount
a			41	SA34013	NA	06E	2015		(49,999.00)
b			02	SA34010	NA	06A	2015		61,626.30
c			02	SA34010	NA	06A	2016		30,000.00

Requisition Lines

Line	Quantity	Unit	Unit Price	Description	Item Fund Distribution	Extended Line Amount
1	1	ea	(49,999.0000)	PO 0000155492 Close line		(49,999.00)
2	1	ea	61,626.3000	Increase line Continued Outside Legal Services Rendered through 6/30/2016. PO 0000155492		61,626.30
3	1	ea	30,000.0000	Outside legal services for FY 2016		30,000.00
				This Purchase is exempt from the Procurement Code pursuant to 30 ILCS 500/1-10(b)(7) (contracts necessary to prepare for anticipated litigation, enforcement actions or investigations).		

DrinkerBiddle&Reath LLP

Daniel J. Collins
312-569-1358 Direct
312-569-3358 Fax
daniel.collins@dbr.com

Law Offices

191 North Wacker Drive
Suite 3700
Chicago, IL
60606-1698

312-569-1000 phone
312-569-3000 fax
www.drinkerbiddle.com

CALIFORNIA
DELAWARE
ILLINOIS
NEW JERSEY
NEW YORK
PENNSYLVANIA
WASHINGTON DC
WISCONSIN

June 25, 2015

Northern Illinois University
C/o Marc J Strauss
2040 Aberdeen Ct
Sycamore, Illinois 60178

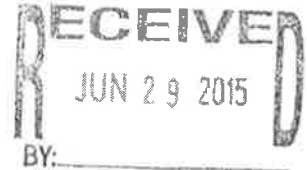
Dear Mr. Strauss:

Enclosed for your review is our invoice for legal services rendered to you for the period shown. Please review the bill carefully and if you have any questions, feel free to contact me.

Very truly yours,


Daniel J. Collins

DJC/pbw
Enclosure



DrinkerBiddle&Reath LLP

191 N. Wacker Dr., Ste. 3700
Chicago, IL 60606-1698
(312) 569-1000 office
(312) 569-3000 fax
TAX ID. #23-1423089

Northern Illinois University
Altgeld Hall 300
1524 W. Lincoln Highway
DeKalb, IL 60115

Invoice Number: 14867536
Invoice Date: 06/25/2015
Client Number: 213621
Matter Number: 525823

Re: NIU Investigation

For professional services rendered through May 31, 2015

Fees

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
04/10/15	JD Perconte	Call with President Baker and Mr. Collins; meeting with Mr. Collins regarding same.	1.00	450.00
04/13/15	JD Perconte	Review and analyze documents provided by President Baker; meeting with Mr. Collins and Mr. Giovanetto regarding same.	1.30	585.00
04/14/15	JD Perconte	Review documents provided by President Baker; call with President Baker; meeting with Mr. Collins regarding documents and investigation strategy.	1.50	675.00
04/15/15	DJ Collins	Meeting with President Baker at NIU; meeting with President and Board of Trustees' Members; travel to/from DeKalb; attention to engagement letter revisions to reflect reporting structure, scope of investigation, and other issues.	5.50	2,475.00
04/15/15	JD Perconte	Meeting with client regarding structure and scope of the investigation.	1.20	540.00
04/17/15	DJ Collins	Telephone conference with President Baker regarding logistics; conference regarding next steps.	0.30	135.00
04/17/15	JD Perconte	Call with Mr. Collins and Dr. Baker regarding investigation procedure.	0.30	135.00
04/20/15	DJ Collins	Telephone conferences with client; telephone conference with [REDACTED] email correspondence regarding coordination of interview.	0.40	180.00
04/21/15	DJ Collins	Prepare for and conduct interview of University Employee [REDACTED]	6.10	2,745.00
04/21/15	IJ Giovanetto	Multiple communications with Mr. Collins regarding internal investigation; review letter of potential issues; meet with employee regarding potential issues; review note from interview.	7.10	3,195.00

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
04/22/15	DJ Collins	Telephone conference with [REDACTED] regarding scheduling continuation of interview; telephone conference with [REDACTED] regarding outreach to [REDACTED] telephone conference with [REDACTED] regarding scheduling of interview and materials needed; telephone conference with [REDACTED] regarding continuation of interview.	0.50	225.00
04/22/15	JD Perconte	Call with Mr. Collins and employee [REDACTED] regarding interview.	0.30	135.00
04/22/15	LJ Giovanetto	Review notes from interview; draft legal hold notice.	1.40	630.00
04/24/15	DJ Collins	Prepare for and attend interview of [REDACTED] initial assessment of voluminous materials received from [REDACTED] telephone conference with [REDACTED]	2.70	1,215.00
04/24/15	JD Perconte	Interview [REDACTED] with Mr. Collins; meeting with Mr. Collins and Mr. Giovanetto regarding same.	2.20	990.00
04/24/15	LJ Giovanetto	Review documents regarding internal investigation; multiple communications with Messrs. Perconte and Collins regarding status of investigation.	4.30	1,935.00
04/27/15	DJ Collins	Review report of investigation by [REDACTED] and associated exhibits; outline follow-up tasks.	1.10	495.00
04/27/15	LJ Giovanetto	Review documents regarding previous internal investigation.	3.40	1,530.00
04/28/15	LJ Giovanetto	Review documents regarding previous internal investigation.	6.50	2,925.00
04/29/15	LJ Giovanetto	Review documents regarding internal investigation; draft outline of events.	5.80	2,610.00
04/30/15	LJ Giovanetto	Review documents concerning internal investigation.	2.40	1,080.00
05/04/15	DJ Collins	Telephone conference with President Baker regarding new information.	0.20	90.00
05/04/15	JD Perconte	Call with President Baker and Mr. Collins regarding investigation.	0.10	45.00
05/05/15	DJ Collins	Analysis of select materials provided by HR office; conference with team regarding review of files provided by [REDACTED] next steps.	1.40	630.00
05/05/15	LJ Giovanetto	Review documents from investigation; draft outline for work plan; confer with Mr. Collins regarding status of investigation.	2.70	1,215.00
05/11/15	DJ Collins	Telephone conference with client.	0.10	45.00
05/12/15	DJ Collins	Email correspondence regarding next steps, need for analysis of privacy issues.	0.10	45.00
05/14/15	DJ Collins	Telephone conference with witness.	0.20	90.00
05/15/15	DJ Collins	Telephone conference with witness.	0.10	45.00
05/15/15	LJ Giovanetto	Review documents from prior investigation.	0.90	405.00

<u>Date</u>			<u>Hours</u>	<u>Amount</u>
05/18/15	DJ Collins	Prepare for continued interview of [REDACTED] continue review of materials received from HR.	1.10	495.00
05/18/15	LJ Giovanetto	Review documents from prior investigation; prepare topics for witness interview.	1.10	495.00
05/19/15	DJ Collins	Continue interview of [REDACTED]	2.80	1,260.00
05/19/15	LJ Giovanetto	Confer with Mr. Collins regarding witness interview; prepare document preservation hold; interview NIU employee.	3.80	1,710.00
05/20/15	DJ Collins	Telephone conference with President Baker regarding additional interviews.	0.20	90.00
05/21/15	DJ Collins	Telephone conference with potential interviewee; conference with Mr. Giovanetto regarding next steps, strategy for interview.	0.30	135.00
05/21/15	LJ Giovanetto	Participate in call with Mr. Collins and [REDACTED] review notes from prior interviews; review documents concerning investigation.	1.40	630.00
05/22/15	LJ Giovanetto	Review documents concerning investigation; review notes from prior interviews; draft outlines for witness interviews; confer with Mr. Collins regarding witness interviews.	3.60	1,620.00
05/25/15	DJ Collins	Telephone conference with prospective interviewee [REDACTED]	0.30	135.00
05/26/15	DJ Collins	Prepare for and interview three separate employees; conference regarding next steps.	5.20	2,340.00
05/26/15	LJ Giovanetto	Prepare document hold; review interview outlines; multiple communications with Mr. Collins regarding witness interviews; meet with NIU officers regarding allegations.	5.60	2,520.00
05/27/15	DJ Collins	Telephone conference with client; review materials provided by interviewee [REDACTED]	1.60	720.00
05/27/15	LJ Giovanetto	Review notes from interviews.	0.40	180.00
05/28/15	DJ Collins	Email correspondence with Mr. Giovanetto regarding review and analysis of University's [REDACTED] review and analysis of [REDACTED] review and analysis of [REDACTED] follow-up regarding need for additional information.	0.50	225.00
05/28/15	LJ Giovanetto	Review documents regarding [REDACTED] research legal issues concerning [REDACTED]	3.20	1,440.00
05/29/15	LJ Giovanetto	Draft memos of witness interviews; research legal issues concerning [REDACTED] confer with [REDACTED] regarding policies; review NIU policies regarding [REDACTED]	6.90	3,105.00
05/30/15	LJ Giovanetto	Draft memos of witness interviews.	5.60	2,520.00
	Current Hours/Fees		104.70	\$47,115.00

Time and Fee Summary

213621
525823
June 25, 2015

Northern Illinois University, Office of the President
NIU Investigation

Invoice No. 14867536
Page 4

Timekeeper	Title	Rate	Hours	Fees
DJ Collins	PARTNER	\$450.00	30.70	\$13,815.00
LJ Giovanetto	ASSOCIATE	\$450.00	66.10	\$29,745.00
JD Perconte	PARTNER	\$450.00	7.90	\$3,555.00
Totals			104.70	\$47,115.00

Expenses

Travel - Auto Rental, Taxi, Parking, Mileage, Tolls, and Car Service - Jeffrey D. Perconte Travel to attend meeting/interview with client 4/24/15	119.10
Travel - Auto Rental, Taxi, Parking, Mileage, Tolls, and Car Service - Daniel J. Collins Travel to/from NIU for meetings and interviews 4/15&4/21/15	172.20

Total Current Expenses

\$291.30

Total this Invoice

\$47,406.30

Payment for legal services is due within 30 days of invoice date.