

Marketing and Communications

425 Fawell Blvd. Glen Ellyn, Illinois 60137-6599

(630) 942-2373 phone (630) 942-3737 fax **cod.edu**

VIA E-MAIL

Jan. 7, 2015

Mr. Kirk Allen P.O. Box 593 Kansas, IL 61933 Kirk@illinoisleaks.com

Dear Mr. Allen:

On December 22, 2014, the College of DuPage ("College") received your Freedom of Information Act ("FOIA") request via email dated December 22, 2014. On December 30, 2014, we advised you via email that the College was extending the time period for response to your FOIA request by an additional five business days, as authorized by Section 140/3(e) of the FOIA, because a substantial number of records need to be collected and examined by appropriate personnel to determine if any of the materials are exempt from disclosure or require redaction. 5 ILCS 140/3(e). This will respond to your request below:

Copy of insurance certificates and policies, in form and substance as outlined in the contract provided between COD and Herricane Graphics. Specifically, item 2.6 of said contract outlines the requirement. I am seeking the records outlined in that section of the contract to include the certificates of insurance, insurance policy, and copies of the amendatory riders to any such policy for Herricane Graphics.

The college does not have any documents responsive to your request.

Very truly yours, Barbara Mitchell

Barbara Mitchell

Freedom of Information Officer

College of DuPage 425 Fawell Blvd.

Glen Ellyn, IL 60137

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