

# **COURT REPORTING SERVICES**

## **STATE OF ILLINOIS**

### **Request for Proposals for Legislative Assistance and Support**

**CRS/14 - 101**

**Submitted by Shea, Paige & Rogal, Inc.**

#### **A. Technical Proposal**

1) After carefully reviewing the Request for Proposals for Legislative Assistance and Support (CRS/14-101), issued by Court Reporting Services, our Firm, Shea, Paige & Rogal, Inc. understands the project requirements for CRS's request for Legislative Assistance and Support. Having been successfully involved in all aspects of "legislative assistance" (Lobbying) for over 30 years, Shea, Paige & Rogal, Inc. is keenly aware of what is required to achieve a client's goals. We have survived in the Illinois legislative process, year after year, due to hard work, attention to detail and with a strict adherence to the highest standards of integrity and character.

In general, (a more specific "work plan" is outlined below in #2), our work plan entails the basics of lobbying; developing mutually acceptable goals with the client, implementing a plan to achieve those goals and educating the Legislative and Executive branches of Illinois government until we are successful.

2) Shea, Paige & Rogal, Inc. (SPR) is a well-established governmental relations, lobbying and consulting firm, with offices in the Chicago area (LaGrange) and Springfield, Illinois. Widely known in Illinois for a results-orientated approach to advancing client interests throughout the legislative process, the firm was founded over 30 years ago by Gerald W. Shea, an attorney, who served as a Cook County Assistant State's Attorney, as well as both; Administrative Officer for the Chief Judge of the Circuit Court of Cook County and Director of the Department of Research, Planning & Development for the Circuit Court of Cook County. Additionally, Mr. Shea served 5 terms in the Illinois House of Representatives, including 4 years as the Majority Leader. In addition to the founding partner, Gerald W. Shea, the firm's other partners; Billie Paige and Ira Rogal have many years experience working in the Illinois legislative, regulatory and political process.

In reference to specific Court Reporting Services issues, Shea, Paige & Rogal currently represents the Court Reporting Services before the General Assembly and the State of Illinois. In the last 4 Fiscal Years, working in conjunction with the Honorable Gene Schwarm of the 4<sup>th</sup> Judicial Circuit and Tammy Bumgarner, we were successful in

securing a Supplemental Appropriation to restore the increases to the Personal Services line items that were vetoed by the Governor in FY2008 and FY2009. For the last several Fiscal Years, again working with Judge Schwarm and Tammy Bumgarner, we were successful in securing the requested budget amount. In reference to general court reporting experience, Shea, Paige & Rogal, for over 20 years, represented the Cook County Court Reporters and the Illinois Official Court Reporters. During this time, court reporters salaries were set by Illinois Statute. In order for the court reporters to receive increased compensation the Statute had to be amended. SPR was successful, each time, in amending the Statute to permit compensation increases for court reporters. In addition, when electronic court reporting first came on the horizon, SPR worked with the General Assembly and the Court system to ensure that an official court reporter was required to operate and monitor the equipment. Further, as a former Administrator of the Cook County Courts, the founding partner of SPR, Gerald Shea, is intimately familiar with court reporting functions and responsibilities, as well as the operation of the court system.

SPR has extensive experience in respect to the General Assembly and the State of Illinois, having represented the Circuit Court of Cook County - The Office of the Chief Judge, the Cook County office of the Clerk of the Circuit Court, Illinois Rural Bond Bank and numerous corporations (a list of current and past clients is attached). SPR is an expert in creating, implementing and changing public policy. Whether the CRS seeks passage of new legislation, needs to adjust their annual budget, or wants to stop an adverse piece of legislation, SPR has achieved positive results throughout its 30 year history. SPR has a proven track record of representing both public and private clients from all sectors. The Firm can provide CRS all aspects of a successful government relations (lobbying) program, including strategy development and implementation, monitoring services to watch bills or subject matter issues and legislative advocacy.

An important part of any successful legislative program is the monitoring and tracking of all legislation pending before the General Assembly or awaiting the Governor's action. SPR provides computerized legislative monitoring services, in which we obtain the most current information available on all legislation pending before the Illinois General Assembly and the Governor. We will monitor each piece of legislation, including all amendments, in which CRS is interested in, provide copies of the legislation, and keep CRS advised of bill introductions, committee action, floor action, conference committee action and Governor's action. We will do this on a weekly basis, unless there is a need for a more expedited notification (such as a hostile amendment), in which case we will immediately email and/or fax the information to the appropriate CRS contact person.

In addition to monitoring all legislation, we meet with sponsors, legislative staff and committee members to obtain an analysis on each piece of legislation affecting CRS. This analysis continues as long as the legislation is pending in either Chamber or the Governor has taken final action.

The SPR approach to legislative advocacy begins with our skilled team of experts conducting an in-depth analysis with CRS personnel to identify and prioritize the exact legislative and regulatory goals for CRS. From this analysis, we will develop a strategy and implement the legislative program, specific to the needs of CRS. Based on our mutually agreed strategy for CRS goals, we will be able to provide advice and consultation on all legislation pending before the General Assembly and the Executive Branch.

During the implementation phase, we carry out the agreed upon strategy aggressively, ethically and discretely. Depending on the needs and goals, this may include a "Legislative Advocacy" component, which can include supportive or defensive activities.

With regard to the introduction, support and passage of CRS legislation, we would work with CRS, to research, develop and refine legislative proposals, which meet the goals of CRS. We then would "shepherd" the legislation through the process, including drafting, arranging for sponsors and co-sponsors, introduction, moving the legislation through committees in both the House and Senate, drafting amendments, developing coalitions, educating the members of the General Assembly and obtaining the Governor's signature to enact the bill into law. Included in these activities would be testimony before legislative committees or other governmental bodies, such as the Joint Committee on Administrative Rules. If CRS staff or CRS Board Member is to testify before a legislative committee, SPR can provide consultation and advice, as well as conduct briefing session(s) to assist in preparation. In addition to consultation and advice on substantive legislative issues, SPR has expertise in the Appropriations process. In addition to successfully representing the Court Reporting Services during the appropriations process, SPR has also represented several governmental bodies, such as METRA and Governor's State University.

In reference to legislation which CRS may oppose, SPR has had success in modifying legislation to remove unwanted provisions and, if needed, we have been able to defeat negative legislation. We accomplish this by the basics of lobbying, educating the Legislative leaders and members of the General Assembly on our client's position and constructing a roll call.

Our knowledge of state government and extensive working relationships with elected officials and key staff members, allows us to communicate on a regular basis with all the legislative leaders, members of the General Assembly and their staffs', the Governor's office and Constitutional Officers (including the Comptroller). SPR is in a unique position to help CRS to successfully advance their relationship with the Illinois General Assembly, the Governor's Office and the State of Illinois.

3) The following individuals (biographies attached), all of who are registered to lobby in the State of Illinois, will be assigned to carry out the project:

- **Gerald W. Shea** is the founder and Senior Principal in the firm of Shea, Paige & Rogal, Inc. Mr. Shea is an attorney who served 5 terms as a Member of the Illinois House of Representatives, including 1 term as Majority Leader. He has also formally served as the Administrative Officer for the Chief Judge of the Circuit Court of Cook County; as Director of Research, Planning & Development for the Circuit Court of Cook County and as an Assistant State's Attorney for Cook County.
- **Billie J. Paige** is a partner in the firm of Shea, Paige & Rogal. She has spent much of her career in a variety of government and government related positions, including as Commissioner of the Illinois Department of Unemployment Insurance, Assistant Director of the Illinois Department of Registration and Education and Director of Government Relations for the Illinois Hospital Association.

4) Our experience in and our knowledge of the Illinois legislative process has allowed us, on behalf of our clients (SPR Client List Attached), to have many successful outcomes, a few are listed below:

- On behalf of **Court Reporting Services**, SPR helped secure the annual appropriation, including a supplemental appropriation to restore the pay increases that were vetoed by the Governor in FY2008 and FY2009.
- On behalf of **Carle Foundation Hospital**, SPR has annually secured a \$2 Million appropriation for the Hospitals participation in the Excellence in Academic Medicine program.
- On behalf of **Governor's State University**, in conjunction with the Board of Higher Education, secured the University's annual appropriation.
- On behalf of the **Chicago Botanical Garden** and the **Chicago Museum of Science and Industry** secured several million dollars worth of funding for Capital Projects.
- On behalf of **Peabody Energy**, secured all Illinois EPA permits, for a 3 Mega Watt, coal-fired power plant in Randolph County.

**GERALD W. SHEA**

Mr. Shea is the senior principal of the firm of Shea, Rogal & Associates, as well as the president of the law firm of Shea, Paige & Rogal, Inc. Mr. Shea is an attorney and has been a member of the bar since 1961. His professional experience includes:

Assistant State's Attorney, Cook County, Illinois

Administrative Officer to the Chief Judge, Circuit Court of Cook County

Retired member, Illinois House of Representatives for the 75<sup>th</sup>, 76<sup>th</sup>, 77<sup>th</sup>, 78<sup>th</sup> & 79<sup>th</sup> General Assemblies

Chairman, Illinois Judicial Advisory Council

Chairman, Illinois Legislative Reference Bureau

Member, Illinois Economic and Fiscal Commission

Member, Board of Directors of the Regional Transportation Authority

Member, Illinois Secretary of State's Transportation Study Commission

Member, Illinois Secretary of State's Securities Law Advisory Committee

Director of the Department of Research, Planning & Development for the Circuit Court of Cook County

Instructor, John Marshall Law School, Chicago, Illinois

Assistant Minority Leader of the Illinois House of Representatives for the 77<sup>th</sup> and 78<sup>th</sup> General Assemblies

**Current Clients of**

**SHEA, PAIGE & ROGAL, INC.**

CARLE FOUNDATION HOSPITAL

COURT REPORTING SERVICES

KINDRED HEALTHCARE

LA RABIDA CHILDREN'S HOSPITAL

NEW IMAGE GLOBAL

RIVERSIDE HEALTH SYSTEMS

SHELTON FIREWORKS

UNITED SEATING & MOBILITY

UPPER ILLINOIS RIVER VALLEY DEVELOPMENT AUTHORITY

WILL KANKAKEE REGIONAL DEVELOPMENT AUTHORITY

**The Following is a partial list of current and recent clients**

**that Shea, Paige & Rogal, Inc. has represented:**

AD HOC Committee/I-55 Widening Project  
American Land Title Association  
Anheuser-Busch Companies, Inc.  
AT&T  
Carle Foundation Hospital  
Centerpoint  
Chicago Botanic Gardens  
Chicago Museum of Science & Industry  
Circuit Court of Cook County, Illinois - Office of the  
Chief Judge  
Comcast Cable Communications, Inc.  
Cook County Office of the Clerk of the Circuit Court  
Crown, Cork & Seal Company, Inc.  
Dixon & Co.  
Dr. William M. Scholl School of Podiatric Medicine  
DuPage Municipal Water Coalition  
Enterprise Rent-A-Car  
Epilepsy Foundation - Chicago  
Franciscan Sisters of Chicago Service Corp  
General Motors  
Governor's State University  
Grundy Industrial Group  
HCR Manorcare  
HDR Engineering  
Health Alliance  
Human Resources Development Institute  
Illinois Board of Examiners  
Illinois CPA Society  
Illinois Freestanding Surgery Center Association

Illinois Environmental Health  
Association  
Illinois Harness Horsemen  
Association  
Illinois Institute of Technology  
Illinois Public Defenders Association  
Illinois Retired Teachers  
Association  
Illinois Rural Bond Bank  
Illinois Small Loan Association  
Institute of Scrap, Iron & Steel  
Kindred Health Care  
LaRabida Children's Hospital &  
Research Center  
Marion Memorial Hospital  
METRA  
Motorcycle Industry Council  
NI-COR (Mayer, Brown, Rowe &  
Maw)  
Non Bank Funds Transmitters  
Group  
Omnicare, Inc.  
Prairie State Generating Company,  
LLC  
Riverside Medical Center  
Roseland Community Hospital  
Rush Alzheimer's Disease Center  
Shelton Fireworks  
Trinity Medical Center  
Underground Contractors  
Association  
University of Chicago Hospitals  
Valley Ambulatory Surgery Center  
Vencor

## **STANDARD CERTIFICATIONS**

**CONFLICT OF INTEREST.** Vendor covenants that it has no public or private interest and shall not acquire, directly or indirectly, any such interest that would conflict in any manner with the performance of its services under this contract. Further, Vendor agrees to comply with the provisions of the Illinois Procurement Code prohibiting conflicts of interest (30 ILCS 500/Article 50). All the terms, conditions, and provisions of Article 50 apply to this contract and are made a part of this contract the same as though they were incorporated and included herein. Vendor further represents that the disclosures required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500/50-35), if applicable, have been made and are true and correct.

**BRIBERY CONVICTION CERTIFICATION.** Vendor certifies that it is not barred from being awarded a contract or subcontract with the Office of the Comptroller or with the State of Illinois under Section 50-5 of the Illinois Procurement Code (30 ILCS 500/50-5). Section 50-5 of the Illinois Procurement Code prohibits contracting with a person or business that has been convicted under the laws of Illinois or of any other State of bribing or attempting to bribe a State officer or employee or that has made an admission of guilt to that conduct but has not been prosecuted.

**FELONY CONVICTION CERTIFICATION.** Vendor certifies that it is not barred from being awarded a contract or subcontract with the Office of the Comptroller or with the State of Illinois under Section 50-10 of the Illinois Procurement Code (30 ILCS 500/50-10). Section 50-10 of the Illinois Procurement Code prohibits a person or business entity convicted of a felony from doing business with the State of Illinois or any State agency from the date of conviction until five (5) years after the completion of the sentence for such felony, unless no person held responsible by a prosecutorial office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor acknowledges that making a false statement with regard to this certification is a Class 3 felony.

**PROHIBITED BIDDERS AND CONTRACTOR CERTIFICATION.** Vendor certifies that it is not barred from being awarded a contract with the Office of the Comptroller or with the State of Illinois under Section 50-10.5 of the Illinois Procurement Code (30 ILCS 500/50-10.5). Section 50-10.5 of the Illinois Procurement Code prohibits a business from bidding on or entering into a contract with the State of Illinois if the business or any officer, director, or partner, or other managerial agent of the business has been convicted of a felony under the Sarbanes-Oxley Act of 2002 (15 U.S.C. § 7201, *et seq.*) or of a Class 3 or Class 2 felony under the Illinois Securities Law of 1953 (815 ILCS 5/1, *et seq.*) for a period of five (5) years prior to the date of the bid or contract. Vendor acknowledges that the Office of the Comptroller shall declare this contract void if this certification is false.

**DEBT DELIQUENCY CERTIFICATION.** Vendor certifies that neither it nor any of its affiliates is prohibited from entering into a contract with the Office of the Comptroller or the State of Illinois by Section 50-11 of the Illinois Procurement Code (30 ILCS 500/50-11). Section 50-11 of the Illinois Procurement Code bars any person who is delinquent in the payment of a debt to the State from contracting with a State agency, unless that person or its affiliates has entered into a deferred payment plan to pay off the debt. Vendor acknowledges that the Office of the Comptroller may declare this contract void if this certification is false.

**USE TAX CERTIFICATION.** Vendor certifies that neither it nor its affiliates is prohibited from entering into a contract with the Comptroller or the State of Illinois under Section 50-12 of the Illinois Procurement Code (30 ILCS 5000/50-12). Section 50-12 of the Illinois Procurement Code bars a person from entering into a contract with a State agency if the person or any of its affiliates has failed to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act (35 ILCS 105/1, *et seq.*). Vendor acknowledges that the Office of the Comptroller may declare this contract void if this certification is false.



**ENVIRONMENTAL PROTECTION ACT CERTIFICATION.** Vendor certifies that it is not barred from being awarded a contract with the Office of the Comptroller or the State of Illinois under Section 50-14 of the Illinois Procurement Code (30 ILCS 500/50-14). Section 50-14 of the Illinois Procurement Code bars the State from awarding a contract to any person or business found by a court or by the Pollution Control Board to have committed a willful or knowing violation of Section 42 of the Environmental Protection Act (415 ILCS 5/42). A State agency is barred from awarding a contract to a person or business found to have been in violation for a period of five (5) years from the date of the order containing the finding of violation, unless there is no practicable alternative available to the State. Vendor acknowledges that the Office of the Comptroller may declare this contract void if this certification is false.

**LEAD POISONING PREVENTION ACT CERTIFICATION.** Vendor certifies that it is not barred from being awarded a contract or subcontract with the Office of the Comptroller or with the State of Illinois under Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5). Section 50-14.5 of the Illinois Procurement Code prohibits owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) from doing business with the State of Illinois or any State agency until the violation is mitigated. Vendor acknowledges that the Office of the Comptroller may declare this contract void if this certification is false.

**REVOLVING DOOR PROHIBITION CERTIFICATION.** Vendor certifies that it is not barred from engaging in any procurement activity with the Office of the Comptroller under Section 50-30 of the Illinois Procurement Code (30 ILCS 500/50-30). Section 50-30 of the Procurement Code prohibits chief procurement officers, associate procurement officers, State purchasing officers and their designees whose principal duties were directly related to State procurement from engaging in any procurement activity for a period of two (2) years after terminating an affected position relating to an agency most recently employing them in an affected position for a period of at least six (6) months. The prohibition includes but is not limited to lobbying the procurement process; specifying; bidding; proposing bid, proposal or contract documents on their own behalf or on behalf of any firm, partnership, association, or corporation. This Section applies only to those persons who terminate an affected position on or after January 15, 1999. (30 ILCS 500/50-30.)

**FORCED LABOR CERTIFICATION.** Vendor certifies, in accordance with Section 10 of the State Prohibition of Goods from Forced Labor Act (30 ILCS 583 /10), that none of the equipment, materials or supplies furnished pursuant to the provisions of this contract constitute imported, foreign-made goods which were produced in whole or in part by forced labor, convict labor or indentured labor. Vendor acknowledges that providing a false certification under this Section of the contract may result in: (1) this contract being voided at the Comptroller's option; (2) the Vendor being assessed a penalty of \$1,000 or an amount equal to 20% of the value of the equipment, materials or supplies produced by forced labor, convict labor or indentured labor; and/or (3) the Vendor being suspended from bidding on any State contract for up to 360 days.

**PROHIBITION OF GOODS FROM CHILD LABOR:** The Provider certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12). (30 ILCS 584/1).

**EDUCATIONAL LOAN CERTIFICATION.** Vendor certifies that it is not in default on an educational loan as provided in the Educational Loan Default Act (5 ILCS 385/1, *et seq.*).

**BID-RIGGING AND BID ROTATING CERTIFICATION.** Vendor certifies that it is not barred from bidding on contracts with the State of Illinois as a result of a conviction of bid-rigging under Section 33E or of a bid rotating under Section 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 5/33E-4).

**DUES TO CLUBS THAT DISCRIMINATE CERTIFICATION.** Vendor certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agents or subsidiaries or otherwise reimburses them for payment of their dues or fees to any club that unlawfully discriminates. (775 ILCS 25/0.01, *et seq.*)

**INTERNATIONAL ANTI-BOYCOTT CERTIFICATION.** Vendor certifies and agrees that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the Federal Export Administration Act of 1979 (50 App. U.S.C. § 2401, *et seq.*) or the regulations of the United States Department of Commerce promulgated under that Act. This certification applies to contracts in excess of \$10,000 (30 ILCS 582).

**AMERICANS WITH DISABILITIES ACT CERTIFICATION.** The Americans with Disabilities of 1990 (42 U.S.C. § 12101, *et seq.*) (ADA) and the regulations promulgated thereunder prohibit discrimination against persons with disabilities by the State of Illinois, whether directly or through contractual arrangements, in the provision of any aid, benefit, or service. As a condition of this contract, Vendor certifies that services, programs, and activities provided under this contract are and will continue to be in compliance with the ADA.

**DRUG FREE WORKPLACE COMPLIANCE CERTIFICATION.** The Vendor certifies and agrees that it will provide a drug free workplace in accordance with the Drug Free Workplace Act (30 ILCS 580/1, *et seq.*), and that an individual shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract. The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, “grantee” or “contractor” means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a) Publishing a statement:
  - 1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee’s or contractor’s workplace;
  - 2) Specifying the actions that will be taken against employees for violations of such prohibition; and
  - 3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - a. abide by the terms of the statement; and
    - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b) Establishing a drug free awareness program to inform employees about:
  - 1) the dangers of drug abuse in the workplace;
  - 2) the grantee’s or contractor’s policy of maintaining a drug free workplace;
  - 3) any available drug counseling rehabilitation, and employee assistance programs; and the penalties that may be imposed upon an employee for drug violations.

- c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- g) Making a good-faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

**EQUAL EMPLOYMENT OPPORTUNITY CLAUSE.** The Vendor agrees not to commit “unlawful discrimination” in employment as that term is defined in the Illinois Human Rights Act (775 ILCS 5/1-101, *et seq.*), and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

**PUBLIC WORKS EMPLOYMENT DISCRIMINATION ACT.** The Vendor will comply with the Public Works Employment Discrimination Act (775 ILCS 10/.01, *et seq.*). The provisions of this Act are made part of this contract by reference as though set forth herein.

**SEXUAL HARASSMENT POLICY.** The Vendor shall have a written sexual harassment policy that shall include the definition of sexual harassment under State law and its illegality; a description of sexual harassment utilizing examples; the Vendor’s internal complaint process including penalties; the legal recourse available through and contact information for the Department of Human Rights and the Human Rights Commission; and protection against retaliation for complaining of sexual harassment. Vendor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act.

**Right To Audit Records.** (30ILCS 500/20-65(b)) Contractor agrees to maintain books and records related to the performance of the contract and necessary to support amounts charged to the State under the contract for a minimum of 3 years from the last action on the contract. Contractor further agrees to cooperate fully with any audit and to make the books and records available to the Auditor General, chief procurement officer, internal auditor, and the purchasing agency.

**Subcontractor Disclosure:** (Indicate applicable statement)

- Vendor will not utilize the services of subcontractors to fulfill obligations under this Contract.
- Vendor will utilize the services of subcontractors to fulfill the obligations under this Contract.
- Attached is a listing of names and addresses, and anticipated amounts for each subcontractor.

**Disclosure of Business Operations with Government of Iran** (30 ILCS 500/50-36)

Each bid, offer, or proposal submitted for a State contract, other than a small purchase defined in Section 20-20 [of the Illinois Procurement Code], shall include a disclosure of whether or not the bidder, offeror, or proposing entity, or any of its corporate parents or subsidiaries, within the 24 months before submission of the bid, offer, or proposal had business operations that involved contracts with or provision of supplies or services to the Government of Iran, companies in which the Government of Iran has any direct or indirect equity share, consortiums or projects commissioned by the Government of Iran and:

- 1) more than 10% of the company’s revenues produced in or assets located in Iran involve oil-related activities or mineral-extraction activities; less than 75% of the company’s revenues produced in or assets located in Iran involve contracts with or provision of oil-related or mineral-extraction products or services

to the Government of Iran or a project or consortium created exclusively by that Government; and the company has failed to take substantial action; or

- 2) the company has, on or after August 5, 1996, made an investment of \$20 million or more, or any combination of investments of at least \$10 million each that in the aggregate equals or exceeds \$20 million in any 12-month period that directly or significantly contributes to the enhancement of Iran's ability to develop petroleum resources of Iran.

A bid, offer, or proposal that does not include this disclosure shall not be considered responsive. We may consider this disclosure when evaluating the bid, offer, or proposal or awarding the contract.

**You must check one of the following items and, if item 2 is checked, you must also make the necessary disclosure.**

- 1)  There are no business operations that must be disclosed to comply with the above-cited law.  
2)  The following business operations are disclosed to comply with the above-cited law:

**IDHR CONTRACTOR REGISTRATION NUMBER.** The Illinois Department of Human Rights (IDHR) requires certain persons wishing to bid on State of Illinois contracts to file a completed Employer's Report Form PC-1 before bid opening. IDHR will then assign a registration number. Your IDHR Contractor Registration Number must be submitted with your bid or proposal. Form PC-1 may be obtained by calling IDHR at 312-814-2431, TDD 312-263-1579. Your Bid will not be considered without this number. IDHR Contractor Registration Number:

121837-00

**STATE BOARD OF ELECTIONS CERTIFICATION.** Vendor certifies, in accordance with 30 ILCS 500/20-160, as applicable:

Vendor is not required to register as a business entity with the State Board of Elections.  
OR

Vendor has registered as a business entity with the State Board of Elections and acknowledges a continuing duty to update the registration as required by the Act. **A copy of the certification of registration is attached.** Vendor acknowledges that the State may declare this contract void without any additional compensation due to Vendor if this foregoing certification is false or if Vendor or its affiliated person or entities engage in conduct that violates 30 ILCS 500/20-160.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THESE CERTIFICATIONS ON BEHALF OF THE DESIGNATED ORGANIZATION.

Printed Name of Organization SHEA, PAIGE + ROGAN, INC.

Billie J. Paige  
Signature of Authorized Representative

CRS/14-101  
Requisition/Contract/Grant ID Number

BILLIE J. PAIGE - PARTNER  
Printed Name and Title

5/22/2013  
Date

BILLIE J. PAIGE  
Contact Person Name

(708) 482-4820  
Contact Person Telephone Number

# Certificate of Registration

**STATE BOARD OF ELECTIONS**

**Registration No. 10444**

**Shea, Paige and Rogal, Inc.**

547 S. LaGrange Road

LaGrange IL 60525

Information for this business last updated on:

Tuesday, April 09, 2013

Certificate produced on Wednesday, May 22, 2013 at 2:51 PM



**DISCLOSURE FORM A  
FINANCIAL INTERESTS AND  
POTENTIAL CONFLICTS OF INTERESTS**

30 ILCS 500/50-35 requires vendors desiring to enter into certain contracts with the State of Illinois to disclose the financial and potential conflict of interest information specified below as a condition of receiving an award or contract. This requirement is applicable to contracts with an annual value exceeding \$20,000. You must submit this information with your bid, proposal, or offer. A publicly traded entity may submit its 10K disclosure in satisfaction of the disclosure requirements. A privately held entity that is exempt from Federal 10K reporting but has more than 400 shareholders may submit the information that Federal 10K reporting companies are required to report under 17 CFR 229.401 and list the names of any person or entity holding any ownership share that is in excess of 5% in satisfaction of the disclosure requirements.

**Disclosure of Financial Information.** The individuals named below have an interest in the vendor (or its parent) in terms of ownership or distributive income share of more than 5%, or an interest which has a value of more than 60% of the Governor's salary.

Name: GERALD W. SHEA  
Address: 547 S. HAGRANPE RA, LABRA-PE, ILL. 60525  
Type of Ownership/Distributable Income Share: Stock  Sole Proprietorship  Partnership   
Other (explain) \_\_\_\_\_  
% or \$ value of ownership/distributable income share. 67%

**Disclosure of Potential Conflicts of Interest.** For each of the individuals having the level of financial interest identified above, check yes or no to indicate which, if any, of the following potential conflicts of interest relationships apply. If yes, please describe, attaching additional pages as necessary.

- a) State employment, currently or in the previous 3 years, including contractual employment of services. Yes  or No
- b) State employment of spouse, father, mother, son, or daughter, including contractual employment for services in the previous 2 years. Yes  or No
- c) Elective status; the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous 3 years. Yes  or No
- d) Elective status currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- e) Appointive office; the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that office currently or in the previous 3 years. Yes  or No
- f) Relationship to anyone holding appointive office currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- g) Employment, currently or in the previous 3 years, as or by any registered lobbyist of the State government. Yes  or No
- h) Employment currently or in the previous two years, of spouse, father, mother, son, or daughter as a registered lobbyist of the State government. Yes  or No
- i) Compensated employment, currently or in the previous 3 years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No
- j) Relationship to anyone—spouse, father, mother, son, or daughter—who was a compensated employee in the last 2 years of any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No

Vendor certifies that the information disclosed herein is true and correct. The Undersigned affirms, under penalty of perjury, that he or she is authorized to execute this disclosure on behalf of the Vendor.

Printed Name of Vendor SHEA, PAIGE & BOGAN, INC.

x Gerald W. Shea  
Signature of Authorized Representative

CRS/14-101  
Requisition/Contract Number

GERALD W. SHEA - PARTNER  
Printed Name and Title

5/22/2013  
Date

**DISCLOSURE FORM A  
FINANCIAL INTERESTS AND  
POTENTIAL CONFLICTS OF INTERESTS**

30 ILCS 500/50-35 requires vendors desiring to enter into certain contracts with the State of Illinois to disclose the financial and potential conflict of interest information specified below as a condition of receiving an award or contract. This requirement is applicable to contracts with an annual value exceeding \$20,000. You must submit this information with your bid, proposal, or offer. A publicly traded entity may submit its 10K disclosure in satisfaction of the disclosure requirements. A privately held entity that is exempt from Federal 10K reporting but has more than 400 shareholders may submit the information that Federal 10K reporting companies are required to report under 17 CFR 229.401 and list the names of any person or entity holding any ownership share that is in excess of 5% in satisfaction of the disclosure requirements.

**Disclosure of Financial Information.** The individuals named below have an interest in the vendor (or its parent) in terms of ownership or distributive income share of more than 5%, or an Interest which has a value of more than 60% of the Governor's salary.

Name: Billie J. PAIGE

Address: 547 S. LAGRANGE RD., LAGRANGE, ILL. 60525

Type of Ownership/Distributable Income Share: Stock  Sole Proprietorship  Partnership

Other (explain) \_\_\_\_\_

% or \$ value of ownership/distributable income share. 15%

**Disclosure of Potential Conflicts of Interest.** For each of the individuals having the level of financial interest identified above, check yes or no to indicate which, if any, of the following potential conflicts of interest relationships apply. If yes, please describe, attaching additional pages as necessary.

- a) State employment, currently or in the previous 3 years, including contractual employment of services. Yes  or No
- b) State employment of spouse, father, mother, son, or daughter, including contractual employment for services in the previous 2 years. Yes  or No
- c) Elective status; the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous 3 years. Yes  or No
- d) Elective status currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- e) Appointive office; the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that office currently or in the previous 3 years. Yes  or No
- f) Relationship to anyone holding appointive office currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- g) Employment, currently or in the previous 3 years, as or by any registered lobbyist of the State government. Yes  or No
- h) Employment currently or in the previous two years, of spouse, father, mother, son, or daughter as a registered lobbyist of the State government. Yes  or No
- i) Compensated employment, currently or in the previous 3 years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No
- j) Relationship to anyone—spouse, father, mother, son, or daughter—who was a compensated employee in the last 2 years of any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No

Vendor certifies that the information disclosed herein is true and correct. The Undersigned affirms, under penalty of perjury, that he or she is authorized to execute this disclosure on behalf of the Vendor.

Printed Name of Vendor SHEA, PAIGE + BOGAL, Inc.

Billie J. Paige  
Signature of Authorized Representative

BILLIE J. PAIGE - PARTNER  
Printed Name and Title

CPS/14-101  
Requisition/Contract Number

5/22/2013  
Date

**DISCLOSURE FORM A  
FINANCIAL INTERESTS AND  
POTENTIAL CONFLICTS OF INTERESTS**

30 ILCS 500/50-35 requires vendors desiring to enter into certain contracts with the State of Illinois to disclose the financial and potential conflict of interest information specified below as a condition of receiving an award or contract. This requirement is applicable to contracts with an annual value exceeding \$20,000. You must submit this information with your bid, proposal, or offer. A publicly traded entity may submit its 10K disclosure in satisfaction of the disclosure requirements. A privately held entity that is exempt from Federal 10K reporting but has more than 400 shareholders may submit the information that Federal 10K reporting companies are required to report under 17 CFR 229.401 and list the names of any person or entity holding any ownership share that is in excess of 5% in satisfaction of the disclosure requirements.

**Disclosure of Financial Information.** The individuals named below have an interest in the vendor (or its parent) in terms of ownership or distributive income share of more than 5%, or an interest which has a value of more than 60% of the Governor's salary.

Name: IRA ROGAI

Address: 547 S. LAGRANGE RD., LAGRANGE, ILL. 60525

Type of Ownership/Distributable Income Share: Stock  Sole Proprietorship  Partnership

Other (explain) \_\_\_\_\_

% or \$ value of ownership/distributable income share. 18%

**Disclosure of Potential Conflicts of Interest.** For each of the individuals having the level of financial interest identified above, check yes or no to indicate which, if any, of the following potential conflicts of interest relationships apply. If yes, please describe, attaching additional pages as necessary.

- a) State employment, currently or in the previous 3 years, including contractual employment of services. Yes  or No
- b) State employment of spouse, father, mother, son, or daughter, including contractual employment for services in the previous 2 years. Yes  or No
- c) Elective status; the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous 3 years. Yes  or No
- d) Elective status currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- e) Appointive office; the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that office currently or in the previous 3 years. Yes  or No
- f) Relationship to anyone holding appointive office currently or in the previous 2 years; spouse, father, mother, son, or daughter. Yes  or No
- g) Employment, currently or in the previous 3 years, as or by any registered lobbyist of the State government. Yes  or No
- h) Employment currently or in the previous two years, of spouse, father, mother, son, or daughter as a registered lobbyist of the State government. Yes  or No
- i) Compensated employment, currently or in the previous 3 years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No
- j) Relationship to anyone—spouse, father, mother, son, or daughter—who was a compensated employee in the last 2 years of any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections. Yes  or No

Vendor certifies that the information disclosed herein is true and correct. The Undersigned affirms, under penalty of perjury, that he or she is authorized to execute this disclosure on behalf of the Vendor.

Printed Name of Vendor SHEA PALPE & ROGAI, INC.

IRA Rogai  
Signature of Authorized Representative

CRS/14-101  
Requisition/Contract Number

IRA ROGAI - PARTNER

5/22/2013

Printed Name and Title

Date



**DISCLOSURE FORM B  
FINANCIAL INTERESTS AND  
POTENTIAL CONFLICTS OF INTERESTS**

30 ILCS 500/50-35 requires vendors desiring to enter into certain contracts with the State of Illinois to disclose the information specified below as a condition of receiving an award or contract. This requirement is applicable to contracts with an annual value exceeding \$20,000. You must submit this information with your bid, proposal, or offer.

- a) Vendor shall identify whether it has current contracts (including leases) with other units of State of Illinois government by checking: Yes  or No .
- b) Vendor shall identify whether it has pending contracts (including leases), bids, proposals, or other ongoing procurement relationships with any other units of State of Illinois government by checking: Yes  or No . If "yes" is checked, identify each such relationship by showing agency name and other descriptive information such as bid or project number (attach additional pages as necessary).

Vendor certifies that the information disclosed herein is true and correct. The Undersigned affirms, under penalty of perjury, that he or she is authorized to execute this disclosure on behalf of the Vendor.

Printed Name of Vendor SHEA, PAIGE + ROYAL, INC.

Billie J. Paige  
Signature of Authorized Representative

CRS/14-101  
Requisition/Contract Number

BILLIE J. PAIGE - PARTNER  
Printed Name and Title

5/22/2013  
Date

# Cost Proposal for Court Reporting Services RFP

CRS/14 – 101

Submitted by

Shea, Paige & Rogal, Inc.

## Contact Person

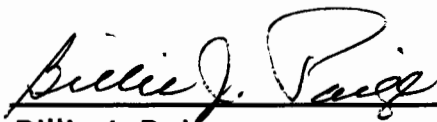
Billie J. Paige – Partner

(217) 523-2550 – Springfield Office

(708) 482 – 4820 – Chicago Office

For all services contained in our Technical Proposal response to the RFP CRS/14 – 101, the firm of Shea, Paige & Rogal, Inc. proposes a fee of \$5000 per month for the length of the contract.

The proposed monthly fee will include all ordinary expenses, such as lodging, meals, supplies, ect.



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Billie J. Paige

Partner

On behalf of the firm of  
Shea, Paige & Rogal, Inc.

5-22-13

Date