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December 23, 2013

Thomas Glaser
Senior Vice President
Administration and Treasurer
College of DuPage
425 Fawell Blvd., SRC 2130
Glen Ellyn, Illinois 60137-6599

Re: M.R. Bauer Foundation and Base Line Statistics & Functionality Project

Dear Tom:

First let me take this opportunity to thank you for becoming my partner in this project. This type of project is important to me and I appreciate the College of DuPage stepping in to help expedite the process.

I would like to put in writing the agreed procedures between your office and myself. Disbursements from the \$25,000 should be paid on this schedule: \$11,000 to me on or about January 10, 2014; \$7,000 to me on or about February 10, 2014 and \$7,000 to me on or about March 10, 2014. For purposes of the 1099 that should be issued to me for 2014, my tax identification number is 339-48-6282. I will be personally responsible for the administrative fee which will be paid no later than January 31, 2014.

You have been provided a project description by Kent Lawrence at M. R. Bauer. I will use and hereby adopt the identical project description.

I will provide you or your designee monthly reports regarding the progress of the project and a final wrap up report by April 15, 2014.

Thank you again for giving me the opportunity to help correct issues in the Cook County Judicial System. Please feel free to contact me with any questions you may have regarding this project.

Sincerely,


James M. O'Rourke
Attorney at Law

JMO:mwc