

From: [Randall Samborn](#)
To: [Glaser, Thomas](#)
Cc: [Kenneth Florey](#)
Subject: RE: LEVICK April 2015 Invoice No. 16515
Date: Friday, April 17, 2015 11:20:04 AM
Attachments: [image001.png](#)
[115041712200203519.png](#)
[115041712200203119.png](#)

I understand. The thought was we should do this asap to get the invoice processed for the board and perhaps not have to present a contract. I certainly want to be transparent for the board; however, going forward in light of new developments, we should probably also consider having LEVICK contract anew directly with Schiff (with CoD responsible for paying the invoices) – in that case, we could revert to being paid against the initial retainer. Of course, we've had a spike in hours this week, so we are now much closer to exhausting the retainer, and have approximately \$1,500 or less remaining to draw on.

No rush to resolve this today and I suggested that Ken discuss the arrangement with Ron Safer when they meet.

Thank you,
Randy

Randall Samborn
Senior Vice President

RSamborn@levick.com
P: (312) 214-2300 | M: (312) 343-1142 | F: (312) 214-3110

From: Glaser, Thomas [<mailto:glasert@cod.edu>]
Sent: Friday, April 17, 2015 11:02 AM
To: Randall Samborn
Subject: RE: LEVICK April 2015 Invoice No. 16515

I will need to look into that because we have already paid the retainer and with the current invoice we are right at the amount that would need to go to the Board for contract approval

From: Randall Samborn [<mailto:RSamborn@levick.com>]
Sent: Friday, April 17, 2015 10:51 AM
To: Glaser, Thomas
Cc: Kenneth Florey
Subject: FW: LEVICK April 2015 Invoice No. 16515

Hi Tom,

We are submitting this invoice for LEVICK's initial work through last week pursuant to a discussion I had yesterday with Ken. Going forward, we will simply submit invoices for the board to approve and hold our initial retainer against our final bill. Please let me know if you have any questions or if we need to discuss.

Thank you,
Randy

Randall Samborn
Senior Vice President

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From: Marife Sotomayor
Sent: Friday, April 17, 2015 10:40 AM
To: glasert@cod.edu
Cc: Randall Samborn; Lisa Santopietro
Subject: LEVICK April 2015 Invoice No. 16515

Dear Mr. Glaser –

Attached please find LEVICK's invoice for services rendered through April 12th. For any questions regarding the attached, please contact Randy Samborn at (312) 214-2300. Thank you.

Kind Regards,

Marife Sotomayor
Accounting Manager

MSotomayor@levick.com
P: (202) 973-1307 | M: (571) 294-5250 | F: (202) 973-1355

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