



COLLEGE OF DuPAGE

Regular Board of Trustees Meeting

Thursday, September 20, 2012

Regular Board Meeting Agenda
September 20, 2012

- 1. Call to Order**
- 2. Roll Call**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Approval of Regular Board Meeting Agenda.

2. **PURPOSE**

At this time, the Board may approve tonight's Agenda.

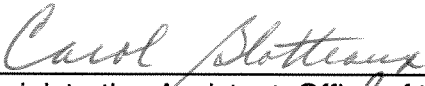
3. **RECOMMENDATION**

It is recommended that the Board of Trustees approve tonight's Regular Board Meeting Agenda.

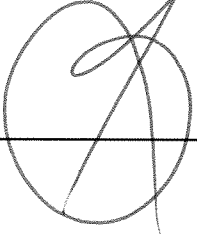
SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING AGENDA

ITEM(S) ON REQUEST

That the Board of Trustees approves the September 20, 2012 Regular Board Meeting Agenda.



Administrative Assistant, Office of the President
9/4/12
Date



President
9.4.12
Date





**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

THURSDAY, SEPTEMBER 20, 2012

7:00 P.M. ~ SSC-2200

REGULAR BOARD MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATIONS**
 4. A. Faculty / Student Showcase
 4. B. Business Solutions
 - Joe Cassidy, Dean of Continuing Education/Extended Learning
 4. C. Enrollment Update
 - Earl Dowling, Associate Vice President Enrollment Management
5. **STUDENT TRUSTEE'S REPORT**
6. **PRESIDENT'S REPORT**
7. **COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**
8. **COMMENTS FROM CITIZENS**
 8. A. District No. 502 Citizens
 8. B. Citizens-at-Large
9. **CONSENT AGENDA**** (Roll Call Vote)
 9. A. **For Information: Standard Items**
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report
 9. A. 3) Financial Statements
 - a) Schedule of Investments
 - b) Operating Funds – Budget and Expenditures
 9. B. **For Approval: Standard items**
 9. B. 1) Minutes
 - a) August 21, 2012 Regular Board Meeting

- 9. B. 2) **Financial Reports**
 - a) Treasurer's Report
 - b) Payroll and Accounts Payable Report
- 9. B. 3) **Bid Items**
 - a) Exterior Lighting Project
 - b) MPTV HDTV Studio Camera System
 - c) Printing "*impact*" Magazine
 - d) Multimedia Equipment
 - e) Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rejection
 - f) Campus Maintenance Center (CMC) Bid Package 1
 - g) Birthing Simulator for Nursing Lab
 - h) Notifier Hardware and Software
 - i) Student Resource Center (SRC) Bid Package 4 Rebid
 - j) Carpeting, Student Resource Center (SRC) North Entry
 - k) Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid
 - l) Physical Education (PE) Building Bid Package 2
- 9. B. 4) **Requests for Proposals**
None
- 9. B. 5) **Purchase Orders**
 - a) Carefusion Pyxis MedStation System
 - b) Information Technology Phase II Furniture Purchase
 - c) Teaching and Learning Center Furniture
 - d) Project Management Consultant Contract
 - e) Approval to Commission Sculptor John Medwedeff to Create a Sculpture for the Front Door of the College
- 9. B. 6) **Personnel Actions**
 - a) Ratification of Administrator Appointments
 - b) Ratification of Classified Appointments
 - c) Ratification of Classified Promotions / Transfers
 - d) Ratification of Faculty Resignations / Terminations
 - e) Ratification of Managerial Resignations / Terminations
 - f) Ratification of Classified Resignations / Terminations
 - g) Ratification of Managerial Retirements
 - h) Ratification of Classified Retirements
- 9. C. **For Approval: Construction-Related Items**
 - 9. C. 1) **Ratification of Construction Change Orders**
 - Referendum-Related Projects
 - Capital Budget Projects - None
 - 9. C. 2) **Approval of Construction Change Orders**
 - Referendum-Related Projects
 - Capital Budget Projects

10. **NEW BUSINESS**
10. A. **For Information**
- 1) Board Policy 10-151, Sex Offender and Sexual Predator Registration – Proposed
10. B. **For Approval**
- 1) Health Insurance Plan Renewals
- 2) Agreement with U. S. Bank
- 3) Transfer of Budget Dollars (Budget Amendment) Between Funds
- 4) Project Management Consulting Services
11. **ANNOUNCEMENTS BY BOARD CHAIRMAN**
11. A. **Communications**
11. B. **Calendar Dates**
- Campus Events** (Note: * = Required Board Event)
- ***Monday, October 15, 2012**
Special Board Meeting – SSC-2200 – 7:00 p.m.
12. **ADJOURN**

<p>FUTURE MEETING</p> <p><u>Monday, October 15, 2012</u></p> <p><u>...Note change of date...</u></p> <p><u>7:00 p.m. – Special Board Meeting – SSC-2200</u></p>

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

4. PRESENTATIONS

5. STUDENT TRUSTEE'S REPORT

6. PRESIDENT'S REPORT

- 7. Comments from College of DuPage Employees**

- 8. Comments from Citizens**
 - A. District No. 502 Citizens**
 - B. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report**
- 3) Financial Statements**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

1. **SUBJECT**

Gifts and Grants Status Report.

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of gifts and grants.

3. **BACKGROUND INFORMATION**

The attachments report the status of cash donations and in-kind gifts to the Foundation and the current status of operational public and private grants to the College.

**College of DuPage
FY13 Grants Report
July 1, 2012 - August 24, 2012**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
AGENCY-ALLOCATED GRANTS								
Illinois Community College Board	FY13 Career & Technical Education Program Postsecondary Perkins	Academic Affairs	Glenda Gallisath	Federal/ State	\$565,193	7/1/12	6/30/13	For CTE programs and activities, equipment acquisition, faculty and staff development, and education and industry collaborations that will support student opportunities to enhance academic success, build technical skills, and prepare for future careers.
AGENCY-ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$565,193			
SUBCONTRACTOR / PARTNER in GRANT								
IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights	Illinois Refugee and Immigrant Citizenship Initiative (IRICI)	Continuing Education/ Extended Learning	Dan Deasy	State	\$15,323	7/1/12	6/30/13	Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.
SUBCONTRACTOR / PARTNER in GRANT					\$15,323			
FY13 Total All Grants: as of August 24, 2012					\$580,516			

College of DuPage Foundation
Monthly Gift Summary Report

Current as of August 24, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
Athletic Fund	2	\$25.00	\$100.00	\$0.00	\$0.00	\$125.00
Buffalo Theatre Ensemble	1	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Cleve Carney Art Space Endowment Fund	1	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
College of DuPage Faculty Association Scholarship	3	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
Community Promise Scholarship Fund	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Dick Wood Memorial Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Early Childhood Education	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Football Program Fund	2	\$15,250.00	\$0.00	\$0.00	\$0.00	\$15,250.00
General Fund	17	\$5,556.72	\$0.00	\$1,800.00	\$0.00	\$7,356.72
General Scholarship Fund	17	\$284.00	\$0.00	\$0.00	\$0.00	\$284.00
Golf 2012	35	\$14,825.00	\$21,900.00	\$4,794.00	\$0.00	\$41,519.00
Greg Joos Memorial Scholarship	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Howard K. Canaday Music Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
MAC Annual Fund	9	\$1,365.00	\$1,600.00	\$0.00	\$0.00	\$2,965.00
Mary Mack Scholarship	3	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Naperville Rotary Charities & the Rotary Club of Naperville Scholarship	1	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
New Philharmonic/DuPage Opera Theatre	11	\$1,375.00	\$100.00	\$0.00	\$0.00	\$1,475.00
Study Abroad Scholarship Fund	2	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
Tuition Relief Fund	1	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Visiting Chefs Series (formerly Unique Pairings)	4	\$2,500.00	\$1,020.00	\$0.00	\$0.00	\$3,520.00
WDCB Public Radio Future Fund	6	\$1,073.00	\$0.00	\$0.00	\$0.00	\$1,073.00
Grand Totals:		\$75,393.72	\$25,420.00	\$6,594.00	\$0.00	\$107,407.72

120 Gift(s) listed

15 planned gifts

College of DuPage Foundation
Fiscal Year 2013 Gift Summary Report
Year-to-Date as of August 24, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A.R.C. Memorial Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Athletic Fund	4	\$75.00	\$100.00	\$0.00	\$0.00	\$175.00
BioMerieux Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Buffalo Theatre Ensemble	10	\$950.00	\$200.00	\$0.00	\$0.00	\$1,150.00
Cleve Carney Art Space Endowment Fund	3	\$250.00	\$4,500.00	\$0.00	\$0.00	\$4,750.00
College of DuPage Faculty Association Scholarship	10	\$635.00	\$0.00	\$0.00	\$0.00	\$635.00
Community Promise Scholarship Fund	3	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
Community Relations Fund	3	\$325.00	\$0.00	\$8,000.00	\$0.00	\$8,325.00
Culinary & Hospitality Center	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Dick Wood Memorial Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Early Childhood Education	3	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Football Program Fund	2	\$15,250.00	\$0.00	\$0.00	\$0.00	\$15,250.00
General Fund	41	\$7,956.37	\$0.00	\$1,800.00	\$0.00	\$9,756.37
General Scholarship Fund	54	\$10,872.00	\$0.00	\$0.00	\$100,000.00	\$110,872.00
Golf 2012	44	\$30,950.00	\$21,900.00	\$6,015.50	\$0.00	\$58,865.50
Greg Joos Memorial Scholarship	3	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Howard K. Canaday Music Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Illinois Health Improvement Association Scholarship Fund	1	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00
MAC Annual Fund	30	\$17,445.00	\$1,600.00	\$0.00	\$0.00	\$19,045.00
Margarita Salazar Respiratory Therapy Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Mary Mack Scholarship	3	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Naperville Rotary Charities & the Rotary Club of Naperville Scholarship	1	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
New Philharmonic/DuPage Opera Theatre	26	\$4,441.00	\$100.00	\$0.00	\$0.00	\$4,541.00
Study Abroad Scholarship Fund	6	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00
Tuition Relief Fund	1	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Visiting Chefs Series (formerly Unique Pairings)	5	\$3,500.00	\$1,020.00	\$0.00	\$0.00	\$4,520.00
WDCB Public Radio Future Fund	12	\$1,277.39	\$0.00	\$0.00	\$0.00	\$1,277.39
Grand Totals:		\$131,511.76	\$29,420.00	\$15,815.50	\$100,000.00	\$276,747.26

271 Gift(s) listed
15 planned gifts

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

Below is a listing of items purchased using governmental consortium/
cooperative agreements.

These governmental contracts, cooperative/consortium agreements meet the
competitive bidding requirements of Illinois law.

Governmental Consortium/Cooperative Agreements
Purchases for September 2012

Date	Vendor	Agreement	Description	\$ Amount
8/30/12	KI 1181 Merchandise Mart Chicago, IL 60654	IPHEC	BIC Hallway seating	\$47,996.00

IPHEC – Illinois Public Higher Education Cooperative
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COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds – Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
8/31/2012**

FINANCIAL INSTITUTION	DATE PURCHASED	DATE OF MATURITY	INTEREST RATE %	PRINCIPAL
OPERATING INVESTMENTS:				
EDUCATIONAL FUND				
US Bank - IL FUNDS	N/A	N/A	0.13	\$ 13,654,021
Wheaton Bank & Trust NOW Acct	N/A	N/A	0.17	14,107,347
PFM Liquidity Acct	N/A	N/A	0.17	17,957,316
Bank of China CD	1/11/2012	1/11/2013	0.55	249,000
State Bank of India CD	1/27/2012	1/25/2013	0.50	249,000
First Bank of Puerto Rico	2/8/2012	5/8/2013	0.55	249,000
GE Capital	8/2/2013	8/2/203	0.45	249,000
Chase High Yield Saving	N/A	N/A	0.21	42,247,166
Northern Trust Short Ultra Bond	N/A	N/A	0.93	5,067,234
Global Gov't Securities: FNMA	07/26/12	08/14/17	1.00	30,000,000
Global Gov't Securities: Money Market			0.01	407,847
				<u>124,436,931</u>
DEBT SERVICE FUND				
PMA Citibank	N/A	N/A	0.01	<u>22</u>
				22
WORKING CASH FUND				
PFM Investments	N/A	N/A	various	7,984,452
PFM Fair Market Value Adjustment	N/A	N/A	n/a	(18,858)
PFM IIIT	N/A	N/A	0.01	<u>26,729</u>
				7,992,323
SUB-TOTAL OPERATING INVESTMENTS				<u>132,429,276</u>
CONSTRUCTION INVESTMENTS:				
SERIES 2011A Bonds				
Chase High Yield Saving	N/A	N/A	0.21	30,060,472
Managed Portfolio - 5/3 Bank	N/A	N/A	various	19,928,973
Money Market			0.01	93,778
Managed Portfolio Fair Value Adjustment			n/a	(109,089)
PMA Citibank Savings	N/A	N/A	0.11	<u>13,367,809</u>
				63,341,943
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND				
PFM Investments	N/A	N/A	various	17,541,860
PFM Fair Market Value Adjustment	N/A	N/A	n/a	(44,003)
PFM IIIT	N/A	N/A	0.01	<u>62,368</u>
				17,560,225
SUB-TOTAL CONSTRUCTION INVESTMENTS				<u>80,902,168</u>
GRAND TOTAL ALL INVESTMENTS				<u><u>\$ 213,331,443</u></u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
8/31/2012**

	OUTSTANDING INVESTMENTS PRINCIPAL	FY2013 INTEREST BUDGET	BUDGETED PLANNED TO DATE	INTEREST EARNED TO DATE
EDUCATIONAL FUND	\$ 124,436,931	\$ 150,000	\$ 20,109	\$ 39,461
OPERATIONS AND MAINTENANCE FUND	-	45,000	7,500	5,408
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	80,902,168	190,000	31,666	138,693
DEBT SERVICE FUND	22	44,049	7,342	4,661
AUXILIARY FUND	-	10,000	1,666	2,411
WORKING CASH FUND	7,992,323	20,000	3,332	15,136
	<u>\$ 213,331,443</u>	<u>\$ 459,049</u>	<u>\$ 71,615</u>	<u>\$ 205,770</u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
8/31/2012**

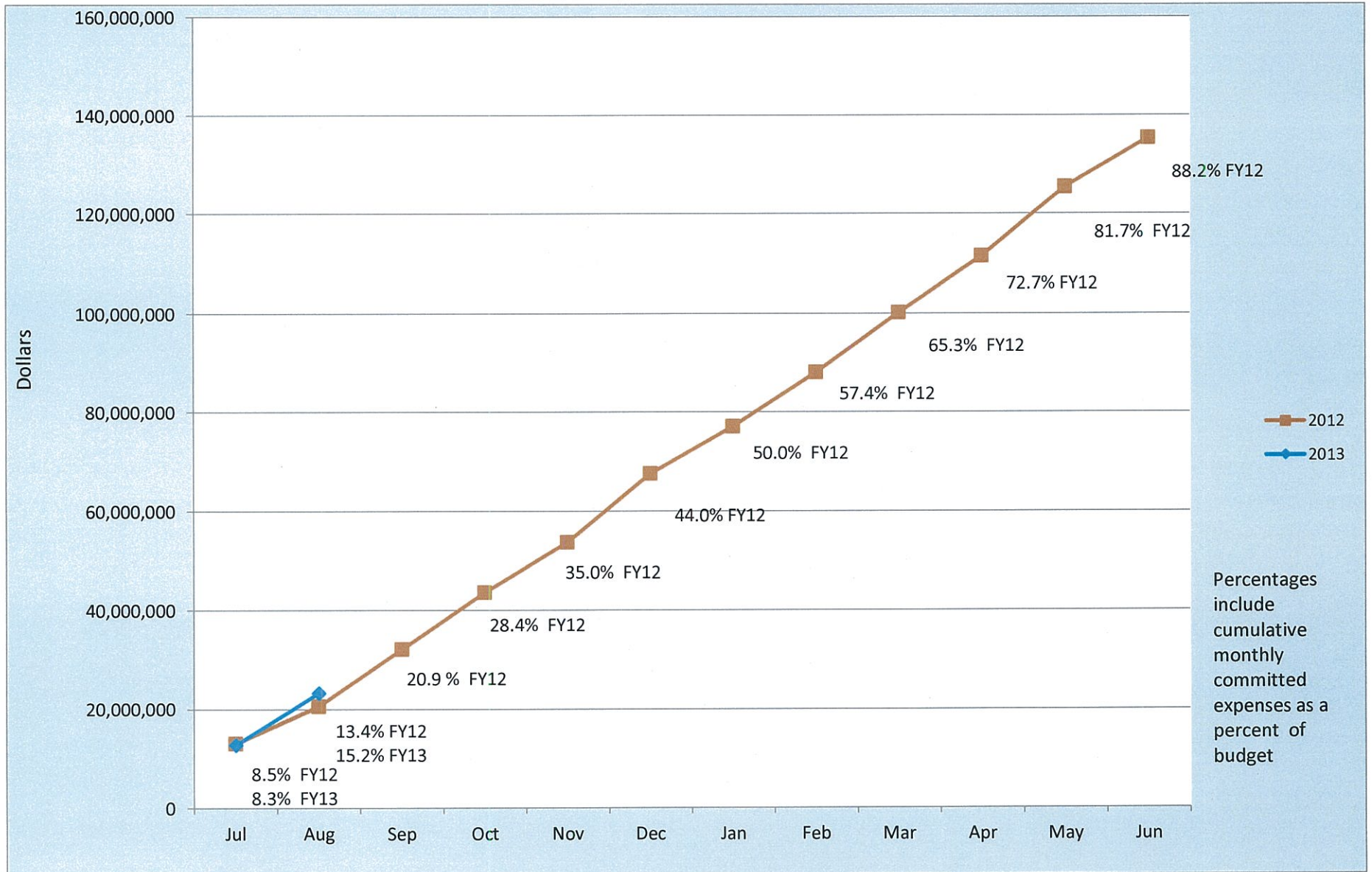
College of DuPage - 2011A Building Bonds

Date of Issue		8/10/2011
Original Bond Proceeds	\$	90,114,979
Original Expense Budget	\$	90,120,954
Expenses to Date	\$	27,709,604
Future Funds Available	\$	63,341,943

COLLEGE OF DUPAGE
FISCAL YEAR 2013 BUDGET AND EXPENDITURES
August 31, 2012
As of August 31, 2012 4 of 26 Payrolls have occurred = 15.4%

DIVISION	CURRENT ANNUAL BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	TOTAL COMMITTED	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
EDUCATION FUND						
President	\$ 941,518	\$ 135,738	\$ 3,456	\$ 139,194	\$ 802,324	14.78%
Govern. Relations/Board of Trustees	434,800	72,418	51,354	123,772	311,028	28.47%
Academic Affairs						
Academic Affairs Administration	5,722,166	570,564	351,756	922,320	4,799,846	16.12%
Business & Technology	15,926,345	1,970,096	210,638	2,180,734	13,745,611	13.69%
Health & Social Sciences	31,314,190	3,843,936	150,973	3,994,909	27,319,281	12.76%
Liberal Arts	22,385,335	2,422,371	137,549	2,559,920	19,825,415	11.44%
Library	8,044,291	1,364,592	80,949	1,445,541	6,598,750	17.97%
Continuing Education	2,817,873	461,873	20,474	482,347	2,335,526	17.12%
Student Services	7,767,854	969,081	52,932	1,022,013	6,745,841	13.16%
Information Technology	14,457,630	1,900,360	1,061,087	2,961,447	11,496,183	20.48%
Plan & Inst Effectiveness	919,101	113,561	1,210	114,771	804,330	12.49%
Development & Foundation	1,229,619	170,278	171,216	341,494	888,125	27.77%
Enrollment Management	5,562,923	637,605	28,382	665,987	4,896,936	11.97%
Total Academic Affairs	116,147,327	14,424,317	2,267,166	16,691,483	99,455,844	14.37%
Administrative Affairs						
Administrative Affairs Admin.	758,426	51,929	60,669	112,598	645,828	14.85%
Business Affairs	1,792,986	84,886	840,924	925,810	867,176	51.64%
Police Department	2,021,615	200,822	65,816	266,638	1,754,977	13.19%
Finance Office	4,339,800	444,474	160,539	605,013	3,734,787	13.94%
Facilities/Plant Administration	4,240,880	425,433	785,765	1,211,198	3,029,682	28.56%
Risk Management	217,056	28,276	8,764	37,040	180,016	17.06%
General Institutional	15,808,704	2,239,719	33,683	2,273,402	13,535,302	14.38%
Total Administrative Affairs	29,179,467	3,475,539	1,956,160	5,431,699	23,747,768	18.61%
Human Resources	2,534,327	209,166	10,381	219,547	2,314,780	8.66%
External Relations	3,628,700	563,215	82,809	646,024	2,982,676	17.80%
Total Education Fund:	\$ 152,866,139	\$ 18,880,393	\$ 4,371,326	\$ 23,251,719	\$ 129,614,420	15.21%
OPERATIONS & MAINTENANCE FUND						
Administrative Affairs	\$ 14,487,172	\$ 1,577,696	\$ 3,828,324	\$ 5,406,020	\$ 9,081,152	37.32%
Information Technology	640,766	93,741	559,673	653,414	(12,648)	101.97%
Total Operations & Maintenance Fund:	\$ 15,127,938	\$ 1,671,437	\$ 4,387,997	\$ 6,059,434	\$ 9,068,504	40.05%
Total General Funds	\$ 167,994,077	\$ 20,551,830	\$ 8,759,323	\$ 29,311,153	\$ 138,682,924	17.45%

College of DuPage
FY 2012 & FY 2013 Education Fund Committed Expenditures



9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP) - None**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT
Approval of Board Meeting Minutes.

2. REASON FOR CONSIDERATION
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. BACKGROUND INFORMATION
Minutes are normally approved the month following the meeting dates.


4. RECOMMENDATION
That the Board of Trustees approves the following Board Meeting Minutes:
a) August 21, 2012 Regular Board Meeting

SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

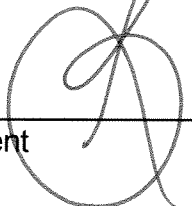
ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

- a) August 21, 2012 Regular Board Meeting



Administrative Assistant, Office of the President
9/4/12
Date



President
9/4/12
Date



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

**MINUTES
TUESDAY, AUGUST 21, 2012
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

CALL TO ORDER

At 7:01 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Student Trustee Olivia Martin, Trustees Erin Birt, David Carlin, Dianne McGuire, Allison O'Donnell, Kim Savage and Nancy Svoboda.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Chairman Carlin called for a motion to approve tonight's Agenda. Vice Chairman Birt moved, Trustee Svoboda seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Regular Board Meeting of August 21, 2012. The motion carried unanimously. (Trustee Wozniak arrived at 7:11 p.m.)

PRESENTATIONS

The Center for Entrepreneurship is located on Cabot Drive in Lisle. Dr. Donna Stewart, Dean, Business and Technology, introduced Rita Haake, Program Manager of the Procurement Technical Assistance Center; David Gay, Program Manager of the Small Business Development Center; and Luanne Mayorga, Manager of the International Trade Center. The Board received a packet of information for their review.

Rita Haake shared the work the Center is doing for the County of DuPage and the surrounding area in terms of job creation, economic development and new business creation. The Center's work is tied to the Strategic Long Range Plan goal, Strengthen Community Partnerships. They are advisors to the small business community, but also act as coaches, trainers and advocates for the small businesses (500 or less employees) within COD's district and beyond since 1984. They design and implement seminars, business workshops and webinars to meet their business needs on a one-on-one basis or as speakers at various events.

Their funding originates from the Federal Government, with the primary state grantor being the State of Illinois Department of Commerce and Economic Opportunity. Their grant requires a 75% cash match. They have used the Illinois Community College Board Workforce Development Grant as their cash match, as well as a portion of their rent from Cabot Drive. Ms. Haake noted the Governor depleted the Workforce Development Grant for the coming year. The team, along with Dean Donna Stewart, meets on a regular basis to identify alternative funding sources.

Bad Debt at C.O.D. – An Update

Before introducing Tom Glaser, Senior Vice President, Administration/Treasurer, to give an update on Bad Debt at COD., Dr. Breuder noted the federal government requires banks to set aside a percentage of their assets for default on loans. Although COD does not make loans, the College has been influenced by similar behavior. We provide educational opportunity to students, who are then obliged to pay for the services they receive here at COD. On occasion, they default, so “x” amount of dollars were set aside, as required, for payments we do not receive. The element of fraud is also a problem.

Tom Glaser noted that in 2010, we had to add \$5 million to our loan loss reserve based on some bad practices at the College. The work that has been done by several administrators to improve that situation has taken a great deal of time and effort.

As of August 17, 2012, students owed almost \$23 million for tuition and fees, \$9.6 million of which is past due. There are three reasons why those receivables are not being paid: 1) loss of financial aid due to attendance or unsatisfactory academic progress in class; 2) poor management of receivables prior to FY2011; and, 3) financial aid fraud. A sophisticated fraud ring that has contributed to this situation was just recently discovered.

In early May, the College was notified of suspicious activity related to student refund checks which had been issued. The Finance Department verified the students were enrolled in internet classes. It was learned the students registered for online programs and participated in minimal online instruction, enough to establish they meet the program, but did not meet the completion requirements after financial aid had been disbursed to them.

The internal auditor, Financial Aid, the COD Police Department and IT met to discuss how to remedy this situation. Contact was made with the Inspector General at the Department of Education (DOE), who confirmed the 69 students had been part of a broad fraud ring working in distance learning. It was disappointing to learn the DOE did not pass this information along to COD. We have contacted other area college administrators, some of whom were not aware they may have experienced a similar case of fraud.

Controls have been implemented to deter this type of activity. Financial Aid worked with IT to create a report identifying students enrolled in only internet classes. They will determine how many times the students log into Blackboard. If they have not logged on the first day

of class, financial aid will be dropped, which would prompt the student to return and re-establish financial aid. Financial Aid funds are disbursed at the latest possible date, as required by law.

While the cases of fraud deal with a minority of registered students, Financial Aid has implemented additional requirements affecting all students, but especially dealing with GED students or those from out-of-state. High school transcripts are now required, and financial aid will not be disbursed until the transcripts are provided. There is a third party vendor that helps Financial Aid evaluate the applications to deter the likelihood of fraud. Students who complete 60% of their courses are eligible for financial aid. When faculty drops a student or students drop prior to that time, the College is responsible for the unearned portion of the funding.

To assist in managing receivables, the College has participated in the local debt recovery program established by the Illinois Comptroller's Office which enables local units of government to collect debts through a tax intercept program. If you are owed money from the State of Illinois, they will take this money off the top of what the State owes the College. It is held for 60 days, to give the person an opportunity to appeal, and then the College would receive the money owed them. In March of 2012, COD entered into an Inter-governmental Program Agreement with the State and turned \$8.4 million over to them. The College received almost 60% of the dollars we were owed.

The College also entered into an agreement with a law firm/collection agency and has turned over \$7.9 million of delinquent receivables to them. This is mostly old receivables which will be very challenging to collect. As of August 14, they have recovered \$450,000.

Mr. Glaser discussed additional controls being used by the College and answered Board members' questions. A letter is being prepared to send to our legislative delegation which will address inefficiencies in the system which could prompt some legislative changes.

STUDENT TRUSTEE'S REPORT

Student Trustee Martin reported on the events sponsored by the many student clubs and organizations.

In cooperation with Dr. Breuder, the Student Leaders are bringing to the Board for action tonight the commissioning of a Chaparral sculpture, a permanent gift from the students.

PRESIDENT'S REPORT

Dr. Breuder had no further comments.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

Glenn Hansen, President of the Faculty Association and Faculty Senate, asked that it be noted that the comments he makes to the Board of Trustees are as an elected faculty leader, not as an individual. While written by him, they express the views and sentiment of the Faculty Senate, who represent the faculty on all issues. He requested the July 19 Minutes reflect accordingly.

Mr. Hansen noted the Faculty Senate accepted an invitation to an all day retreat with the Senior Management Team. They look forward to working with Vice President Sands-Vankerk to arrange the meeting.

COMMENTS FROM DISTRICT 502 CITIZENS

There were no comments from District 502 citizens.

COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

CONSENT AGENDA

Chairman Carlin asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Trustee Svoboda moved that Board item 9.B.1)b), Minutes of the July 19, 2012 Regular Board Meeting, be removed for further discussion. (A second is not required.)

Chairman Carlin asked if there were any additional Consent Agenda items the Board would like to remove and vote on separately. Hearing none, Trustee Savage moved, Trustee McGuire seconded, that the Board of Trustees approve the Consent Agenda consisting of the remaining items:

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) Governmental Consortium/Cooperative Purchases - None
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures, Disposal of Capital Assets
- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the July 19 Regular Board Meeting – **Pulled**
 - a) 7/19/12 Closed Session Meeting
 - b) 7/19/12 Regular Board Meeting
 - 2) Financial Reports
 - a) June Treasurer's Report
 - b) July Treasurer's Report
 - c) Payroll and Accounts Payable Report
 - 3) Bid Items:
 - a) Physical Education Building (PE) Bid Package 2
 - a] The Board awarded the bids for Physical Education Building Bid Package 2 to the lowest responsible bidders and assigned the contracts to Power Construction Company, LLC as follows:

- Demolition work to Robinette Demolition, Inc., OS 560 Highway 83, Oakbrook Terrace, IL for the value of \$572,250.00. Alternate #23 for an additional \$1,000.00 is being recommended. Total contract award of \$573,250.00.
- Precast stair work to Advanced Cast Stone Company, W5104 Hwy144, Random Lake, WI for the value of \$120,510.00.
- Masonry will be presented at a later date following completion of the review of bid responses.
- Stairs and miscellaneous metals will be presented at a later date following completion of the review of bid responses.
- Millwork and cabinetry will be presented at a later date following completion of the review of bid responses.
- Metal Panels will be presented at a later date following completion of the review of bid responses.
- Roofing and sheet metal will be presented at a later date following completion of the review of bid responses.
- Overhead coiling doors will be presented at a later date following completion of the review of bid responses.
- General trades work to L.J. Morse Construction 128 S. Broadway, Aurora, IL for the value of \$2,169,600.00. Alternate #05 for an additional \$20,890.00 is being recommended. Alternate #13A for an additional \$13,330.00 is being recommended. Alternate #13B for an additional \$21,760.00 is being recommended. Total contract award of \$2,225,580.00.
- Tile will be presented at a later date following completion of the review of bid responses.
- Sports Flooring will be presented at a later date following completion of the review of bid responses.
- Carpet will be presented at a later date following completion of the review of bid responses.
- Painting will be presented at a later date following completion of the review of bid responses.
- Lockers & cubicles, no bids were received and the trade package will be re-bid.
- Bleachers will be presented at a later date following completion of the review of bid responses.
- Swimming pool work to Schaeffges Brothers, Inc., 851 Seton court, 2A, Wheeling, IL for the value of \$865,500.00.
- Elevators will be presented at a later date following completion of the review of bid responses.
- Fire Suppression work to Absolute Fire Protection, Inc., 5279 28th Avenue, Rockford, IL for the value of \$211,600.00.

- Plumbing work to Abitua Sewer, Water & Plumbing, Inc., 887 Church Rd., Elgin, IL for the value of \$1,115,000.00.
- HVAC work to Amber Mechanical Contractors, Inc., 11950 S. Central Ave., Alsip, IL for the value of \$2,472,000.00.
- Building Automation Systems work to Honeywell HBS, 95 E. Algonquin Rd. Building D, Des Plaines, IL for the value of \$318,665.00.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems to Block Electric Company, Inc., 203C Earl Road, Shorewood, IL for the value of \$2,277,130.00. Alternate #05 for an additional \$3,000.00 is being recommended. Alternate #16B for an additional \$7,300 is being recommended. Alternate #28 for an additional \$4,000.00 is being recommended. Total contract award value of \$2,293,430.00.

For a subtotal expenditure of \$10,193,535.00.

- b] The Board of Trustees accepted the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137 related to Physical Education Building Bid Package 2 in accordance with contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of \$88,595 and a 2.25% fee for trade contract costs in the amount of \$229,355 and a 4.95% fee for General Conditions in the amount of \$515,933 for a total fee amount of \$833,882.

For a total expenditure of \$11,027,418.

9.B.3)b) Student Resource Center (SRC) Bid Package 4

- a] The Board of Trustees awarded the bid for SRC Renovation Bid Package #4 to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL for the base bid of \$1,030,000.00.
 - Structural Steel to Ralph H. Simpson, 733 Industrial Drive, Elmhurst, IL for the base bid plus Alternates 4 and 6 for a total of \$833,797.00.
 - Carpentry to M. A. Mortenson Company, 25 Northwest Point Boulevard, Elk Grove Village, IL for the base bid plus Alternate 4 for a total of \$2,080,700.00.

- Architectural Casework to Accurate Custom Cabinets, 115 West Fay Avenue, Addison, IL for the base bid of \$329,205.00.
- Roofing to G. E. Riddiford Company, 2333 Hamilton Road, Arlington Heights, IL for the base bid plus Alternate 4 for a total of \$1,471,200.00.
- Glass and Glazing to Gateway Glazing, Inc., 3455 Stern Avenue, St. Charles, IL for the base bid of \$355,000.00.
- Drywall to International Decorators, Inc, 28059 West Commercial Avenue, Barrington, IL for the base bid plus Alternates 4, 9 and 11 for a total of \$2,532,328.00.
- Fire Protection to Nelson Fire Protection, 11028 Raleigh Court, Rockford, IL for the base bid plus Alternate 4 for a total of \$807,365.00.
- Plumbing to Capitol Mechanical Industries, Inc., 998 North Lombard Road, Suite 150, Lombard, IL for the base bid of \$723,450.00.
- Electrical to Gibson Electric Company, Inc., 3100 Woodcreek Drive, Downers Grove, IL for the base bid plus Alternates 4 and 11 for a total of \$6,206,600.00.

For a subtotal of \$16,369,645.00;

- b] The Board of Trustees approved the increase in the construction management contract amount with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contracts related to SRC Library Renovation Bid Package #4, in accordance with the contract terms, for Site Services per the quote dated June 13, 2012 for temporary site services to support construction activities for a subtotal of \$1,369,629.00;
- c] As previously approved by the board, a 4.58% fee for General Conditions in the amount of \$812,459.00; a 0.95% fee for insurance in the amount of \$168,523.00; a 2.2% fee for trade contract costs in the amount of \$390,264.00 for a subtotal of \$1,371,246.00.

For a total project expenditure of \$19,110,520.00.

9.B.3)c) The Board awarded Microsoft Enrollment for Education Solutions to SHI International, 290 Davidson Avenue, Somerset, New Jersey, 08873 for a total expenditure of \$188,874.30.

4) Requests for Proposals:
There were no Requests for Proposals.

5) Purchase Orders for:
a) Continuing Education Department Phase II Furniture Purchase with Krueger International, Inc., 1330 Bellevue Street, Green Bay, WI 54302 for a total expenditure of \$46,078.27.

b) Apple Computer Equipment with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of \$106,506.00.

6) The Board ratified the following Personnel Actions:
a) Ratification of Classified Appointments
b) Ratification of Administrative Promotions / Transfers
c) Ratification of Managerial Promotions / Transfers
d) Ratification of Classified Promotions / Transfers
e) Ratification of Operating Engineers Promotions / Transfers
f) Ratification of Managerial Resignations / Terminations
g) Ratification of Classified Resignations / Terminations

C. For Approval:

1) Ratification of Construction Change Orders
• Referendum-Related Projects

- **2012 SITE AND GROUNDS – CENTRAL LAWN #03: \$4,085.00.** This change is to provide sleeves for irrigation lines along Prairie Drive and for additional irrigation due to field conditions. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #04: \$545.00.** This change is to provide the connection of several existing irrigation zones along College Road and Loading Dock Road to the irrigation controller at the soccer fields. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #05: \$1,875.00.** This change is to provide for the reprogramming of the irrigation controllers in construction areas to comply with the College's water conservation guidelines. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #06: \$1,645.00.** This is a unit-price contract for irrigation work on Bid Package #2. This change is to provide for additional irrigation required due to an increase in the width of the lawn at Lambert Road. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #07: \$6,719.30.** This is a unit-price contract for irrigation work on Bid Package #2. This change is to provide irrigation in the parkway on the west side of Lambert Road north of the TEC crosswalk and south of the HSC. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – LANDWORKS #01: \$66,907.60.** This change is to provide additional grading, drainage, and landscaping due to high ground water levels. *This is an Owner-Requested Scope Change.*

- **2012 SITE AND GROUNDS – VIXEN #01: \$94,339.22.** This change is to provide foundation piers. The reengineering of the foundation system has enabled a dramatic reduction in cost from the original project budget. *This is an Owner-Requested Scope Change.*
 - **BIC/SRC – MORTENSON #226: \$15,461.00.** At the request of the Health and Sciences Division, two offices in the BIC are being converted to observation rooms for use by the Human Services Department. This work includes adding a one way mirror, revising the lighting in the rooms, and adding additional power and data for cameras. *This is an Owner-Requested Scope Change.*
 - **BIC/SRC – MORTENSON #227: CREDIT (\$28,845.00).** This credit is the result of the final review of SG Krause and Amber Mechanical's contracts and the associated credits for unused allowances. *This credit is the result of an internal audit.*
 - **MAC RENOVATION – LEGAT #01: \$5,910.00.** This change order is to increase Legat's contract for move coordination services for MPTV and Photo. Academic scheduling necessitated that this move been done separately from the rest of the building. This does not include the cost of the actual move and storage which will be bid at a later date. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*
 - **PARKING – ABBEY PAVING #39: \$17,321.28.** This change is to provide additional irrigation and sod adjacent to the softball field, east of the College Lot 1A. *This is an Owner-Requested Scope Change.*
 - **PARKING – ABBEY PAVING #40: \$14,181.85.** This change is to provide conduits under College Road west of College Lot 6 for future installation of fiber optic and communication lines to the new Campus Maintenance Center. *This is an Owner-Requested Scope Change.*
 - **PE RENOVATION – POWER #05: \$42,666.00.** This change order is to increase Power's contract for budgeted layout, staking, survey work and temporary fencing and gates along with associated fees and general conditions. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*
 - **SCC RENOVATION – POWER #03: \$22,763.00.** This change order is to increase Power's contract for budgeted layout, staking, survey work and temporary fencing and gates along with associated fees and general conditions. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*
- There were no Capital Budget Projects.
- 2) Approval of Construction Change Orders
- There were no Referendum-Related Projects.
 - There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll for approval of all Consent Agenda items, except item 9.B.1)b). Student Trustee Martin's preference is for the motion. Voting aye: Trustees McGuire, Secretary O'Donnell, Trustees Savage, Svoboda, Wozniak, Vice Chairman Birt and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

Trustee Svoboda moved, Trustee Savage seconded that Item 9.B.1)b), which was pulled from the Consent Agenda, will be revised to read "Glen Hansen, President of the Faculty Association and Faculty Senate, presented faculty views on the recently approved faculty contract." Student Trustee Martin's preference is for the motion. Voting aye: Vice

Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustees Savage, Svoboda, Wozniak and Chairman Carlin. The motion carried unanimously.

NEW BUSINESS

A. For Information Only:

There was no New Business for information only.

B. For Approval:

- 1) Trustee Savage moved, Trustee McGuire seconded, that the Board approve the Semi-Annual Review of Closed Session Minutes. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Secretary O'Donnell, Trustees Savage, Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire and Chairman Carlin. Motion carried unanimously.
- 2) Trustee Savage moved, Trustee McGuire seconded, that the Board approve the Semi-Annual Authorization for Destruction of Verbatim Records of Closed Session Meetings. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Savage, Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell and Chairman Carlin. Motion carried unanimously.
- 3) Secretary O'Donnell moved, Trustee Savage seconded, that the Board approve the Campus Maintenance Center ICCB Application. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustee Savage and Chairman Carlin. Motion carried unanimously.
- 4) Trustee Svoboda moved, Vice Chairman Birt seconded, Board approval to Commission Sculptor Matthew Placzek to Create an 8' Chaparral, the College's mascot, sculpture. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustee Wozniak, Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustees Savage, Svoboda, and Chairman Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- ICCTA Report
 - Trustee Svoboda noted that on September 14-15, there will be a meeting of the ICCTA Board of Representatives in Springfield which she and Trustee Savage plan to attend. The ACCT Leadership Congress will be in October this year.

- There was an ICCTA Executive Meeting on August 9-10 which Trustee Savage and Chairman Carlin attended. Trustee Savage noted they spent a lot of time discussing the pension reform issues and how they would affect the various colleges. Also discussed ISAC and the MAP Grant program and future regulations which are legislature mandates.

Chairman Carlin stated a lot of the community colleges and their representatives are frustrated with the state of affairs in Springfield and the state government regarding the pension shift, implications for institutions such as the College of DuPage, the unreliability of the State to make its payments on time, etc.

Chairman Carlin indicated that Dr. Breuder wrote a letter to Senator Rodogno noting the fact that, while we don't like the fact that the State is trying to push pension costs on local taxing entities, especially schools, we anticipate this is coming. They're hoping to make it a phased in shift, rather having it come at once.

The Executive Committee set the Agenda for ICCTA, discussing committee work and legislative priorities as they relate to the Association.

- Trustee McGuire stated at a meeting in Springfield on Wednesday, she spoke with the Governor's Budget Director, Jerry Stermer, about the pensions. He said the ICCTA was a remarkable organization that stepped up to the discussion and a leader in this area.
- She also wanted to compliment all who were involved in Chap-A-Palooza. Lots of laughter and clapping. Dr. Breuder, Earl Dowling, Joe Collins, Tom Glaser and Vice President of the Faculty Senate, Bob Hazard, were in the dunk tank and raised \$400 for scholarships.
- Dr. Breuder noted the State of Illinois owes the College over \$4 million. This year, the State of Illinois has yet to make a payment, so that makes us in arrears of over \$2 million. Pension, \$17-22 million – no question it will come our way and in what form. Fraud – tuition not being paid by people who had the benefit of it. Unfunded mandates from the State. Reduction in MAP grants and other grants at risk of not being funded at all, such as those used by the Center for Entrepreneurship. We should not lose sight of the fact that we're still in the midst of challenging times. We make difficult decisions every day to maintain the fiscal integrity of this institution. This may be a more difficult time period than where we were three years ago. In the end, it is about money and how it drives everything. Without it, you don't build, you don't teach, you don't buy software, you don't pay for benefits...you've got to have the money.

- Foundation Report
 - The Foundation has had a great start to FY13, raising over a quarter of a million dollars to date. The series of Chef events at the Waterleaf this summer raised more than \$60,000 for scholarships for the culinary program.
 - She reminded everyone the 30th Annual Golf Outing will take place on September 17 at the Glen Oaks Country Club in Glen Ellyn. It is the primary scholarship fundraiser for the College. Dinner only tickets are still available.
 - The Foundation held its orientation for its new Board members on August 9.
 - The Annual Scholarship Reception is scheduled for October 10 in SRC 2000. The reception provides an opportunity for scholarship recipients to meet their donors and thank them in person.
- Chairman Carlin stated the next Board meeting is September 20. There will also be a Board Retreat on September 13. On September 14, the ISAC meeting will be held on campus.

ADJOURN

At 8:10 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Trustee Svoboda moved, Trustee Savage seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary

Approved: September 20, 2012

By: _____
David Carlin, Board Chairman

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Financial Reports.

2. REASON FOR CONSIDERATION

For monthly Board approval.

3. BACKGROUND INFORMATION

- a) August Treasurer's Report - The August Treasurer's Report is presented at the September Board meeting.
- b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month. This report lists the total payroll and accounts payable for the accounting month by fund.

4. RECOMMENDATION

That the Board of Trustees approves the August Treasurer's Report and Payroll & Accounts Payable Report.

College of DuPage
Community College District No. 502
Treasurer's Report as of August 31, 2012

MB Financial and Chase Concentration Accounts

Beginning Balance	\$ 16,683,187
Current Activity	
Cash Receipts	16,038,884
Cash Disbursements	(13,212,120)
Wire Transfer/Bank Charges/Voids	10,819,270
Payroll	(5,284,385)
Total Month Activity	<u>8,361,650</u>
Ending Balance	<u><u>\$ 25,044,837</u></u>

Cash

MB Financial Concentration Account	\$ 11,925,703
MB Financial Fed Account	-
Change Funds	17,920
Chase Concentration and Credit Card Accounts	13,119,134
Total Cash	<u><u>\$ 25,062,757</u></u>

Cash Equivalents

ILFUNDS	\$ 13,654,021
Wheaton NOW Account	14,107,347
Citibank	13,367,831
Money Market	501,625
PFM Liquidity Account	17,847,464
Chase High Yield	72,307,637
Total Cash Equivalents	<u><u>\$ 131,785,925</u></u>

Investments

Time Deposits	\$ 996,000
Northern Trust	5,067,234
PFM	25,526,312
PFM Fair Value Adjustment	(62,861)
IIIT PFM	89,097
Managed Portfolio	19,928,973
Managed Portfolio Fair Value Adjustment	763
Other Government Securities	30,000,000
Total Investments	<u><u>\$ 81,545,518</u></u>

Total Cash Equivalents & Investments	\$ 213,331,443
Total Cash, Cash Equivalents & Investments	\$ 238,394,200

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
August 31, 2012

Payroll - August 2012

	Gross	Net
Advices	7,736,966	5,013,295
Checks	374,087	271,090
Total Payroll	8,111,053	5,284,385

Accounts Payable - August 2012*

Imprest checks - Vendors	553,231
Imprest Echecks - Vendors	1,079,276
Imprest checks - Employees	11,725
Imprest Echecks - Employees	60,713
Imprest checks - Student Refunds	228,619
Imprest Debit Cards - Student Refunds	36,034
Imprest E-commerce - Student Refunds	145,940
Total Imprest	2,115,538
Operating checks - Vendors	854,561
Operating Echecks - Vendors	8,599,168
ACH transfers - Vendors	1,642,853
Wire transfers - Vendors	0
Total Operating	11,096,582

Combined Payroll and Accounts Payable - August 2012

Total Net Payroll Disbursements	5,284,385
Total Accounts Payable Disbursements	13,212,120
Total Cash Disbursements	18,496,505

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE SEPTEMBER 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - AUGUST

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*0096952	Carol Stream Postmaster	Postage for COD Impact Community Newsletter	\$ 29,700.81
IM*0097435	AT&T - Aurora	Equipment and Services for BIC project	96,847.50
IM*0097436	Autodesk	Annual Constructware software license	26,970.00
IM*0097437	ComEd/Commonwealth Edison-Carol Stream	Distribution charges for April - June 2012	84,954.86
IM*0097438	Gale Cengage Learning	Library annual periodical subscription fees	35,301.88
IM*0097439	Gartner Group, Inc.	Maintenance Renewal Fees 7/12 - 6/13	37,240.00
IM*0097440	Healthcare Service Corp	Run out of medical claims June 2012	153,246.04
IM*0097441	IDES-Magnetic Media Unit	Unemployment claims April - June 2012	29,350.25
IM*0097442	Official Payments	Credit card merchant transaction fees June 2012	43,253.40
IM*0097443	Postmaster - Glen Ellyn	USPS postage usage replenishment - July 2012	30,000.00
IM*0097444	Project Leadership Assoc.	Annual software and hardware maintenance FY 13	91,000.00
IM*0097445	Robbins, Schwartz, Nicholas, Lifton & Taylor	Legal services June 2012	18,450.57
IM*0097446	Subscriber Mail, LLC	Email subscription service for Marketing & Creative Services	19,500.00
IM*0097447	Wight & Company	Architectural and engineering services for MAC renovation project	78,732.92
IM*0097494	DuPage County	County fees for Seaton Computer Center renovation	80,013.41
IM*A192	Dept of Treasury	Federal Tax withholding 8/10/12 payroll	769,987.77
IM*A192	Dept of Treasury	College share Medicare tax withholding 8/10/12 payroll	66,678.21
IM*A192	Dept of Treasury	College share FICA tax withholding 8/10/12 payroll	15,578.63
IM*A193	IDES-Magnetic Media Unit	State tax withholding 8/10/12 payroll	210,610.16
IM*A195	Dept of Treasury	Federal Tax withholding 8/24/12 payroll	403,713.25
IM*A195	Dept of Treasury	College share Medicare tax withholding 8/24/12 payroll	40,797.18
IM*A195	Dept of Treasury	College share FICA tax withholding 8/24/12 payroll	6,308.71
IM*A196	IDES-Magnetic Media Unit	State tax withholding 8/24/12 payroll	129,178.84
IM*E0009068	Breezy Hill Nursery, Inc.	Landscape improvements for Site and Grounds project	24,282.00
IM*E0009069	DAOES	Pass through funds from ISBE	160,000.00
IM*E0009070	EBSCO Subscription Services	Library periodical annual renewals	93,784.03
IM*E0009071	Edward Hospital-Emss	Fees for COD Fire Science Paramedic Program	16,896.00
IM*E0009072	Kushan, LLC	Instructional fees for Vet Assistant courses	16,191.00
IM*E0009073	Michael Walters Advertising	Advertising fees for Fall term 2012	200,000.00
IM*E0009074	Riverside Technologies, Inc.	HP Technical equipment for Information Technologies	60,976.00
IM*E0009075	W. Nuhsbaum, Inc.	Microscopes for Health Science Biology labs	16,170.60
IM*E0009199	DAOES	Pass through funds from ISBE	746,975.00
IM*E0009200	Proquest LLC	Newspaper periodical subscriptions for the Library	32,860.00
IM*E0009244	DuPage Credit Union	Payroll deduction 8/10/12 payroll	52,024.02
IM*E0009246	Valic Retirement Serv	Payroll deduction 8/10/12 payroll	175,578.52
IM*E0009386	SURS-State Univ Retirement System	SURS withholding 8/10/12 payroll	393,603.43
IM*E0009386	SURS-State Univ Retirement System	College share SURS health 8/10/12 payroll	18,925.66
IM*E0009386	SURS-State Univ Retirement System	Trust & Federal funds 8/10/12 payroll	2,677.94
IM*E0009393	A. Horn, Inc.	Landscaping improvements for site and grounds project	29,038.37
IM*E0009394	Abbey Paving Co. Inc.	Services for Parking Improvement project	145,394.71
IM*E0009395	Amsco Engineering	Engineering services for Infrastructure project	15,225.00
IM*E0009396	Berkeley Electronic Press	Annual subscription to Digital Commons for the Library	22,105.00
IM*E0009397	Central Lawn Sprinklers	Services for the Site and Grounds project	70,835.40
IM*E0009398	Gallagher Benefits Services Inc.	Life Insurance college share August 2012	8,506.45
IM*E0009398	Gallagher Benefits Services Inc.	Payroll deductions July 2012	15,957.52
IM*E0009399	ICCTA	First half dues to IL Community College Trustee Assoc	27,290.00
IM*E0009400	Innovative Interfaces Inc.	Annual Millennium software maintenance for the Library	67,368.00
IM*E0009401	Integrays Energy Services Inc.	Electric energy fees June - July 2012	191,887.74
IM*E0009402	Interiors for Business, Inc.	Furnishings for BIC/SRC Phase II project	103,038.99

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE SEPTEMBER 2012 BOARD MEETING


CHECKS ISSUED DURING ACCOUNTING MONTH - AUGUST


<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*E0009403	Krueger International, Inc.	Furnishings for BIC/SRC Phase II project	\$ 45,055.86
IM*E0009404	Loebl Schlossman & Hackl, Inc.	Professional services for SRC/Library/ACC projects	65,962.75
IM*E0009405	Morrow Brothers Ford Inc.	Cargo vans for Business Affairs	39,500.00
IM*E0009406	Perceptive Software, Inc.	ImageNow software licenses for Information Technologies	30,582.39
IM*E0009407	Pirtano Construction	Landscaping services for Site and Grounds project	47,365.16
IM*E0009408	Precise Printing Network Inc.	Printing services for Impact Community publication	56,000.00
IM*E0009409	Schaeffges Brothers, Inc.	Landscaping services for Site and Grounds project	23,634.38
IM*E0009410	Smith Maintenance Company	Janitorial services for July 2012	39,174.83
IM*E0009411	Thorne Electric	Electrical work for Landscape Improvements project	157,118.49
IM*E0009412	V3 Companies	Services for Site and Grounds project	60,000.00
IM*E0009413	Village of Glen Ellyn	Water and sewer services June 2012	39,014.78
IM*E0009414	Vixen Construction	Services for Site and Grounds project	261,804.08
IM*E0009447	Schwartz Construction Group	Fees for renovations to Acute Care Sim Lab	21,575.39
IM*E0009449	Mortenson Construction	Construction management services for BIC/SRC project	1,625,268.00
IM*E0009450	Central Lawn Sprinklers	Landscaping services for Site and Grounds project	53,727.30
IM*E0009455	DuPage Credit Union	Payroll deduction 8/24/12 payroll	49,964.39
IM*E0009456	SURS-State Univ Retirement System	SURS withholding 8/24/12 payroll	251,455.13
IM*E0009456	SURS-State Univ Retirement System	College share SURS health 8/24/12 payroll	13,424.95
IM*E0009456	SURS-State Univ Retirement System	Trust & Federal funds 8/24/12 payroll	3,201.65
IM*E0009457	Valic Retirement Serv	Payroll deduction 8/24/12 payroll	110,179.95
IM*E0009564	Boyer-Rosene Moving & Storage	Relocation services for BIC, SRC, HEC and SSC buildings	30,000.00
IM*E0009565	Central Lawn Sprinklers	Landscaping services for Site and Grounds project	67,829.67
IM*E0009566	Community College Health Consortium	Claims for Medical Insurance Plans May 2012	1,174,254.13
IM*E0009567	DAOES	Pass through funds from ISBE	205,542.00
IM*E0009568	Follett Higher Education	Pell Bookbills Fall 2012	656,752.50
IM*E0009569	K. K. Stevens Co.	Printing services for the Fall 2012 CE class schedule	17,084.38
IM*E0009570	Landworks	Landscaping services for Site and Grounds project	268,730.76
IM*E0009571	Legat Architects	Professional services for the Physical Education Center	160,577.86
IM*E0009572	Nelnet Business Solutions	Credit card discount fees (March) for FACTS	17,896.75
IM*E0009573	Power Construction Co., LLC	Fees for Homeland Security and Landscaping projects	43,033.00
IM*E0009574	Vixen Construction	Services for Site and Grounds project	255,866.02
TOTAL CHECKS, E-CHECKS, ACH, & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH			<u>\$ 11,096,582.32</u>

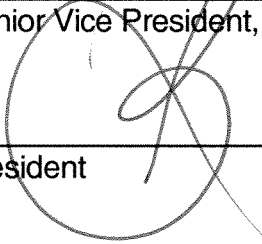
SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

That the Board of Trustees approves the August Treasurer's Report and Payroll & Accounts Payable Report.


Assistant Vice President Financial Affairs and Controller
9/11/2012
Date


Senior Vice President, Administration and Treasurer
9/12/2012
Date


President
9.12.12
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF BIDS

Item 9. B. 3) a) Exterior Lighting Project.

That the Board of Trustees awards the bid for Exterior Lighting Project to the lowest responsible bidder, Thorne Electric, P.O. Box 321, Wheaton, IL 60187 for a total expenditure of \$103,217.00.

Item 9. B. 3) b) MPTV HDTV STUDIO CAMERA SYSTEM.

That the Board of Trustees awards the bid for MPTV HDTV Studio Camera System to the lowest responsible bidder, VTP, Inc., 2721 W. Magnolia Blvd., Burbank, California 91505, for a total expenditure of \$105,206.40.

Item 9. B. 3) c) Printing of the *impact* Magazine.

That the Board of Trustees awards the bid for Printing of the *impact* Magazine for the October 2012, February 2013, and June 2013 issues, to the lowest responsible bidder, R.R. Donnelly, 3705 Highland Parkway, Downers Grove, IL 60515 for a total expenditure of \$140,029.24.

Item 9. B. 3) d) Multimedia Equipment.

That the Board of Trustees awards the bid for Multimedia Equipment, on an item by item basis, to the lowest responsible bidders as follows:

<u>Items</u>	<u>Vendor</u>	<u>\$ Amount</u>
1, 2, 3, 5a - 5g	AVI Systems 621 Busse Road Bensenville, IL 60106	\$ 130,446.00
4	Serial Scene 410 Wilmot Rd. Deerfield, IL 60015	\$ 6,672.00
6a & 6b	VSA – Chicago 1110 W. Lake Cook Rd. Buffalo Grove, IL 60089	\$ 41,899.00

For a total expenditure of: \$ 179,017.00.

Item 9. B. 3) e) Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rejection.

That all bids received on August 13, 2012 for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project be rejected due to non-compliant bids received.

Item 9. B. 3) f) Campus Maintenance Center (CMC) Bid Package1.

a) Pepper Construction Company recommends the Board of Trustees awards the bids for the Campus Maintenance Center (CMC) Bid Package1 to the lowest responsible bidders and assigns the contracts to Pepper Construction Co. as follows:

- Building and Site Concrete: Eagle Concrete, Inc. 1305 South River St., Batavia, Illinois 60510 for the value of \$460,100.00.
- Precast Concrete Wall Panels: ATMI Precast 960 Ridgeway Ave., Aurora, Illinois 60506 for the value of \$793,800.00.
- Structural Steel and Miscellaneous: Waukegan Steel, LLC. 1201 Belvidere St., Waukegan, Illinois 60085 for the value of \$607,000.00.
- Excavation and Earthwork: Lindahl Brothers, Inc. 622 East Green St., Bensenville, Illinois 60106 for the value of \$271,000.00.
- Asphalt Paving: Accu-Paving 2665 South 25th Ave., Broadview, Illinois 60155 for the value of \$121,600.00.
- Concrete Unit Pavers: CR Schmidt Inc. 29W030 Main St., Suite 201A, Warrenville, Illinois 60555 for the value of \$24,000.00.
- Site Utilities: DK Contractors, Inc. 11013 – 122nd St. Pleasant Prairie, Wisconsin 53158 for the value of \$169,565.00.

For a subtotal expenditure of \$2,447,065.00;

b) The value of the above awarded contracts in addition to the contract with Pepper Construction Company, LLC., 411 Lake Zurich Road, Barrington, IL 60010 in the amount of \$591,250.00 reflects a project cost for this portion of the work of \$2,620,273.00.

For a total award of \$2,620,273.00.

Item 9. B. 3) g) Birthing Simulator for Nursing Lab.

That the Board of Trustees awards the bid for Birthing Simulator for Nursing Lab to the lowest responsible bidder, Limbs and Things, 6 Mall Court, Savannah, GA 31406, for a total expenditure of \$44,840.00.

Item 9. B. 3) h) Notifier Hardware and Software Update.

That the Board of Trustees awards the bid for Notifier Hardware and Software Update to the lowest responsible bidder, Commercial Alarm Systems, 485 W. Fullerton Ave., Elmhurst, IL 60126 for a total expenditure of \$113,000.00.

Item 9. B. 3) i) SRC Bid Package 4 Rebid.

- a) That the Board of Trustees awards the bid for Student Resource Center (SRC) Bid Package 4 Rebid to the lowest responsible bidders as follows:
- Tile to Rockford Central Tile & Terrazzo Co., Inc., 5139 American Road, Rockford, IL for the base bid of \$289,290.00.
 - Flooring to Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the base bid of \$1,004,835.00.
 - Paint to Triangle Decorating, 710 Remington Road, Schaumburg, IL for the base bid plus Alternate 11 total of \$483,600.00.
 - General Trades to L. J. Morse Construction, 128 South Broadway, Aurora, IL for the base bid of \$1,184,900.00.
 - Elevators to Colley Elevator, 226 William Street, Bensenville, IL for the base bid of \$265,212.00.
 - HVAC to Mechanical, Incorporated, 2279 Yellow Creek Road, Freeport, IL for the base bid plus Alternate 11 total of \$6,586,000.00.

For a subtotal of \$9,813,837.00;

- b) That the Board of Trustees approves in addition to the above trades, an increase of \$219,420.00 in the contract with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007 related to Student Resource Center (SRC) Bid Package 4 in accordance with the College agreement for construction management services for the Student Resource Center.

For a total expenditure of \$10,033,257.00.

Item 9. B. 3) j) Carpeting, Student Resource Center (SRC) North Entry.

That the bid for the Carpeting, Student Resource Center (SRC) North Entry be awarded to the lowest responsible bidder, Vortex Commercial Flooring Company, 25 W. Official Rd., Addison IL 60101, for a total expenditure of \$106,196.00.

Item 9. B. 3) k) Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid.

That the Board of Trustees approves the bid for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid to the lowest responsible bidder, Block Electric Company, Inc., 203 C Earl Road, Shorewood, IL 60404, for a total expenditure of \$757,130.00.

Item 9. B. 3) l) Physical Education (PE) Building Bid Package 2.

- a) That the Board of Trustees awards the bids for Physical Education (PE) Building Package 2 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
- Demolition was previously recommended at the August Board meeting.
 - Precast was previously recommended at the August Board meeting.
 - Masonry work to GC Masonry, 860 Tollgate Road, Elgin, IL for the value of \$336,600.00.
 - Stairs and Miscellaneous Metals work to TA Bowman, 134 West Lake Street, Bloomingdale, IL for the value of \$267,000.00. Alternate #23 for an additional \$35,500.00 is being recommended. Total contract award of \$302,500.00.

Consent Agenda
Item 9. B. 3)
September 20, 2012

- Millwork and Cabinetry work to J.C. Harris and Sons, 820 Tollgate Road, Elgin, IL for the value of \$293,550.00.
- Metal Panels work to Tuschall Engineering, 15w 700 79th Street, Burr Ridge, IL for the value of \$676,050.00. Alternate #12A for an additional \$31,460.00 is being recommended. Total contract award of \$707,510.00.
- Roofing and Sheet Metal work to L. Marshall Roofing and Sheetmetal, 2100 Lehigh Avenue, Glenview, IL for the value of \$211,200.00.
- Overhead Coiling Doors work to House of Doors, 9038 Ogden Avenue, Brookfield, IL for the value of \$27,130.00.
- General Trades was previously recommended in the August Board meeting.
- Tile work to Northern Illinois Terrazzo and Tile Co., 1125 North Second Street, Rockford, IL for the value of \$549,900.00.
- Sports Flooring work will be recommended at a future Board meeting.
- Carpet work to Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the value of \$335,324.00.
- Painting work to Oosterbaan and Sons Co., 2515 Walter Zimney Drive, Posen, IL for the value of \$179,000.00. Alternate #10A for an additional \$5,400.00 is being recommended. Alternate #10B for an additional \$6,200.00 is being recommended. Alternate #11A for an additional \$5,300.00 is being recommended. Alternate #12B for a deduction of (\$5,500.00) is being recommended. Total contract award of \$190,400.00.
- Lockers & Cubicles, no bids were received and the trade package will be re-bid.
- Bleachers work to Haldeman-Homme, Inc., 79 Eisenhower Lane North, Lombard, IL for the value of \$97,750.00.
- Swimming Pool was previously recommended at the August Board meeting.
- Elevator, one bid was received. This bid is being rejected because the elevator offered is 6'8" deep, not 7'2" deep as called for in the specifications.

Consent Agenda
Item 9. B. 3)
September 20, 2012

- Fire suppression was previously recommended at the August Board meeting.
- Plumbing was previously recommended at the August Board meeting.
- HVAC was previously recommended at the August Board meeting.
- Building Automation Systems was previously recommended at the August Board meeting.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems were previously recommended at the August Board meeting.

For a subtotal expenditure of \$3,051,864.00;

- b) That the Board of Trustees approves in addition to the above trades, an increase of \$236,690.00 in the contract with Power Construction Company, LLC, 2360 Palmer Drive, Schaumburg, IL 60137 in the amount of \$236,690.00 related to Physical Education Building Bid Package 2 in accordance with the College agreement for construction management services for the Physical Education (PE) Building.

For a total expenditure of \$3,288,554.00.



COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL

1. SUBJECT

Exterior Lighting Project.

2. BUDGET STATUS

Funds in the amount of \$103,217.00 are being provided by the Non-FMPC construction Budget #02-90-20044-5804001.

3. BACKGROUND INFORMATION

This item represents the installation of exterior lighting for the areas surrounding the Culinary and Hospitality Center (CHC). The project will have a positive impact on the safety of our College students, faculty, staff, and visitors. It will also add beautification of the area.

A legal notice was published and twenty-five vendors were solicited, four in district and six minority. Four vendors responded, one in-district Thorne Electric (Awarded Vendor) of Wheaton.

This purchase complies with State Statutes, Board Policy, and Administrative Procedures.

The following is a recap of the bid tabulation:

	Associated	Lyons	Thorne	Utility
Base Bid	\$ 134,200.00	\$ 129,979.00	\$ 103,217.00	\$ 148,467.00

Awarded Vendor in Bold

4. RECOMMENDATION

That the Board of Trustees awards the bid for Exterior Lighting Project to the lowest responsible bidder, Thorne Electric, P.O. Box 321, Wheaton, IL 60187 for a total expenditure of \$103,217.00.

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL

SIGNATURE PAGE FOR EXTERIOR LIGHTING PROJECT.

ITEM(S) ON REQUEST

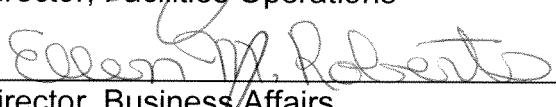
That the Board of Trustees awards the bid for Exterior Lighting Project to the lowest responsible bidder, Thorne Electric, P.O. Box 321, Wheaton, IL 60187 for a total expenditure of \$103,217.00.



Director, Facilities Operations

9/6/2012

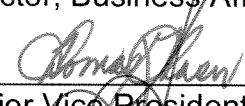
Date



Director, Business Affairs

9-7-12

Date



Senior Vice President, Administration and Treasurer

9/7/2012

Date



President

9.7.12

Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

MPTV HDTV Studio Camera System.

2. BUDGET STATUS

Funds in the amount of \$100,000.00 are being provided by MPTV Budget 01-10-00341-5806001, and \$5,206.40 will be charged to 01-10-00341-5401002, which is MPTV Instructional Supplies.

3. BACKGROUND INFORMATION

This High Definition Camera System is for the Motion Picture/Television Studio Lab. This procurement is necessary due to the FCC television industry move to High Definition (HD) record and transmit technology along with the need to instruct our students in this new technology.

A legal bid notice was published and eight vendors were solicited. The response received was within 6% of the estimated expense. No local or minority vendors were identified.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the Bid Tabulation:

Item	Description	VTP, Inc.
1a	Professional HD Camera System Hitachi Z-HD5000-ST	\$ 87,360.00
1b	Two Year Extended Warranty	\$ 6,000.00
1c	Hybrid Fiber Cable	\$ 2,978.40
1d	Fiber Optic Cleaning Kit	\$ 81.60
1e	Triple Rack Mount	\$ 280.50
1f	Teleprompter Power Adapter	\$ 1,071.00
1g	Z-HD5000 Service Manual	\$ 153.00
1h	Cu-HD500 Service Manual	\$ 153.00
1i	Single Muff Headset	\$ 1,477.84
1j	2 Channel Headset/Speaker Main Station	\$ 990.60
1k	Monural Talent Receiver	\$ 131.82
1l	Splitter Cable	\$ 60.64
1m	Waveform Rasterizer	\$ 4,468.00
	Total	\$ 105,206.40

Awarded Vendor in Bold

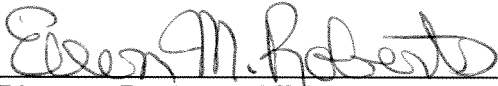


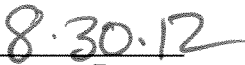
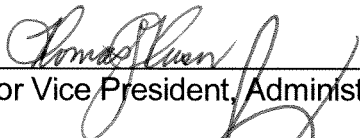
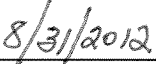


4. RECOMMENDATION

That the Board of Trustees awards the bid for MPTV HDTV Studio Camera System to the lowest responsible bidder, VTP, Inc., 2721 W. Magnolia Blvd., Burbank, California 91505, for a total expenditure of \$105,206.40.

SIGNATURE PAGE FOR MPTV HDTV STUDIO CAMERA SYSTEM.

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for MPTV HDTV Studio Camera System to the lowest responsible bidder, VTP, Inc., 2721 W. Magnolia Blvd., Burbank, California 91505, for a total expenditure of \$105,206.40.

	
Director, Business Affairs	Date
	
Vice President, Information Technology	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Printing of the *impact* Magazine.

2. BUDGET STATUS

Funds in the amount of \$140,029.24 are being provided by the Marketing and Creative Services Budget #01-90-00825-5402001. This amount covers three issues of the magazine.

3. BACKGROUND INFORMATION

This item represents a bid for printing three issues of the COD community publication, *impact* Magazine.

This publication will be distributed to all households within District #502 as a recruiting tool and also as a tool to communicate with community leaders. The publication will be distributed in October 2012, February 2013, and June 2013. The purpose of this publication is to share with the community the return on investment of tax dollars, beneficial connections to the community, and the human, economic and emotional impact, not only on campus, but on the community, the region and beyond. Each issue will feature stories about successful students, faculty who excel and are greatly impacting the quality of education at COD, successful graduates, as well as articles about the impact that the campus expansion has on the quality of education and services we are able to provide.

A legal bid notice was published and six vendors were solicited. Two responses were received. No minority vendors were identified. One local vendor was solicited and responded, RR Donnelley (Awarded Vendor) of Downers Grove.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

		Precise Printing	R. R. Donnelly
	Option #1 22" x 17" flat, 2 sheets, 8 pps.		
1	October 2012 issue		
	Quantity: 400,000		
1a	Productolith Matte 70 lb. text (No.2)	\$60,100.00	\$46,976.42
1b	Vision Velvet, 70 lb. text (No.3)	\$56,875.00	\$45,476.48
2	February 2013 issue		
	Quantity: 400,000		
2a	Productolith Matte 70 lb. text (No. 2)	\$60,100.00	\$48,176.36
2b	Vision Velvet 70 lb. text (No. 3)	\$56,875.00	\$46,676.41
3	June 2013 Issue		
	Quantity: 400,000		
3a	Productolith Matte 70 lb. text (No. 2)	\$60,100.00	\$49,376.29
3b	Vision Velvet 70 lb. text (No. 3)	\$56,875.00	\$47,876.35
	Total	\$170,625.00	\$140,029.24

	Option #2 22" x 17" flat, 3 sheets 12 pps.		
4	October 2012 Issue		
	Quantity: 400,000		
4a	Productolith Matte 70 lb. text (No. 2)	\$94,700.00	\$75,827.02
4b	Vision Velvet 70 lb. text (No. 3)	\$89,700.00	\$73,524.64
5	February 2013 Issue		
	Quantity: 400,000		
5a	Productolith Matte 70 lb. text (No. 2)	\$94,700.00	\$77,668.89
5b	Vision Velvet 70 lb. text (No. 3)	\$89,700.00	\$75,366.53
6	June 2013 Issue		
	Quantity: 400,000		
6a	Productolith Matte 70 lb. text (No. 2)	\$94,700.00	\$79,510.79
6b	Vision Velvet 70 lb. text (No. 3)	\$89,700.00	\$77,208.41
	Total	\$269,100.00	\$226,099.58

Recommended Vendor in Bold


4. RECOMMENDATION

That the Board of Trustees awards the bid for Printing of the *impact* Magazine for the October 2012, February 2013, and June 2013 issues, to the lowest responsible bidder, R.R. Donnelly, 3705 Highland Parkway, Downers Grove, IL 60515 for a total expenditure of \$140,029.24.

SIGNATURE PAGE FOR PRINTING OF THE IMPACT MAGAZINE.

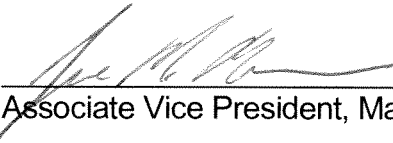
ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Printing of the *impact* Magazine for the October 2012, February 2013, and June 2013 issues, to the lowest responsible bidder, R.R. Donnelly, 3705 Highland Parkway, Downers Grove, IL 60515 for a total expenditure of \$140,029.24.



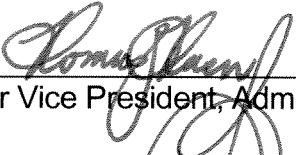
Director, Business Affairs
9-4-12

Date



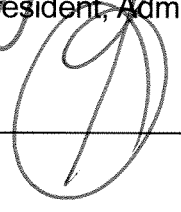
Associate Vice President, Marketing and Communications
9-4-12

Date



Senior Vice President, Administration and Treasurer
9/4/2012

Date



President
9.4.12

Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Multimedia Equipment.

2. BUDGET STATUS

Funds in the amount of \$179,017.00 are being provided by the Multimedia Services budget #01-90-16815-5806001.

3. BACKGROUND INFORMATION

This bid represents the purchase of replacement equipment for the Multimedia Services division of Marketing and Communications.
Items being purchased include:

Studio Cameras and Studio Lenses. The existing equipment is over ten years old and is not compliant with current broadcast standards. This anticipated replacement will enable Multimedia Services to provide high definition and high quality video productions in support of institutional goals.

Media Storage Systems. All media assets acquired and used in video productions reside on digital storage systems. These are replacement parts for critical 24/7/365 availability systems that are vital to Multimedia Services operations. The current equipment being replaced has been in service for five to seven years, is technologically outdated and in many cases, service parts are no longer available. The old equipment will be utilized for replacement parts whenever possible.

A legal ad was published and twenty-six vendors were solicited. Two local vendors were solicited with one responding, AVI Systems (Awarded Vendor) of Bensenville. No minority vendors were identified. The apparent low bidder for items 5a-5g, VTP did not meet specifications in that they qualified their offer as "all-or-none." The apparent low bidder for item 3 did not meet specifications in that the cable kit offered does not have the necessary connector ends required.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

Item	Description	AVI	B&H	CDW-G	Duncan	Serial Scene	VTP	VSA
1	Fiber SS Storage System	\$ 2,165.00	no bid	\$ 5,600.00	no bid	\$ 2,268.00	no bid	no bid
2	SAS/SATA Enterprise Class Storage System	\$ 2,260.00	no bid	\$ 5,300.00	no bid	\$ 2,374.00	no bid	no bid
3	Cable Kit	\$ 106.00	no bid	\$ 93.84	no bid	\$ 116.00	no bid	no bid
4	Hard Disk Drive	\$ 8,496.00	no bid	\$ 11,489.62	no bid	\$ 6,672.00	no bid	no bid
5a	Multiformat HD Camera	\$ 28,918.00	no bid	no bid	\$ 28,916.92	no bid	\$ 91,499.50	no bid
5b	Grass Valley Triax HD-LDK Adaptor	\$ 14,164.00	no bid	no bid	\$ 14,163.08	no bid	incl	no bid
5c	Grass Valley Triax Base Station	\$ 25,474.00	no bid	no bid	\$ 25,472.30	no bid	incl	no bid
5d	Grass Valley 7-inch View Finder	\$ 10,048.00	no bid	no bid	\$ 10,047.70	no bid	incl	no bid
5e	Grass Valley OCD 400 Control Panel	\$ 4,534.00	no bid	no bid	\$ 9,067.68	no bid	incl	no bid
5f	Grass Valley Concerto High Definition ideo	\$ 38,172.00	no bid	no bid	\$ 38,169.24	no bid	no bid	no bid
5g	Grass Valley Concerto HD Rear Panel	\$ 4,605.00	no bid	no bid	\$ 4,657.14	no bid	no bid	no bid
	Total 5a-5g	\$ 125,915.00	no bid	no bid	\$ 130,440.76	no bid	\$ 91,499.50	no bid
6a	HD Studio Campera Lens	\$ 38,286.00	\$ 42,580.00	no bid	\$ 38,285.72	no bid	\$ 33,768.00	\$ 37,355.00
6b	Sei-Servo Control Kit	\$ 4,658.00	\$ 5,188.00	no bid	\$ 4,657.14	no bid	\$ 5,040.00	\$ 4,544.00
	Total 6a-6b	\$ 42,944.00	\$ 47,768.00	no bid	\$ 42,942.86	no bid	\$ 38,808.00	\$ 41,899.00

Awarded Vendor in Bold

4. RECOMMENDATION

That the Board of Trustees awards the bid for Multimedia Equipment, on an item by item basis, to the lowest responsible bidders as follows:

<u>Items</u>	<u>Vendor</u>	<u>\$ Amount</u>
1, 2, 3, 5a - 5g	AVI Systems 621 Busse Road Bensenville, IL 60106	\$ 130,446.00
4	Serial Scene 410 Wilmot Rd. Deerfield, IL 60015	\$ 6,672.00
6a & 6b	VSA – Chicago 1110 W. Lake Cook Rd. Buffalo Grove, IL 60089	\$ 41,899.00
For a total expenditure of:		\$ 179,017.00.

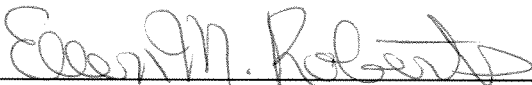


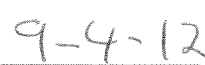
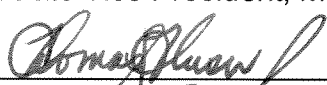

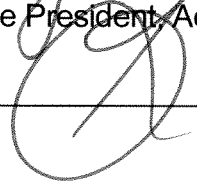

SIGNATURE PAGE FOR MULTIMEDIA EQUIPMENT.

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Multimedia Equipment, on an item by item basis, to the lowest responsible bidders as follows:

<u>Items</u>	<u>Vendor</u>	<u>\$ Amount</u>
1, 2, 3, 5a - 5g	AVI Systems 621 Busse Road Bensenville, IL 60106	\$ 130,446.00
4	Serial Scene 410 Wilmot Rd. Deerfield, IL 60015	\$ 6,672.00
6a & 6b	VSA – Chicago 1110 W. Lake Cook Rd. Buffalo Grove, IL 60089	\$ 41,899.00

For a total expenditure of: \$ 179,017.00

	
Director, Business Affairs	Date
	
Associate Vice President, Marketing and Communications	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Physical Education (PE) Building and Student Resource Center (SRC)
Switchgear Replacement Project Rejection.

2. **BUDGET STATUS**

The source of the funding for this project will be the Referendum #2
Infrastructure Project 03-90-36805-5804001.

3. **BACKGROUND INFORMATION**

On August 13, 2012 four bids were received for the replacement of the switchgear in the PE and SRC Buildings as part of the Referendum #2 Infrastructure project.

The switchgear specified by the electrical engineering firm, on behalf of the College, was designed to not only provide safe and effective power control and isolation for the two buildings, but also power monitoring and advanced communication for campus operations. This type of circuit breaker is becoming the standard for institutional applications in order to provide for the careful monitoring of energy consumption.

Upon review of the bids received, we found that the two lowest bidders included switchgear circuit breakers that did not comply with the project specifications. The remaining two bidders were 50% and 70% higher than the low bidders and were not interviewed for scope.

The best way to ensure that the College achieves its objective is to reject all bids received and seek additional bid requests in an attempt to give us competitive bids that comply with the College's plans and specifications. The bid specifications will be amended to stress to the bidder the importance of providing the equipment specified by the College.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

	American	Block	Dynamic	Fitzgerald's
Base Bid	\$ 958,586.00	\$ 627,713.00	\$ 633,800.00	\$ 1,200,000.00

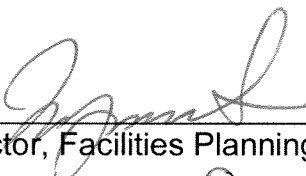

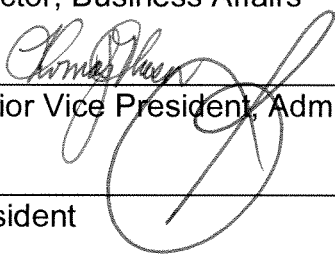
4. RECOMMENDATION

That all bids received on August 13, 2012 for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project be rejected due to non-compliant bids received.

SIGNATURE PAGE FOR PHYSICAL EDUCATION (PE) BUILDING AND STUDENT
RESOURCE CENTER (SRC) SWITCHGEAR REPLACEMENT PROJECT
REJECTION.

PETITION ON REQUEST

That all bids received on August 13, 2012 for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project be rejected due to non-compliant bids the College received.

	FOR JOHN WANDOLOWSKI	
Director, Facilities Planning and Development		Date
		8-30-12
Director, Business Affairs		Date
		8/31/2012
Senior Vice President, Administration and Treasurer		Date
		9.4.12
President		Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Campus Maintenance Center (CMC) Bid Package 1.

2. **BUDGET STATUS**

Pepper Construction Company, the project's Construction Manager, estimated the total cost of this bid release to be \$2,302,995.00. The recommended awards total \$2,447,065.00 or \$144,070.00 above the estimate. These funds are being provided by the Referendum #2 Campus Maintenance Center construction budget #03-90-36809-5804001.

3. **BACKGROUND INFORMATION**

Bid Package 1 includes the following seven (7) trades:

- 1) 3.1 Building and Site Concrete
- 2) 3.2 Precast Concrete Wall Panels
- 3) 5.1 Structural Steel and Misc. Metals
- 4) 31.1 Excavation and Earthwork
- 5) 32.1 Asphalt Paving
- 6) 32.2 Concrete Unit Pavers
- 7) 33.1 Site Utilities

This bid package requested five (5) alternate bids which are as follows:

- 1) Remove the integral color and reveals in the architectural precast concrete wall panels at the north and south elevations of the building as indicated on Elevations 1/A-201 and 2/A-201 to allow for the installation of metal wall panels in these areas.

- 2) Reduce the height of the architectural precast wall panels from 24'-0" to 20'-0" on the north and south elevations of Heated Vehicle Storage #1006 as indicated on Elevations 3/A-200 and 4/A-200 to allow for the installation of the clerestory windows.
- 3) Provide steel skylight framing and openings as indicated on the Drawings.
- 4) Delete water and sanitary sewer piping running to the north from the Campus Maintenance Center. For water piping, contractor shall deduct piping starting 2 feet past valve boxes VB-1 and VB-2 to the connection to the existing 8" DIP north of valve vault VV-2. For sanitary sewer piping, contractor shall deduct piping starting 2 feet past manhole SAN-2 to manhole SAN-3. Refer to civil drawing C-108 - Utility Plan (issued in Addendum #1) for additional information.
- 5) Provide for use of on-site clay material to fill building pad and pavement areas. On-site clay will be loaded, hauled, and dumped to the Campus Maintenance Center project site. Clay must be placed in lifts and tested as per Construction Documents.

Pepper Construction recommends these proposed alternates not be awarded at this time but be held and re-evaluated with the balance of their components within Bid Package 2. Bid Package 2 will be presented to the Board of Trustees at the October 18, 2012 meeting.

A brief overview of each of the trades and our award recommendations are as follows:

- a. Building and Site Concrete includes all interior and exterior concrete throughout the project. Eight (8) bids were received. Recommend award to the lowest responsible bidder; Eagle Concrete, Inc., 1305 South River St., Batavia, Illinois 60510 for the value of \$460,100.00.
- b. Precast Concrete Wall Panels includes all architectural and structural precast for the garage, shop, office, salt storage & material storage bins. Three (3) bids were received. Recommend award to the lowest responsible bidder; ATMI Precast, 960 Ridgeway Ave., Aurora, Illinois 60506 for the value of \$793,800.00.
- c. Structural Steel and Miscellaneous Metals includes all the steel throughout the entire project. Five (5) bids were received. Recommend award to the lowest responsible bidder; Waukegan Steel, LLC, 1201 Belvidere St., Waukegan, Illinois 60085 for the value of \$607,000.00.

- d. Excavation and Earthwork includes all foundation excavation, backfill and site work. Seven (7) bids were received. Recommend award to the lowest responsible bidder; Lindahl Brothers, Inc., 622 East Green St., Bensenville, Illinois 60106 for the value of \$271,000.00.
- e. Asphalt Paving scope includes the asphalt paving throughout the entire project. Four (4) bids were received. Recommend award to the lowest responsible bidder; Accu-Paving, 2665 South 25th Ave., Broadview, Illinois 60155 for the value of \$121,600.00.
- f. Concrete Unit Pavers includes all heavy and light duty pavers. Four (4) bids were received for this trade. Recommend award to the lowest responsible bidder; CR Schmidt Inc., 29W030 Main St. Suite 201A, Warrenville, Illinois 60555 for the value of \$24,000.00.
- g. Site Utilities includes all utilities throughout the entire project as described per the documents. Three (3) bids were received. Recommend award to the lowest responsible bidder; DK Contractors, Inc., 11013 – 122nd St. Pleasant Prairie, Wisconsin 53158 for the value of \$169,565.00.

A legal bid notice was published and eighty-one (81) bidders were solicited. Thirty four (34) responses were received. Six local vendors responded; Abbey Paving of Aurora, T.A. Bowman of Bloomingdale, Lindahl Brothers of Bensenville (Awarded Vendor), Landworks of Bolingbrook and C.R. Schmidt of Warrenville. Six minority vendors responded; Berger Excavating, C.R. Schmidt (Awarded Vendor), DK Contractors (Awarded Vendor), Manusos General Contracting, Rausch Construction and Vixen Construction.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

3.1 Building & Site Concrete				
	Boller	Eagle	Matrix	Parkway
Base Bid	\$ 521,000.00	\$ 460,100.00	\$ 467,000.00	\$ 492,800.00
	Manusos	Pepper	Rausch	Vixen
Base Bid	\$ 537,000.00	\$ 541,421.00	\$ 989,000.00	\$ 490,055.00
3.2 Precast Concrete Walls				
	ATMI	Kerkstra	Lombard	
Base Bid	\$ 793,800.00	\$ 914,900.00	\$ 893,000.00	
Alt. #1	\$ (26,000.00)	\$ (22,600.00)	\$ (3,790.00)	
Alt. #2	\$ (8,450.00)	\$ (6,700.00)	\$ (11,856.00)	

5.1 Structural Steel & Miscellaneous Metals					
	TA Bowman	Byus Steel	SG Krauss	Lenex Steel	Waukegan Steel
Base Bid	\$ 668,000.00	\$ 661,100.00	\$ 639,000.00	\$ 620,000.00	\$ 607,000.00
Alt. #2	\$ 22,700.00	\$ 44,500.00	\$ 15,840.00	\$ 51,300.00	\$ 36,500.00
Alt. #3	\$ 6,900.00	\$ 8,500.00	\$ 3,700.00	\$ 6,000.00	\$ 5,000.00

31.1 Earthwork and Excavation				
	Berger Ex.	DK	Eagle	Everest
Base Bid	\$ 394,700.00	\$ 367,039.00	\$ 444,000.00	\$ 331,000.00
Alt. #5	\$ (45,000.00)	\$ (50,570.00)	\$ (99,444.00)	\$ (22,250.00)
	Lindahl Bros.	JS Riemer	Rausch Const.	
Base Bid	\$ 271,000.00	\$ 485,499.00	\$ 989,000.00	
Alt. #5	\$ (2,500.00)	\$ (50,263.00)	\$ (12,500.00)	

32.1 Asphalt Paving				
	Abbey Paving	ACCU-Paving	Chicagoland	Gander Paving
Base Bid	\$ 140,488.00	\$ 121,600.00	\$ 129,900.00	\$ 128,900.00

32.2 Concrete Unit Pavers				
	Landworks	LPS Pavement	Twin Oaks	C.R. Schmidt
Base Bid	\$ 34,990.00	\$ 24,500.00	\$ 29,528.00	\$ 24,000.00

33.1 Site Utilities			
	Berger	DK	Everest
Base Bid	\$ 182,000.00	\$ 169,565.00	\$ 225,000.00
Alt. #4	\$ (75,000.00)	\$ (66,641.00)	\$ (41,000.00)

Awarded Vendor in Bold

4. RECOMMENDATION

a) That the Board of Trustees awards the bids for the Campus Maintenance Center (CMC) Bid Package1 to the lowest responsible bidders and assigns the contracts to Pepper Construction Co. as follows:

- Building and Site Concrete: Eagle Concrete, Inc. 1305 South River St., Batavia, Illinois 60510 for the value of \$460,100.00.
- Precast Concrete Wall Panels: ATMI Precast 960 Ridgeway Ave., Aurora, Illinois 60506 for the value of \$793,800.00.
- Structural Steel and Miscellaneous: Waukegan Steel, LLC. 1201 Belvidere St. Waukegan, Illinois 60085 for the value of \$607,000.00.
- Excavation and Earthwork: Lindahl Brothers, Inc. 622 East Green St., Bensenville, Illinois 60106 for the value of \$271,000.00.
- Asphalt Paving: Accu-Paving 2665 South 25th Ave., Broadview, Illinois 60155 for the value of \$121,600.00.
- Concrete Unit Pavers: CR Schmidt Inc. 29W030 Main St. Suite 201A, Warrenville, Illinois 60555 for the value of \$24,000.00.
- Site Utilities: DK Contractors, Inc. 11013 – 122nd St. Pleasant Prairie, Wisconsin 53158 for the value of \$169,565.00.

For a subtotal expenditure of \$2,447,065.00

b) The value of the above awarded contracts in addition to the contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010 in the amount of \$591,250.00 reflects a project cost for this portion of the work of \$2,620,273.00.

For a total award of \$2,620,273.00

SIGNATURE PAGE FOR CAMPUS MAINTENANCE CENTER (CMC) BID PACKAGE 1

ITEM(S) ON REQUEST

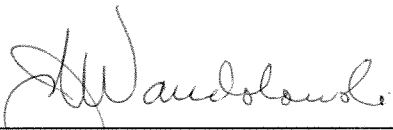

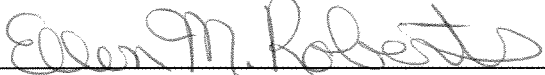
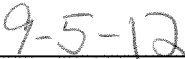
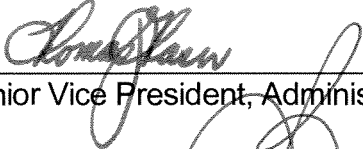



- a) That the Board of Trustees awards the bids for the Campus Maintenance Center (CMC) Bid Package1 to the lowest responsible bidders and assigns the contracts to Pepper Construction Co. as follows:
- Building and Site Concrete: Eagle Concrete, Inc. 1305 South River St., Batavia, Illinois 60510 for the value of \$460,100.00.
 - Precast Concrete Wall Panels: ATMI Precast 960 Ridgeway Ave., Aurora, Illinois 60506 for the value of \$793,800.00.
 - Structural Steel and Miscellaneous: Waukegan Steel, LLC. 1201 Belvidere St. Waukegan, Illinois 60085 for the value of \$607,000.00.
 - Excavation and Earthwork: Lindahl Brothers, Inc. 622 East Green St., Bensenville, Illinois 60106 for the value of \$271,000.00.
 - Asphalt Paving: Accu-Paving 2665 South 25th Ave., Broadview, Illinois 60155 for the value of \$121,600.00.
 - Concrete Unit Pavers: CR Schmidt Inc. 29W030 Main St. Suite 201A, Warrenville, Illinois 60555 for the value of \$24,000.00.
 - Site Utilities: DK Contractors, Inc. 11013 – 122nd St. Pleasant Prairie, Wisconsin 53158 for the value of \$169,565.00.

For a subtotal expenditure of \$2,447,065.00

- b) The value of the above awarded contracts in addition to the contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010 in the amount of \$591,250.00 reflects a project cost for this portion of the work of \$2,620,273.00.

For a total award of \$2,620,273.00

Consent Agenda
Item 9. B. 3) f)
September 20, 2012

	
Director, Facilities Planning and Development	Date
	
Director, Business Affairs	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Birthing Simulator for Nursing Lab.

2. **BUDGET STATUS**

Funds in the amount of \$ 44,840.00 will be provided by budget #01-10-00226-5806001.

3. **BACKGROUND INFORMATION**

This item represents the purchase of an anatomical model that mimics the various scenarios of birth and delivery.

This mannequin is an advanced full-body interactive birthing simulator. By combining the Limbs & Things PROMPT Birthing Simulator and Laerdal's ALS Simulator, this particular mannequin offers the functionality required to train in a wide range of midwifery and obstetric skills.

The equipment will be used for instructional purposes by approximately 400 students per semester enrolled in the various Nursing programs including Certified Nursing Assistant, Associate Degree Nursing, and Practical Nursing. Mother/baby clinical sites are not always available, and this simulator will provide an experience to students that they may not otherwise receive.

A legal bid notice was published, and two vendors were solicited. Two responses were received. This is a highly specialized product, and only two vendors can participate. The responses reflected the budget estimate. No minority or local vendors were identified.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Item	Description	Laerdal	Limbs & Things
1a	SimMom Advanced	\$ 29,900.00	\$ 29,900.00
1b	SimMom Value Plus 3 Year Agreement	\$ 11,345.00	\$ 11,345.00
1c	Training – 2 days	\$ 3,595.00	\$ 3,595.00
	Shipping	\$ 79.20	included
Total	Total 1a, 1b, 1c	\$ 44,919.20	\$ 44,840.00

Recommended Vendor in Bold




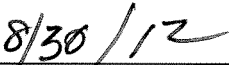




4. RECOMMENDATION

That the Board of Trustees awards the bid for Birthing Simulator for Nursing Lab to the lowest responsible bidder, Limbs and Things, 6 Mall Court, Savannah, GA 31406, for a total expenditure of \$ 44,840.00.

SIGNATURE PAGE FOR BIRTHING SIMULATOR FOR NURSING LAB.

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Birthing Simulator for Nursing Lab to the lowest responsible bidder, Limbs and Things, 6 Mall Court, Savannah, GA 31406, for a total expenditure of \$ 44,840.00.

	
Director, Business Affairs	Date
	
Vice President, Academic Affairs	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Notifier Hardware and Software Update.

2. BUDGET STATUS

Funds in the amount of \$113,000.00 are being provided by the Non-FMPC construction Budget #02-90-20047-5804001.

3. BACKGROUND INFORMATION

This item represents the upgrade of the fire alarm system for four existing buildings: Berg Instructional Center (BIC), Student Resource Center (SRC), Technical Education Center (TEC), and Early Childhood Center (ECC). The project also provides for the upgrade of a workstation located in the Public Safety Office in the Student Resource Center (SRC) and a second workstation in the Engineer's office in the Berg Instructional Center (BIC).

This upgrade of hardware and software will provide compatibility and uniformity of the entire fire alarm system which is essential to the safety of our students, faculty and staff.

A legal notice was published and five vendors were solicited, two of which are in district and one of which is a minority vendor. Two responses were received, one of which is in district, Commercial Alarm Systems (Awarded Vendor) of Elmhurst.

This purchase complies with State Statutes, Board Policy, and Administrative Procedures.

The following is a recap of the bid tabulation:

	Commercial Alarm	Fox Valley Fire
Bid Total	\$ 103,000.00	\$ 130,695.00
Alt. As Built Drawings	5,000.00	15,400.00
Alt. Graphics Package	5,000.00	Included in base bid
Total	\$ 113,000.00	\$ 146,095.00

Awarded Vendor in Bold

4. RECOMMENDATION

That the Board of Trustees awards the bid for Notifier Hardware and Software Update to the lowest responsible bidder, Commercial Alarm Systems, 485 W. Fullerton Ave., Elmhurst, IL 60126 for a total expenditure of \$113,000.00.

SIGNATURE PAGE FOR NOTIFIER HARDWARE AND SOFTWARE UPDATE.

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Notifier Hardware and Software Update to the lowest responsible bidder, Commercial Alarm Systems, 485 W. Fullerton Ave., Elmhurst, IL 60126 for a total expenditure of \$113,000.00.



Director, Facilities Operations

9/7/2012

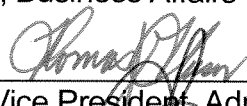
Date



Director, Business Affairs

9-7-12

Date



Senior Vice President, Administration and Treasurer

9/10/2012

Date



President

9.11.12

Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Student Resource Center (SRC) Bid Package 4 Rebid.

2. **BUDGET STATUS**

M. A. Mortenson Company, the College's Construction Manager, estimated the total cost of this bid package to be \$9,009,876.00. The recommended contractor's bids are \$9,813,837.00 or \$803,691.00 over the estimate. Funding for this project is being provided by the SRC Renovations budget #03-90-36800-5804001.

3. **BACKGROUND INFORMATION**

This project is being bid in multiple packages. This represents Bid Package #4 Rebid and includes the following trades:

- a. 09.03 Tile
- b. 09.06 Flooring
- c. 09.07 Painting
- d. 10.01 General Trades
- e. 14.01 Elevators
- f. 23.01 HVAC

This bid included one alternate bid as follows:

Alternate 11, replace Volume Air Valves (VAV's) throughout the Student Resource Center (SRC). We are accepting this alternate.

The awarded bidder's contract and all future contracts associated with the project will be assigned to the project's Construction Manager, M. A. Mortenson Company.

A review of each of the trades and recommendations are as follows:

- a. Tile includes replacement or patching of ceramic tile in the bathrooms. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Rockford Central Tile & Terrazzo Company, Inc., Rockford, IL for the value of \$289,290.00.
- b. Flooring includes new flooring for the project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Vortex Commercial Flooring, Addison, IL, for the value of \$1,004,835.00.
- c. Painting includes all painting for the Project. Three bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Triangle Decorating, Schaumburg, IL 60173 for the value of \$483,600.00.
- d. General Trades includes all work to provide for concrete, masonry, fireproofing, overhead doors, loading dock equipment, toilet partitions, lockers, window treatments, and access flooring. Six bids were received. We recommend that the bid be awarded to the lowest responsible bidder, L. J. Morse, Aurora, IL for the value of \$1,184,900.00.
- e. Elevators include work to replace one elevator, provide upgrades to three elevators, and decommission one elevator. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Colley Elevator, Bensenville, IL for the value of \$265,212.00.
- f. HVAC and Temperature Controls include installation of new air handling units and complete rework of the air distribution system. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Mechanical Incorporated, Freeport, IL for the value of \$6,586,000.00.

A legal bid notice was published and 64 vendors were solicited. Nineteen responses were received. Seven local vendors responded; PCI Flooring and Vortex (Awarded Vendor) of Addison, Colley of Bensenville, AMS of Burr Ridge, F.E. Moran of Downers Grove, International of Elmhurst, and Trostrud of Wood Dale. One minority vendor responded, DTI International.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

9.03 Tile	Bourbon	DTI	Rockford	Trostrud
Base Bid Total:	\$ 314,744.00	\$ 502,000.00	\$ 289,290.00	\$ 340,227.00

Recommended Bidder in Bold

9.06 Flooring	PCI Flooring	Vortex
Base Bid Total:	\$ 1,065,126.00	\$ 1,004,835.00

Recommended Bidder in Bold

9.07 Painting	Ascher	Oosterbaan	Triangle
Base Bid	\$ 679,800.00	\$ 1,298,929.00	\$ 475,600.00
Alt #11	\$ 8,500.00	\$ 69,980.00	\$ 8,000.00
Total:	\$ 688,300.00	\$ 1,368,909.00	\$ 483,600.00

Recommended Bidder in Bold

10.10 General Trades	Dougherty	International	Manusos	Morse
Base Bid Total:	\$ 1,309,700.00	\$ 1,700,000.00	\$ 1,737,000.00	\$ 1,184,900.00
	Mortenson	Poulos		
Base Bid Total:	\$ 1,800,000.00	\$ 1,669,450.00		

Recommended Bidder in Bold

14.01 Elevators	Colley	Urban
Base Bid Total:	\$ 265,212.00	\$ 269,448.00

Recommended Bidder in Bold

23.01 HVAC	Amber	AMS	Mechanical Incorporated	Moran
Base Bid	\$ 6,283,000.00	\$ 6,498,000.00	\$ 6,158,000.00	\$ 6,282,000.00
Alt #11	\$ 637,000.00	\$ 590,000.00	\$ 428,000.00	\$ 608,000.00
Total:	\$ 6,920,000.00	\$ 7,088,000.00	\$ 6,586,000.00	\$ 6,890,000.00

Recommended Bidder in Bold

4. RECOMMENDATION

- a) That the Board of Trustees awards the bid for Student Resource Center (SRC) Bid Package 4 Rebid to the lowest responsible bidders as follows:

- Tile to Rockford Central Tile & Terrazzo Co., Inc., 5139 American Road, Rockford, IL for the base bid of \$289,290.00.

- Flooring to Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the base bid of \$1,004,835.00.
- Paint to Triangle Decorating, 710 Remington Road, Schaumburg, IL for the base bid plus Alternate 11 total of \$483,600.00.
- General Trades to L. J. Morse Construction, 128 South Broadway, Aurora, IL for the base bid of \$1,184,900.00.
- Elevators to Colley Elevator, 226 William Street, Bensenville, IL for the base bid of \$265,212.00.
- HVAC to Mechanical, Incorporated, 2279 Yellow Creek Road, Freeport, IL for the base bid plus Alternate 11 total of \$6,586,000.00.

For a subtotal of \$9,813,837.00;

- b) That the Board of Trustees approves, in addition to the above trades, an increase of \$219,420.00 in the contract with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007 related to Student Resource Center (SRC) Bid Package 4 in accordance with the College agreement for construction management services for the Student Resource Center.

For a total expenditure of \$10,033,257.00.

SIGNATURE PAGE FOR STUDENT RESOURCE CENTER (SRC)
BID PACKAGE 4 REBID


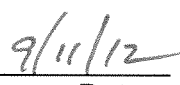
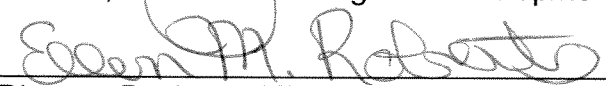
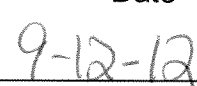
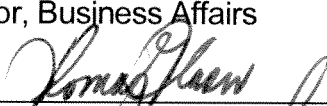

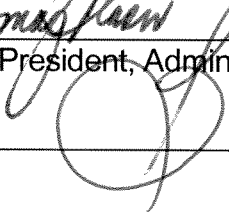
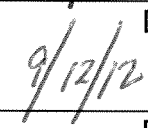
ITEM(S) ON REQUEST

- a) That the Board of Trustees awards the bid for Student Resource Center (SRC) Bid Package 4 Rebid to the lowest responsible bidders as follows:
- Tile to Rockford Central Tile & Terrazzo Co., Inc., 5139 American Road, Rockford, IL for the base bid of \$289,290.00.
 - Flooring to Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the base bid of \$1,004,835.00.
 - Paint to Triangle Decorating, 710 Remington Road, Schaumburg, IL for the base bid plus Alternate 11 total of \$483,600.00.
 - General Trades to L. J. Morse Construction, 128 South Broadway, Aurora, IL for the base bid of \$1,184,900.00.
 - Elevators to Colley Elevator, 226 William Street, Bensenville, IL for the base bid of \$265,212.00.
 - HVAC to Mechanical, Incorporated, 2279 Yellow Creek Road, Freeport, IL for the base bid plus Alternate 11 total of \$6,586,000.00.

For a subtotal of \$9,813,837.00;

- b) That the Board of Trustees approves, in addition to the above trades, an increase of \$219,420.00 in the contract with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007 related to Student Resource Center (SRC) Bid Package 4 in accordance with the College agreement for construction management services for the Student Resource Center.

For a total expenditure of \$10,033,257.00.

 _____ Director, Facilities Planning and Development	 _____ Date
 _____ Director, Business Affairs	 _____ Date
 _____ Senior Vice President, Administration and Treasurer	 _____ Date
 _____ President	 _____ Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Carpeting, Student Resource Center (SRC) North Entry.

2. BUDGET STATUS

Funds in the amount of \$120,000.00 are being provided by the Capital Maintenance Budget #02-90-20020-5309001.

3. BACKGROUND INFORMATION

This bid represents the installation of carpet and base board into the north atrium of the Student Resource Center.

A legal bid notice was published and 11 vendors were solicited, four in district. Two responses were received, one in district, Vortex (Awarded Vendor).

This purchase complies with State Statute, Board Policy and Administrative Procedures.

The following is a recap of the bid tabulation:

	Vortex	ABM
Description	Enterprises	Construction
Base Bid: Labor, materials, equipment	\$106,196.00	\$110,714.00

Recommended Vendor in Bold

4. RECOMMENDATION

That the bid for the Carpeting, Student Resource Center (SRC) North Entry be awarded to the lowest responsible bidder, Vortex Commercial Flooring Company, 25 W. Official Rd., Addison IL 60101, for a total expenditure of \$106,196.00.

SIGNATURE PAGE FOR CARPETING, STUDENT RESOURCE CENTER (SRC)
NORTH ENTRY

ITEM(S) ON REQUEST

That the bid for the Carpeting, Student Resource Center (SRC) North Entry be awarded to the lowest responsible bidder, Vortex Commercial Flooring Company, 25 W. Official Rd., Addison IL 60101, for a total expenditure of \$106,196.00.



Director, Facilities Operations

9/11/2012


Date



Director, Business Affairs

9-11-12


Date



Senior Vice President, Administration and Treasurer

9/11/2012

Date



President

9/12/12

Date



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid.

2. BUDGET STATUS

Funds in the amount of \$ 757,130.00 are being provided by the Referendum #2 Infrastructure Project Budget #03-90-36805-5804001.

3. BACKGROUND INFORMATION

The purpose of the project is to replace outdated, non-compliant switchgear located in the Student Resource Center (SRC) Building (north and south portions) and the Physical Education (PE) Building. This work will properly circuit and isolate all three switchgear systems to accommodate the current building renovations. The work includes removal of a redundant primary voltage switch and installation of a new, code-compliant switch. The existing switchgear located in the Student Resource Center (SRC) north and south electrical rooms will be rebuilt with new circuit breakers. The Physical Education (PE) Building's corroded switchgear will be replaced.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

	American Electric	Block Electric	Dynamic Electric	Gibson Electric	Meade Electric
Bid Total	\$ 849,800.00	\$ 757,130.00	\$ 783,800.00	\$ 952,465.00	1,160,250.00
Awarded Vendor in Bold					

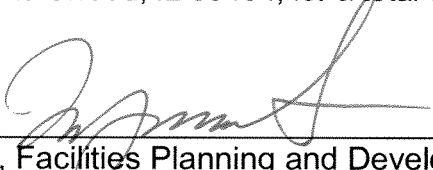
4. RECOMMENDATION

That the Board of Trustees approves the bid for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid to the lowest responsible bidder, Block Electric Company, Inc., 203 C Earl Road, Shorewood, IL 60404, for a total expenditure of \$ 757,130.00.

SIGNATURE PAGE FOR PHYSICAL EDUCATION (PE) BUILDING AND STUDENT
RESOURCE CENTER (SRC) SWITCHGEAR REPLACEMENT PROJECT REBID.

ITEM(S) ON REQUEST

That the Board of Trustees approves the bid for the Physical Education (PE) Building and Student Resource Center (SRC) Switchgear Replacement Project Rebid to the lowest responsible bidder, Block Electric Company, Inc., 203 C Earl Road, Shorewood, IL 60404, for a total expenditure of \$ 757,130.00.



Director, Facilities Planning and Development

9/12/2012

Date



Director, Business Affairs

9-12-12

Date



Senior Vice President, Administration and Treasurer

9/12/2012

Date



President

9.12.12

Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Physical Education (PE) Building Bid Package 2.

2. **BUDGET STATUS**

Power Construction Company, the College's Construction Manager, estimated the total cost of this bid package to be \$2,913,987.00. The recommended contractor's bids are \$3,301,522.00 or \$387,535.00 over this trade package estimate. These funds are being provided by the Referendum #2 Physical Education (PE) Building Bid Package 2 construction budget #03-90-36803-5804001.

3. **BACKGROUND INFORMATION**

This project is being bid in two packages. The following represents part of Bid Package 2 and includes the following trades:

- a. 2.1 Demolition
- b. 3.2 Precast Concrete Stair
- c. 4.1 Masonry
- d. 5.2 Stairs and Miscellaneous Metals
- e. 6.1 Millwork and Cabinetry
- f. 7.1 Metal Wall Panels
- g. 7.2 Roofing and Sheet Metal
- h. 8.2 Overhead Coiling Doors and Grilles
- i. 9.1 General Trades
- j. 9.2 Tile
- k. 9.3 Sports Flooring
- l. 9.4 Carpet, Rubber Base and Wood Flooring
- m. 9.6 Painting
- n. 10.1 Lockers and Cubicles
- o. 11.1 Food Service Equipment
- p. 12.1 Telescoping Bleachers and Gymnasium Equipment
- q. 13.1 Swimming Pool
- r. 14.1 Elevator
- s. 21.1 Fire Suppression

- t. 22.1 Plumbing
- u. 23.1 Heating, Ventilation, and Air Conditioning
- v. 23.2 Building Automation System
- w. 26.1 Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems

The awarded bidder's contracts and all future project construction contracts will be assigned to the project's Construction Manager, Power Construction Company, LLC.

This bid package requested 30 alternate bids which are as follows:

- 1) Install a new concrete footing for the new curtain-wall system. This alternate was part of Bid Package 1. It was not required for the new system and therefore was not accepted by the College.
- 2) Install new pyramidal skylights in the PE Dance Studio #145. This alternate was solicited as part of Bid Package 1. This work is not being accepted at this time.
- 3) A water feature including tile, plumbing work, and electrical work in Plaza / Lobby. This work is not being accepted at this time.
- 4) Replace the overhead coiling doors in the building. This work is not being accepted at this time.
- 5) Add an operable panel partition between Mat Room 1 #138 and Mat Room 2 #136. This work has been accepted to proceed.
- 6) Provide local hot water boiler system in lieu of heat exchanger steam system from campus central plant. This work is not being accepted at this time.
- 7) Remove and replace air handling units #AHU-1, #AHU-3, and #AHU-5 in lieu of rebuilding them. This work is not being accepted at this time.
- 8) Eliminate the hanging circular acoustical cloud forms in Mind and Body Studio 1 #135 and Mind and Body Studio 2 #137 including additional sprinkler piping and exposed round ductwork. This work is not being accepted at this time.
- 9A) Remove and replace existing standing seam metal roof panels on East Arena Storage Addition. This work is not being accepted at this time.

- 9B) Remove and replace existing standing seam metal roof panels on North Arena Storage. This work is not being accepted at this time.
- 10A) Paint existing standing seam metal roof panels and associated sheet metal flashings and trim on East Arena Storage Addition. This work has been accepted to proceed.
- 10B) Paint existing standing seam metal roof panels and associated sheet metal flashings and trim on North Arena Storage. This work has been accepted to proceed.
- 11A) Painting existing sheet metal roof copings and flashings on existing building as indicated on Sheet AR-101 - Overall Roof Plan. This work has been accepted to proceed.
- 11B) Remove and replace existing sheet metal roof copings on the existing building with new custom color sheet metal roof copings and flashings as indicated on Sheet AR-101 - Overall Roof Plan. This work is not being accepted at this time.
- 12A) Provide new sheathing and metal wall panel system to East Arena Storage Addition east wall. This work has been accepted to proceed.
- 12B) Eliminate the new exterior plaster system to East Arena Storage Addition east wall. This work has been accepted to proceed.
- 13A) Provide new acoustical wall panel system in Natatorium #140. This work has been accepted to proceed.
- 13B) Provide new acoustical wall panel system in Arena / Fieldhouse #111. This work has been accepted to proceed.
- 14) Strip and refinish existing main competition maple wood basketball court in Arena / Fieldhouse #111 including gamelines, graphics, and logos. This work is not being accepted at this time.
- 15A) Remove and replace existing resilient athletic flooring in Arena / Fieldhouse #111 with fluid-applied athletic flooring. This work is not being accepted at this time.
- 15B) Remove and replace existing resilient athletic flooring in Arena / Fieldhouse #111 with rubber sheet athletic flooring. This work is not being accepted at this time.

- 15C) Remove and replace existing resilient athletic flooring in Arena / Fieldhouse #111 with vinyl sheet athletic flooring. This work is not being accepted at this time.
- 16A) Remove and replace existing Sound Reinforcement System in Arena / Fieldhouse #111. This work is not being accepted at this time.
- 16B) Provide new TV monitors (15 Total) in Plaza/ Lobby #200, Commons / Lobby #100, and Cardiovascular Fitness #202C. This work has been accepted to proceed.
- 16C) Provide the video projection system and all associated cabling and components in Multi-Activity #130. This work is not being accepted at this time.
- 17) Remove and replace the existing electronic scoreboards (2 Total) in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 18) Remove and replace the existing electrically operated divider curtains (5 total) in Arena #111 / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 19) Remove and replace the existing electrically operated ceiling hung batting cages in Arena /Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 20) Provide new electrically operated basketball goals on main competition court (2 total) in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 21) Provide new wall-mounted touch pad control system to operate basketball backstops, divider curtains, and batting cages in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 22) Provide new power in the Arena / Fieldhouse #111. This work is not being accepted at this time.
- 23) Remove and replace decorative glass and metal guardrail system in Natatorium Balcony #208. This work has been accepted to proceed.
- 24) Remove and replace existing light fixtures in Arena storage #116, Football Equipment Cage #116C, Softball Equipment Cage #116B, Baseball Equipment Cage #116A, Office #118, Arena Storage #117,

Event Equipment Cage #117A, Golf Equipment Storage Cage #117C, Basketball Equipment Cage #117H, Track Equipment Cage #117D, Soccer Equipment Cage #117E, Volleyball Equipment #117G, and Tennis Equipment #117F, Electrical #119, Storage #130B, Storage #134, BDF #134A, and Storage #134B. This work is not being accepted at this time.

- 25) Provide a high performance opaque sealer on existing interior precast walls in Natatorium #140. This work is not being accepted at this time.
- 26) Provide plastic laminate on medium density fiberboard in lieu of solid surface at: Planter walls as shown in elevation 19/A-606 (2 total), power walls in Cardiovascular / Fitness #202C. This work is not being accepted at this time.
- 27) Extend the size of the telescoping bleachers from (2) two banks of 50' wide sections to (2) two banks of 77' wide sections as specified in Section 12 66 13 - Telescoping Bleachers. This work is not being accepted at this time.
- 28) Provide electrically controlled window shade systems in Mind and Body Studio 1 #135, Mind and Body Studio 2 #137, Mat Room 1 #138, and Mat Room 2 #138 (Window Elevations 1/A-615 and 3/A-611). This work has been accepted to proceed.
- 29) Provide 4mm thick "Weathered Copper C02" route and return metal composite material wall panels as manufactured by Virtabond in lieu of the specified Aurubis "Nordic Green" 32 ounce copper metal plate wall panels as fabricated / manufactured by Dri-Design. This work is not being accepted at this time.
- 30) Provide a touch pad timing and scoreboard system for the new lap pool to Natatorium #140. This work is not being accepted at this time.

A review of each of the trades and recommendations are as follows:

- a. Demolition was previously recommended in the August board meeting.
- b. Precast was previously recommended in the August board meeting.
- c. Masonry work includes CMU and brick work for the project. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, GC Masonry, 860 Tollgate Road, Elgin, IL for the value

of \$336,600.00. Apparent low bidder, Rosemont Masonry, requested that their bid be withdrawn due to an error in bidding.

- d. Stairs and Miscellaneous Metals include the handrails, stairs and miscellaneous metals for the project. One bid was received. We recommend that the bid be awarded to the lowest responsible bidder, TA Bowman, 134 West Lake Street, Bloomingdale, IL for the value of \$267,000.00. Alternate #23 for an additional \$35,500.00 is being recommended. Total contract award of \$302,500.00.
- e. Millwork and Cabinetry includes the cabinets, countertops and millwork items for the project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, J.C. Harris and Sons, 820 Tollgate Road, Elgin, IL for the value of \$293,550.00.
- f. Metal Panels includes the copper metal panels and the corrugated metal panels for the project. Three bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Tuschall Engineering, 15w 700 79th Street, Burr Ridge, IL for the value of \$676,050.00. Alternate #12A for an additional \$31,460.00 is being recommended. Total contract award of \$707,510.00. The low bidder and second low bidder both provided metal panel substitutes to the specified pre-patinated metal panels.
- g. Roofing and sheet Metal includes all new roofing and roof patching for the project. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, L. Marshall Roofing and Sheetmetal, 2100 Lehigh Avenue, Glenview, IL for the value of \$211,200.00.
- h. Overhead Coiling Doors includes the replacement of the overhead coiling doors for the project. One bid was received. We recommend that the bid be awarded to the lowest responsible bidder, House of Doors, 9038 Ogden Avenue, Brookfield, IL for the value of \$27,130.00.
- i. General Trades was previously recommended at the August Board meeting.
- j. Tile includes all floor and wall tile for the project. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Northern Illinois Terrazzo and Tile Co., 1125 North Second Street, Rockford, IL for the value of \$549,900.00.
- k. Sports Flooring includes all rubber and vinyl flooring. Four bids were received. We will recommend the bid be awarded at a future Board of Trustees meeting.

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

- l. Carpet includes all carpet, wood floor and rubber base. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the value of \$335,324.00.
- m. Painting includes all painting and coatings for the project. Three bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Oosterbaan and Sons Co., 2515 Walter Zimney Drive, Posen, IL for the value of \$179,000.00. Alternate #10A for an additional \$5,400.00 is being recommended. Alternate #10B for an additional \$6,200.00 is being recommended. Alternate #11A for an additional \$5,300.00 is being recommended. Alternate #12B for a deduction of (\$5,500.00) is being recommended. Total contract award of \$190,400.00.
- n. Lockers & Cubicles, no bids were received. The package will be re-bid.
- o. Bleachers includes the new bleachers and operating system for the project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Haldeman-Homme, Inc., 79 Eisenhower Lane North, Lombard, IL for the value of \$97,750.00.
- p. Swimming Pool was previously recommended at the August Board meeting.
- q. One elevator bid was received. This bid is being rejected because the elevator offered does not meet the specifications. The specifications called for 6'8" depth and a 4,000 pound capacity. The elevator offered by the vendor is 6'6-13/16" depth with a 3,500 pound capacity.
- r. Fire Suppression was previously recommended at the August Board meeting.
- s. Plumbing was previously recommended at the August Board meeting.
- t. HVAC was previously recommended at the August Board meeting.
- u. Building Automation System was previously recommended at the August Board meeting.
- v. Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems were previously recommended at the August board meeting.

A legal bid notice was published and 188 bidders were solicited. Eighty Five responses were received, twenty-three in district; Connelly Electric, Flo-Tech, PCI, Premier and Vortex (bid two separate trades) of Addison, T.A. Bowman of Bloomingdale, Tuschall of Burr Ridge, C.W. Burns and Gibson of Downers Grove, Voris Mechanical of Glendale Heights, Automatic Logic and Monaco of

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

Lisle, Break Thru, Capitol, Haldeman-Homme and Otis of Lombard, Robinette (Awarded Vendor) of Oakbrook Terrace, C. Actielli of Villa Park, Action, Combined and Duff of West Chicago, Trostrud of Wood Dale. Five minority vendors responded; American Demolition, Bourbon Tile, Combined Roof, Manusos General Contractors and Monaco Mechanical.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

4.1 Masonry				
	Duff	G.C Masonry	Jimmy Z	<i>Rosemont</i>
Bid Total	\$ 383,000.00	\$ 336,600.00	\$ 407,000.00	\$ 325,000.00
4.1 Masonry				
	Mastership			
Bid Total	\$ 385,000.00			

Bid withdrawn

Awarded Vendor in Bold

5.2 Stairs and Miscellaneous Metals	
	TA Bowman
Bid Total	\$ 267,000.00
Alt #23	\$ 35,500.00
Total	\$ 302,500.00

Awarded Vendor in Bold

6.1 Millwork & Cabinetry		
	Boller Construction	J.C. Harris
Bid Total	\$ 710,000.00	\$ 293,550.00
Alt. #26	\$ (47,000.00)	\$ (2,170.00)

Awarded Vendor in Bold

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

7.1 Metal Wall Panels			
	All American	Tuschall	Wiesbrook
Bid Total	\$ 180,000.00	\$ 676,050.00	\$ 471,856.00
Alt #12A	\$ 43,500.00	\$ 31,460.00	\$ 42,104.00
Alt #29	\$ 295,000.00	\$ (92,640.00)	\$ 291,473.00
Total		\$ 707,510.00	

Awarded Vendor in Bold

7.2 Roofing & Sheet Metal				
	All American	Combined Roofing	Marshall	Olsson
Bid Total	\$ 219,500.00	\$ 227,850.00	\$ 211,200.00	\$ 221,980.00
Alt # 9A	\$ 110,000.00	\$ 184,640.00	\$ 159,000.00	\$ 177,970.00
Alt # 9B	\$ 82,000.00	\$ 135,950.00	\$ 122,000.00	\$ 129,920.00
Alt #11B	\$ 70,000.00	\$ 103,660.00	\$ 113,000.00	\$ 126,520.00
7.2 Roofing & Sheet Metal	Riddiford			
Bid Total	\$ 265,300.00			
Alt # 9A	\$ 129,500.00			
Alt # 9B	\$ 98,400.00			
Alt #11B	\$ 209,700.00			

Awarded Vendor in Bold

8.1 Overhead Doors & Grills		
	House of Doors	
Bid Total	\$ 27,130.00	
Alt #4	\$ 46,770.00	

Awarded Vendor in Bold

9.2 Tile				
	Bourbon Tile	No. Illinois	Rockford Tile	Trostrud
Bid Total	\$ 992,705.00	\$ 549,900.00	\$ 612,320.00	\$ 577,603.00
Alt #3	no bid	\$ 9,800.00	\$ 13,200.00	no bid

Awarded Vendor in Bold

9.4 Carpet Rubber Base & Wood Flooring		
	PCI	Vortex
Bid Total	\$ 345,900.00	\$ 335,324.00
Alt #14	\$ 32,750.00	\$ 32,120.00

Awarded Vendor in Bold

9.5 Painting			
	Ascher	DES	Oosterbaan
Bid Total	\$ 262,200.00	\$ 198,439.00	\$ 179,000.00
Alt #5	no bid	\$ 200.00	no bid
Alt #10A	\$ 7,700.00	\$ 5,975.00	\$ 5,400.00
Alt #10B	\$ 500.00	\$ 6,450.00	\$ 6,200.00
Alt #11A	\$ 7,200.00	\$ 2,400.00	\$ 5,300.00
Alt #12B	\$ (10,700.00)	\$ (9,500.00)	\$ (5,500.00)
Alt #19			\$ 1,600.00
Alt #20			\$ 1,600.00
Alt #25	\$ 8,800.00	\$ 12,100.00	\$ 8,200.00
Total			\$ 190,400.00

Awarded Vendor in Bold

12.1 Telescoping Bleachers			
	Carroll	Haldeman- Homme	Larson
Bid Total	no bid	\$ 97,750.00	\$ 98,520.00
Alt #17	no bid	\$ 60,500.00	\$ 77,976.00
Alt #18	no bid	\$ 62,000.00	\$ 78,470.00
Alt #19	\$ 23,181.00	\$ 35,300.00	\$ 37,585.00
Alt #20	\$ 19,882.00	\$ 22,500.00	\$ 20,868.00
Alt #21	\$ 27,967.00	\$ 2,900.00	\$ 7,493.00
Alt #27	\$ 34,932.00	\$ 40,000.00	\$ 48,473.00

Awarded Vendor in Bold

14.1 Elevator	
	<i>Otis</i>
Bid Total	\$ 70,000.00

Rejected

4. RECOMMENDATION

- a) That the Board of Trustees awards the bids for Physical Education (PE) Building Package 2 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
- Demolition was previously recommended at the August Board meeting.
 - Precast was previously recommended at the August Board meeting.
 - Masonry work to GC Masonry, 860 Tollgate Road, Elgin, IL for the value of \$336,600.00.
 - Stairs and Miscellaneous Metals work to TA Bowman, 134 West Lake Street, Bloomingdale, IL for the value of \$267,000.00. Alternate #23 for an additional \$35,500.00 is being recommended. Total contract award of \$302,500.00.
 - Millwork and Cabinetry work to J.C. Harris and Sons, 820 Tollgate Road, Elgin, IL for the value of \$293,550.00.

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

- Metal Panels work to Tuschall Engineering, 15w 700 79th Street, Burr Ridge, IL for the value of \$676,050.00. Alternate #12A for an additional \$31,460.00 is being recommended. Total contract award of \$707,510.00.
- Roofing and Sheet Metal work to L. Marshall Roofing and Sheetmetal, 2100 Lehigh Avenue, Glenview, IL for the value of \$211,200.00.
- Overhead Coiling Doors work to House of Doors, 9038 Ogden Avenue, Brookfield, IL for the value of \$27,130.00.
- General Trades was previously recommended in the August Board meeting.
- Tile work to Northern Illinois Terrazzo and Tile Co., 1125 North Second Street, Rockford, IL for the value of \$549,900.00.
- Sports Flooring work will be recommended at a future Board meeting.
- Carpet work to Vortex Commercial Flooring, 25 West Official Road, Addison, IL for the value of \$335,324.00.
- Painting work to Oosterbaan and Sons Co., 2515 Walter Zimney Drive, Posen, IL for the value of \$179,000.00. Alternate #10A for an additional \$5,400.00 is being recommended. Alternate #10B for an additional \$6,200.00 is being recommended. Alternate #11A for an additional \$5,300.00 is being recommended. Alternate #12B for a deduction of (\$5,500.00) is being recommended. Total contract award of \$190,400.00.
- Lockers & Cubicles, no bids were received and the trade package will be re-bid.
- Bleachers work to Haldeman-Homme, Inc., 79 Eisenhower Lane North, Lombard, IL for the value of \$97,750.00.
- Swimming Pool was previously recommended at the August Board meeting.
- Elevator, one bid was received. This bid is being rejected because the elevator offered is 6'8" deep, not 7'2" deep as called for in the specifications.
- Fire suppression was previously recommended at the August Board meeting.

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

- Plumbing was previously recommended at the August Board meeting.
- HVAC was previously recommended at the August Board meeting.
- Building Automation Systems was previously recommended at the August Board meeting.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems were previously recommended at the August Board meeting.

For a subtotal expenditure of \$3,051,864.00;

- b) That the Board of Trustees approves in addition to the above trades, an increase of \$236,690.00 in the contract with Power Construction Company, LLC, 2360 Palmer Drive, Schaumburg, IL 60137 in the amount of \$236,690.00 related to Physical Education Building Bid Package 2 in accordance with the College agreement for construction management services for the Physical Education (PE) Building.

For a total expenditure of \$3,288,554.00.

SIGNATURE PAGE FOR PHYSICAL EDUCATION (PE) BUILDING
BID PACKAGE 2

ITEM(S) ON REQUEST

a a) That the Board of Trustees awards the bids for Physical Education (PE) Building Package 2 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Demolition was previously recommended at the August Board meeting.
- Precast was previously recommended at the August Board meeting.
- Masonry work to GC Masonry, 860 Tollgate Road, Elgin, IL for the value of \$336,600.00.
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- Metal Panels work to Tuschall Engineering, 15w 700 79th Street, Burr Ridge, IL for the value of \$676,050.00. Alternate #12A for an additional \$31,460.00 is being recommended. Total contract award of \$707,510.00.
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- Sports Flooring work will be recommended at a future Board meeting.

Consent Agenda
Item 9 B. 3) I)
September 20, 2012




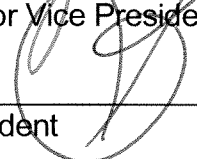
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- Plumbing was previously recommended at the August Board meeting.
- HVAC was previously recommended at the August Board meeting.
- Building Automation Systems was previously recommended at the August Board meeting.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems were previously recommended at the August Board meeting.

For a subtotal expenditure of \$3,051,864.00;

Consent Agenda
Item 9 B. 3) I)
September 20, 2012

- b) That the Board of Trustees approves in addition to the above trades, an increase of \$236,690.00 in the contract with Power Construction Company, LLC, 2360 Palmer Drive, Schaumburg, IL 60137 in the amount of \$236,690.00 related to Physical Education Building Bid Package 2 in accordance with the College agreement for construction management services for the Physical Education (PE) Building.

For a total expenditure of \$3,288,554.00.

 _____ Director, Facilities Planning & Development	9/10/12 _____ Date
 _____ Director, Business Affairs	9-7-12 _____ Date
 _____ Senior Vice President, Administration and Treasurer	9/10/2012 _____ Date
 _____ President	9.11.12 _____ Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF REQUESTS FOR PROPOSALS

There are no Requests for Proposals to approve this month.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF PURCHASE ORDERS

- Item 9. B. 5) a) Carefusion Pyxis MedStation System.
That the Board of Trustees approves the purchase of a Carefusion Pyxis MedStation System from Medical-Shipment, 3750 Industrial Ave. Suite B, Rolling Meadows, IL 60008 for a total expenditure of \$44,899.00.
- Item 9. B. 5) b) Information Technology Phase II Furniture Purchase.
That the Board of Trustees approves the purchase of office furniture from Interiors for Business, 409 N. River Street, Batavia, IL 60510 for a total expenditure of \$74,711.46.
- Item 9. B. 5) c) Teaching and Learning Center Furniture
That the Board of Trustees approves the purchase of Teaching and Learning Center Furniture as follows:
- | <u>Vendors</u> | <u>Amount</u> |
|--|---------------|
| Interiors for Business
409 N. River Street
Batavia, IL 60510 | \$40,810.26 |
| Krueger International (KI)
1181 Merchandise Mart
Chicago, IL 60654 | \$19,017.28 |
| For a total expenditure of | \$59,827.54 |
- Item 9. B. 5) d) Project Management Consultant Contract.
That the Board of Trustees approves entering into a Professional Consultant Services contract with Mr. Scott Rogers of Oak Park, Illinois, in an amount not to exceed \$6,528.00.

Item 9. B. 5) e)

Commission Sculptor John Medwedeff

That the Board of Trustees authorize the President to enter into a contract with John Medwedeff, 695 Future Lane, Murphysboro, IL 62966, to create a sculpture for the front door of the College for an expenditure in the range of \$175,000 - \$250,000. Final cost is dependent on the then current cost of materials.



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Carefusion Pyxis MedStation System.

2. **BUDGET STATUS**

Funds in the amount of \$44,899.00 will be provided by Budget 01-10-00226-5806001.

3. **BACKGROUND INFORMATION**

The purchase of a Pyxis MedStation System for the Hospital Simulation Lab will allow students to learn on the most widely used medication dispensing machine. This particular dispensing system is a new introduction of the Carefusion Pyxis Systems in that it has been manufactured for the instructional environment. The training and familiarity of our students with this widely utilized equipment will have a substantive impact on their safe practice.

This purchase complies with State Statute, Board Policy and Administrative Procedures. This is being purchased on a non-bid, sole source basis, directly from Medical-Shipment, the sole distributor of this equipment.



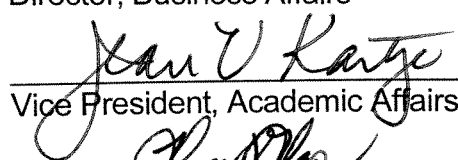

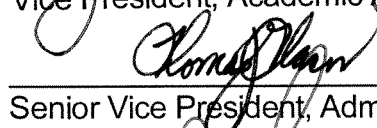
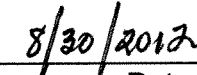
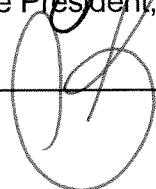
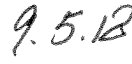
4. **RECOMMENDATION**

That the Board of Trustees approves the purchase of a Carefusion Pyxis MedStation System from Medical-Shipment, 3750 Industrial Ave. Suite B, Rolling Meadows, IL 60008 a total expenditure of \$44,899.00.

SIGNATURE PAGE FOR CAREFUSION PYXIS MEDSTATION SYSTEM.

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of a Carefusion Pyxis MedStation System for Educational Use from Medical-Shipment, 3750 Industrial Ave. Suite B, Rolling Meadows, IL 60008 for a total expenditure of \$44,899.00.

	
Director, Business Affairs	Date
	
Vice President, Academic Affairs	Date
	
Senior Vice President, Administration and Treasurer	Date
	
President	Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Information Technology Phase II Furniture Purchase.

2. BUDGET STATUS

Funds in the amount of \$74,711.46 are being provided for by BIC/SRC Renovations Construction budget 03-90-36800-5805001.

3. BACKGROUND INFORMATION

This item represents the purchase of office furniture for the Berg Instructional Center (BIC) East and Student Resource Center (SRC) Phase 2 renovation projects.

The bid pricing for this furniture purchase was solicited as part of the Health Science Center, Technology Education Center, and BIC/SRC, SSC furniture bid that was awarded by the Board in October 2008. This contract continues through 2012. The cost of these items includes all delivery and installation charges.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION


That the Board of Trustees approves the purchase of office furniture from Interiors for Business, 409 N. River Street, Batavia, IL 60510 for a total expenditure of \$74,711.46.


SIGNATURE PAGE FOR INFORMATION TECHNOLOGY PHASE II
FURNITURE PURCHASE.

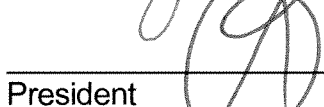
ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of office furniture from Interiors for Business, 409 N. River Street, Batavia, IL 60510 for a total expenditure of \$74,711.46.


Director, Business Affairs
8-30-12
Date


Vice President, Information Technology
8.30.12
Date


Senior Vice President, Administration and Treasurer
8/31/2012
Date


President
9/4/12
Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Teaching and Learning Center Furniture.

2. BUDGET STATUS

Funds in the amount of \$59,827.54 are being provided for by BIC/SRC Renovations Construction budget 03-90-36800-5805001.

3. BACKGROUND INFORMATION

This item represents the purchase of office and student furniture for the Berg Instructional Center (BIC) East and Student Resource Center (SRC) Phase 2 renovation projects.

The bid pricing for these furniture purchases were solicited as part of the Health Science Center, Technology Education Center, and BIC/SRC, SSC furniture bid that was awarded by the Board in October 2008. The contracts continue through 2012. The cost of the items includes all delivery and installation charges.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the purchase of Teaching and Learning Center Furniture as follows:

Vendors:	Amount
Interiors for Business 409 N. River Street Batavia, IL 60510	\$ 40,810.26
Krueger International (KI) 1181 Merchandise Mart Chicago, IL 60654	\$ 19,017.28
For a total expenditure of	\$ 59,827.54

SIGNATURE PAGE FOR TEACHING AND LEARNING CENTER FURNITURE.

ITEM(S) ON REQUEST


That the Board of Trustees approves the purchase of Teaching and Learning Center Furniture as follows:

Vendors:	Amount
Interiors for Business 409 N. River Street Batavia, IL 60510	\$ 40,810.26
Krueger International (KI) 1181 Merchandise Mart Chicago, IL 60654	\$ 19,017.28

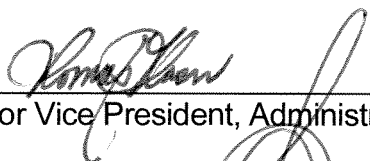
For a total expenditure of \$ 59,827.54



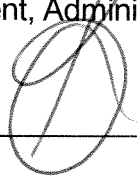
Director, Facilities Planning & Development
Date 9/11/12



Director, Business Affairs
Date 9-11-12



Senior Vice President, Administration & Treasurer
Date 9/11/2012



President
Date 9.12.12



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Project Management Consultant Contract.

2. **BUDGET STATUS**

The costs associated with the project management contract will be funded from account #02-70-00700-5302001.

3. **BACKGROUND INFORMATION**

Facilities Planning and Development Department required the services of a professional consultant for Senior Project Management services. His contract was previously approved by the Board in July 2012 and was to run through August 2012. We are requesting authorization to amend his contract to provide an additional month of service.

4. **RECOMMENDATION**

That the Board of Trustees approves entering into a Professional Consultant Services contract with Mr. Scott Rogers of Oak Park, Illinois, in an amount not to exceed \$6,528.00.

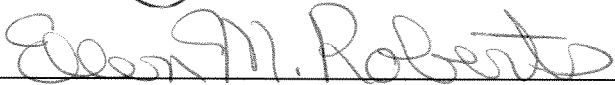
SIGNATURE PAGE FOR PROJECT MANAGEMENT CONSULTING CONTRACT.

ITEM(S) ON REQUEST


That the Board of Trustees approves a one-month extension to the existing project management consulting contract with Mr. Scott W. Rogers. The existing, not to exceed fee, is to be increased by \$6,528.00.



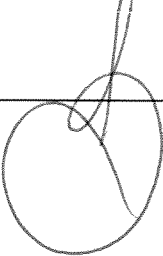
Director, Facilities Planning and Development Date 9/11/12



Director, Business Affairs Date 9-11-12



Senior Vice President, Administration and Treasurer Date 9/11/2012



President Date 9/12/12



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSENT AGENDA

1. SUBJECT

Commission Sculptor John Medwedeff. The commission is to create a sculpture for the front door of the College.

2. BUDGET STATUS

Funds are being provided from the construction budget, Account 03-90-32771-5804001.

3. BACKGROUND INFORMATION

When the State was providing capital funding, all of "their" projects required a 2% set aside for the acquisition of artwork. Such artwork had to be created by an Illinois artist.

As we continue to develop our campus, we should continue to acquire art that contributes to our campus climate and art collection. The new \$1.5 million Cleve Carney Art Gallery, the \$35 million renovation of the MAC and the construction of our \$2 million Amphitheatre all focus on the arts.

In this regard, a large green oval area on the North side of the BIC has been set aside for a prominent piece of art.

John Medwedeff is a well-known Illinois sculptor. He has created site-specific public sculpture, sculpture fountains, architectural ironwork and furniture for over 25 years.

He proposes the bronze sculpture *APEX* for our site. He has created a 1/12th scale model. The final piece would stand almost 29' tall and be positioned at the front door of our primary teaching and learning center, the Berg

Instructional Center (BIC). The next step is the development of engineering specifications.

The sculpture will take approximately one year to create and install.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.


4. **RECOMMENDATION**

That the Board of Trustees authorize the President to enter into a contract with John Medwedeff, 695 Future Lane, Murphysboro, IL 62966, to create a sculpture for the front door of the College for an expenditure in the range of \$175,000 - \$250,000. Final cost is dependent on the then current cost of materials.

SIGNATURE PAGE COMMISSION SCULPTOR JOHN MEDWEDEFF.

ITEM(S) ON REQUEST

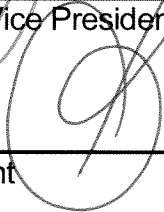
That the Board of Trustees authorize the President to enter into a contract with John Medwedeff, 695 Future Lane, Murphysboro, IL 62966, to create a sculpture for the front door of the College for an expenditure in the range of \$175,000 - \$250,000. Final cost is dependent on the then current cost of materials.



Director, Business Affairs Date



Senior Vice President, Administration & Treasurer Date



President Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Personnel Actions.

2. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

3. BACKGROUND INFORMATION

- a) Ratification of Administrator Appointments
- b) Ratification of Classified Appointments
- c) Ratification of Classified Promotions / Transfers
- d) Ratification of Faculty Resignations / Terminations
- e) Ratification of Managerial Resignations / Terminations
- f) Ratification of Classified Resignations / Terminations
- g) Ratification of Managerial Retirements
- h) Ratification of Classified Retirements

4. RECOMMENDATION

That the Board of Trustees ratifies the Administrator Appointments; Classified Appointments; Classified Promotions / Transfers; Faculty Resignations / Terminations; Managerial Resignations / Terminations; Classified Resignations / Terminations.; Managerial Retirements; and Classified Retirements.

Consent Agenda
Revised Item 9. B. 6)
September 20, 2012

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>ADMINISTRATOR</u>					
Kirk Overstreet	Assistant Dean, Adjunct Faculty Support	Academic Affairs	09/24/2012	New Hire Full Time	\$82,000
Julian Prendi	Associate Dean, Business Solutions/Extended Learning	Continuing Education	09/24/2012	New Hire Full Time	\$91,000
Eugene Ye	Director, Research and Analytics	Research & Analytics	09/24/2012	New Hire Full Time	\$116,000
<u>CLASSIFIED</u>					
Jennifer Butler	Discipline Support Specialist	Liberal Arts	09/05/2012	New Hire Full Time	\$48,500
Erin Carrillo	Administrative Assistant V	President's Office	09/24/2012	New Hire Full Time	\$43,000
Cedric Cemel	HEC Technology Specialist	Information Technology	08/17/2012	New Hire Full Time	\$65,000
Farozan Fatima	Supervisor, Academic Lab	Information Technology	9/17/2012	New Hire Full Time	\$41,829
Elizabeth A. Jagielo	Campus Scheduling Specialist	Academic Affairs	8/20/2012	New Hire Full Time	\$37,960
David Swope	Senior Project Manager	Facilities	09/07/2012	New Hire Full Time	\$72,488

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> – continued					
Kirsten Ethridge	Cashier	Financial Affairs & Controller	09/04/2012	New Hire Part Time	\$15,267
Valerie Renee Stringer	Cashier	Financial Affairs & Controller	8/20/2012	New Hire Part Time	\$15,267

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u>					
*Amy Calhoun	PR/Marketing Specialist	Marketing & Communications	09/29/2012	Transfer Full Time	\$69,201
Daniel Kuntze	Corrective Repair Carpenter	Facilities	09/04/2012	Promotion Full Time	\$36,587
Kurt Muell	Lead Systems Analyst/ Programmer	Information Technology	08/27/2012	Promotion Full Time	\$92,830
Christopher Prokopiak	Night Auditor Clerk	Hospitality Center	08/17/2012	Promotion Full Time	\$31,491
Mark Zaverdas	Grounds Maintenance Worker I	Facilities	08/27/2012	Transfer Full Time	\$31,301

*Interim Assignment

**Consent Agenda
Revised Item 9. B. 6)
September 20, 2012**

RESIGNATIONS / TERMINATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u>					
Elizabeth A. Whiteacre	Associate Professor	Liberal Arts	08/10/2012	Resignation	10 Yrs. 0 Mos.
<u>MANAGERIAL</u>					
Michael Finchum	Asst. Dining Room Manager	Culinary & Hospitality	08/20/2012	Resignation	1 Yrs. 0 Mos.
<u>CLASSIFIED</u>					
Blotteaux, Carol A.	Administrative Assistant V	President's Office	10/04/2012	Resignation	1 Yrs. 11 Mos.
Bradley Bell	Wait Staff Assistant	Culinary & Hospitality	08/13/2012	Resignation	0 Yrs. 5 Mos.
Coralee A. Bruhl	Instruction Assistant II	Learning Resource	08/31/2012	Resignation	30 Yrs. 5 Mos.
Victoria Canaday Howard	Box Office Assistant	Performing Arts	09/28/2012	Position Elimination	3 Yrs. 0 Mos.
Tim Hollingsworth	Technician	Performing Arts	09/28/2012	Position Elimination/ Severance Agreement	13 Yrs. 8 Mos.
Robert J. Hoppenstedt	P.E. Lab Assistant	Physical Education	08/23/2012	Termination	3 Yrs. 1 Mos.
Joseph Hopper	Production Specialist	Performing Arts	09/28/2012	Position Elimination/ Severance Agreement	6 Yrs. 10 Mos.
Ben Johnson	Assistant Production Specialist	Performing Arts	09/28/2012	Position Elimination/ Severance Agreement	14 Yrs. 0 Mos.
Cynthia G. Johnson	Community Relations Specialist	External Relations	08/30/2012	Resignation	9 Yrs. 9 Mos.
Christina G. Kavalas	Line Cook	Culinary & Hospitality	05/30/2012	Termination	0 Yrs. 8 Mos.

RESIGNATIONS / TERMINATIONS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u> -continued					
Magdalena A. McKinney	Administrative Assistant V	Finance	08/30/2012	Resignation	0 Yrs. 1 Mos.
Raciel Mendez	Custodian I	Facilities, Operations & Maintenance	08/17/2012	Resignation	11 Yrs. 10 Mos.
Barbara Niederer	Costume Shop Supervisor	Performing Arts	09/28/2012	Position Elimination/ Severance Agreement	4 Yrs. 4 Mos.
Galen Ramsey	Properties Specialist	Performing Arts	11/30/2012	Position Elimination/ Severance Agreement	15 Yrs. 0 Mos.
Robert W. Vaupel	Night Auditor Clerk	Hospitality Center	08/15/2012	Resignation	1 Yrs. 0 Mos.
Vivian Wieglos	Concession Attendant	Performing Arts	09/28/2012	Position Elimination/ Severance Agreement	5 Yrs. 2 Mos.

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>MANAGERIAL</u>					
Christine Carcenac	Supervisor, Bloomingdale Center	Regional Centers	09/30/2012	Retirement	14 Yrs. 1 Mos.
<u>CLASSIFIED</u>					
James J. Burk	Lab Assistant II/ Program Specialist	Fine & Applied Arts	08/28/2012	Retirement	10 Yrs. 10 Mos.

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Kirk Overstreet

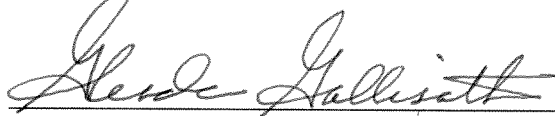
POSITION: Assistant Dean, Adjunct Faculty Support

PREPARATION: MA History, Ball State University, 2004

MAJOR AREAS: History

EXPERIENCE: University of Illinois at Chicago
College of Business Administration
Associate Director of Human Resources
2009 to Present
University of Illinois at Chicago
College of Business Administration
Assistant Director of Human Resources
2009
Lewis University
Adjunct Faculty
2005 to Present

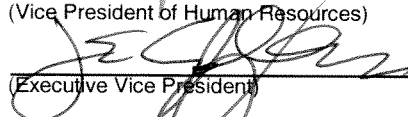
RECOMMENDED BY:



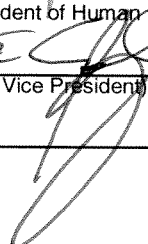
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Administrator: \$82,000

DATE OF HIRE: September 24, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Assistant Dean – Adjunct Faculty Support

DEPARTMENT: Academic Affairs

CANDIDATE: Kirk Overstreet

SEARCH COMMITTEE: Glenda Gallisath (Chair), Beverly Reed, Karen Solt, Mia Igyarto, Kris Fay,
Dan Deasy

ADVERTISEMENTS:

SOURCE	DATE
Chronicle.com	12/2011, 3/2012
Higher Ed Jobs.com	12/2011,3/2012
Community College Jobs.com	12/2011
Journal of Blacks in Higher Ed	12/2011, 3/2012
Asians in Higher Ed	12/2011, 3/2012
Hispanics in Higher Ed	12/2011, 3/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	174
Number of candidates who did not meet minimum requirements	56
Self-identified diverse candidates	57
Number of candidates interviewed	26
Number of diverse candidates interviewed	7

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Julian Prendi

POSITION: Associate Dean – Business Solutions and
Extended Learning

PREPARATION: MPA, Northern Illinois University, 2005

MAJOR AREAS: Public Administration

EXPERIENCE: Village of Skokie
Assistant to the Village Manager
2006-Present
Village of Skokie
Management Analyst
2005-2006

RECOMMENDED BY:



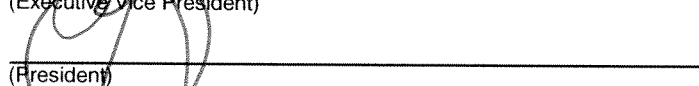
(Search Committee Chair)



(Vice President of Human Resources)



(Executive Vice President)



(President)

RANK AND SALARY: Administrator: \$91,000

DATE OF HIRE: September 24, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Associate Dean, Continuing Education and Extended Learning

DEPARTMENT: Continuing Education

CANDIDATE: Mr. Julian Prendi

SEARCH COMMITTEE: Joe Cassidy (Chair), Dan Deasy, Vicki Gukenberger, Debbie Hasse, John Kronenburger, Carol Smith, Cristina Willard

ADVERTISEMENTS:

SOURCE	DATE
CareerBuilder	8/2011
Chronicle	9/2011
Higher Ed Jobs	9/2011
LinkedIn	9/2011
CareerBuilder	10/2011
NPO.net	10/2011
Higher Ed Jobs	10/2011
Asians in Higher Ed	11/2011
Journal of Blacks in Higher Ed	11/2011
Hispanics in Higher Ed	11/2011
Diverse Education	2/2012
Hispanic Outlook	2/2012
ILACHE	2/2012
Chronicle	2/2012
CareerBuilder	2/2012
Journal of Blacks in Higher Ed	2/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	69
Number of candidates who did not meet minimum requirements	22
Self-identified diverse candidates	21
Number of candidates interviewed	7
Number of diverse candidates interviewed	2

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Eugene Ye

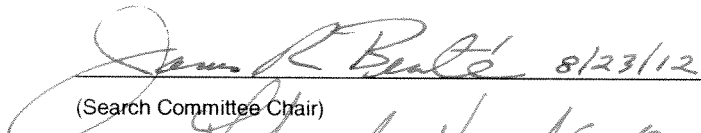
POSITION: Director, Research and Analytics

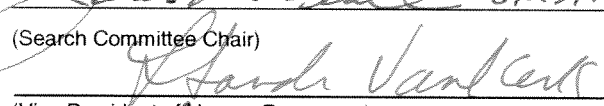
PREPARATION: MBA, University of Massachusetts, 1995

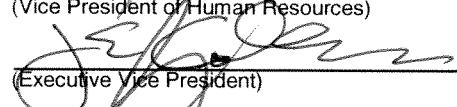
MAJOR AREAS: Information Management

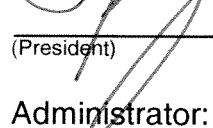
EXPERIENCE: Director of Technology
Kaplan International
2011-Present
Director of Academic Information & Systems
Kaplan Higher Education
2007-2011
Senior Research Data Analyst
Kaplan Higher Education
2005-2007

RECOMMENDED BY:

 8/23/12
(Search Committee Chair)


(Vice President of Human Resources)


(Executive Vice President)


(President)

RANK AND SALARY: Administrator: \$116,000

DATE OF HIRE: September 24, 2012

COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Director, Research and Analytics

DEPARTMENT: Research and Analytics

CANDIDATE: Mr. Eugene Ye

SEARCH COMMITTEE: Jim Benté (Chair), Donna Berliner, Bob Cappetta, Earl Dowling,
Katherine Thompson

ADVERTISEMENTS:

SOURCE	DATE
Diverse Education.com	6/2012
Society for College and University Planning	6/2012
Community Colleges.org	6/2012
Chronicle.com	6/2012
Association of Institutional Research	6/2012
IL Association of Institutional Research	6/2012
American Society for Quality Assurance	6/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	17
Number of candidates who did not meet minimum requirements	6
Self-identified diverse candidates	4
Number of candidates interviewed	5
Number of diverse candidates interviewed	2

9. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

- 1) *Ratification* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

- 2) *Approval* of Construction Change Orders**
 - **Referendum-Related Projects**
 - **Capital Budget Projects**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Scope Change: 2012 Site and Grounds, Central Lawn #08, and #09; Aqua Designs #01; BIC/SRC, LSH; Parking, Abbey Paving #41, #42, and #43; SRC South Hallway, Mortenson #01, #03, #04, #05, #07, and #09.

Unforeseen Scope Change: SRC South Hallway, Mortenson #02.1.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for September 2012.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2012 SITE AND GROUNDS – CENTRAL LAWN #08: \$2,465.00.** This is a unit-price contract for irrigation work on Bid Package #2. This change provides additional irrigation at Prairie Drive where field conditions vary from the contract documents. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #09: \$1,500.00.** This change provides for a sleeve in the structured backfill behind a retaining wall at Pond 1. The sleeve allows the planned irrigation to be installed without disturbing the structured backfill. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – AQUA DESIGNS #01: \$3,714.07.** This is a unit-price contract for irrigation work on Bid Package #3. This change order provides for the installation of irrigation-control wiring at the corners of Tallgrass and Artist, Tallgrass and Prairie, and the ECC Building. This wiring brings existing irrigation lines, which had been found to be cut off, back under automatic control. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – LSH: \$2,088.00.** This change is for design and investigation services for the water leakage in the lower level of the BIC Hazardous Materials Room. This room was not disturbed during construction but over time continues to have severe leakage preventing the user from occupying the space for its intended use. This is the design effort from LSH to help bring this open item to resolution. There will be construction associated with it but that cost will be addressed separately. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #41: \$59,228.10.** This change provides for soil stabilization for College Lot 6, Stage 2. Work includes disc and dry, removal of unsuitable soils, gravel fill and compaction. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #42: \$13,499.31.** This change provides for irrigation repairs required by the installation of pedestrian lights east of M Building that were not in the original scope of the project. It also provides for repair of an irrigation line break at PE South due to shallow depth of the original installation. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #43: \$3,948.54.** This change provides for a heavy-duty junction box in College Lot 1A. This junction box was required to reconnect the power service to the irrigation pump house, when the switch gear for the stadium lighting was moved farther south, during the construction of College Lot 1A. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #01: \$3,716.00.** This change is to add electric to the sidelites in the openings of the media room 2131. *This is an Owner-Requested Scope Change.*

- **SRC SOUTH HALLWAY – MORTENSON #02.1: \$5,760.00.** A request was issued to find a better way to resolve the termination of the tile with the existing condition of the stairs. This change is the cost to resolve that condition. The initial estimate for this change was \$7,000. *This is an Unforeseen Condition Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #03: (\$1,010.00).** This change is a credit for revisions to the specifications of the lighting control panel. This change does not reduce the quality of product required by the College. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #04: \$9,219.00.** This change is for the cost to use matte paint in place of the standard semi-gloss paint. The College paint for corridors is specified as semi-gloss due to the durability and cleaning requirements. However, in these hallways, this finish was not acceptable and was changed to matte. Initial estimate was \$15,000. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #05: \$3,411.00.** This change is to add additional wall insulation surrounding the President's office and media room from corridor noise and pedestrian traffic. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #07: \$2,624.00.** This request was from C.O.D. Engineering to change the testing and installation criteria of affected Fire Alarm Systems after bid package #1 was already awarded. This was a minimal-cost change to accomplish a necessary and critical task for Operations. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON #09: (\$5,512.00).** This credit change is the result of value engineering opportunities found during the railing submittal process. This credit does not diminish the quality of the product the College is to receive. This is an *Owner-Requested Scope Change.*

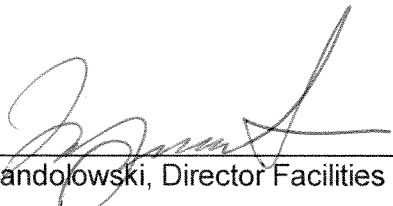
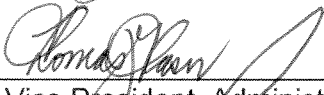
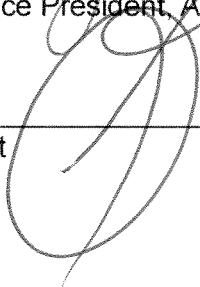
CAPITAL BUDGET PROJECTS

NONE

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders listed for
September 2012.

	FOR JOHN WANDOLOWSKI	
John Wandolowski, Director Facilities Planning and Development		Date
		8/31/2012
Senior Vice President, Administration and Treasurer		Date
		9.6.12
President		Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Board approval is required due to the change order cumulative total exceeding 20% of the original contract value.

Referendum-Related Projects

Owner-Requested Scope Change: 2011 Site and Grounds, A. Horn #09, #10, #11; and Martam #03.

Capital Budget Projects

Owner-Requested Scope Change: Maintain Roads, Walks & Lots, North Suburban Asphalt #01.

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for September 2012.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2011 SITE AND GROUNDS – A. HORN #09: \$19,617.21.** This change provides for planter bowls atop the three pairs of gateway piers as part of the MAC Plaza Enhancements. *This is an Owner-Requested Scope Change.*
- **2011 SITE AND GROUNDS – A. HORN #10: \$19,962.64.** This change provides for the furnishing and installing of three gateway piers as part of the MAC Plaza Enhancements. *This is an Owner-Requested Scope Change.*
- **2011 SITE AND GROUNDS – A. HORN #11: \$48,349.00.** This change provides for the furnishing and installing of stone veneer for the four columns for the MAC Tensile Fabric Roof Structure. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – MARTAM #03: \$13,825.58.** This change provides for the repair of sidewalk in the MAC Plaza. The sidewalk was anticipated to be damaged by machine transport loads during the BIC exit tunnel renovation project. The extent of the damage was unknown until the work was completed. *This is an Owner-Requested Scope Change.*

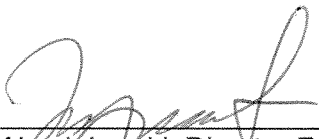


CAPITAL BUDGET PROJECTS

- **MAINTAIN ROADS, WALKS & LOTS – NORTH SUBURBAN ASPHALT #01: \$127,397.00.** This change provides for the repair and sealing of newly installed parking lots. This work was approved as a two-year contract in April, 2011 for an annual expenditure of \$200,000. Due to the installation of additional parking lots, additional preventative maintenance was needed. The funds for this expenditure are being provided from the Maintain Roads, Walks & Lots budget #02-90-20024-5309001. *This is an Owner-Requested Scope Change.*

SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders listed for September 2012.

	FOR JOHN WANDOLOWSKI	
John Wandolowski, Director Facilities Planning & Development		Date
		8/31/2012
Senior Vice President, Administration and Treasurer		Date
		9.4.12
President		Date

10. NEW BUSINESS

A. For INFORMATION

- 1) Board Policy 10-151, Sex Offender and Sexual Predator Registration – Proposed**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS INFORMATION

1. SUBJECT

Sex Offender and Sexual Predator Registration, Board Policy 10-151.

2. REASON FOR CONSIDERATION

Board approval is required to enact College policy.

3. BACKGROUND INFORMATION

In accordance with Board Policy 5-85, Formulation of Board Policy, *The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.*

Board Policy 10-151 has been established in accordance with the recently passed *Illinois Sex Offender Registration Act, 730 ILCS 150/3.*

Proposed Board Policy 10-151, Sex Offender and Sexual Predator Registration is attached. It is provided for first reading.



Sex Offender and Sexual Predator Registration

The Board of Trustees will comply with the provisions of the Illinois Sex Offender Registration Act, 730 ILCS 150/3. The College will require sex offenders and sexual predators enrolled or employed at the College to register with the College Police Department.

Procedures to facilitate compliance with the Illinois Sex Offender Registration Act will be promulgated consistent with this Policy.

Adopted:	Reviewed:	Amended:
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10. NEW BUSINESS

B. For APPROVAL

- 1) Health Insurance Plan Renewals**
- 2) Agreement with U. S. Bank**
- 3) Transfer of Budget Dollars (Budget Amendment) Between Funds**
- 4) Project Management Consulting Services**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Approval to Commission Sculptor John Medwedeff to create a sculpture for the front door of the College.

2. **BUDGET STATUS**

Funds are being provided from the construction budget, Account 03-90-32771-5804001.

3. **BACKGROUND INFORMATION**

When the State was providing capital funding, all of “their” projects required a 2% set aside for the acquisition of artwork. Such artwork had to be created by an Illinois artist.

As we continue to develop our campus, we should continue to acquire art that contributes to our campus climate and art collection. The new \$1.5 million Cleve Carney Art Gallery, the \$35 million renovation of the MAC and the construction of our \$2 million Amphitheatre all focus on the arts.

In this regard, a large green oval area on the North side of the BIC has been set aside for a prominent piece of art.

John Medwedeff is a well-known Illinois sculptor. He has created site-specific public sculpture, sculpture fountains, architectural ironwork and furniture for over 25 years.

He proposes the bronze sculpture *APEX* for our site. He has created a 1/12th scale model. The final piece would stand almost 29’ tall and be positioned at the front door of our primary teaching and learning center, the Berg

Instructional Center (BIC). The next step is the development of engineering specs.

The sculpture will take approximately one year to create and install.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.



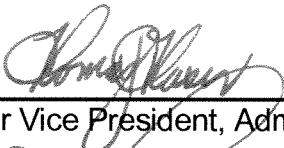

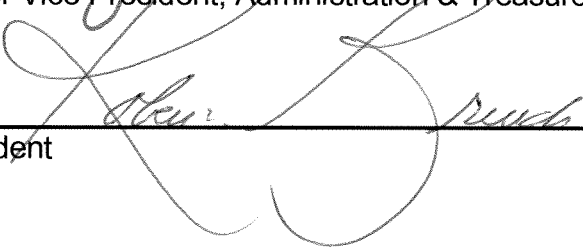

4. **RECOMMENDATION**

That the Board of Trustees authorize the President to enter into a contract with John Medwedeff, 695 Future Lane, Murphysboro, IL 62966, to create a sculpture for the front door of the College for an expenditure in the range of \$175,000 - \$250,000. Final cost is dependent on the then current cost of materials.

SIGNATURE PAGE FOR APPROVAL TO COMMISSION SCULPTOR JOHN
MEDWEDEFF TO CREATE A SCULPTURE FOR THE FRONT DOOR OF THE
COLLEGE.

ITEM(S) ON REQUEST

That the Board of Trustees authorize the President to enter into a contract with John Medwedeff, 695 Future Lane, Murphysboro, IL 62966, to create a sculpture for the front door of the College for an expenditure in the range of \$175,000 - \$250,000. Final cost is dependent on the then current cost of materials.

	
Director, Business Affairs	Date
	
Senior Vice President, Administration & Treasurer	Date
	
President	Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

Health Insurance Plan Renewals—PPO, HMO, Blue Cross Blue Shield Dental PPO and Guardian DMO.

2. REASON FOR CONSIDERATION

Our Health Insurance plans renew on January 1, 2013. For the two (2) PPO plans, the projected annual cost is \$11,518,110, which is an increase of 1% from the previous plan year.

For the two (2) HMO plans, the projected cost is \$3,121,502, an increase of 6.1% from the previous plan year.

In addition, we are renewing our Blue Cross Blue Shield Dental PPO Plan. The projected cost is \$637,518, which includes an increase of 3.4% in administrative costs from the previous year.

Guardian Dental HMO will also be renewed at an annual cost of \$57,924, an increase of 3% from the previous year.

3. BACKGROUND INFORMATION

On January 1, 2012, the College of DuPage joined with other area community colleges in a health care consortium, Community College Health Care Consortium (CCHCC), as a funding mechanism to help mitigate future health insurance increases by leveraging this larger group's buying and negotiating power. We retained Gallagher Benefit Services as the Consortium broker for the medical plans. Byrne, Byrne and Co. is the broker on the Guardian DMO Dental Plan, and we are working without a broker for the Blue Cross Blue Shield Dental PPO Plan. We believe our relatively low overall medical plan cost increases reflect the effectiveness of the Consortium in negotiating premium increases.

Beginning with the new plan year, January 1, 2013, we are changing from a two tier insurance premium structure (single or family coverage) to a three tier structure (single, single + 1 or family coverage). This change will also impact

employee contributions for those employees who are currently enrolled in family plans. Going forward, employees with coverage for themselves and one dependent (spouse or child) will see a decrease in their premiums. However, employees with family coverage (themselves and more than one dependent), will likely see an increase in premiums because their plan costs will no longer be subsidized by those employees with only one (1) dependent. This distribution of premiums directly ties employee premium contributions to the number of participants enrolled in the plan.

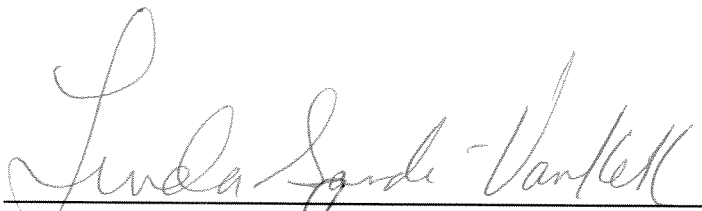
4. RECOMMENDATION

That the Board of Trustees approve the renewal costs for the employee medical/Rx and dental plans in accordance with the proposal from Blue Cross Blue Shield and Guardian DMO plans.

SIGNATURE PAGE FOR HEALTH INSURANCE PLAN RENEWALS—PPO,
HMO, BLUE CROSS BLUE SHIELD DENTAL PPO AND GUARDIAN DMO

ITEM(S) ON REQUEST

That the Board of Trustees approve the renewal costs for the employees' medical/Rx and dental plans in accordance with the proposal from Blue Cross Blue Shield, and Guardian DMO plans.

 9/4/12

Vice President of Human Resources

Date


President

9.6.12
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. SUBJECT

License Agreement with U.S. Bank for an On-Campus Bank Branch and ATM Services.

2. REASON FOR CONSIDERATION

To enhance College of DuPage campus community by providing students, faculty and staff with a full suite of on-site banking services.

3. BACKGROUND INFORMATION

U.S. Bank, the fifth largest bank in the nation, was selected to be the College's provider of debit cards for financial aid disbursement and student refunds based upon a Request for Proposal (RFP) process. U.S. Bank then approached the College about locating a customized, full service branch bank on campus. U.S. Bank has more than 38 years' experience in branch banking in "non-traditional" venues such as corporate campuses, hospitals, airports and colleges and universities. Currently, the bank has 28 on-campus bank branches at colleges and universities throughout the United States, including Northwestern University, Ohio State University, Gonzaga University, Marquette University, Kirkwood Community College (IA) and Johnson County Community College (KS).

As a national bank with offices throughout the United States, the U.S. Bank business model is to primarily enroll students in the basic checking and savings accounts so wherever they go to complete their degree, U.S. Bank already has a local presence and the student need not change bank relationships. In this way they hope to "capture" the student and build a lifelong relationship to provide auto loans, mortgages, investment advice and

retirement planning. Faculty and staff will have access to discounted product offerings based on account size and other U.S. Bank services utilized. The branch includes a MoneyPass ATM which is surcharge free to U.S. Bank customers. There are 13,000 MoneyPass ATMs nationwide, seven (7) of which are located within 2.5 miles of our campus.

The College has identified a suitable location for the approximate 400 square foot bank branch at the intersection of the Student Resource Center and the Berg Instructional Center. All construction costs will be paid for by U.S. Bank.

In order to recover their construction costs, U.S. Bank is requesting an exclusive seven (7) year agreement with two, three-year renewals subject to the mutual agreement of both the College and the bank. The College will receive a license fee of \$18,000 per year (subject to future escalators) for this space, an annual U.S. Bank-named scholarship of \$2,500, annual U.S. Bank sponsorship funds of \$2,500 and potential royalty payments based upon the number of accounts opened at the College branch location.

4. **RECOMMENDATION**

That the Board of Trustees approves entering into an exclusive License Agreement with U.S. Bank to provide an On-Campus Bank Branch and ATM Services.

SIGNATURE PAGE

ITEM(S) ON REQUEST

That the Board of Trustees approves entering into an exclusive License Agreement with U.S. Bank to provide an On-Campus Bank Branch and ATM Services.



Director, Business Services
9-6-12
Date



Senior Vice President, Administration and Treasurer
9/6/2012
Date



President
9.6.12
Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Transfer of budget dollars (budget amendment) between funds.

2. **REASON FOR CONSIDERATION**

Per ICCB Fiscal Management Manual, "The local board of trustees also may amend the budget by using the same procedure as the original adoption."

3. **BACKGROUND INFORMATION**

As part of the reorganization of MAC staff, the following positions should have their salary lines reallocated to 100% Ed Fund. All are remaining with the College.

Coordinator, Tech Theatre - Jon Gantt
Assistant Coordinator Technical Theatre - Michael Moon
Coordinator Costume & Makeup - Allison Greaves
Coordinator Education & Engagement - Lorena Sarther

Total of salary and benefits is \$130,079. Please see attachment for detail.

4. **RECOMMENDATION**

That the Board of Trustees approves amending the FY2013 budget by transferring \$130,079 of salary and benefits from Auxiliary Fund (Fund 05) to Education Fund (Fund 01).

SIGNATURE PAGE

That the Board of Trustees approves amending the FY2013 budget by transferring \$130,079 of salary and benefits from Auxiliary Fund (Fund 05) to Education Fund (Fund 01).

 9/4/2012

Assistant Vice President Financial Affairs and Controller Date

 9/4/2012

Senior Vice President, Administration and Treasurer Date

 9.5.12

President Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Project Management Consulting Services with Owner Services Group, Inc. (OS).

2. REASON FOR CONSIDERATION

Due to recent turnover in two Senior Project Managers, as well as the expected completion of current construction and renovation projects in mid-2014, the College is contracting with OS to provide one Senior Project Manager.

3. BACKGROUND INFORMATION

With the recent turnover in two Senior Project Manager positions, as well as the myriad of construction and renovation projects on campus, Owners Services Group, Inc. approached the College about identifying and placing Project Managers at the College to manage some of these projects. While the Project Manager will be an OS employee, he will be on campus full-time and work under the direction and supervision of the Director, Facilities Planning & Development.

OS identified several candidates for the College's consideration and, based on prior experience, educational background, interviews and the College's needs, OS will be placing a Project Manager at C.O.D. The OS-identified candidate was a better overall candidate than what the College identified through our direct advertisement of this position.

The contract with OS requires the College to pay the salary of the Project Manager and an administrative fee to OS. The identified candidate will be paid \$89,000 with an administrative fee of 1.7%, or \$62,300. Given that the College will not be providing direct benefits to the Project Manager, nor required to pay severance when these projects are completed in mid-2014, this is a reasonable administrative fee, as well as a significant discount off of the OS traditional fee structure.



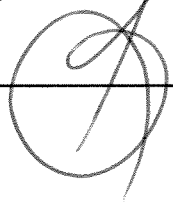

4. **RECOMMENDATION**

That the Board of Trustees approves entering into a contract with Owners Services Group, Inc. to provide on-site Project Management Consulting Services.

SIGNATURE PAGE

ITEM(S) ON REQUEST

That the Board of Trustees approves entering into a contract with Owners Services Group, Inc. to provide on-site Project Management Consulting Services.

	
Senior Vice President, Administration and Treasurer	Date
	
President	Date

11. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

Campus Events

- **Thursday, October 18**
Regular Board Meeting
SSC-2200 ~ 7:00 p.m.

Regular Board Meeting Agenda
September 20, 2012

12. ADJOURN