



**Purchasing Department**  
425 Fawell Blvd., Glen Ellyn, Ill.  
60137  
PHONE (630) 942-2217  
FAX (630) 942-3750

**Date: 2/18/2013**

### INVITATION TO BID

Sealed bids for the **Student Resource Center (SRC) Chronology Wall and Signage** will be received by the College of DuPage, District 502, at the office of the Purchasing Manager, BIC Building, Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137, until **2:00 PM, Friday 3/1/2013** at which time they will be publicly opened.

Any bid received after the time and date stated above will be returned, unopened to the bidder, no matter what date it was mailed. College of DuPage shall not be responsible for bids that are not received at the specific office location indicated above by the stated deadline. It is the bidder's responsibility to ensure adequate lead times are allowed for delivery.

Prices will be **F.O.B. DELIVERED and INSTALLED**, College of DuPage, 425 Fawell Blvd. Glen Ellyn, IL 60137. Prices must be firm. No bids will be accepted on the basis of price prevailing at time of shipment.

Any company or organization to be awarded a contract for goods and/or services must be in compliance with all State and Federal laws regarding Fair Employment Practice as well as all rules and regulations thereunder.

Awards will be made to the lowest responsible bidder on an item by item or a total package basis, whichever is best for the college. Brand or trade names on bid specifications are used for identification purposes only.

No bid shall be withdrawn for a period of sixty (60) days after the bid opening date without the consent of the Board of Trustees. The quantities indicated are a reasonable estimate at this time. The College of DuPage reserves the right to revise any and all quantities, up to the sixty (60) day period.

Enclosed for your convenience is a pre-addressed bid envelope. We have also enclosed a card which should be filled out, prior to bidding, and returned to the College for our bid file.

#### **REQUESTS FOR INFORMATION/CLARIFICATION**

If any firm submitting a bid for this project is in doubt as to the true meaning of the specifications or other documents or any part thereof, proposer shall request clarification from the Purchasing Manager. All requests for clarifications, or other type of communications regarding this project, must be submitted in writing. Requests for clarification shall be accepted as follows: **E-Mail to: Julie Carey:carey372@cod.edu**. Questions shall be answered in writing through a bid addendum, and both the question and response shall be sent to all contractors. College of DuPage shall not be responsible for any explanation, interpretation or communication made that does not follow this procedure. No questions or clarifications shall be accepted for this project after **Tue, February 26, 2013 at 2:00 PM** to allow the College sufficient time to respond.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

Student Resource Center (SRC) Chronology Wall and Signage, Rebid.

2. BUDGET STATUS

Herricane Graphics, the College's design consultant, estimated the cost of construction for the project to be \$162,500.00. The College has since incorporated an interactive touchscreen display system that will include the College's chronological history, other College historical data, as well as the history of the Governing Board. These additional components bring the estimated cost of construction of the project to \$300,000.00. The recommended contractor bid, including accepted alternates, is \$182,556.50 or \$117,443.50 under the estimate. Funding for this project is being provided by the Special Initiatives budget 03-90-32771-5804001.

3. BACKGROUND INFORMATION

This is the second bid package for this project. The original bid solicitation resulted in no responses to the College's invitation.

Six alternates were specified:

Alternate #1 is for use of ½" thick flame polished acrylic, in lieu of glass. This alternate is being accepted by the College.

Alternate #2 is for the substitution of digital print to vinyl and applied to a second surface, in lieu of second surface digital print direct to surface. This alternate is not being accepted by the College.

Alternate #3 is for providing an additional 12 month maintenance program for the LED screens. This alternate is being accepted by the College.

Alternate #4 is for providing onsite training for the programming of the LED units and a six month continued phone support program. This alternate is being accepted by the College.

Alternate #5 is to eliminate all LED screens from the entire Project. This alternate is not being accepted by the College.

Alternate #6 is for adding LED reverse illumination of channel letters as shown in the drawings. This alternate is being accepted by the College.

A legal bid notice was published and 36 vendors were solicited, five in district and two minority. Four responses were received, one in district, Western Remac of Woodridge.

Following is a recap of the bid tabulation:

Vendor	Custom Sign Consultants *	Western Remac	Bunting Graphics	ASI Signage
Bid	\$177,841.50	\$223,002.10	\$248,617.00	\$289,597.00
Alt. 1	\$0.00	\$0.00	-\$3,750.00	-\$74,796.00
Alt. 2	-\$2,000.00	\$1,260.00	-\$3,800.00	-\$1,785.00
Alt. 3	\$2,120.00	\$2,968.00	\$3,450.00	\$2,544.00
Alt. 4	\$820.00	\$1,148.00	\$1,620.00	\$984.00
Alt. 5	-\$48,170.50	-\$35,025.00	-\$29,264.00	-\$35,044.00
Alt. 6	\$1,775.00	\$4,629.38	\$4,050.00	\$3,331.00

\* Lowest bid meeting specifications

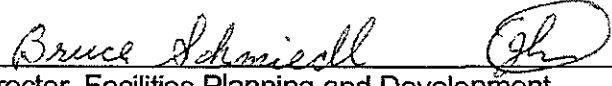


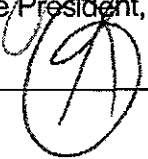
#### 4. RECOMMENDATION

That the Board of Trustees award the bid for Signage, Student Resource Center (SRC) Chronology Wall and Signage, Rebid, to the lowest responsible bidder, Custom Sign Consultants, 1944 W. Lake Street, Chicago, IL 60612, the base bid of \$177,841.50 plus Alternate #1 for which the bidder is providing at no additional expense to the College, Alternate #3 \$2,120.00, Alternate #4 \$820.00, and Alternate #6 \$1,775.00 for a total expenditure of \$182,556.50.

SIGNATURE PAGE FOR SIGNAGE, STUDENT RESOURCE CENTER (SRC)  
CHRONOLOGY WALL AND SIGNAGE REBID

ITEM(S) ON REQUEST

That the Board of Trustees award the bid for Signage, Student Resource Center (SRC) Chronology Wall and Signage, Rebid, to the lowest responsible bidder, Custom Sign Consultants, 1944 W. Lake Street, Chicago, IL 60612, the base bid of \$177,841.50 plus Alternate #1 for which the bidder is providing at no additional expense to the College, Alternate #3 \$2,120.00, Alternate #4 \$820.00, and Alternate #6 \$1,775.00 for a total expenditure of \$182,556.50.

	4-1-2013
Director, Facilities Planning and Development	Date
	4-1-13
Director, Business Affairs	Date
	4/2/2013
Senior Vice President, Administration and Treasurer	Date
	4/2/13
President	Date

## ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for **2015-B0033 Update Exterior Directional Signage**

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to [andersons270@cod.edu](mailto:andersons270@cod.edu).

No Pre-Bid Meeting will be held. All signage is accessible to public for review. Please contact Carla Burkhardt with Hurricane Graphics at [cburkhardt@herricanegraphics.com](mailto:cburkhardt@herricanegraphics.com) for additional information.

Bids shall be submitted in **triplicate** on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Thursday, September 25, 2014**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

Update Exterior Directional Signage, Bid.

2. BUDGET STATUS

Funds in the amount of \$45,000.00 will be provided by the Facilities Planning and Development – Wayfinding / Signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This bid represents all labor, materials, equipment, and supervision to furnish and install new vinyl on existing exterior directional signage so all wayfinding signage is up to date with new / future buildings added and old demolished buildings removed. This bid also includes the relocation of one existing directional sign to a better suited location, in lieu of purchasing a brand new sign. This bid is in accordance with the drawings and specifications as prepared by Hurricane Graphics, Inc.

A legal notice was published and 49 businesses were solicited. Eight were in-district. Only one (1) response was received. Chicago Sign and Light Company has worked for the College of DuPage in the past and their performance has been satisfactory.

The original bid exceeded the budget by \$31,469.00. The vendor was contacted by Hurricane Graphics and pricing was negotiated. Chicago Sign and Light Company has agreed to reduce their base bid to a total of \$45,000.00 by installing the relocated directional sign the same way all other directional signs are currently installed. The bid specifications were interpreted as if concrete pads, soil testing, concrete testing, and coated rebar were required. These processes are not required for a successful sign relocation installation. Chicago Sign and Light Company was also able to reduce their base bid by subcontracting a vendor that had limited scope capacity and was not able to bid timely direct to COD.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION


That the Board of Trustees award the bid received for the Update Exterior Directional Signage project to Chicago Signs & Light Company, 26W535 Saint Charles Road, Carol Stream, IL 60188, for the base bid amount of \$45,000.00.


SIGNATURE PAGE FOR UPDATE EXTERIOR DIRECTIONAL SIGNAGE, BID

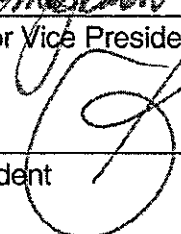
ITEM(S) ON REQUEST

That the Board of Trustees award the bid received for the Update Exterior Directional Signage project to Chicago Signs & Light Company, 26W535 Saint Charles Road, Carol Stream, IL 60188, for the base bid amount of \$45,000.00.

  
\_\_\_\_\_  
Director, Facilities Planning and Development  
Date 10-6-14

  
\_\_\_\_\_  
Director, Business Affairs  
Date 10-6-14

  
\_\_\_\_\_  
Senior Vice President, Administration and Treasurer  
Date 10/6/2014

  
\_\_\_\_\_  
President  
Date 10/7/14



## ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for **Exterior Signage Package**

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to andersons270@cod.edu.

A Pre-Bid Meeting will be held **Wednesday, October 30 at 2:00 PM** at the office of the Purchasing Manager, BIC Building, Room 1540, 425 Fawell Blvd. Glen Ellyn, IL 60137.

Bids shall be submitted in triplicate on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Friday, November 15, 2013**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

Exterior Signage Package, Bid.

2. BUDGET STATUS

Herricane Graphics, the College's design consultant, estimated the cost of construction for the project package to be \$95,000.00. All signs in the exterior signage package came in around the estimated cost, with the exception of the building ID capsules (HTC), which were estimated at \$30,000.00. The building ID capsules (HTC) have been removed from the scope of work. The recommended contractor bid, excluding the building ID capsules (HTC), is \$56,440.00, or \$38,560.00 under budget. This \$38,000.00 difference includes the initial \$30,000 estimate. Funding for this project is being provided by the Wayfinding/Signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This bid represents additional exterior signage located at the various locations including McAninch Arts Center (MAC), Culinary & Hospitality Center (CHC), Campus Maintenance Center (CMC), and the Physical Education Center (PEC). Two of these items are a result of a rebid for the MAC and CHC.

The components of this signage package will include the Cleve Carney Art Gallery rebid (MAC), Wheat Café Culinary Market Inn at Water's Edge rebid (CHC), building ID capsule bid (CMC), teardrop logo bid (CMC), and chaparral fitness bid (PEC).

One alternate was specified. Alternate #1 is for use of aluminum, in lieu of copper, on the Cleve Carney Art Gallery (MAC) and Wheat Café Culinary Market Inn at Water's Edge (CHC). This alternate is not being accepted by the College.

The building ID capsules (HTC) were initially included in this package to secure building ID signs for the upcoming Homeland Security Phase II (HTC). The bidders were required to hold their pricing for two years from time of award for construction of the building. The College will remove this line item from the contract due to the high bid received from all bidders. The HTC building ID signs will be re-bid under Power, the Construction Manager of HTC.

Pricing includes materials, project manual, drawings and installation. The purchase includes a five year written warranty for all components.

A legal notice was published and fifty-three businesses were solicited. Four bids were received. Two were in District and one was Veteran owned.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

EXTERIOR SIGNAGE PACKAGE	LATIMER ASSOCIATES (ASI)	DESIGN COMMUNICATIONS	TROOP CONTRACTING	WESTERN REMAC
CLEVE CARNEY COPPER	NO BID	\$18,330	\$20,570	\$50,000
WHEAT CAFÉ COPPER	\$11,895	\$9,295	\$17,710	\$13,568
CMC BUILDING ID	\$24,639	\$17,155	\$16,720	\$18,603
CMC TEARDROP	\$1,757	\$3,025	\$6,490	\$6,001
PE CHAPARRAL FITNESS	\$3,466	\$4,095	\$9,100	\$14,976
Mock up Allowance		\$800		
General Conditions		\$3,740		
<b>TOTAL WITH COPPER</b>	<b>NO BID</b>	<b>\$56,440</b>	<b>\$70,590</b>	<b>\$103,148</b>

**Recommended Bidder in Bold**

*Italicized Bidder Veteran Owned Business*


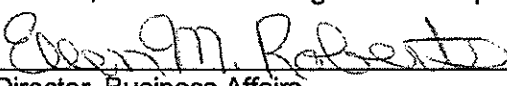
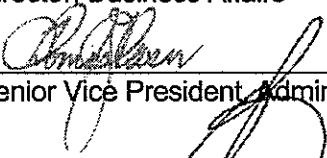
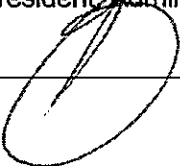
4. RECOMMENDATION

That the Board of Trustees awards the bid for the Exterior Signage Package, Bid excluding the building ID capsules (Future Pavilion) to the lowest responsible bidder, Design Communication, 25 Drydock Avenue, Boston, MA 02210 for the bid total in the amount of \$56,440.00.

SIGNATURE PAGE FOR EXTERIOR SIGNAGE PACKAGE, BID

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for the Exterior Signage Package, Bid excluding the building ID capsules (Future Pavilion) to the lowest responsible bidder, Design Communication, 25 Drydock Avenue, Boston, MA 02210 for the bid total in the amount of \$56,440.00.

	11-26-13
Director, Facilities Planning and Development	Date
	11-27-13
Director, Business Affairs	Date
	12/2/2013
Senior Vice President, Administration and Treasurer	Date
	12/6/13
President	Date

## ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for **MAC and SRC Interior Signage Package**

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to andersons270@cod.edu.

A Pre-Bid Meeting will be held **Wednesday, November 6 at 2:00 PM** at the office of the Purchasing Manager, BIC Building, Room 1540, 425 Fawell Blvd. Glen Ellyn, IL 60137.

Bids shall be submitted in triplicate on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Friday, November 15, 2013**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

McAninch Arts Center (MAC) and Student Resource Center (SRC) Interior Signage Package, Bid.

2. BUDGET STATUS

Herricane Graphics, the College's design consultant, estimated the cost of construction for this project package to be \$90,000. The recommended contractor bid is \$55,063 or \$34,937 under budget. Two designs for the MAC Donor Wall were initially presented. The more cost effective option meeting the College's specifications is preferred and recommended. Funding for this project is being provided by the Wayfinding/Signage budget # 03-90-32758-580400.

3. BACKGROUND INFORMATION

This bid represents additional signage located at the McAninch Arts Center (MAC) and Student Resource Center (SRC).

The components of this signage package will include a MAC building dedication plaque, the MAC Donor Wall, and an SRC building dedication plaque. The MAC Donor Wall will incorporate digitized graphics, high resolution touch screens with programmable video, and the ability to display more than 3,000 donor name listings. The contract will include one year of phone support and 2 days of onsite training.

A legal notice was published and fifty-three businesses were solicited. Two bids were received. None were in District.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Vendor	<b>Latimer Assoc. (ASI)</b>	Design Communications
Bid	<b>\$55,063.00</b>	\$85,495.00

**Recommended Bidder in Bold**

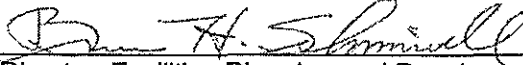

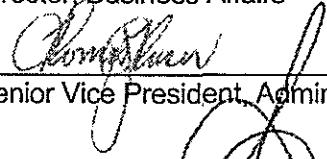
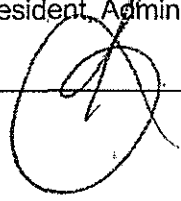
4. RECOMMENDATION

That the Board of Trustees awards the bid for MAC and SRC Interior Signage Package, Bid, to the lowest responsible bidder, Latimer Associates, Inc. dba ASI Signage Innovations, 1219 Zimmerman Drive South, Grinnell, IA 50112 for the lump sum bid total of \$55,063.00.

SIGNATURE PAGE FOR MAC and SRC Interior Signage Package, Bid

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for MAC and SRC Interior Signage Package, Bid, to the lowest responsible bidder, Latimer Associates, Inc. dba ASI Signage Innovations, 1219 Zimmerman Drive South, Grinnell, IA 50112 for the lump sum bid total of \$55,063.00.

	11.26.13
Director, Facilities Planning and Development	Date
	11.27-13
Director, Business Affairs	Date
	12/2/2013
Senior Vice President, Administration and Treasurer	Date
	12/6/13
President	Date



## ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for **PE Interior Signage Package**

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to [andersons270@cod.edu](mailto:andersons270@cod.edu).

A Pre-Bid Meeting will be held **Wednesday, October 30 at 3:00 PM** at the office of the Purchasing Manager, BIC Building, Room 1540, 425 Fawell Blvd. Glen Ellyn, IL 60137.

Bids shall be submitted in triplicate on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Friday, November 15, 2013**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

## **ADVERTISEMENT FOR BID**

Sealed bids are invited by the College of DuPage for **2015-B0027 MAC Interior Signage Package**

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to mierzewskam@cod.edu.

A Pre-Bid Meeting will be held **Thursday, August 7, 2014 at 11:00 AM** at the office of the Purchasing Manager, BIC Building, Room 1540, 425 Fawell Blvd. Glen Ellyn, IL 60137.

Bids shall be submitted in **triplicate** on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Thursday, August 28, 2014**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

**INVITATION TO BID**

**COLLEGE OF DUPAGE  
MAC SIGNAGE PACKAGE**

**Date: September 2, 2014**

**Designer: Herricane Graphics**

Construction Manager: Herricane Graphics

The following contract documents are included as part of this Invitation to Bid:

**CONTRACT DOCUMENTS**

- A. Legal Notice
- B. Invitation to Bid
- C. General Instructions to Bidders
- D. Additional A General Provisions
- E. Prime Trade Agreement between College of DuPage and Herricane Graphics as Construction Manager
- E. Sample Subcontractor Agreement
- F. Specifications
- G. Drawings
- H. Bid Form
- I. Certifications

Bid package documents, drawings and specifications will be available on **September 2**. Each contractor should contact **Carla Burkhart at [cburkhart@herricanegraphics.com](mailto:cburkhart@herricanegraphics.com)** and request **College of DuPage Update Exterior Directional Signage Bid Documents**.

See legal notice for bid due date information.

Any bid received after the time and date stated above will be returned, unopened to the bidder, no matter what date it was mailed. College of DuPage shall not be responsible for bids that are not received at the specific office location indicated above by the stated deadline. It is the bidder's responsibility to ensure adequate lead times are allowed for delivery.

Prices will be **F.O.B. DESTINATION and INSTALLED**, College of DuPage, 425 Fawell Blvd., Glen Ellyn, IL 60137. Prices must be firm. No bids will be accepted on the basis of price prevailing at time of shipment.

Any company or organization to be awarded a contract for goods and/or services must be in compliance with all State and Federal laws regarding Fair Employment Practice as well as all rules and regulations thereunder.

Awards will be made to the lowest responsible bidder.

Brand or trade names on bid specifications are used for identification purposes only.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

McAninch Arts Center (MAC) Signage Package (Bid Rejection).

2. BUDGET STATUS

Funds to support this purchase are budgeted in the Facilities Planning and Development signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This item represents a bid to furnish all labor, materials, equipment and services as required to fabricate and install additional signage in the McAninch Arts Center (MAC) in accordance with the Drawings and Specifications as prepared by Hurricane Graphics, Inc.

A legal notice was published and three (3) businesses were solicited. Only one (1) response was received. The only bidder was not in-district or a minority vendor. This bid exceeded the budget by \$43,255.00. Due to budgetary concerns, limited participation, and vendor experience, we recommend that the bid received be rejected.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Vendor	<b>Architectural Compliance Sign</b>
Bid	<b>\$93,255.00</b>

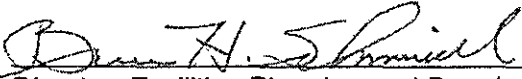


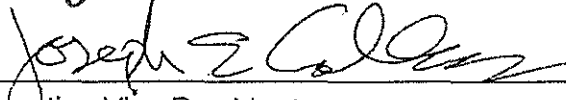
4. RECOMMENDATION

That the Board of Trustees reject the bid received for the McAninch Arts Center (MAC) Signage Package due to budgetary concerns, limited participation, and vendor experience.

SIGNATURE PAGE FOR MCANINCH ARTS CENTER (MAC) SIGNAGE  
PACKAGE (BID REJECTION)

ITEM(S) ON REQUEST

That the Board of Trustees reject the bid received for the McAninch Arts Center (MAC) Signage Package due to budgetary concerns, limited participation, and vendor experience:

 _____ Director, Facilities Planning and Development	<u>9.12.14</u> _____ Date
 _____ Director, Business Affairs	<u>9-12-14</u> _____ Date
 _____ Senior Vice President, Administration and Treasurer	<u>9/15/2014</u> _____ Date
 _____ Executive Vice President	<u>9/16/14</u> _____ Date

ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for **2015-B0037 MAC Signage Package Rebid**.

All Drawings, Specifications and Bid Forms shall be obtained from the Purchasing Department, Berg Instructional Center (BIC) Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 or by email request to [andersons270@cod.edu](mailto:andersons270@cod.edu)

No Pre-Bid Meeting will be held for this rebid.

Bids shall be submitted in **triplicate** on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Base Bid, payable to the order of the Board of Trustees, College of DuPage.

Sealed bids will be received in Purchasing Department, Berg Instructional Center (BIC), Room, 1540, College of DuPage, 425 Fawell, Glen Ellyn, Illinois, up to **2:00 p.m.** local time, on **Thursday, October 16, 2014**. Said bids will be publicly opened and read aloud. No bids will be received after the time specified herein.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

The College of DuPage Board of Trustees reserves the right to reject any and all bids. By Order of the Board of Trustees, College of DuPage, Community College District Number 502.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

McAninch Arts Center (MAC) Signage Package (Rebid Rejection).

2. BUDGET STATUS

Funds to support this purchase are budgeted in the Facilities Planning and Development signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This item represents a bid to furnish all labor, materials, equipment and services as required to fabricate and install additional signage in the McAninch Arts Center (MAC) in accordance with the drawings and specifications as prepared by Hurricane Graphics, Inc.

A legal notice was published and 58 vendors were solicited. Of those solicited, 14 were in-district and four (4) were minority owned. Only one (1) response was received. The only bidder was not in-district or a minority vendor. This bid exceeded the budget by \$43,255.00. Due to budgetary concerns, limited participation, and vendor experience, our signage consultant recommended that the bid be rejected and that we contact several vendors directly to get written proposals for the work.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Vendor	<b>Architectural Compliance Sign</b>
Bid	<b>\$93,255.00</b>

4. RECOMMENDATION

That the Board of Trustees, based on the recommendation of our signage consultant, rejects the bid received for the McAninch Arts Center (MAC) Signage Package Rebid due to budgetary concerns, limited participation, and vendor experience.

SIGNATURE PAGE FOR MCANINCH ARTS CENTER (MAC) SIGNAGE  
PACKAGE (REBID REJECTION)

ITEM(S) ON REQUEST

That the Board of Trustees, based on the recommendation of our signage consultant, rejects the bid received for the McAninch Arts Center (MAC) Signage Package Rebid due to budgetary concerns, limited participation, and vendor experience.

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Director, Facilities Planning and Development Date

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Director, Business Affairs Date

---

Senior Vice President, Administration and Treasurer Date

---

President Date



COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

Physical Education Center (PEC) Signage Package, Bid.

2. BUDGET STATUS

**Herricane Graphics**, the College's design consultant, estimated the cost of construction for this project package to be \$57,500.00. All signs in the PEC interior signage package came in around the estimated cost, with the exception of the interior graphics, which was estimated around \$40,000. The market value for the PE interior graphics material was consistently higher from all bidders than the initial estimate. The designer believes the alucobond / dibond material is the correct design decision to cover the existing corrugated concrete and add colorful panels to liven the work out area. The College supports this recommendation. The recommended contractor bid is \$120,000.00, or \$62,500.00 over budget. Funding for this project is being provided by the Wayfinding/Signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This bid represents additional signage located at the Physical Education Center (PEC).

The components of this signage package will include a PE building dedication plaque, a PE interior chaparral fitness sign, and PE interior graphics to be installed on the existing precast walls. Pricing includes samples, materials, drawings and installation. The contract will include a five-year written warranty.

A legal notice was published and fifty-three businesses were solicited. Three bids were received. One was in-District.

Troop Contracting is a certified service-disabled veteran-owned contractor.

This purchase complies with state statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

Vendor	<i>Troop Contracting</i>	Latimer Assoc. (ASI)	Design Communications
Bid	<b><i>\$120,000.00</i></b>	\$146,386.00	\$280,330.00

**Recommended Bidder in Bold**

*Italicized Bidder is Veteran-Owned*





4. RECOMMENDATION

That the Board of Trustees awards the bid for the Physical Education Center (PEC) Interior Signage Package, Bid to the lowest responsible bidder, Troop Contracting, Inc., 648 Executive Drive, Willowbrook, IL 60527 for the lump sum bid total of \$120,000.00.



SIGNATURE PAGE FOR THE PEC INTERIOR SIGNAGE PACKAGE

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for the Physical Education Center (PEC) Interior Signage Package, Bid to the lowest responsible bidder, Troop Contracting, Inc., 648 Executive Drive, Willowbrook, IL 60527 for the lump sum bid total of \$120,000.00.

	12.2.13
Director, Facilities Planning and Development	Date
	12-4-13
Director, Business Affairs	Date
	12/4/2013
Senior Vice President, Administration and Treasurer	Date
	12/6/13
President	Date

SRC North Atrium Signage Quote

Quote for SRC North Atrium Signage July 5, 2012					
Line #	Description	ASI Signage*	Poblocki Sign Co.**	Advantage Sign Co.	Doyle Signs, Inc.
1	Various Interior Signage per specifications	\$8,055.00	\$10,797.00	\$11,960.43	\$16,650.00
*withdrew quote , stainless steel is what they want to use and if they did use Alumium it would double the cost.					
**stainless steel is what they wanted to use, if they used the aluminum their quote would be \$23,840.00					
3					
Notes from vendors on line 1:					
<b>ASI Signage</b>					
<b>Response Terms:</b>					
In order to meet the requested installation date of 8/10/12, we would require the following: -Authorization to proceed by end of business day					
<b>Response Payment Terms:</b>					
50% Deposit/Balance Net 30 days					
<b>Response Item Notes:</b>					
In order to meet the requested installation date of 8/10/12, we would require the following: -Authorization to proceed by end of business day					
<b>Response Item Payment Terms:</b>					
50% Deposit/Balance Net 30 days					
<b>Attachments:</b>					
Response	 <a href="#">DD Q#58103-00.pdf</a>	ASI Quotation #58103	application/pdf	67107	
Response Item	 <a href="#">DD Q#58103-00.pdf</a>	ASI Quotation #58103	application/pdf	67107	

SRC North Atrium Signage Quote

<b><u>Poblocki Sign Company</u></b>				
<b>Response Item Notes:</b>				
Fabricated stainless steel in lieu of aluminum. Prefinished aluminum is not available for large Chaparrals logo. Add \$305 for satin edges on dimensional letters reading "The Value of a Lifetime"				

SRC North Atrium Signage Quote

<b>Doyle Signs, Inc.</b>					
<b>Response Terms:</b>					
<b>Response Item Notes:</b>					
COD LOGO AND LETTERS PER SPECIFICATIONS WITH BOND - \$4,850.00. ALTERNATE FCO- \$5,790. "THE VALUE OF A LIFETIME" \$3,250.00. ALTERNATE WITH BRUSHED RETURNS - \$3,850.00. 4'-2 3/4" LOGO AND "CHAPARRALS" LETTERS PER SPECS - \$8,550.00. ALTERNATE - \$8890.00					
<b>Response Item Payment Terms:</b>					
30 DAYS					

LEGAL NOTICE  
ADVERTISEMENT FOR BID

Sealed bids are invited by the College of DuPage for the following Contracts for Work:

Signage, Student Resource Center (SRC) South Atrium

Drawings and Specifications will be available after 10:00 AM local time on Wednesday November 7, 2012.

All Drawings, Specifications and Bid Forms shall be obtained from College of DuPage Purchasing Department, 425 Fawell Blvd, Glen Ellyn, IL 60137, BIC Building Room 1540. One CD will be made available to each bidder.

Bids shall be submitted in triplicate on the forms provided, with bid deposit in accordance with General Instructions to Bidders, which are a part of the Specifications. Each bid shall be accompanied by a bid deposit in the amount of fifteen percent (15%) of the Bid, payable to the order of the Board of Trustees, College of DuPage.

A Pre-Bid Meeting will be held on Tuesday November 12, 2012 at 10:00 AM local time at the College of DuPage, BIC 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137. Attendance is required. There will be a tour of the affected areas and a full scope review of the project.

Sealed bids will be received by the College of DuPage, District 502, at the office of the Purchasing Manager, Berg Instructional Center (BIC) Building, Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137 until 2:00 PM local time on Tuesday, **November 20, 2012**, at which time they will be publicly opened and read out loud. Any bid received after the time and date stated above will be returned. College of DuPage shall not be responsible for bids that are not received at the specific office location indicated above by the stated deadline. It is the bidder's responsibility to ensure that their bid is delivered by the stated deadline.

No less than the general prevailing wage rates, as required or adjusted pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/1-12), shall be paid to all laborers, work persons, and mechanics performing work under these contracts.

All questions and inquiries are to be directed to Hericane Graphics, attention [cburkart@herricanegraphics.com](mailto:cburkart@herricanegraphics.com), 1275 W. Roosevelt Road, Suite 112, West Chicago, IL 60185, p-630-293-8030 along with a copy to [marier@cod.edu](mailto:marier@cod.edu).

The College of DuPage reserves the right to reject any or all bids. This invitation is issued in the name of the Board of Trustees of College of DuPage, Community College District 502, Glen Ellyn, Illinois.

COLLEGE OF DuPAGE  
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

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1. SUBJECT

Signage, Student Resource Center (SRC) South Atrium, Rebid.

2. BUDGET STATUS

Herricane Graphics, the College's design consultant, estimated the cost of construction for the project to be \$150,000. The recommended contractor bid, including alternates is \$80,290.25 or \$69,709.00 under the estimate. Funding for this project is being provided by the Wayfinding/Signage budget # 03-90-32758-5804001.

3. BACKGROUND INFORMATION

This is the second bid package for this project. The initial bid participation did not meet College expectations and there was a wide discrepancy in bids submitted. The documents were revised and clarifications made for better participation.

Three alternates were specified:

Alternate #1 is for work on non-standard areas. Because this is a highly used area, coordinating this work around students and staff on off hours may be required. This alternate is being accepted by the College.

Alternate #2 is for a variation in specification for the window graphic material. The College is accepting this alternate.

Alternate #3 is for furnishing covers over the exposed wires on the light fixtures in the atrium. This work is minimal and is most effectively done by this scope when the vendor is installing other signage in this area. This alternate is being accepted by the College.

One vendor, Harmon Sign, Inc., did not meet bid specifications because they failed to include costs for the specified solar graphics vinyl in the base bid.

A legal bid notice was published and twenty eight vendors were solicited, four in district and one minority. Eight responses were received, one in district, Doyle Signs of Addison.



**Consent Agenda**  
**Item 9. B. 3) c)**  
**December 20, 2012**

Following is a recap of the bid tabulation:

	Design Communications, Ltd.	Doyle Signs, Inc	Geograph Industries, Inc.	<i>Harmon Sign, Inc.</i>
Base Bid	\$ 247,739.00	\$ 130,680.00	\$ 128,363.00	<i>\$ 74,540.00</i>
Alternate #1	\$ 14,675.00	\$ 14,460.00	\$ 2,998.00	<i>\$ 3,030.00</i>
Alternate #2	\$ (5,300.00)	Not Included	\$ (9,052.00)	<i>No Bid</i>
Alternate #3	\$ 6,150.00	Not Included	\$ 8,116.00	<i>\$ 8,710.00</i>
<b>Total (incl Alternates):</b>	<b>\$ 263,264.00</b>	<b>\$ 145,140.00</b>	<b>\$ 130,425.00</b>	<b><i>\$ 86,280.00</i></b>

	<b>Jones Sign Co, Inc.</b>	Latimer Associates/ASI	Poblocki Sign Company	Western Remac
Base Bid	<b>\$ 80,009.73</b>	\$ 176,754.00	\$ 220,252.00	\$ 273,527.00
Alternate #1	<b>\$ 3,319.13</b>	\$ 10,868.00	\$ 12,673.00	\$ 26,480.00
Alternate #2	<b>\$ (5,817.51)</b>	\$ 5,020.00	\$ 6,873.00	\$ 1,845.00
Alternate #3	<b>\$ 2,778.90</b>	\$ 12,330.00	\$ 21,283.00	No Bid
<b>Total (incl Alternates):</b>	<b>\$ 80,290.25</b>	<b>\$ 204,972.00</b>	<b>\$ 261,081.00</b>	<b>\$ 301,852.00</b>

*Disqualified bidder in italics*

**Recommended Bidder in Bold**

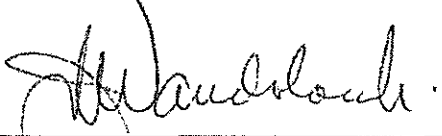
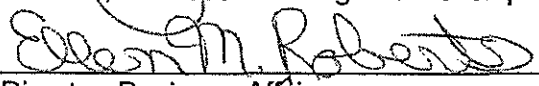

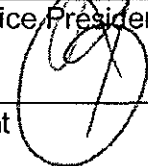
4. RECOMMENDATION

That the Board of Trustees awards the bid for Signage, Student Resource Center (SRC) South Atrium, Rebid, to the lowest responsible bidder, Jones Sign Co., Inc., 1711 Scheuring Road, De Pere, WI 54115 for the base bid of \$80,009.73 plus Alternate #1 \$3,319.13, Alternate #2 (\$5,817.51) and Alternate #3 \$2,778.90 for a total expenditure of \$80,290.25.

SIGNATURE PAGE FOR SIGNAGE, STUDENT RESOURCE CENTER (SRC) SOUTH  
ATRIUM REBID

ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Signage, Student Resource Center (SRC) South Atrium, Rebid, to the lowest responsible bidder, Jones Sign Co., Inc., 1711 Scheuring Road, De Pere, WI 54115 for the base bid of \$80,009.73 plus Alternate #1 \$3,319.13, Alternate #2 (\$5,817.51) and Alternate #3 \$2,778.90 for a total expenditure of \$80,290.25.

	11/30/12
Director, Facilities Planning and Development	Date
	11-30-12
Director, Business Affairs	Date
	11/30/2012
Senior Vice President, Administration and Treasurer	Date
	12/2/12
President	Date

Quote for <b>SSC Board Room Wall Displays June 27, 2012</b>						
Line #	Description	Bunting Graphics, Inc.	Doyle Signs, Inc.	<b>Herricane Graphics, Inc.*</b>	Parvin-Clauss* Sign Company	Poblocki Sign Co.
1	SSC Board Room Branding	\$2,059.00	\$2,450.00			\$1,558.00
2	SSC Board Member Display	\$11,796.00	\$10,980.00	\$14,252.06	\$26,000.00	\$11,182.00
	Total cost:	13,855.00	13,430.00	14,252.06	\$26,000.00	\$12,740.00
Notes from vendors on line 1:						
<b>Doyle Signs</b> -Furnish and install 1/4" Aluminum FOC Letters Per Specs-\$2,450.00 for painted or clear finish per addendum #1. Complete in 2 weeks. For Anodized finish \$3,180.00 and complete it 3 weeks.						
<b>Poblocki Sign Co.</b> -Lead time is approximately 4 to 5 weeks after receipt of all necessary approvals.						
Notes from vendors on line 2:						
<b>Doyle Signs</b> -Furnish and install per specifications within 5-6 weeks after design approval per Herricane Graphics Drawings dated 3/19/12.						
<b>Herricane Graphics</b> -Delivery of project strictly based on availability of 3Form Vendor Supply. Attached pricing in the form of a PDF.						
<b>Parvin-Clauss</b> -Proposal #65733 at \$26,205.00 is the alternative option for item #1 COD logo and text. #65710 at \$26,635.00 is for bronze graphics per original submitted specs. Both include costs for samples that are required. 50% Deposit required, net 10 upon completion.						
<b>Poblocki Sign Co.</b> -Lead time 5 to 6 weeks after receipt of all necessary approvals.						
*VENDOR PLACED PRICING FOR BOTH ITEMS UNDER ITEM #2.						

Quote for SSC Column Covers <b>September 2012</b>				
Line #	Description	ASI Signage	Bunting Graphics, Inc.	Poblocki Sign Co.
1	SSC Column Covers	\$ 9,798.00	\$ 9,522.94	\$ 14,502.00
2	Additional cost for install of above if during non-standard business hours	\$ 1,560.00	\$ 1,620.00	\$ 3,024.00
3	unit cost for column covers for possible future purchases	966.00*	\$ 1,633.50	\$ 1,949.14
	*plus install costs			

ASI

College of DuPage  
Quote Sheet - SSC Column Covers

Item	Description	Quantity	Cost Per Unit	Total Cost
1*	Column Covers- Per Attached Quote Specifications which includes product, delivery and installation of seven (7) column covers plus the removal of two prototype column covers.	7	\$1399.71	\$9798.00

Option:

Additional cost above base quote to install interior column covers (7) during non-standard business hours.  
\$1560.00

Unit price for Column Covers  
For possible future purchases

\$966.00 plus Install

\*Please attach this form and a detailed quote sheet along with your response. Voluntary alternates may be accepted but must be called out in writing in terms of cost as well as proposed substituted materials. If you do decide to offer an alternate, please attach to your response a separate quote indicating alternate

September 4, 2012

Company College of DuPage  
 Location Primary Location  
 Reference SSC Lobby Area

Bill to College of DuPage  
 425 Fawell Blvd.  
 Glen Ellyn, IL 60137-6599  
 US

Ship to College of DuPage  
 425 Fawell Blvd.  
 Glen Ellyn, IL 60137-6599  
 US

Valid Until	11/04/2012	Revision Date	09/04/2012	Terms	1/2 Deposit balance Net 30	SR	Dan Salamone
F.O.B.	Job Site	Revision No	2	Ship Method	Installed	PM	Susan Dulka
Lead Time	6 - 7 Weeks						
Estimator	Eric Kingery						

No.	Item	Description	Qty	UOM	Unit Price	Extension
1.	Sign Type: Column Wraps	OraCal OraJet 3169 RA matte white vinyl digitally printed and laminated with OraGuard 210 matte clear film. Opaque grey removable adhesive with OraCal RapidAir technology.  Columns are approx. 38"(diameter)  10'1-1/2"(h) x 38"(diam) Graphics will either be 1 or 2 images  Installation based on mounting to smooth column at GlenEllyn, IL jobsite.	7	Each	966.00	6,762.00
2.	CHI Standard Installation (1)	Installation	1	Each	3,036.00	3,036.00
Subtotal						9,798.00
Sales Tax (0 %)						0.00
Deposit Required						4,899.00
Total						9,798.00

Quote Valid Until: November 4, 2012

By signing below, I approve and authorize this quote and acknowledge that I have read and agree to the attached terms and conditions.

*Eric Kingery*  
 Submitted by \_\_\_\_\_ Date 2012-09-04  
 Approved by \_\_\_\_\_ Date \_\_\_\_\_  
 Print Name \_\_\_\_\_

continued on next page

September 4, 2012

Company College of DuPage  
Location Primary Location  
Reference SSC Lobby Area

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Conditions

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**General**

All pricing requires the customer provide final, usable, artwork in electronic form (i.e. Adobe illustrator file in outlines). Additional services for artwork touch-up or altering may incur additional charges.

Cancelled orders prior to fabrication that include shop drawings are subject to a 20% cancellation fee.

Lead times are defined as the period of time to complete fabrication and delivery of product. This time period follows final approval of all details required to make the product. Lead times do not include time for design services, approvals, price negotiations, message schedule development, location plan development, etc.

Message schedule submission policies and requirements applicable to all customers and projects.

Pricing of installation services is an estimate based on numerous assumptions. Final Invoicing amount may differ.

Pricing is based on exact quantities shown. Changes in services, quantities or delivery timeline may alter the per unit price.

This quotation is valid for 60 days from the date of its creation.

**Installation and Delivery**

Final delivery dates are determined by ASI PROJECT MANAGEMENT. The final date is estimated upon receipt of the order via an electronic order acknowledgment, and finalized after the LAUNCH DATE.

The customer is responsible for providing a knowledgeable contact on the day of installation in order to provide locations / elevations and any other questions that may arise.

City and state permit costs are not included in this quotation. Securing permits is an added service of ASI and costs are billed to the customer directly.

**Payment Terms**

1/2 Deposit required for order to proceed, balance net 30.

1/2 Deposit required for order to proceed, balance net 30

Standard purchaser credit agreement applicable to all customers and projects.

# Project Information

MOBLOCKI SIGN

Date: 9/4/2012

Project Name College of DuPage  
SSC Lobby Area

Work Order No. \_\_\_\_\_

Estimate No. 57011

- New Order
- Sample
- Remake Reason:
- Change Order/Revision

Item	Sign Type	Qty.	Description	Unit	Ext. S
1		7	Column covers Installed	\$1949 <sup>14</sup>	13644 <sup>00</sup>
2		2	Removal of two existing prototype covers	429 <sup>00</sup>	858 <sup>00</sup>
3			Install 7 column covers during non-business hours add \$3024 <sup>00</sup>		
4			Removal of two existing prototype covers during non-business hours add \$572 <sup>00</sup>		
5			Unit cost of possible future purchases installed \$1949 <sup>14</sup> each column		
6			Unit cost of possible future purchases installed during non-business hours \$2395 <sup>00</sup> each column		
Total				\$14,502 <sup>00</sup>	



Quote for SSC Column Covers September 2012				
Line #	Description	ASI Signage	Bunting Graphics, Inc.	Poblocki Sign Co.
1	SSC Column Covers	\$ 9,798.00	\$ 9,522.94	\$ 14,502.00
2	Additional cost for install of above if during non-standard business hours	\$ 1,560.00	\$ 1,620.00	\$ 3,024.00
3	unit cost for column covers for possible future purchases	966.00*	\$ 1,633.50	\$ 1,949.14
	*plus install costs			



Estimate # 03385

August 29, 2012

# Bunting Graphics, Inc.

20 River Road  
Verona, PA 15147  
Phone: (412) 820-2200  
Fax: (412) 820-4404

Estimator: Terry Feiler Ext. 259

To  
Herricane Graphics

Date Required By 04/05/2012  
Contact Carla Burkhardt  
Phone 630-293-8030

Email cabadvantage@aol.com

Project **Sales Sales & Estimating Proposals**  
College of DuPage, SSC Lobby Vinyl Column Covers  
*Manufacture and install*

Item #	Description	Quantity	Unit Price	Price
<b>Base</b>				
1	SSC Lobby Vinyl Column Covers Digitally printed vinyl manufactured in two pieces per column	7 EA	\$631.83	\$4,422.81
2	Installation	7 EA	\$728.59	\$5,100.13
3	Added cost for after hours install	1	\$1,620.00	\$1,620.00
4	Alternate to add two more column covers, installed	2 EA	\$1,633.50	\$3,267.00

Schedule (in working days) TBD

F.O.B.

Delivery (in weeks) TBD

Verona, PA

By Jody Bunting

Accepted By \_\_\_\_\_ Date \_\_\_\_\_

# BUNTING GRAPHICS

College of DuPage  
Quote Sheet - SSC Column Covers

<u>Description</u>	<u>Quantity</u>	<u>Cost Per Unit</u>	<u>Total Cost</u>
Column Covers- Per Attached Quote Specifications which includes product, delivery and installation of seven (7) column covers plus the removal of two prototype column covers.	7	\$ <u>1,360.42</u>	\$ <u>9,522.94</u>

n: Additional cost above base quote to install interior column covers (7) during non-standard business hours:

\$ 1,620.<sup>00</sup>

Unit price for Column Covers  
For possible future purchases

\$ 1,633.50

Please attach this form and a detailed quote sheet along with your response. Voluntary alternates may be accepted and must be called out in writing in terms of cost as well as proposed substituted materials. If you do decide to offer an alternate, please attach to your response a separate quote indicating alternate.



**Purchasing Department**  
425 Fawell Boulevard  
Glen Ellyn, Illinois 60137-6599  
<http://www.cod.edu>  
PHONE (630) 942-2217  
FAX (630) 942-3750

**Date: December 20, 2012**

### INVITATION TO BID

Sealed bids for an **Signage, Student Services Center (SSC) Welcome Reception** will be received by the College of DuPage, District 502, at the office of the Purchasing Manager, Berg Instructional Center (BIC) Building, Room 1540, 425 Fawell Blvd., Glen Ellyn, IL 60137, until **2:00 PM, Friday, January 18, 2013** at which time they will be publicly opened.

Any proposal received after the date and time stated above will be returned unopened. College of DuPage shall not be responsible for bids that are not received at the specific office location indicated above by the stated deadline. It is solely, the bidder's responsibility, to ensure that adequate time is allowed for timely and accurate delivery.

Prices offered shall be F.O.B. Destination, College of DuPage, 425 Fawell Blvd., Glen Ellyn, IL 60137. Prices must be firm. No bids will be accepted on the basis of a price prevailing at the time of shipment.

A Pre-Bid meeting will be held on **Wednesday, January 9, 2013, at 2:00 p.m.** at College of DuPage, Purchasing Department, 425 Fawell Blvd. Glen Ellyn, IL 60137, Berg Instructional Center (BIC) Building, Room: 1540. Vendors are encouraged to attend. This will be the only opportunity for a site visit.

Award will be made to the lowest responsible bidder on a total bid basis. Brand or trade names on bid specifications are used for identification purpose only.

No bid shall be withdrawn for a period of sixty (60) days after the bid opening date without the consent of the College.

#### REQUESTS FOR INFORMATION/CLARIFICATION

If any firm submitting a bid for this project is in doubt as to the true meaning of the specifications or other documents or any part thereof, proposer shall request clarification from the Director, Facilities Operations. Questions must be submitted in writing and be directed via email to: [careyj372@cod.edu](mailto:careyj372@cod.edu) along with a copy to [marier@cod.edu](mailto:marier@cod.edu). Questions for which answers are provided will be communicated to plan holders via addendum. No questions or clarifications shall be accepted for this project after **Friday, January 11, 2013 at 2 p.m.** to allow w the College sufficient time to respond.

#### RETAILER'S OCCUPATIONAL TAX

The owner is exempted from all applicable Federal, State and local sales tax. Retail sales tax shall not be included in any bid amount or passed on to the Owner in any form. The Owner will provide tax exempt certificates upon request.

Bid Tabulation

Signage, Student Services Center Welcome Reception

Vendor	Harmon Signs	Design Communication	ASI Signage
Bid	\$22,317.00	\$31,234.00	\$32,568.00

Vendor	Southwater Signs	Star Signs
Bid	\$33,470.00	\$34,950.00

\* Lowest bid meeting specifications