

**MINUTES OF THE REGULAR MEETING OF THE
HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES
December 9, 2014**

Members present: Gregg Chadwick, Jac Copes, Jim Drew, Don Gibb, Pat Hardesty, Jeff Flessner, Becky Ropp, Kyle Walsh

Members absent: None

Others present: Rob Widmer, Mary Beth Trakinat, Rick Pearce, Doug Minter, Sarah Diel-Hunt; J.D. Davis, Julie Elzanati, Sue Gilpin, Becky Gropp, Jim Hubbard, Marvin Rasch; Lenore Sabota of *The Pantagraph*, Laura Mai

Chair Gregg Chadwick called the Regular Meeting of the Board of Trustees of Heartland Community College to order at 7:00pm at Heartland Community College in Normal.

CONSENT AGENDA

Mr. Jeff Flessner moved to approve the consent agenda. Mr. Jim Drew seconded. A roll call vote was unanimous. Motion approved.

Items approved on the consent agenda were Minutes of the Regular Meeting of November 18, 2014; ratification of bills paid during November 2014; Board Meeting Calendar; Campus Safety Initiative Protection, Health and Safety Project Closeout.

PUBLIC COMMENT

None.

STAFF REPORTS

Financial

Doug Minter, VP Business Services, indicated the finance report is fairly routine, bills came in as expected, the investments face the same challenge on returns, and everything is tracking as expected for the time of year with revenue and expenses.

Recognition and Correspondence

Chocolates were distributed to the Board as a token of appreciation.

President Widmer noted an article from *International Educator* magazine referencing Chris Miller, Faculty-Industrial Technology, who participated in a Belize study abroad program for renewable and sustainable energy. The College is pleased with his participation and recognition.

President Widmer noted correspondence from a former student of Dr. Nancy Evans, Distinguished Professor-Business, who returned to college, pursued multiple degrees, secured a job, is very happy and attributes much of her success to her start at Heartland.

President Widmer noted the 2014 Ed Snyder Merit Book Award was referenced at last month's meeting and the certificate is now included at this meeting.

President Widmer noted the Illinois Board of Higher Education held a meeting at Heartland recently and was happy with the staff and accommodations.

Cabinet/Other

President Widmer provided an overall review of the upcoming legislative calendar and budget cycle and how the College is affected.

President Widmer reminded the Trustees of the Open House at the Heartland Pontiac Center being held in conjunction with the Pontiac Library Open House and the Shop Late 'til Eight event on December 12.

President Widmer noted guests invited to attend the Normal Readiness Center Open House and Dedication on December 14 are asked to arrive at 12:45pm for the 1:00pm ceremony. He ran through the list of activities that will precede a tour of the facilities at 1:30pm.

President Widmer noted the filing period for nominating petitions for the April 7 election is December 15-22.

Mr. Minter noted during the College Audit report last month one finding was identified. He expressed thanks to Sue Gilpin, Controller, and Sadie Carlock, Associate Director of PeopleSoft Applications, for a quick turnaround putting a solution in place.

TRUSTEE REPORTS

ICCTA

Mr. Don Gibb concluded his report from the October ACCT Leadership Congress. His report included comments about the Prototype College Rating System known as Postsecondary Institution Rating System (PIRS) and a new timeline to publish the college ratings.

Student Trustee

Mr. Kyle Walsh noted this is final exams week but the Student Government Association is still active and working on different projects including organizing the Alternative Spring Break trip to Biloxi, Mississippi. He commented that it would be considerate of the Board to be mindful of final exams when scheduling future Board meetings for future student trustees.

Other

No report.

NON-PERSONNEL ACTION ITEMS

Board Meeting Calendar (Consent Agenda)

To adopt the Board of Trustees 2015 regular meeting schedule as provided.

Campus Safety Initiative Protection, Health and Safety Project Closeout (Consent Agenda)

To approve the Statement of Final Construction Compliance related to completion of the Campus Safety Initiative Protection, Health and Safety Project Closeout.

Architect Professional Services Engagement

Mr. Jim Drew moved to award a contract in the amount of \$24,865 to Legat Architects for the design and contract administration of the Challenger Learning Center remodel project. Mr. Don Gibb seconded. A roll call vote was unanimous. Motion approved.

CLOSED SESSION

Mr. Jac Copes moved to enter into closed session at 7:31pm to consider appointment, employment, or compensation of specific employees; pending or probable litigation; purchase or lease of real property; discussion of closed session minutes. Ms. Becky Ropp seconded. A roll call vote was unanimous. Motion approved.

Chair Chadwick reconvened the regular meeting at 8:03pm.

PERSONNEL ITEMS

Personnel Actions

Chair Chadwick noted that one of the items voted on in the Personnel Action item is to authorize staff to extend and negotiate a formal offer of employment for the Chief Information Officer (CIO) position with a start date prior to the January 2015 Board meeting.

Mr. Kyle Walsh moved to approve the personnel actions included in Agenda Item 10.1. Mr. Jac Copes seconded. A roll call vote was unanimous. Motion approved.

ADJOURNMENT

Mr. Pat Hardesty moved to adjourn. Mr. Jeff Flessner seconded. Motion approved with a voice vote.

The meeting was adjourned at 8:05pm.

Gregg Chadwick, Chair

J.A. Copes, Secretary

*Note: The student vote is advisory only.