

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

MINUTES OF THE REGULAR MEETING

THURSDAY, AUGUST 26, 2010
HELD ON CAMPUS IN SRC-2052, GLEN ELLYN, IL

REGULAR BOARD MEETING – SRC-2052

1. CALL TO ORDER – At 7:09 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Wessel who reported this is the first time she has called a Board Meeting to order later than the scheduled time of 7:00 p.m.
2. ROLL CALL – *Present:* Trustees David Carlin, Sandy Kim, Allison O'Donnell, Kim Savage, Nancy Svoboda, Kathy A. Wessel and Joseph Wozniak. *Absent:* Student Trustee Kristin Lodygowski. *Also present:* President Dr. Robert L. Breuder, Legal Counsel Frank Garrett, staff members, representatives of the press, and visitors. (Minutes prepared by Karen V. Neely, Administrative Assistant in the Office of the President.)
3. APPROVAL OF AGENDA – O'Donnell moved, Savage seconded, THAT THE BOARD OF TRUSTEES APPROVE THE AGENDA FOR THE REGULAR BOARD MEETING OF AUGUST 26, 2010. On voice vote, motion carried unanimously.
4. PRESENTATIONS
 - A. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD – The College was awarded the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2010. *Stephen Gauthier* from GFOA presented this award to the Finance Office staff. He noted this is the 17th year that College of DuPage has received the GFOA Award.
5. STUDENT TRUSTEE'S REPORT – *None this month.* Student Trustee Lodygowski was not able to attend the Board Meeting due to a family emergency.
6. PRESIDENT'S REPORT – *None this month.*
7. COMMENTS FROM COLLEGE OF DUPAGE EMPLOYEES
 - *Kenneth Gray*, COD Faculty Association Vice President – Reported on College-Wide Committees.
8. COMMENTS FROM CITIZENS – *None this month.*

(If provided, complete written comments attached to permanent 08/26/10 Regular Board Meeting materials.)

9. **CONSENT AGENDA** – Savage moved, Carlin seconded, THAT THE BOARD OF TRUSTEES APPROVES THE CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

A. **FOR INFORMATION: STANDARD ITEMS** – The Board reviewed the following items of information:

- 1) **Gifts and Grants Status Report**
- 2) **Governmental Consortium/Cooperative Purchases Report** – *None this month.*
- 3) **Financial Statements:**
 - a) **FY11 Operating Funds – Budget and Expenditures**
 - b) **Schedule of Investments**
 - c) **Disposal of Capital Assets**

B. **FOR APPROVAL: STANDARD ITEMS** – The Board voted on the following items:

- 1) **MINUTES** – THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING JULY AND AUGUST BOARD MEETING MINUTES:
 - a) **07/22/10 REGULAR BOARD MEETING**
 - b) **08/09/10 SPECIAL BOARD MEETING MINUTES**
- 2) **FINANCIAL REPORTS** – THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING FINANCIAL REPORTS:
 - a) **JUNE TREASURER'S REPORT**
 - b) **JULY TREASURER'S REPORT**
 - c) **PAYROLL AND ACCOUNTS PAYABLE REPORT**
- 3) **BIDS** – THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING BID RECOMMENDATIONS:
 - a) **REGIONAL CENTERS PROFESSIONAL CLEANING SERVICES** – That the Board of Trustees awards the bid for Regional Centers Professional Cleaning Services to the lowest responsible bidder, Unlimited Service, Inc., 1201 Oakton Street, Elk Grove Village, IL 60007, for a 22-month contract – September 1, 2010 through June 30, 2012 – for a total expenditure of \$51,501.52.
 - b) **MICROSOFT CAMPUS AGREEMENT** – That the Board of Trustees awards the bid for the Microsoft Campus Agreement to the lowest responsible bidder, Scholar Buys, 154 S. Washington Street, Carpentersville, IL 60110, for a total expenditure of \$180,341.59; rejecting item #1L due to a change in bid specifications.
 - c) **POND #6 LANDSCAPING IMPROVEMENTS** – That the Board of Trustees awards the bid for Pond #6 Landscaping Improvements to the lowest responsible bidder, Moore Landscapes, Inc., 1869 Techny Road, Northbrook, IL 60062, for the base bid total of \$490,350.00; Alternate #1 for \$61,800.00; Alternate #2 for \$105,000.00; Alternate #3 for \$11,874.00; Alternate #4 for \$32,370.00; and Alternate #5 for \$26,375.00; for a total expenditure of \$727,769.00.

d) NORTH / SOUTH PARKING LOT LANDSCAPING IMPROVEMENTS – That the Board of Trustees awards the bid for North / South Parking Lot Landscaping Improvements to the lowest responsible bidder, Moore Landscapes, Inc., 1869 Techny Road, Northbrook, IL 60062, for the base bid total of \$1,707,427.00; Alternate #1 for \$5,000.00; Alternate #2 for \$62,980.00; Alternate #3 for \$141,553.00; and Deductive Alternate #4 for (-\$25,000.00); for a total expenditure of \$1,891,960.00.

e) BIC / SRC / SCC WINDOW TREATMENTS

A) That the Board of Trustees awards the bid for BIC / SRC / SCC Window Treatments to the lowest responsible bidder, The CDC Group, 1641 W. Carroll Avenue, Chicago, IL 60612, for the base bid total of \$164,840.00; and

B) That the Board of Trustees approves a 0.95% fee for insurance and a 2.2% fee for trade contract costs to Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove, Village, IL 60007, in the amount of \$5,227.00; in accordance with the contract terms;

For a total expenditure of \$170,067.00.

4) REQUEST FOR PROPOSAL (RFP) – THAT THE BOARD OF TRUSTEES APPROVE THE FOLLOWING REQUEST FOR PROPOSAL (RFP):

a) ATHLETIC TRAINING SERVICES – That the Board of Trustees approves a two-year contract for Athletic Training Services with Athletico, Ltd., 625 Enterprise Drive, Oak Brook, IL 60512, for two athletic trainers at a cost of \$19.00 per hour, for approximately 40 hours per week for 42 weeks, for an estimated annual expenditure of \$63,840.00.

5) PURCHASE ORDERS – THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING PURCHASE ORDERS:

a) APPLE COMPUTER EQUIPMENT – That the Board of Trustees approves a contract for the purchase of Computer Equipment with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of \$133,208.00.

b) PARKWAY MAINTENANCE AGREEMENT – That the Board of Trustees approves the Parkway Maintenance Agreement for Fawell Boulevard and Lambert Road adjacent to College of DuPage, Glen Ellyn, IL.

c) RENEWAL OF TREASURER'S BONDS – That the Board of Trustees approves the payment of \$26,034.00 for the renewal of Treasurer's Bonds written through R.J. Galla Company for a 12-month period from July 1, 2010 to June 30, 2011 in the following amounts:

<u>Bond</u>	<u>Bonded Amount</u>	<u>Premium</u>
Statutory Treasurer's Bond	\$25,325,000.00	\$22,793.00
Capital Improvement	\$ 3,522,373.00	\$ 3,241.00
Special Bond Issue		

6) PERSONNEL ACTIONS – THAT THE BOARD OF TRUSTEES RATIFIES THE FOLLOWING:

- RATIFICATION OF ADMINISTRATOR APPOINTMENTS
- RATIFICATION OF FACULTY APPOINTMENTS
- RATIFICATION OF CLASSIFIED APPOINTMENTS
- RATIFICATION OF ADMINISTRATOR TRANSFERS & REASSIGNMENTS
- RATIFICATION OF CLASSIFIED TRANSFERS & REASSIGNMENTS
- RATIFICATION OF FACULTY RESIGNATIONS / TERMINATIONS
- RATIFICATION OF CLASSIFIED RESIGNATIONS / TERMINATIONS
- RATIFICATION OF ADMINISTRATOR RETIREMENTS
- RATIFICATION OF CLASSIFIED RESCINDED RETIREMENT
- RATIFICATION OF FACULTY UNPAID LEAVE OF ABSENCE

(Each item attached to permanent 08/26/10 Board Meeting materials.)

C. FOR INFORMATION: CONSTRUCTION-RELATED ITEMS – The Board reviewed the following information items:

- 1) Monthly Construction Project Summary – The Board reviewed this summary which is prepared each month by the College's Facilities Department to update the Trustees on various construction projects on campus. All projects are proceeding on schedule.

D. FOR APPROVAL: CONSTRUCTION-RELATED ITEMS

- 1) RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS – THAT THE BOARD OF TRUSTEES RATIFIES THE CONSTRUCTION-RELATED CHANGE ORDERS FROM THE FOLLOWING SUMMARY FOR AUGUST 2010:

FMP PROJECTS

- RATIFY ATHLETIC FIELDS PHASE 3 – WIGHT #11: \$7,720.29. This is to clarify the amount shown for this change order at the 01/21/10 Board Meeting. The reflected amount did not include Overhead & Profit for the Contractor. This change order was for increasing the pipe size on the irrigation loop from 2" to 3" to allow faster watering of the field. *This was an Owner-Requested Scope Change.*
- RATIFY BIC/SRC RENOVATION – COLFAX #07: \$5,100.00. This change order is to remediate mold in the PE Tunnel and IC-1059 below the East Terrace. *This is an Owner-Requested Scope Change.*
- RATIFY BIC/SRC RENOVATION – COLFAX #08: \$1,699.98 (not-to-exceed). In an effort to install the permanent doors rather than install temporary doors (with an overall savings of approximately \$25,000) at entrances 5 and 6, it was determined that some sections of floor tile containing asbestos needed to be removed. The added cost is due to the fact that the method of removal will take longer to remove the small area that needs to be remediated. *This is an Owner-Requested Scope Change.*

- **RATIFY BIC/SRC RENOVATION – COLFAX #10: \$21,059.67.** This change order, which was originally valued at \$27,557.29 (~\$6,500 negotiation), represents the cost of abating the floor tile and mastic in rooms that were identified in need of abatement after the original scope had been issued. Nineteen (19) rooms were added for a cost of \$26,289.67 while four (4) rooms were deleted for a credit of (-\$5,230). These costs have been reviewed by the Environmental Consultant (Carnow Conibear) and are consistent with industry standard. *This is a Discovered Condition Change.*
- **RATIFY BIC/SRC RENOVATION – MORTENSON #29: (-\$685.00).** This is to clarify the amount shown for this change order at the 04/15/10 Board Meeting. The reflected amount did not include the additional deduct of Mortenson's Fee. The original change order was for deletion of reimbursables for lunches and other incentives for safety. *This was an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC RENOVATION – MORTENSON CONSTRUCTION #49: \$20,770.00.** During field verification of the existing utilities on the west side of the building, it was observed that approximately 200' of sanitary piping is back-pitched. This cost is to remove and replace the piping which will correct the pitch of this pipe. Please note that review of the east side sanitary piping has not been completed, and there is a potential for similar issues on that side. *This was an Unforeseen Field Condition Change Order.*
- **RATIFY BIC/SRC RENOVATION – MORTENSON CONSTRUCTION #51: \$61,061.00.** The proposed south terrace railing system has a galvanized finished, which requires regular maintenance to insure a decent life span. At the request of the Facilities Maintenance and Construction Department, alternate systems were reviewed to increase the life span of these railings. Several options were reviewed which include stainless steel railings (\$450,000), stainless steel top railings while leaving the balance galvanized (\$170,000) and using a high performance paint (\$61,061). Due to cost and the 15-year warranty that comes with the high performance paint on the railings, it was decided this was the best option. *This change was due to an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #18: \$60,838.00 (not-to-exceed).** This is a request to increase W.B. Olson's contract to include an allowance for premium time to be used for expediting materials and labor to recover lost time due to the strike. The overtime is to get foundations complete and ready to accept re-sequenced steel that is already produced and get the building enclosed on, or close to, the original schedule. Enclosing the building with all steel, glass and Trespa will avoid expensive and unbudgeted winter conditions and allow a more "controlled" environment for construction that will no longer be weather dependent. Once enclosed, W.B. Olson has noted they will have more control over the schedule and will work to re-sequence work so that overtime does not need to be spent and time and dollars can be saved for the College. *This is an Unforeseen Condition Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION COMPANY #06: \$2,553.00.** As bid, the pre-caster was required to design and provide calculations for the pre-cast plank and topping. As shop drawings were reviewed by the design team, a detail question required coordination between the pre-cast company and the engineering firm. Ultimately, the best solution resulted in an agreed-upon but different solution than what was designed or bid. This is not the result of poor drawings or coordination but an overall mutually agreeable better product for the College. *This is an Un-bought Scope Change.*
- **RATIFY HEC– POWER CONSTRUCTION COMPANY #08: (-\$6,297.00).** This deductive change order is the credit for unused tree removal allowance that was part of the original contract. Work will be performed by the College rather than the contractor. *This is an Allowance Close-Out.*

- **RATIFY HEC– POWER CONSTRUCTION COMPANY #12: (-\$7,688.00).** This deductive change order is the credit for changes in scopes of contract work from Bid Package #2 to Addendum #1 dated 04/23/10. This change reduced the scope of work for two trades providing a credit to the College. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION COMPANY #22: \$22,894.00 (not-to-exceed).** This is required to increase Power's contract to include an allowance for premium time to be used for expending materials and labor to push for full building enclosure to avoid potential unbudgeted winter conditions costs. The value is the result of selective overtime analysis provided by Power and would be used as a not-to-exceed limit to re-gain time on the project lost due to the strike. The overtime will be used to get foundations complete and ready to accept steel which may be erected in half the time with double crews. Enclosing the building with all steel, glass and metal panels will avoid expensive and unbudgeted winter conditions and allow for a more "controlled" environment for construction. Once enclosed, Power can evaluate the sequence of work so that additional overtime will not need to be spent near the end of the project, saving time and costs for the College. *This is an Unforeseen Condition Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #06: \$11,182.50.** The raised berm area at the southeast corner of the TEC Building was lowered by several feet, as directed by the College. The Architect noted that there was an issue with what had been shown on the drawings and either the wall needed to be braced or the berm height needed to be lowered. The College elected to lower the berm. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #07: \$518.42.** This change order is to raise two existing utility structures along Lambert Road to match the new grades. *This was a Discovered Condition Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #09: \$5,235.58.** This change order is to add a planting bed in front of the NE corner of the TEC Building. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #13: (-\$21,243.13).** This deductive change order is to reduce the plantings on the north side of the TEC Building due to the HEC project. Some of the areas were sod, and some of the plant material was added back into the scope after the 11/20/09 walk-through of the site. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #18: \$4,320.00.** This change order is to add irrigation to cover the new planting beds and planting areas for the HSC. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #19: \$55,512.48.** This change order is to add new plants, planting soil and mulch for the HSC. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #20: \$14,746.45.** This change order is to add under-drainage for the new planting beds and planting areas for the HSC. *This is an Owner-Requested Scope Change.*
- **RATIFY HSC/TEC LANDSCAPING – BEARY LANDSCAPING #21: \$11,542.13.** The College requested that the area directly west of the TEC HVAC Lab be revised to include a concrete pad adjacent to the HVAC overhead door and a crushed stone base for the hoop houses. Work was also required to modify a storm water catch basin in this area. *This is an Owner-Requested Scope Change.*

- RATIFY HSC – GILBANE #253: (-\$120,459.00). This is to clarify the amount shown for this change order at the 07/22/10 Board Meeting. There was a \$90 typographical error. As previously noted, this credit change order is a reconciliation of the allowances in various change orders that were completed on a Time & Materials basis. *This is an Allowance-Closeout change order.*

NON-FMP PROJECTS – None this month.

- 2) APPROVAL OF CONSTRUCTION CHANGE ORDERS – THAT THE BOARD OF TRUSTEES APPROVES THE CONSTRUCTION-RELATED CHANGE ORDER FROM THE FOLLOWING SUMMARY FOR AUGUST, 2010:

FMP PROJECTS

- APPROVE NORTH AND SOUTH PARKING LOT IMPROVEMENTS – LANDWORKS LIMITED #01: \$107,575.00. At the College's request, Landworks provided a change order for grubbing and hauling away existing turf, removal and hauling away fifty (50) existing trees, transplanting existing trees on site, providing additional pear trees, and the addition of irrigation at two areas along the north side of College Road. *This is an Owner-Requested Scope Change.*

NON-FMP PROJECTS – None this month.

- 3) COLLEGE OF DUPAGE MASTER PLAN UPDATE – THAT THE BOARD OF TRUSTEES APPROVES THE UPDATED COLLEGE OF DUPAGE CAMPUS MASTER PLAN: 2010 – 2015.

On roll call, voting aye: Carlin, Kim, O'Donnell, Savage, Svoboda, Wozniak and Wessel. Motion to approve all Consent Agenda items listed above carried unanimously.

10. NEW BUSINESS

A) FOR INFORMATION

- 1) ANNUAL ENERGY REPORT – *John Wandolowski, Director of Facilities, updated the Board on the Annual Energy Report which summarizes energy management activities, energy consumption and cost data for the previous five fiscal years. Data for electricity, natural gas and water/waste water are included. He reported COD is currently at its lowest energy consumption in five years, with savings in average consumption this year of more than \$1 million compared to the baseline year of FY06. As building continues, the College will further reduce energy consumption on a square foot basis and become even more sustainable. (Complete report attached to 08/26/10 Regular Board Meeting materials.)*

B) FOR APPROVAL

- 1) SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (Confidential for Board Only) – Svoboda moved, Kim seconded, THAT THE BOARD OF TRUSTEES FINDS THAT THE NEED FOR CONFIDENTIALITY STILL EXISTS WITH REGARD TO THE WRITTEN CLOSED SESSION MINUTES AND, THEREFORE, RECOMMENDS THAT THE FOLLOWING CLOSED SESSION MINUTES BE KEPT CONFIDENTIAL FOR REASONS OF PERSONAL PRIVACY OR PROTECTION OF THE PUBLIC INTEREST (Exhibit "A"):

- | | |
|----------------------|-------------------------------|
| 1) February 20, 2010 | 4) May 20, 2010 |
| 2) March 18, 2010 | 5) June 22, 2010 at 6:00 p.m. |
| 3) April 29, 2010 | 6) June 22, 2010 at 8:00 p.m. |

On roll call, voting aye: Kim, O'Donnell, Savage, Svoboda, Wozniak, Carlin and Wessel. Motion carried unanimously.

- 2) SEMI-ANNUAL REVIEW OF VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS AS PROVIDED BY 5 ILCS 120, ET SEQ., AND CONSIDERATION OF RETENTION OR DESTRUCTION OF SUCH VERBATIM RECORDINGS (Confidential for Board Only) – Svoboda moved, Savage seconded,

- A) THAT THE BOARD OF TRUSTEES REVIEWS THE ATTACHED LIST, BY DATE (Exhibit "B"), OF THE VERBATIM RECORDINGS OF ALL CLOSED SESSION MEETINGS; AND
- B) THAT THE BOARD OF TRUSTEES REVIEWS THE "DEMAND TO PRESERVE ALL VIDEO AND/OR AUDIO RECORDINGS OR OTHER DOCUMENTATION OF CLOSED SESSION MEETINGS WHICH TOOK PLACE ON OR ABOUT JUNE 2007 THROUGH AUGUST 2008", AS REQUESTED BY THE COLLINS LAW FIRM IN A LETTER DATED NOVEMBER 25, 2008 (Exhibit "C"); AND
- C) THAT THE BOARD OF TRUSTEES DIRECTS THE BOARD SECRETARY TO PRESERVE THE VERBATIM RECORDINGS OF ALL CLOSED SESSION MEETINGS THAT CURRENTLY EXIST (FEBRUARY 2007 TO PRESENT).

On roll call, voting aye: O'Donnell, Savage, Svoboda, Wozniak, Carlin, Kim and Wessel. Motion carried unanimously.

- 3) FY11 RATE INCREASE FOR NON-UNION PART-TIME TEACHING FACULTY AND NON-CREDIT, NON-CLASSROOM ORIENTED ASSIGNMENTS – Savage moved, Kim seconded, THAT THE BOARD OF TRUSTEES AUTHORIZES AN INCREASE OF 3% FOR NON-UNION PART-TIME TEACHING FACULTY RATES AND NON-CREDIT, NON-CLASSROOM ORIENTED ASSIGNMENT RATES AS PRESENTED. On roll call, voting aye: Savage, Svoboda, Wozniak, Carlin, Kim, O'Donnell and Wessel. Motion carried unanimously.

- 4) MICHAEL WALTERS CONTRACT – Carlin moved, O'Donnell seconded, THAT THE BOARD OF TRUSTEES AUTHORIZES THE PRESIDENT TO ENTER INTO A CONTRACT FOR SERVICES NOT-TO-EXCEED \$149,650.00 FOR THE COLLEGE'S PUBLIC EDUCATION CAMPAIGN WITH MICHAEL WALTERS, 444 NORTH WABASH, CHICAGO, IL 60611. On roll call, voting aye: Svoboda, Wozniak, Carlin, Kim, O'Donnell, Savage and Wessel. Motion carried unanimously.

COMMENTS FROM DR. BREUDER – Dr. Breuder acknowledged:

- The superb work done by *Wight and Company* on the updated College of DuPage Master Plan (Item #9. D. 3.), noting that a good portion of their time was donated to this project. This updated document is available on the College web site at: <http://www.cod.edu/multimedia/temp/CODPPFWeb/index.html>.
- *John Wandolowski and his staff* for their outstanding work on the College's energy conservation efforts (Item #10. A. 1.).
- The Board's decision to proceed with a Referendum (at the 08/09/10 Special Board Meeting) brought about the need for the assistance of an outside organization to get the COD message out to District 502 citizens in the coming weeks prior to the election. The College used *Michael Walters Advertising* successfully in 2002 and has since used them extensively and successfully over the years.

COMMENTS FROM TRUSTEES

- Vice-Chairman Carlin thanked Dr. Breuder for his comments and noted that, in addition to the value of this public education campaign with regard to the Referendum, the money spent on the Michael Walters Advertising campaign will help to inform District residents about the value of COD to the community and the many educational and other opportunities offered here.
- Chairman Wessel noted that, as the only current Trustee who was on the Board in 2002, she worked closely with the Michael Walters firm and was very impressed with their work. They did a great job for the College then, and we anticipate that they will again do an outstanding job.

11. ANNOUNCEMENTS

A. COMMUNICATIONS

- FOUNDATION – Trustee Savage reported the Foundation Golf and Tennis Outing will be held on September 20 at Stonebridge Country Club in Aurora. Proceeds from this event go toward funding student tuition and textbook scholarships.
- ICCTA – Trustee Kim reported that Trustee Svoboda and Chairman Wessel will attend both the RSNLT Conference and the ICCTA Meeting in Springfield on September 9 to 11; Trustee Kim will attend only the ICCTA Meeting.
- EXTERNAL FACILITATING COMMITTEE FOR THE REFERENDUM – Chairman Wessel announced that *Mike Skarr* (President and CEO of Not-For-Profit Strategies and Solutions, LLC), *Mary Ellen Durbin* (recently retired Executive Director of the People's Resource Center [PRC]), and *John Brining* (Executive Director of Construction Industry Service Corporation [CISCO], a non-profit labor management organization) have agreed to Co-Chair this committee. Board Chairman Wessel and Vice-Chairman Carlin will serve as liaisons to the committee from the Board of Trustees. The committee will meet often as the November election day approaches.

B. CALENDAR DATES

FUTURE ON-CAMPUS EVENTS

- Tuesday, August 31, 2010 – A Board Workshop will be held in SRC-2052 at 7:00 p.m. The focus of the Workshop will be Student Services.
- Thursday, September 23, 2010 – Regular September Board of Trustees Meeting will be held in SRC-2052 at 7:00 p.m.

FUTURE OFF-CAMPUS EVENTS

- Monday, September 20, 2010 – The 28th Annual Foundation Golf & Tennis Outing will be held at Stonebridge Country Club in Aurora.
- Tuesday, October 5, 2010 – The West Suburban Regional Trustees Association of ICCTA will meet at 6:30 p.m. on the Waubensee Community College campus.

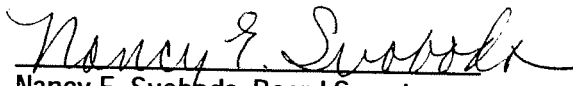
12. CLOSED SESSION – At 8:01 p.m., Savage moved, O'Donnell seconded, THAT THE BOARD OF TRUSTEES HOLDS A CLOSED SESSION FOR THE PURPOSES OF DISCUSSING THE FOLLOWING:

- (1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY, TO DETERMINE ITS VALIDITY; AND
- (2) LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.

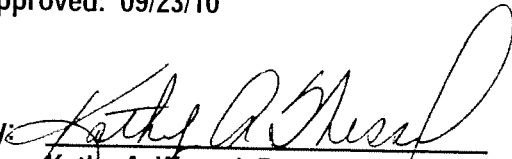
On roll call, voting aye: Trustees Wozniak, Carlin, Kim, O'Donnell, Savage, Svoboda and Wessel. Motion carried unanimously.

CONCLUDE CLOSED SESSION – At 9:24 p.m., Carlin moved, Kim seconded, THAT THE CLOSED SESSION BE CONCLUDED. On voice vote, motion carried unanimously.

13. ADJOURN – At 9:26 p.m., Carlin moved, Savage seconded, THAT TONIGHT'S REGULAR BOARD OF TRUSTEES MEETING BE ADJOURNED. On voice vote, motion carried unanimously.

By: 
Nancy E. Svoboda, Board Secretary

Approved: 09/23/10

By: 
Kathy A. Wessel, Board Chairman