

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS**

**MINUTES
THURSDAY, JANUARY 19, 2012
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

CALL TO ORDER

At 7:02 p.m., the Meeting of the Board of Trustees was called to order by Chairman Carlin. Chairman Carlin noted that there would be a closed session at the end of tonight's Board meeting for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Chairman Carlin noted no action would be taken following this closed session.

ROLL CALL

Present: Trustees Erin Birt, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak (arrived 7:06 p.m.), David Carlin and Student Trustee Lydia Whitten.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C.P.C., staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Chairman Carlin stated that before they approved tonight's Agenda, the administration had asked the Board to pull items 10.B.6) and 10.B.7) relating to the Academic Calendar. He stated no action would be taken on those items tonight. Chairman Carlin called for a motion to approve the remainder of the Agenda. Trustee Savage moved, Trustee Svoboda seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Board Meeting of January 19, 2012. The motion carried unanimously.

PRESENTATIONS

Faculty / Student Showcase

- Bob Hazard, Interim CODFA President introduced Theo Darden, Professor and Coordinator of Criminal Justice. Professor Darden delivered a PowerPoint presentation showcasing the Criminal Justice Program and what they have done for the community and students at the College. He indicated there has been a large increase in the number of Criminal Justice courses and certificates since 2006. The College continues to schedule the courses at times which meet the diverse needs of the students.

The College of DuPage has an International Criminal Justice Program of Crime and Punishment where they partner with organizations in London / Scotland Yard. The College also partners with other institutions, including the University of Tennessee in Field Studies on Death Investigations. Professor Darden listed some of the locations where College of DuPage Criminal Justice students are currently employed:

- The Department of Defense
- The Department of Homeland Security
- U.S. Border Patrol
- Illinois Department of Corrections

Professor Darden introduced one of his students, Kelly Strumillo, who discussed her invaluable experience in his Criminal Justice classes. She is currently employed as a booking officer at the DuPage County Jail.

- Dr. Breuder introduced Gregory Berk, Fire Chief of the City of Wheaton and President of the DuPage Fire Chiefs Association. He was accompanied by Chief Mike Kelly of the Hinsdale Fire Department, and Chief Andy Bonomo of the York Center Fire Protection District. Also present were Daniel Krakora, Manager, and Timothy Caldwell, Instructor, of the Fire Science and EMS Program at College of DuPage. Chief Berk and his associates acknowledged the support given by the College of DuPage for the Fire Science and EMS programs. He said there is a tradition in fire service – leadership is recognized by a white helmet. In recognition of the leadership here at College of DuPage and the work of Dr. Breuder and the Board of Trustees in this area, they presented Dr. Breuder with a white helmet, making him an honorary member of the DuPage County Fire Chief's Association.
- Dr. Breuder indicated sometime in the second quarter of this year or early third quarter, we will be going out for an additional \$135 million for building and renovations of our physical plant. Because he felt it important for the Board to see what is on the horizon, he invited Michael Lubbers and Ed Ferrin of Wight & Company and Tyler Lampke of Power Construction to give a brief update on upcoming construction of the Seaton Computing Center. The architects gave a comprehensive PowerPoint presentation to the Board showing planned construction at the Seaton Computing Center.

Dr. Breuder expects to have monthly presentations regarding other construction projects on campus.

- Dr. Breuder introduced Joe Moore, Associate Vice President for External Relations/Marketing. Dr. Breuder asked that he tell the COD story so citizens of District 502 become more aware of College of DuPage, which will help the College become the primary source for secondary education in DuPage County. Mr. Moore indicated some of the ways in which awareness of the College is accomplished is through:
 - The “Unexpected Advertising Campaign,” where inserts featuring COD professors emphasizing what they do and their professional caliber are placed in the Daily Herald.
 - Jill & Salam Radio Advertising.
 - *impact* Magazine is sent to 374,000 households 3 times a year. It tells individual stories of people whose lives have been touched by the College of DuPage.
 - Website Redesign for ease in navigating the COD website.
 - Social Media to allow interaction between COD and our users.
 - Community Relations.
 - Enrollment Management Team.
 - Foundation Scholarships.

STUDENT TRUSTEE’S REPORT

Student Trustee Whitten reported on happenings on campus. They are concerned about the de-annexation and whether it will cause tuition and fees to increase. In speaking to Dr. Breuder, they were advised there will be no change. They also surveyed the students regarding becoming a tobacco-free campus and learned 59% were in favor of that.

She will be going to Springfield Friday to attend the ICCB Student Advisory Committee meeting, where they will be gathering information about Lobby Day.

PRESIDENT’S REPORT

- Dr. Breuder introduced Dr. Joe Collins, Executive Vice President, who delivered detailed information on Program Accreditation visits resulting in accreditation or re-accreditation. A private industry consortium evaluates the quality of the programs, facilities, curriculum, faculty credentials, etc. under consideration, and then determines if they qualify for accreditation.
- Dr. Breuder introduced Paul Zakowski, Director of Athletics and Associate Dean of Physical Education. Mr. Zakowski indicated they were here tonight because of a newspaper article in the Naperville Sun regarding a District 502 resident, Mike Stech, and his family. Mr. Stech was a police officer in the City of Lisle for twenty years. As a result of a series of stroke-like episodes which caused damage to his brain, he was impaired to the point where he became unable to care for himself. He was placed into long-term care at Arden Courts of Glen Ellyn. COD received a call from Arden Courts to see if anyone from the athletic department would be available to spend some time with Mr. Stech, playing catch and getting involved with him. After a phone call to the baseball coach, Terry Tyrell, twelve players volunteered and

have been visiting Mr. Stech. He and the COD players have benefited from this relationship.

- Tom Glaser, Sr. Vice President of Administrative Affairs, noted that College of DuPage Police Chief Mark Fazzini has announced his retirement, effective mid-February. After extensive advertising for a new Chief, the Search Committee selected three candidates to come to the campus for face-to-face interviews with the Search Committee, the Senior Management team and Dr. Breuder. Mr. Joe Mullin, the current College of DuPage Deputy Police Chief, was selected to fill this vacancy. Mr. Glaser introduced Mr. Mullin to the assembly.
- Tom Glaser introduced Lynn Sapyta, Assistant Vice President of Finance/Controller. Mr. Glaser indicated Ms. Sapyta has been a great addition to the College, with her financial and accounting expertise. She is largely responsible for the rewrite of the budget document, making it more user friendly.

Mr. Glaser then introduced Anne Spray Kinney, Research and Consulting Director of the Government Finance Officers Association (GFOA), who presented the College with the FY2011 Distinguished Budget Award.

- Dr. Breuder commented on the presentations of the past hour. He is extremely proud to be affiliated with this institution and the people who make things happen.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

- Professor Bob Hazard, Interim College of DuPage Faculty Association (CODFA) President, spoke regarding the beginning of a new semester. He indicated his predecessor, Ken Gray, stepped down at the end of last semester. There will be an election for a new CODFA President prior to the February Board of Trustees meeting.

Professor Hazard commented on Dr. Breuder's remarks at the Spring In-Service Meeting where he focused on the need for civil discourse and the meaning of two of the Core Values at COD: respect and integrity. He stated CODFA works to hold themselves to these standards.

COMMENTS FROM DISTRICT 502 CITIZENS

There were no comments from District 502 citizens.

COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

CONSENT AGENDA

Prior to the reading of Consent Agenda items, Trustee Savage noted she was disappointed in the application pool for the position of Vice President for Development. Although the person who was selected has good credentials, she would hope that, in the future, the College would generate additional applicants for job postings.

Trustee Svoboda moved, Trustee McGuire seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) There were no Governmental Consortium/Cooperative Purchases.
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures, Tax Levy Collections

- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the December Board Meeting:
 - a) 12/15/11 Regular Board Meeting

 - 2) Financial Reports
 - a) Treasurer’s Report
 - b) Payroll and Accounts Payable Report
 - c) Budget Transfer Report

 - 3) Bid Items:

a) Multimedia Services Equipment to the lowest responsible bidders, on an item-by-item basis as indicated below:

Item #	Vendor	\$ Amount
8, 9	AT&T 2411 Williamstown Court Naperville, IL 60564	\$ 3,332.12
1, 12, 13, 16, 17, 18, 19, 21, 22, 26, 30, 31, 32, 35, 36, 37, 38	B & H Photo 420 9th Avenue New York, NY 10001	\$ 80,751.60
33	Markertek Video Supply 1 Tower Drive Saugerties, NY 12477	\$ 57.64
10	Midwest Computer 33W512 Roosevelt Road West Chicago, IL 60185	\$ 8,016.00
5, 6, 7, 28	Serial Scene, Inc. 410 Wilmot Road Deerfield, IL 60015	\$ 10,578.00
2, 3, 4, 11, 14, 15, 20, 23, 24, 25, 27, 29	Video Service of America 6929 Seward avenue Lincoln, NE 68529	\$ 39,552.11

- Rejecting auto mixing controller card due to a lack of competitive bidding.

for a total expenditure of: \$142,287.47

- b) Manufacturing Technology Program CNC Lathe to Haas Factory Outlet for a total expenditure of \$34,820.50.

- c) Parking Lot, Roadway and Walkway Lighting Project to the lowest responsible bidders, rejecting the Base Bid in favor of Option #1 and Option #2, as follows:

<u>Item</u>	<u>Vendor</u>	<u>\$ Amount</u>
Option #1 - Materials Only	WESCO Distribution 723 Oaklawn Avenue Elmhurst, IL 60126	\$295,329.00
Option #2 - Labor Only	Ross Electric, Inc. 2 S 342 Harter Road Kaneville, IL 60144	\$ 31,992.00
	for a total expenditure of:	<u>\$327,321.00</u>

4) Requests for Proposals:

- a) Approval of a two-year contract extension for the Personal Computer Partnership with Hewlett Packard Company (HP) along with additional partnership benefits delivered by Riverside Technologies, Inc. for a contract period of September 15, 2012 through September 14, 2014, per RFP pricing and discount structures.

5) Purchase Orders for:

- a) Electro-Mechanical Program Training System with Advanced Technologies Consultants, 110 W. Main Street, Northville, MI 48167, for a total expenditure of \$61,313.40.
- b) The non-bid purchase of ABE/GED/ESL Textbooks from Cambridge University Press, 100 Brook Hill Drive, West Nyack, NY 10994, for a total expenditure of \$72,312.00.

6) The Board ratified the following Personnel Actions:

- Ratification of Classified Appointments
- Ratification of Classified Promotions / Transfers
- Ratification of Managerial Promotions / Transfers
- Ratification of Classified Resignations / Terminations

- e) Ratification of Classified Resignations / Terminations
- f) Ratification of Faculty Retirements

7) Gifts and Donations Quarterly Report

C. For Information: Construction-Related Items

- 1) Monthly Construction Project Summary

D. For Approval:

- 1) Ratification of Construction Change Orders
 - Referendum-Related Projects

- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #01: \$33,987.05.** This change is to add a Vortex separator storm sewer structure and related storm sewer piping to obtain a storm water permit from the Village of Glen Ellyn. These changes were provided to V3 after the construction contract for this work was awarded to Schaeffges Brothers. *This is a Village-Requested Scope Change.*
- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #02: \$18,761.90.** This change is to remove the javelin runway surface product included in the bid plans and replace with a superior product as requested by College of DuPage staff. The replacement product will match the product currently in place on the running track. *This is an Owner-Requested Scope Change.*
- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #03: (\$2,160.00).** This change is a credit for the removal of the storage building from the contract. *This is an Owner-Requested Scope Change.*
- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #04: (\$2,23.50).** This change is a credit for the removal of 845 square feet of proposed sidewalk southeast of the tennis courts and replace with eight inches of topsoil and sod. *This is an Owner-Requested Scope Change.*
- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #05: (\$84.00).** This change is a credit for the use of Hunter Industries half inch swing joint instead of the Dura half inch swing joint. The Hunter product was suggested by the contractor as a substitute over the Dura product specified in the contract. The product change was approved by C.O.D. and V3. *This is a Design-Related Scope Change.*
- **RATIFY ATHLETIC FIELDS – SCHAEFGES BROTHERS #06: \$4,800.76.** This change is to revise electrical conduit feeds into light pole bases and to increase the size of the light pole bases at the direction the lighting manufacturer. The foundations could not accept the conduit sizes that were shown in the plans and the soils in this area were poorer than anticipated. *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #112.1: \$45,110.00.** During demolition, BIC West foundation wall leaks were discovered. This cost is to apply a coating on the interior of the wall that will eliminate the leaking. *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #130: \$65,294.00.** During coordination with the SRC Exterior wall project, it was determined that changes were required to the exterior of the intersection of the BIC and SRC buildings. These changes included pushing out the exterior of the BIC wall due to the removal of the overhead canopy. There were also changes required to the light-pole bases and patching to the existing concrete slab. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #134: \$8,921.00.** Due to grade changes and coordination with the SSC landscape drawings, additional granite base is required at the main entrance to the SSC. *This is a Design-Related Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #135: \$3,467.00.** Due to an unknown field condition, the expansion joint around the window that overlooks the SSC Atrium required reframing work. The top and bottom framing were reworked from 3" to 1". *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #137: \$8,610.00.** Transfer ducts were not shown on the design drawings between the offices and the open area in the Counseling and Advising area. This cost is to add ten transfer ducts between the spaces to allow air to flow into the plenum space. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #152: \$9,460.00.** Black-out shades were discussed with the user in the Astronomy Lab during design, but not included in the original bid documents. This cost is to install black-out shades as originally intended. *This is a Design-Related Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #153.1: \$2,516.00.** During review of the office space of the Dean of Health and Sciences, it was requested that changes be made to the office space to make for a better flowing office. This cost is to rework the space. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #154: \$3,329.00.** During user meetings, it was requested to add three power and three data ports in classroom 37416 so that computers could be used in this room. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #159: \$3,868.00.** The original design in the SSC mechanical room had a lift to allow equipment to be brought down into the lower level space. It was later determined that the lift was not needed. This cost is to infill the space where the lift was going to be placed with a railing. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #160: \$19,482.00.** During the walk of the project with the Village of Glen Ellyn, several items were requested to be corrected or fixed that were not in the original scope of work. These items included raising existing cleanouts in the BIC west bathrooms (pricing includes BIC east bathrooms), add an RPZ (reduced pressure zone) for BIC west Courtyard (pricing includes adding RPZ for BIC east Courtyard), providing wing walls for drinking fountains in BIC West and the SSC, additional exit sign on 2nd floor and reworking the controllers for the SSC coiling doors. *This is a Village-Requested Scope Change.*
- **RATIFY BIC/SRC – MORTENSON #166: (\$25,000).** Mortenson had an allowance of \$25,000 in their original contract for owner design changes in the mail room. There are no changes planned for this space; this credit is for dollars not spent. *This is an Owner-Requested Scope Change.*
- **RATIFY BIC/SRC – COLFAX #23: \$10,624.00.** During demolition in the SRC, additional asbestos containing tile was discovered underneath some carpeted areas. A portion of this cost is to abate the tile in these areas. The additional costs is to remove and dispose of additional mold found during demolition on the lower level of the BIC and to remove four asbestos containing panels from the interior courtyard, where ductwork penetration is required. *This is an Unforeseen Condition Scope Change.*
- **RATIFY BIC/SRC – LSH #37: \$7,190.00.** This request is to provide additional Architectural Services for design work associated with structural and water proofing repair work on the northeast wall of the lower level of the BIC. During mold abatement, it was discovered that an existing section of the wall was built with concrete masonry unit (CMU) block and does not meet code requirements to structurally support the soil on the exterior of the building. Along with structurally repairing the wall, a water-proofing will be added to CMU to protect from future water leaks in this area. *This is an Unforeseen Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #093 REVISED: \$21,592.00.** This change was to enclose the columns in fine dining with drywall and millwork to better conceal them. Original costs proposed were \$24,856.00. After review, the cost was reduced slightly. The expense of this change is mostly due to

extra time necessary to work around finished conditions. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #098 REVISED: \$26,427.00.** This change was to remove the existing electrical conduit and wire below-grade and replace at a lower elevation. During the initial excavation of the site, it was found that the as-built drawings did not reflect the elevation of the existing parking lot lighting conduits. The new site grades were below this elevation and it was found to be less expensive to run new conduit and wire rather than try to re-bury existing. *This is an Unforeseen Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #100: \$945.00.** This change was to remove the drywall and the frame to reverse the swing of an interior door. Cost includes patching, sanding and painting of the wall and re-hanging the door. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #103 REVISED: \$4,535.00.** This change was to fire-safe low voltage and AV cables along with replacing ceiling grid and tile noted during Village of Glen Ellyn inspection. A portion of this change order is being back-charged to one of the low voltage installers. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #104: \$4,089.00.** This change is for installing light fixtures in three closets on the second floor. This was not the original design intent, but was requested by several building users. A sketch was subsequently issued to W.B. Olson and installed. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #105: \$2,520.00.** This change is for the added cost of factory startup to maintain the warranty on the existing UPS unit that was relocated for multimedia. Though this information was available to the contractor at the time of bid, it was not included in their scope. There is significant value to the College in having the existing warranty carried over with this UPS unit. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #106: \$1,293.00.** This change is for unforeseen costs related to repairs from a water leak in an AT&T box in the courtyard that connects the BIC and CHC. This cost is for the time involved for these contractors to investigate a leak that was not their responsibility. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY CHC – W.B. OLSON #107 REVISED: \$6,288.00.** This change is for the installation of two card readers that were to be tied to the Onity hotel system. One card-reader was to be at the main entrance and the other in the main elevator. The original proposed scope of this change order was \$10,414 but after further review, the cost was reduced to include only those portions of the installation that were not on the bid documents and are un-bought scope. This includes the actual readers and some additional wiring in these two locations. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #109: \$1,364.00.** This change is to upgrade the in-swing French door handles on the south terrace door. The new handles more closely represent the interior finishes and provide a lower profile. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #111: \$1,368.00.** This change is to adjust one outlet in the Business Center to a more appropriate height to coordinate with furniture and owner provided printers. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #112: \$2,643.00.** This change is for cleaning and sweeping of the parking lots prior to resurfacing activities. A portion of this change order has been back-charged to the landscaping firm (Clauss) as it was their responsibility to clean up prior to installation of the asphalt surface. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #119: \$31,079.00.** This change is to provide the additional electrical circuits to the Bake Shops, due to the increased use and class schedules, as the building opened.

Included in this item is the ceiling removal and replacement work for both Bake Shops. *This is an Un-bought Scope Change.*

- **RATIFY CHC – W.B. OLSON #120: \$10,001.00.** This change is to provide electrical connections to the second cooling tower fan, per code, and provide electrical receptacles for the heat tracing in the walk-in freezers that were not included in the contract drawings. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #122: \$2,402.00.** This change is to adjust the height of the chair-rail in classrooms. This cost is for new chair-rail, repainting and touch up of the walls. The original chair-rails were installed at the specified, but incorrect, height. The College also requested additional locations for installation of chair-rail. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #124: \$2,300.00.** This change is to adjust the exposed foundation wall of the TV studio. The foundation change was to avoid an exposed ledge in the foundation wall and have the sidewalk four inches away from the building. *This is an Unforeseen Field Condition Scope Change*
- **RATIFY CHC – W.B. OLSON #126: \$11,767.00.** This change is to upgrade the existing fire alarm devices in the toilet rooms, install an additional speaker/strobe in the 2nd floor corridor and adjust settings for code-compliance following the final fire alarm test. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #129: \$30,223.00.** This change is to provide an additional moisture barrier under the flooring to prevent future warranty issues. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #133: \$24,446.00.** This change is the labor and materials to correct numerous code items from Village inspections required for Final Occupancy. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #135: \$11,331.00.** This change is to adjust the location of wall receptacles in the fine dining patio area. This was a recommendation by the landscape architect and was unfortunately missed in the design, but was caught prior to final installation. This will be sent to JJR as a back-charge for poor coordination. This also includes some adjustments to the wiring of the fire pits for better control capability. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #138: \$6,008.00.** This change is to saw-cut and relocate under-slab conduits feeding the Casual Dining Wait Station, provide an additional outlet and relocate the station per the Architectural Supplemental Information No. 054. *This is an Un-bought Scope Change*
- **RATIFY CHC – W.B. OLSON #139: \$5,943.00** This change is to revise the electrical service to the third floor appliances, Casual and Fine Dining Kitchens, provide an electric solenoid valve on the incoming water service and provide additional electrical connections and fixtures not shown on the contract drawings. *This is an Un-bought Scope Change*
- **RATIFY CHC – W.B. OLSON #146: \$9,286.00.** This change is to remove and replace areas of damaged curb. Those areas damaged by other subcontractors are being back-charged to them appropriately. This change is to reimburse W.B. Olson for the work that was performed while those back-charges are being processed. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #147: \$3,206.00.** This change is to reroute the electrical power, control conduits and wire in the Skills Kitchen. There were multiple Ansul cabinets that would not fit, unobstructed, between the kitchen shelving and without interfering with the light fixtures. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #148: \$1,567.00.** This change is to provide new framing and drywall on the west walls of Rooms 1009K and 1009L to provide a finished appearance in lieu of the painted concrete walls on the contract drawings. *This is an Un-bought Scope Change.*

- **RATIFY CHC – W.B. OLSON #149: \$1,629.00.** This change is to add an air transfer duct from the second floor corridor to the electrical room 2016 that was not shown on the contract drawings. This price includes drywall repairs above the ceiling. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #151: \$1,372.00.** This change is to furnish a combustion flue to vent the mangle iron added to the laundry room on the 3rd floor. Included is the Thermoplastic Polyolefin (TPO) roofing and flashing necessary to add the B-vent and maintain the factory warranty. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #153: \$17,939.00.** This change is to upgrade the hydronic valves in the boiler piping loop, revise the heating loop to eliminate the cross-over connection and rework the primary and secondary loops for proper water balance. *This is an Un-bought Scope Change.*
- **RATIFY CHC – W.B. OLSON #154: \$2,456.00.** This change is to pull additional electrical wire, revise breakers and wall receptacles for three-phase power in lieu of the single phase power as indicated on the electrical drawings. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #162: \$2,051.00.** This change is to adjust the exhaust system on the dish machines in fine and casual dining. Though design conditions are appropriate, the users have requested this change for better functionality of the machines for their purposes. *This is an Owner-Requested Scope Change.*
- **RATIFY CHC – W.B. OLSON #163: \$534.00.** This change is to remove the specified 30 amp breaker for the Laundry Room hot water heater and provide a 40-amp breaker as recommended by the manufacturer. *This is an Un-bought Scope Change.*
- **RATIFY HEC – POWER #139: \$7,086.00.** This change is for adjusting the lighting outside of the police arrest-processing area to more effectively use the one-way glass. It was determined that, though the one-way glass was specified correctly, it does not perform if lighting levels on either side of the glass are not just right. Additional layers of film have been investigated and none exist. This is the best solution for resolving this issue. This change was reduced from \$9,997 after careful review of redundant scope to the contract. *This is an Un-bought and Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #141: \$3,943.00.** This change is for miscellaneous adjustments to exterior grades after the initial work was laid out and excavation was ready to be performed. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY HEC – POWER #143: \$2,174.00.** This change is for adjusting one wall of the SLEA office to better accommodate furniture for the users. Additionally, engineering requested that the location of the Building Automation System control desk be moved in the main mechanical room for better accommodations and use than the location initially specified on the drawings. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #145: \$11,636.00.** This change is to accommodate field versus drawing dimensional differences for furniture electrical stubs on the furniture layout drawing in the Criminal Justice Lab and Recruit Rooms. The remedial work includes concrete coring, conduit removal, flexible conduit installation and new flooring per Legat. *This is a Field Coordination Scope Change.*
- **RATIFY HEC – POWER #146: \$5,304.00.** This change is to provide additional mechanical equipment per the Village of Glen Ellyn's inspections, including a de-ionized booster pump which was added per Amsco Engineering for building equipment, a RPZ backflow preventer was added at the Haz Mat simulator and a dual-check valve was added at the coffee machine. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #148: \$2,912.00.** This change is to provide additional electrical controls at the request of the owner. An override switch was added for the Corridor 2D fixtures and a switch was added to the Training Room 2005D fixtures. *This is an Owner-Requested Scope Change.*

- **RATIFY HEC – POWER #149: \$2,005.00.** This change is to provide additional equipment as required by the Village of Glen Ellyn including an additional exit sign in the NW stairwell, change the direction of exit signage in vehicle ops lab, and provide a battery back-up to the Squad Room #1046. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #150: \$1,800.00.** This change is for the labor and material to provide an additional wall as required by the Village of Glen Ellyn during their inspection to comply with the 'cain rule'. The wall installation was under Room #1004A (SCBA Lab). *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #151: \$6,927.00.** This change is to provide labor, material and subcontractors for access and service work to accommodate the Village of Glen Ellyn through inspections. Also included are materials and labor for the media day event including moving furniture, equipment and cleaning. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #152: \$3,772.00.** This change is to provide labor and materials as required for the Village of Glen Ellyn inspections and includes recalling subcontractors after they are completely demobilized from the building. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #153: \$1,452.00.** This change is to provide labor, material and subcontractors for the rework of cabinets in the Conference Room #1010 per Legat RFP #055 and Item #09 on the Village of Glen Ellyn inspection list that required ADA accessible front approach shroud. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #154: \$5,602.00.** This change is to provide labor and material for the revised hardware as requested by C.O.D. and Legat Architects on Power submittals #01 through #04. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC – POWER #155: \$10,673.00.** This change is to provide labor, material and subcontractors for the installation of the World Trade Center Memorial stainless steel guard rail. This work was bid out to realize significant cost savings by accepting the lowest proposal. *This is an Owner-Requested Scope Change.*
- **RATIFY HEC LANDSCAPING – POWER #02: (\$28,817.00).** This credit is to delete the removal and restoration of the temporary construction parking from the contract. *This is an Unused and Owner-Requested Scope Change.*
- **RATIFY HEC LANDSCAPING – POWER #03: \$5,774.00.** This change is for labor to move furniture delivered early in areas being final cleaned as requested by C.O.D., and for miscellaneous adjustments to exterior grades. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY HEC LANDSCAPING – POWER #05: \$74,407.00.** This change is to provide Fawell Road planting revisions, per JJR sketch dated July 16, 2011 and C.O.D. direction to proceed on July 19, 2011. Included in this change is the overtime required to complete this scope of work prior to the start of the fall semester. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #03: \$39,882.03.** This change is to remove the metal-halide lighting and replace with LED fixtures. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #04: (\$930.00).** This change is a credit for the use of Hunter Industries half inch irrigation swing joint in place of the specified product. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #05: \$3,499.65.** This change is for the additional work necessary to relocate existing irrigation-control wire in conflict with topsoil removal and proposed shrub plantings. The existing irrigation-control wire was buried too shallow and was damaged during

topsoil excavation. The repair of the existing wire would have been unreliable. *This is an Unforeseen Field Condition Scope Change.*

- **RATIFY PARKING – ABBEY PAVING #06: \$15,903.30.** This change is for the work necessary to furnish and install a 5' x 5' x 6' communication manhole north of College Lot 6 and south of the ECC Building. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #07: \$5,659.20.** This change is to replace four inch PVC irrigation main with a six inch PVC irrigation main to provide a six inch main connection to the irrigation pump house south of Pond 2. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #08: \$1,041.60.** This change is to add a modified steel-plate restrictor to the Pond 2 outlet structure as a requirement of the stormwater permit from the Village of Glen Ellyn. *This is a Village-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #09: (\$7,551.27).** This change is a credit for using light poles currently in C.O.D. inventory. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #10: \$8,688.33.** This change is for additional work associated with modifying traffic control as requested by the Village of Glen Ellyn. The existing traffic signal at Lambert and College Roads had to be modified to include temporary vehicle detection. *This is a Village-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #11: \$6,447.00.** This change is for the additional cost necessary to reroute the Pond 2 fill line from the groundwater well located northwest of the softball field, which was in conflict with the proposed storm sewer for expanded College parking Lot 1A. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #12: \$6,170.22.** This change is for additional wetland buffer-plantings that are necessary as a condition of the stormwater permit. *This is a Village-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #13: (\$172,536.29).** This change is a credit for deleted scope. The work located southwest of the PE Building is no longer part of this scope due to the future expansion of the PE Building. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #14: (\$2,194.08).** This change is a credit for the removal of swale crossing bollards (total of 32) and adding swale marker lights (total of 8) at sidewalk crossings in College Lot 6. **This change to the design better meets the College's desired aesthetic for lighting at these crossings.** *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #15: \$3,991.69.** This change is to add handrails and detectable warning tiles to the stairs north of College Lot 6 connecting College Lot 6 to ECC parking. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #16: (\$4,180.05).** This change is a credit for the reuse of existing parking lot ID signs and deleting five new signs that are currently in the contract. *This is an Owner-Requested Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #17: \$3,408.30.** This change is for costs associated with machine and hand excavation along existing ComEd line in order to lift the line and place proposed storm sewer under the line. *This is an Unforeseen Field Condition Scope Change.*
- **RATIFY PARKING – ABBEY PAVING #18: \$2,206.05.** This change is for costs associated with reconstructing existing water-valve vault located ten feet east of electrical panels, adjacent to old tennis courts, so that they will be flush with the new PE parking lot elevation. *This is an Unforeseen Field Condition Scope Change.*

- There were no Capital Budget Projects.
- 2) Approval of Construction Change Orders
- Referendum-Related Projects
- **APPROVE BIC/SRC MORTENSON #162: \$179,327.00.** The original design showed re-using the existing steel and cable railings at the SRC South stairs. This cost is to change these railings to stainless steel and glass railings. *This is an Owner-Requested Scope Change.*
 - **APPROVE BIC/SRC MORTENSON #163: \$154,874.00.** The original scope of work did not include replacing the existing exterior concrete stairs from the first floor to the second floor of the SRC south. This cost is to demo and replace the concrete stairs in this area. *This is an Owner-Requested Scope Change.*
- There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding any Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll. Voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

NEW BUSINESS

- A. There was no New Business for Information Only.
- B. For Approval:
- 1) Secretary O'Donnell moved, Trustee Savage seconded, that the Board approve a New Sports Performance Training Certificate Program. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage and Chairman Carlin. Motion carried unanimously.
 - 2) Vice Chairman Birt moved, Trustee McGuire seconded, that the Board approve a New Teaching On-Line Utilizing Technology (TOUT) Certificate Program. On roll call, voting aye: Student Trustee Whitten, Trustees Wozniak, Birt, McGuire, O'Donnell, Savage, Svoboda and Chairman Carlin. Motion carried unanimously.
 - 3) Secretary O'Donnell moved, Trustee Savage seconded that the Board approve a New Central Processing Distribution Technician Certificate Program. On roll call, voting aye: Student Trustee Whitten, Trustees Birt, McGuire, O'Donnell, Savage, Svoboda, Wozniak and Chairman Carlin. Motion carried unanimously.
 - 4) Vice Chairman Birt moved, Secretary O'Donnell seconded, that the Board approve a New Private Security Certificate Program. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire,

O'Donnell, Savage, Svoboda, Wozniak, Birt and Chairman Carlin.
Motion carried unanimously.

- 5) Trustee Savage moved, Vice Chairman Birt seconded approval of the Variable Tuition for Pharmacy Technician Program. On roll call, voting aye: Student Trustee Whitten, Trustees O'Donnell, Savage, Svoboda, Wozniak, Birt, McGuire and Chairman Carlin. Motion carried unanimously.
- 6) This item was pulled from the Agenda. No action will be taken on it this evening.
- 7) This item was pulled from the Agenda. No action will be taken on it this evening.
- 8) Trustee Svoboda moved, Trustee Savage seconded, that the Board of Trustees approve the WDCB-FM Radio Station Audit.

- Tom Glaser, Sr. Vice President of Administrative Affairs, indicated the audit was conducted by Crowe Horwath, and copies had been distributed to Board members at the beginning of the Board meeting. He discussed details of the audit, noting the radio station has made a profit over the last several years and currently has a fund balance of about \$1.1 million. Neither the profit nor the fund balance would have been realized if not for the subsidy supplied by the College. About a year ago, Dr. Breuder had a study conducted to find the estimated sales value of the radio station, which is \$22-25 million. However, it was felt loyal listeners to the station would be upset if the College sold the "last jazz station" in the Chicago market.

Dr. Breuder commented that, at a meeting with union leaders this morning, there was a discussion of the ancillary services at the College: the radio station, the MAC, the Inn at Waters Edge, Waterleaf. Although they are not part of the core business of the College, they are entwined in the fabric of the institution. If we had to make financial adjustments within the institution, we could go to those ancillary services to sustain our core activity: teaching and learning.

On roll call, voting aye: Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin.
Motion carried unanimously.

- 9) Secretary O'Donnell moved, Vice Chairman Birt seconded, that the Board of Trustees approve the Non-Renewal of Faculty Appointments resolution authorizing the dismissal of Stephanie Forbes at the end of the Spring Semester, 2012. On roll call, voting aye:

Student Trustee Whitten, Trustees Savage, Svoboda, Wozniak, Birt, McGuire, O'Donnell and Chairman Carlin. Motion carried unanimously.

10. Secretary O'Donnell moved, Trustee Svoboda seconded, that the Board of Trustees approve the Termination of the Intergovernmental Agreement with Indian Prairie Community Unit School District #204. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage and Chairman Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- **ACCT Report**

- Trustee Svoboda noted there will be a National Legislative Summit in Washington, DC February 13-16. Six Trustees will be attending to meet with legislators and learn more about the duties of the Trustees.

ICCTA will meet in Schaumburg for their March 2012.

- **Foundation Report**

- Trustee Savage reported that the Foundation has made funds available to Enrollment Management to assist students in need for spring and summer 2012. She listed the amount of funds pledged or contributions made. The Foundation is at 50% of its \$2 million fundraising goal. They expect to reach 85% of that goal after receipt of a major gift which has been pledged.
- The 30th annual Golf event will be Monday, September 17, at the Glen Oaks Country Club in Glen Ellyn.
- The next meeting of the Foundation is scheduled for Monday, January 23, at 7:30 a.m.
- Dr. Breuder noted that the College will be receiving \$700,000 from the donor Trustee Savage mentioned. The donor is also giving 40% of the proceeds of his art collection to the College. Because of his generosity, it has been decided to move forward with the renovation of the gallery, as part of the MAC renovation.
- Trustee Savage also reported the she and Trustee McGuire attended the City Club of Chicago luncheon today. Lt. Governor Sheila Simon spoke of her community college tours and what she learned visiting all 48 community colleges in Illinois. She visited the College of DuPage, and was able to tour the Homeland Education Center in its early stages of development. Lt. Governor Simon made recommendations in a report, which can be found on her website, which will hopefully result in more students coming out of K-12 better prepared for college work.

- **Open Meetings Act Training**

- Chairman Carlin noted information has been given to the Trustees regarding training required by the Office of the Illinois Attorney General on the Open

Meetings Act. A new state law requires online training must be completed by each Trustee during calendar year 2013.

- Chairman Carlin took this opportunity to recognize Ken Gray and thank him for his participation at Board meetings as a representative of the faculty. He noted it was greatly appreciated. Dr. Breuder added that, in his 31 years in the presidency, he has never worked with anyone in the faculty senate for whom he has had higher regard.

CLOSED SESSION

Chairman Carlin announced that the meeting would move into closed session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.


At 8:44 p.m., Trustee Savage moved, Trustee Svoboda seconded, that the Board move into closed session. No action would be taken following this closed session. On voice vote, the motion carried unanimously. Chairman Carlin noted they would take a brief break, and go into closed session at 8:50 p.m.

RETURN TO OPEN SESSION AND ADJOURN

At 10:04 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Secretary O'Donnell moved, Trustee Svoboda seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: 
Allison O'Donnell, Board Secretary

Approved: February 21, 2012

By: 
David Carlin, Board Chairman