

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

MINUTES

THURSDAY, AUGUST 18, 2011
HELD ON CAMPUS IN SRC-2052, GLEN ELLYN, IL

CALL TO ORDER

At 7:00 p.m., the Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Ken Florey, staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant in the Office of the President.)

Chairman Carlin announced there would be a closed session meeting this evening before the presentations and public comments. Moved by Trustee O'Donnell, Seconded by Trustee Birt. Trustee Svoboda questioned if the Chairman would entertain moving the closed session to after the Comments portion of the meeting. It was agreed upon. Trustee O'Donnell rescinded her motion to move into Closed Session. Trustee Birt's second was also rescinded.

PRESENTATIONS

Dr. Breuder introduced Faculty Association President Ken Gray who introduced Dr. Chikako Kumamoto of the English Department. Dr. Kumamoto discussed ESSAI, which is an annual publication that features some of the best academic writing done by COD students across the curriculum and at all levels of learning. ESSAI contributes to the College's outreach goal as goodwill ambassadors. Last year, copies were sent to public libraries, universities and colleges, high school guidance counselors, etc.

ESSAI has received a number of awards, among them the 2005 Distinguished Achievement Award of the CC Humanities Assoc. and the Society of Midland Author's Qwertyuop Award (the Society's Literary luminaries include Edna Ferber, Carl Sandburg,

Jane Addams, and Clarence Darrow).

Members of the current ESSAI Editorial Board that were present include: Dr. Lois Stanciak, Education; Keith Krasemann, Chemistry; Richard Jarman, Chemistry; and, Ben Whisenhunt, History.

Breanne Kanak, whose essay *Secondary Teacher Preparation Programs* was published in the most recent volume of ESSAI, indicated her paper reflected what she learned in class at COD; it was actually her term paper. She was pleased that her work was appreciated and recognized by her peers and the faculty of COD.

Trustee Svoboda acknowledged the work that goes into this type of endeavor.

APPROVAL OF AGENDA

Chairman Carlin called for a motion to approve the Meeting's Agenda. Trustee McGuire moved, Trustee Savage seconded. On voice vote, the Board of Trustees approved the Agenda for the Board Meeting of August 18, 2011. The motion carried unanimously.

STUDENT TRUSTEE'S REPORT

There was no Student Trustee Report this month.

PRESIDENT'S REPORT

Dr. Breuder introduced Dr. Joe Collins, Executive Vice President, who gave a report on the Accreditation of the Associates Degree in Nursing Program. College of DuPage received a full 5-year accreditation from the National League for Accrediting Commission of Nursing through the hard work of Dr. Vickie Gukenberger, Director of Nursing Programs, the ten full-time Nursing faculty, Dean Tom Cameron, Associate Dean Karen Solt, and the many adjunct faculty of Nursing.

Dr. Breuder also called on Faculty Association President Ken Gray and Associate Vice President for Marketing and External Relations, Joe Moore, to introduce the upcoming first Annual COD "Laps with the Chaps." Associate Vice President Moore provided background information on the event. The first 5K run, "Laps with the Chaps," will be held on October 22 at 2:00 p.m. It will begin and end in the football stadium, and followed by a football game – COD vs. Joliet Junior College. This has been a collaborative exercise including faculty members, staff from Physical Education, Administrative Affairs and Public Safety. Area businesses will sponsor the event in various ways. The net proceeds of the run will benefit COD scholarships.

Ken Gray indicated the race will be certified by USA Track and Field, as well as, the Chicago Area Runners Association. Timing will be through an official chip transponder placed in the shoes of the runners. The course is held entirely on COD property. Prizes will be awarded in 14 categories, including age groups, top male and female runners, etc. For more information, go to www.cod.edu/5k.

Dr. Breuder asked that the ABC News coverage of the press conference introducing the

new force-on-force training component in the Homeland Security Education Center be shown. The media coverage was extensive for the new Center. Mr. Moore congratulated Robyn Johnson, Coordinator for the News Bureau, for her work in bringing the media to this event.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

Ken Gray, Faculty Association President, commented that he's excited by the beauty and promise of the new and renovated buildings on campus. He has a sense of optimism as he sees the new developments in areas such as the Retention Alert System and the First Year Experience, and with the Presidential Scholars and Honors Program. The College is committed to quality and ensuring our students' success. He resolves to continue to work to improve the relationship between the Association and the administration.

Bob Hazard, Faculty Association Vice President, indicated that at his College address yesterday, Dr. Breuder announced the College has surpassed its goal of putting 50% of its operating budget into the reserve fund. He applauded Dr. Breuder's efforts in reaching that goal. Assuming the current financial situation at the College holds, he asked if Dr. Breuder would consider rescinding his decision from last spring to raise tuition \$3 per credit hour in time for spring semester registration. As students struggle to pay for College, they will have to absorb this increase. He asked him to think about the good will we could generate if we decreased the increase in tuition a bit.

Joseph Trahey, an adjunct faculty instructor in the Adult Education Department, wanted to express the concern of the people who use the swimming pool during the noon hour. They heard that the pool will be closed for about 18 months during the renovation of the PE facilities. He wondered if there was some way it could remain open or at least included in the renovation project.

COMMENTS FROM DISTRICT 502 CITIZENS

Wayne Lela of Woodridge spoke about a free speech area where members of the community could distribute information on different subjects such as politics and social issues. They used to be able to stand outside of the entrances to the buildings and distribute flyers to students. They have been moved inside, and the location changed several times. He asks that the policy regarding the free speech zone be reconsidered.

Chairman Carlin reiterated that the Board will not respond to comments made at Board meetings; however, the administration will get in touch with Mr. Lela regarding the policy.

COMMENTS FROM CITIZENS AT-LARGE

Susan Cheshire of Glen Ellyn, Faith Lutheran Church in Glen Ellyn, talked about the ESL program: registration, course offerings and enrollment.

Bill Alrich of Wheaton, Faith Lutheran Church in Glen Ellyn, talked about ESL, Adult Education, course offerings and enrollment.

Jim O'Malley of Wheaton, ESL instructor, commented on the grant funding for ESL and

Adult Education and enrollment.

Dr. Breuder thanked everyone for their observations. Sometimes their view isn't predicated on accurate information. Next month, Dr. Collins and Mr. Cassidy will make a presentation to this Board, and they will bring forth information that speaks to COD's ESL program and related services to try and dispel misinformation and clarify what we can. We have a deep and abiding commitment to ESL. It isn't always about money, but it is about money and balancing it with the services we have to provide.

Chairman Carlin responded to Mr. Hazard's request to reduce the \$3 per credit hour tuition. None of the Board members enjoyed approving that increase. The Board could not make a change to the tuition rate at tonight's meeting. It would have to be published. The cost to the College would be \$1.5M, approximately \$500,000 per dollar of tuition. Not knowing what will come with the State of Illinois; the Chairman would not be comfortable reducing the tuition. The money in the reserves will allow the College to weather these financial uncertainties.

CLOSED SESSION

At 7:53 p.m., Trustee Svoboda motioned, Trustee Wozniak seconded, that the Board move into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee or officer to determine its validity.
- Discussion of minutes of meetings lawfully under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- Litigation. When an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

RETURNED TO OPEN SESSION

At 8:46 p.m., Trustee Savage motioned, Trustee Svoboda seconded, that the Board return to open session. On a roll call vote, all Trustees voted yes.

CONSENT AGENDA

Trustee Svoboda moved, Trustee Savage seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
- 1) Gifts and Grants Report
 - 2) There was no Governmental Consortium/Cooperative Purchases Report this month.
 - 3) Financial Statements

B. The following items for BOARD APPROVAL:

- 1) Minutes of the July Board Meetings
 - a) 7/12/11 Closed Session Board Meeting
 - b) 7/12/11 Regular Board Meeting
- 2) Financial Reports
- 3) Bid Items for:
 - a) Berg Instructional Center (BIC) Boiler Refurbishments to Edwards Engineering, Inc., 1000 Touhy Avenue, Elk Grove Village, IL 60007, for Base Bid #1 for a total of \$304,033.00, Base Bid #2 for a total of \$235,546.00, and Base Bid #4 for a total of \$1,542.00, for a total expenditure of \$541,121.00, rejecting Base Bid #3 due to a change in specifications.
 - b) Landscaping Bid Package #2, Project #28 Contract Rescission. The Board approved that the bid awarded at the May 23, 2011 Board Meeting for Landscaping Project #28, Underground Utilities to Pirtano Construction, 1766 Armitage Court, Addison, IL 60101, should be rescinded due to a change in the project specifications.
- 4) Requests for Proposals:
 - a) A four-year contract for Banking Services with J. P. Morgan Chase Bank, 10 S. Dearborn Street, Chicago, IL 60603, for the contract term October 1, 2011 through September 30, 2015.
 - b) A four-year contract for Student Debit Card Services with US Bank, 200 S. 6th Street, Minneapolis, MN 55402, for the contract term October 1, 2011 through September 30, 2015.
- 5) Purchase Orders for:
 - a) Renewal of a one-year contract for Annual Software Support with ESM Solutions Corporation, 2 Walnut Grove Drive, Suite 190, Horsham, PA 19044, for the contract term July 1, 2011 through June 30, 2012, for a total expenditure of \$26,000.00.
 - b) A two-year contract for the Siemens Building Automation System Maintenance with Siemens Building Technologies, 580 Slawin Court, Mt. Prospect, IL 60056, for the contract term July 1, 2011 through June 30, 2013, for a total expenditure of \$104,800.0
 - c) A contract for Mail Order Generic Prescription Drugs for Benefitted Employees with Rx 'n Go, 53 W. Ogden Avenue, Clarendon Hills, IL 60514, for a one-year contract term, September 1, 2011 through August 31, 2012, for an estimated annual expenditure of \$54,000.00.
 - d) Contracts with Wight & Company for architectural services, per the fees listed below not to exceed:

Project	Architect	Fee
McAninch Arts Center (MAC)	Wight & Company 2500 N. Frontage Road Darien, IL 60561	\$ 1,811,000.00

Seaton Computing Center	Wight & Company 2500 N. Frontage Road Darien, IL 60561	\$ 375,100.00
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for a total expenditure not to exceed \$2,186,100.00.

The fee for both projects includes schematic design, design development, construction documents, bidding, construction administration and reimbursable expenses.

- e) A three-year contract for an Internet Services Agreement with Comcast Business Communications LLC, One Comcast Center, Philadelphia, Pennsylvania, for the contract term July 1, 2011 through June 30, 2014, for a total three-year expenditure of \$142,560.00.
- 6) The Board ratified the following Personnel Actions:
- a) Ratification of Administrator Appointments
 - b) Ratification of Managerial Appointments
 - c) Ratification of Classified Appointments
 - d) Ratification of Managerial Promotions / Transfers
 - e) Ratification of Classified Promotions / Transfers
 - f) Ratification of Administrator Resignation / Terminations
 - g) Ratification of Faculty Resignations / Terminations
 - h) Ratification of Classified Resignations / Terminations
 - i) Ratification of Faculty Retirements
 - j) Ratification of Classified Retirements
 - k) Ratification of Faculty Extended Personal Leave Without Pay
- C. For Information: Construction-Related Items
- 1) Monthly Construction Project Summary
- D. For Approval: Construction-Related Items
- 1) Ratification of Construction Change Orders
 - Referendum-Related Projects
 - **RATIFY BIC/SRC – LSH ADDITIONAL SERVICE #29:**
\$18,516.00. Due to the recent change from the Café space to Starbuck’s, the drawings needed to be changed to meet their specifications. These drawings will be submitted to the Health Department for review and to the Construction Manager for pricing. *This is an Owner-Requested Scope Change.*
 - **RATIFY BIC/SRC – LSH ADDITIONAL SERVICE #30:**
\$5,600.00. Continuing Education is moving into the SRC space being vacated by the Culinary program. The College has received a grant to add a Pharmacy Technician training classroom. Revisions are required to the architectural drawings to accommodate a mock exhaust hood, shelving, casework and

equipment to simulate a mock Pharmacy. Equipment for the new space will be provided via this grant. *This is an Owner-Requested Scope Change.*

- **RATIFY BIC/SRC – COLFAX #17: \$17,800.00.** Additional tiles containing asbestos were discovered during demolition. This additional cost is to remove these tiles in four classrooms in the BIC building. *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #67.2: \$32,291.00.** The existing outlets were located at the floor level and did not meet ADA requirements. This work includes wiring to the electrical panels and installing 24 new outlets. *This is an Un-bought Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #105: \$13,875.00.** During field verification of the structural steel columns, it was noticed that 83 of the column covers in the Student Services Center (SSC) needed to be increased in size. This size increase was due to steel splice plates and fire proofing being larger than anticipated. The change order is the incremental cost to increase the size of the column covers. *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #116: <\$13,971.00>.** This credit is to delete the closure piece of the fin tube. The closure piece was eliminated to allow easier removal of the covers when maintenance is required. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #117: \$4,504.00.** This revision is to upgrade the type of paint on the railings on the north side of the Student Services Center (SSC) to high performance paint. This railing treatment is similar to the paint that has been applied on the south terrace of the BIC. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #118: \$21,089.00.** At the request of Facilities Planning and Construction, this change is to abandon the SRC natural gas line that is buried in the hill west of the BIC, and replace it with a new gas line on the interior first floor hallway of the BIC. The existing gas line has failed numerous times in the past because it is buried underground and is subject to acidic soil conditions. The new gas line inside the BIC building will eliminate any further damage to this piping. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #119: \$44,256.00.** During plan reviews with the users of the new Cashier's space, several revisions were requested. The revisions included blinds, staging

lights above the transaction windows, data lines, and purchasing a new safe/drop box. The existing safe/drop box could not be reused because it was a built-in design in the original location. The cost for the safe/drop box alone was approximately \$20,000. *This is an Owner-Requested Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #121: \$3,100.00.** At the request of Facilities Planning and Construction, a handrail is to be added around the condensate pit in the Student Services Center mechanical room for safety. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #124: \$7,356.00.** In April 2011, the Board of Trustees approved the addition of Bid Package #8 to enhance the audio-visual system for the new Board Room and two large meeting rooms in the Student Services Center to Huen Electric for \$232,000.00. This award should have been made to Mortenson Construction. This cost is for the fee and insurance which needs to be part of the contract to Mortenson. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #126: \$24,979.00.** Due to recent expansion in the Facilities department, a temporary location for the Custodial management team is required in the BIC. This space will support the Custodial management team and their direct supervisors. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #127: \$90,153.00.** The existing outlets were located at the floor level and did not meet ADA requirements. This work includes wiring to the electrical panels and installing 71 new outlets. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #69: \$30,401.00.** This change is for coordination between electrical, structural and audio-visual system for the bakeshops and kitchens. This change was a result of coordination between various trades and the College after the bid process was completed. The original cost of this change order was \$35,000 and has been negotiated down to the proposed amount. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #73: \$5,846.00.** Corner guards were included as part of the project bid documents and bid scope. However, upon the College's review of the submittal documents, there were a few additional corners that should have this protection. It was more cost-effective to add these to the base contract and cover all areas appropriately. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #78: \$11,560.00.** During the submittal review process both the College and LSH had adjustments to the door hardware as purchased. This is due to the special use of the building and the areas of increased security for hotel and fine dining guests. These areas required further consideration after the design and bid process was completed. *This is an Un-bought Scope Change.*

- **RATIFY HEC – POWER CONSTRUCTION #88: \$56,821.00.** Throughout the project, there have been various electrical coordination issues and scope refinements. During previous change order discussions, the College was given an estimated cost of \$61,000.00 for these items. The revisions are as follows:
 - a. Two (2) added exterior battery emergency lights and miscellaneous painting and patching: \$5,332.00. *This was a coordination field issue and is an Un-bought Scope Change.*
 - b. Relocated two fire alarm devices in corridors: \$1,573.00. *This was due to field conflict and is an Un-bought Scope Change.*
 - c. Adjusted hardwired switches to 20A duplex GFCI receptacles: \$3,931.00. *This was due to field conflict and is an Un-bought Scope Change.*
 - d. Adjustment to electrical feeder to add one (1) additional #3 conductor between panels: \$261.00. *This was due to field conditions and is an Un-bought Scope Change.*
 - e. Changed outlet wiring, breaker and circuit for dryer in Mud Room: \$2,617.00. *This was due to field conditions (change in availability of dryer manufacturer) and is an Un-bought Scope Change.*
 - f. Changed circuiting to locate operating switch in secured closet for the Immersive Lab overhead exterior doors: \$3,578.00. Risk management and engineering approved. *This was due to field coordination and is an Un-bought Scope Change.*
 - g. Provide connections between Crestron AV system and motor shade controls in immersive street: \$3,800.00. *This is an Owner-Requested Scope Change.*
 - h. Tied exterior gate arms into fire alarm system: \$7,221.00. This was a Village requested *accommodation and is an Un-Bought Scope Change.*
 - i. Added a card-access reader test location in Police Department office (required for Police Department to issue ID's): \$1,024.00. This change was missed during the drawing review and was requested by the Police Department and IT. *This is an Owner-Requested, Un-Bought Scope Change.*

- j. Added a speaker system with volume control in the Police Department areas: \$23,902.00. This was in the Ed Specs; however, during design and bidding, the Police Department was still evaluating what upgraded radio system they were going to use. Information is now available and this can be accommodated as requested. *This is an Un-bought Scope Change.*
- k. Power's fee, General Conditions, and Insurance on above items: \$3,582.00.
- **RATIFY HEC – POWER CONSTRUCTION #92: \$5,299.00.**
The Police Department requires a T1 line to the new facility in order to interface with their state records system (looking up criminal records, etc). We were unable to include this scope in the original bid documents as the Police Department had to get permission from the state for this added line. Working with the IT Department, we have developed a solution that is low-cost and the College will do some of the work directly. The original estimate for this change was \$10,000.00. *This is a required scope of work for the Police Department and is an Un-bought Scope Change.*
 - **RATIFY HEC – POWER CONSTRUCTION #99: \$4,947.00.**
The College provides emergency blue-light phones and call boxes as part of all projects. As part of HEC, the Police Department had requested 24 boxes to be tied into the security camera system. When the specifications were written, this new technology was not available. It is now in development. In order to meet the specifications of the Police Department, upgrades to the specified system need to be accommodated. *This is an Un-bought Scope Change.* The upgrades include:
 - a. Adding strobe indicators to four (4) blue lights.
 - b. Adding upgraded solar panels to four (4) "Call-24 systems".
 - c. Adding an ANI module for one relocated and one reused box that did not have this capability.
 - d. Add one (1) camera-call head-end module for integration with Continental Security System. (Software is in development and will be available in six months).
 - **RATIFY HEC – POWER CONSTRUCTION #100: \$6,304.00.**
Two Overhead Coiling Doors on the drawings were missing power requirements per the bid documents. This is a missed scope item from the electrical engineer. The College maintains that they should not be responsible for any premium cost as a result of this work not being properly coordinated. *This is an Un-bought Scope Change.*

- **RATIFY HEC – POWER CONSTRUCTION #104: \$5,273.00.**
The College requires all Automatic External Defibrillators (AED's) installed in the building to have their door switches tied to the security system. This was not in our design criteria when this project was bid, but has subsequently been added for future projects. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #106: \$5,140.00.**
During the construction process, both the architect and the College concluded that the light fixtures in the immersive street and in the EM/Command Center would need to have dimming ability. This change is to add dimming ballasts in the Immersive Street for greater functionality of the space. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #107: \$4,618.00.**
After bid selected patio furniture arrived, the fine dining patio required some minor adjustments prior to the furniture being put in place. Minor adjustments to drain tiles and concrete were required to accommodate the patio layout which will also provide better long-term maintenance capabilities for the College. *This was an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #110: \$2,784.00.**
Linear diffusers were needed in a hallway to avoid conflicts with the new piping. This was a field condition but also a coordination issue with the mechanical engineer who has already accepted responsibility for this work and will reimburse the College. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #112: \$13,038.00.**
In order to stay on schedule, the College approved selective overtime work by select trades to take place in advance of the Sprinkler Fitter strike. This overtime work resulted in very few lost days to the other trades once the Fitters went on strike. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #114: \$4,241.00.**
The College had intended to reuse the parking lot gates that were removed from the CHC parking lot. However, these old gates were used for parts by other departments. We are able to relocate gates that are currently in the parking lot north of the HSC. The cost of this change is to remove, relocate and reuse the HSC Parking Lot Gates. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER CONSTRUCTION #115: \$42,654.00.**
The temporary construction lot will be utilized by the College as staff parking in lieu of its removal. The cost for this work is offset

by a \$28,817.00 credit from the landscaper to not install irrigation and grass in the area. The net added cost to the College to add 51 spaces on West campus in this location is \$13,837.00. *This is an Owner-Requested Scope Change.*

- **RATIFY HEC – POWER CONSTRUCTION #116: \$12,072.00.**

The Architect incorrectly understood the quantity of gates available for re-use on site. They did not include a set of gates that are still required. The cost of this change is for one set of new gates that was inadvertently missed in the bid documents. *This is an Un-bought Scope Change.*

- **RATIFY HEC – SIEMENS BUILDING CONTROL #01:**

\$5,067.00 Not-To-Exceed: The original proposal for the building integration system was to operate the system via the Internet. Since, for building controls this can be somewhat unreliable, the College was able to help provide an inexpensive and direct connection from the BIC mechanical control room to HEC for building controls using the new fiber system, which is now in place. The result will be a more reliable connection for building controls. The original estimate for work was \$11,000.00; however, this has been reduced by the College performing some of this work directly. *This was an Owner-Requested Scope Change.*

- Capital Budget Projects – None

2) Approval of Construction Change orders

- Referendum-Related Projects

- **APPROVE BIC/SRC – MORTENSON #120: \$138,443.00.** At the request of Facilities Planning and Construction, hand dryers are to be added to each restroom in the BIC and SSC buildings. When the project is complete, there will be a total of 54 hand dryers. The cost for the hand dryers is approximately \$75,000 with the balance being the installation. *This is an Owner-Requested Scope Change.*

- **APPROVE BIC/SRC – MORTENSON #128: \$131,682.00.** As part of our temporary housing plan, spaces are required for the Center for Independent Learning, Academic Support Center and the Anthropology classrooms. Work includes adding walls, doors, carpet, electrical and data as required. *This is an Owner-Requested Scope Change.*

- **APPROVE PARKING – V3 COMPANIES #01: \$59,000.00.** Supplemental design services were necessary for new tennis courts to be located west of the softball field and for improvements to the track and field events including discus,

javelin and shot put. *This is an Owner-Requested Scope Change.*

- Capital Budget Projects - None
- 3) Approval of Final Construction Compliance of the Culinary & Hospitality Center (CHC) project for submittal to the ICCB per the *Statement of Final Construction Compliance* form. The project budget is \$29,591,665.
- 4) Approval of Final Construction Compliance of the Homeland Security Education Center (HEC) project for submittal to the ICCB per the *Statement of Final Construction Compliance* form. The project budget is \$24,771,075.
- 5) Approval of Final Construction Compliance of the Berg Instructional Center (BIC), Student Resource Center (SRC) Renovation project, Phase I for submittal to the ICCB per the *Statement of Final Construction Compliance* form. The project budget is \$92,189,734.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Trustee Svoboda asked Dr. Breuder to clarify a Personnel Action item. Dr. Breuder invited Linda Sands-Vanker, Vice President of Human Resources, to address this item. An employee can retire from SURS and from the College. The College has retiree benefits. We have employees who retire from SURS but are not eligible to retire from the College. The employee in question is retiring from a state agency but resigning from the College.

Hearing no additional questions or comments from the Board, Secretary O'Donnell called the roll. Voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

NEW BUSINESS

A. For Information Only:

There were no New Business Board Information items this month.

B. For Approval:

- 1) Trustee O'Donnell moved, Trustee Savage seconded, that the Board authorize an increase of 2.85% for Non-Union, Part-Time Teaching Faculty rates. On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Carlin. Motion carried unanimously.
- 2) Trustee McGuire moved, Trustee Birt seconded, that the Board keep confidential the following Closed Session Minutes for reasons of personal privacy or protection of the public interest (Exhibit "A"):

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| 1) February 8, 2011 | 4) May 23, 2011 |
| 2) February 24, 2011 | 5) June 23, 2011 |
| 3) March 14, 2011 | 6) July 12, 2011 |

On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage, and Carlin. Motion carried unanimously.

- 3) After reviewing the Verbatim Records of Closed Session Meetings and discussion with legal counsel, the Board unanimously agreed that the Board Chairman should not direct the Board Secretary or designee to destroy the verbatim recordings of all closed sessions that currently exist where there have been more than eighteen (18) months since the date of the closed meeting.
- 4) Trustee McGuire moved, Trustee Savage seconded, that the Board approve the College of DuPage Adjuncts Association (CODAA) Contract presented for the period August 18, 2011 through the calendar day immediately before Fall Term 2015. Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Carlin. Motion carried unanimously.
- 5) Trustee Savage moved, Trustee O'Donnell seconded, that the Board approve the Local No. 399 International Union of Operating Engineers Contract and associated terms presented for period July 1, 2011 – June 30, 2015. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt, and Carlin. Motion carried unanimously.
- 6) Trustee McGuire moved, Trustee Svoboda seconded, that the Board approve the New AAS Degree and Certificate in Information System Security (INFOSEC) 4011 Professional. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Carlin. Motion carried unanimously.
- 7) Trustee Savage moved, Trustee O'Donnell seconded, that the Board approve the New AAS Degree and Certificate in Game Design and Development. On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Carlin. Motion carried unanimously.
- 8) Trustee Savage moved, Trustee Birt seconded, that the Board approve the New AAS Degree and Certificate in Game Programming and Development. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage and Carlin. Motion carried unanimously.

Trustee Svoboda thanked the faculty and others involved for the effort they have put forth in expanding the College's curriculum with the

development of all the new programs.

- 9) Trustee Savage moved, Trustee Birt seconded, that the Board approve the revision to the 2011-2012 Academic Calendar. On roll call, voting aye: Student Trustee Whitten, Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda and Carlin. Motion carried unanimously.
- 10) Trustee O'Donnell moved, Trustee Savage seconded, that the Board approve the Treasurer's Bond. On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Carlin. Motion carried unanimously.
- 11) Trustee McGuire moved, Trustee Birt seconded, that the Board approve the Glen Ellyn Easement Agreements for a Traffic Signal and Public Sidewalks. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt and Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- Trustee Savage gave a Foundation report regarding the Foundation's new brochure which showcases the Foundation's role as a vibrant partner of the College of DuPage. The Foundation Board met on July 18 and elected the following slate of officers: President Hank Steinbrecher, Vice President Mark Wight, Treasurer Marsha Cruzan. The Board reviewed the unaudited year-end financial reports and learned the Foundation met its goal of fundraising \$1.5M for FY2011. This revenue enabled the Foundation to provide \$1.1M in scholarships and program support to enhance the student experience at College of DuPage. The Foundation secured five new scholarships which will be offered for the spring semester: the Howard K. Canady Music Scholarship, the Shirley A. Benson Nursing Scholarship, the Hawthorne Garden Club Scholarship, the Roadbuilder Charities Scholarship, and the Assurance Foundation Scholarship.

The Annual Golf and Tennis Scholarship Fund Raiser will be September 19 at Stonebridge Country Club in Aurora. Chairman Carlin noted the Foundation is also involved in the 5K race – "Laps with the Chaps" – at College of DuPage on October 22.

- Trustee Svoboda reported she and Chairman Carlin attended the ICCTA Executive Retreat on August 12-13 in Chicago. Sheila Simon, Lieutenant Governor of Illinois, was there for part of the meeting. Her husband, Perry Knop indicated he had taken a course through COD with Christian Goergen and traveled to Costa Rica to study Political Science. He spoke very highly of COD.

On September 9-10, ICCTA will hold its first meeting of the New Year in Springfield. Trustees Svoboda and Savage will be attending. The meeting will focus on

information from Robbins, Schwartz, Nicholas, Lifton and Taylor. The program will include legislative updates, campus safety and liability issues, the Clergy Act, using impasse mediation to your advantage, processing harassment claims involving faculty and students, and construction litigation success before a law suit is filed.

- Chairman Carlin noted, in order for Trustee Wozniak to pursue nomination for membership on the ACCT Diversity Committee, the Board must approve a letter of support. The Board voiced their approval, and Chairman Carlin will send the letter to ACCT.
- Trustee McGuire wanted to congratulate the College on the full-page article in the Daily Herald regarding the job fair held at the College August 18.
- Trustee Savage noted the new Chair of the Illinois Community College Board, Alexi Giannoulis, will have an "op ed" piece published next week. She has a copy of it and will send it to the Board. Giannoulis indicates he is committed to investing heavily in the community college system and will work with a strong sense of urgency.
- Dr. Breuder mentioned the a "sneak peek" for the College community of the new Culinary & Hospitality Center on August 19 from 10:00 – 11:30 a.m. in case any of the Trustees wanted to attend.
- Chairman Carlin thanked everyone at the meeting. He is excited about FY2012. He commented, "The College has undergone a tremendous physical transformation, but it is important to point out that we have a first rate product – the education we provide our students and the community. The reason we have all these wonderful new buildings and this great educational product is because of the fine people we have working in all our employee groups. We are looking forward to working with everyone to continue the excellence that is College of DuPage."

ADJOURN

At 9:11 p.m., Trustee O'Donnell moved, Trustee Savage seconded, that the Board meeting be adjourned. On voice vote, the motion carried unanimously.

By: Allison O'Donnell
Allison O'Donnell, Board Secretary

Approved: September 15, 2011

By: David Carlin
David Carlin, Board Chairman