

**Illinois
Department of
Corrections**

Pat Quinn
Governor

S.A. Godinez
Director

1301 Concordia Court • P.O. Box 19277
Springfield IL 62794-9277

Telephone: (217) 558-2200
TDD: (800) 526-0844

January 21, 2014

Kirk Allen
kallen@1ststriketech.com

Re: Freedom of Information Act Request #140114121

Dear Mr. Allen:

This letter is in response to your request to the Illinois Department of Corrections for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1, et seq.

You have requested the following records:

1. Copy of compensation provided to Roger Hopper.

Response: The Illinois Department of Corrections does not maintain or possess records responsive to your request. At this time, Mr. Hopper has not received compensation.

2. Application submitted by Roger Hopper as it relates to any position with DOC.

Response: Responsive records are enclosed. Private information, including signatures, Social Security Numbers, dates of birth, driver's license numbers, home addresses and phone numbers have been redacted pursuant to Section 7(1)(b) of the Freedom of Information Act.

3. Resume submitted by Roger Hopper as it relates to any position applied for with DOC.

Response: The Illinois Department of Corrections does not maintain or possess records responsive to your request.


In the event you view any part of this response as a denial of your request, you have a right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your request for review with the PAC to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706

You also have the right to seek judicial review of your denial by filing a lawsuit in the state circuit court, pursuant to 5 ILCS 140/11.

If you choose to file a request for review with the PAC, you must do so within 60 calendar days of the date of this denial letter (5 ILCS 140/9.5(a)). Please note that you must include a copy of your original FOIA request and this denial letter when filing a request for review with the PAC.

Sincerely,


Lisa Weitekamp
Freedom of Information Officer

Enclosures

EXAMINING/EMPLOYMENT APPLICATION (CMS100)

CMS administers civil service testing for agencies under the jurisdiction of the Governor; however, actual employment decisions are made by the hiring agencies. Pencil copies of applications will not be accepted. Legible photocopies are accepted.
PLEASE PRINT LEGIBLY OR TYPE INFORMATION.

1. POSITION TITLE <i>Correctional Officer</i>				OPTION	LEAVE BLANK		
2. LAST NAME <i>HOPPER</i>		FIRST NAME <i>ROGER</i>		MI <i>D</i>	3. SOCIAL SECURITY NUMBER [REDACTED]		
MAILING ADDRESS [REDACTED]				COUNTY <i>EDGAR</i>	4. BIRTHDATE (OPTIONAL) [REDACTED]		
CITY [REDACTED]	STATE <i>IL</i>	ZIP CODE [REDACTED]	5. HOME TELEPHONE [REDACTED]		OTHER TELEPHONE [REDACTED]		
6. DRIVERS LICENSE NUMBER [REDACTED]		STATE <i>IL</i>	MO/YR EXPIRES <i>8 113</i>	RESTRICTIONS <i>NONE</i>	NON-CDL A B C (D) L M		
7. COUNTY CHOICE (Select one or two)		COUNTY <i>Lawrence</i>	COOK/ZONE <i>355</i>	LEAVE BLANK	COUNTY <i>Crawford</i>		
7. COUNTY CHOICE (Select one or two)		COUNTY <i>Lawrence</i>	COOK/ZONE <i>355</i>	LEAVE BLANK	COUNTY <i>Crawford</i>		
8. AVAILABILITY (Check one) A. <input checked="" type="checkbox"/> Available for permanent employment; will not accept temporary employment. (Trainee titles must choose A.) B. <input type="checkbox"/> Available for permanent employment; will accept temporary employment. C. <input type="checkbox"/> Available for temporary employment only.							
9. If your answer to any of the following questions is "yes" please attach a signed, detailed explanation. A. Have you ever been fired from a job? (Downsize/layoff is not applicable.) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO B. Have you ever pled guilty to or been convicted of any criminal offense other than a minor traffic violation? Pursuant to Public Act 93-0211, effective January 1, 2004, (20 ILCS 2630/12 (a)) and Public Act 93-0912, effective August 12, 2004, (705 ILCS 495/5-915 (8a)), respectively, applicants seeking employment with the State of Illinois are not obligated to disclose an arrest or conviction record that has been expunged or sealed, nor an expunged juvenile record. Employers may not ask if an applicant has had records expunged or sealed. Neither Public Act applies to law enforcement agencies, the Department of Corrections, State's Attorneys or other prosecutors. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO C. Are you currently in default on the repayment of any state educational loan? State law provides that any employee who is in default on the repayment of any education loan for a period of six months or more and in the amount of \$600 or more shall, as a condition of employment, make a satisfactory loan repayment arrangement with the maker or guarantor of the loan. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							
10. VETERANS PREFERENCE: For assistance contact Veterans Outreach at 1-800-643-5138 or Illinois Relay Center at 1-800-526-8844 (TTY only). <input type="checkbox"/> I wish to claim Veterans Preference; attached is the most recent certified copy of my DD214/215. (If claiming service-connected disability, also include a copy of U.S. Veterans Affairs award letter.) <input type="checkbox"/> I wish to claim Veterans Preference as an EL National Guard/Reservist. Attached is a letter from my unit personnel indicating I am currently serving under honorable conditions or a copy of my NGB22 stating my discharge was under honorable conditions. <input type="checkbox"/> I wish to claim Veterans Preference as a surviving unremarried spouse or one parent of an unmarried veteran who suffered a service-connected death or disability that prevents the veteran from qualifying for civil service employment. <input type="checkbox"/> I have submitted required military documentation to CMS after January 01, 2000 and have already established Veterans Preference with CMS.							
11. HIGH SCHOOL GRADUATE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO NUMBER OF YRS COMPLETED <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 GED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO							
12. BUSINESS, TRADE, CORRESPONDENCE SCHOOL: NAME AND ADDRESS		FROM MO YR	TO MO YR	TIME FULL PART	SUBJECTS	COURSE LENGTH	COMPLETED YES NO
13. TECHNICAL/PROFESSIONAL LICENSE		NUMBER		STATE ISSUED	DATE ISSUED MO YR	EXPIRATION DATE MO YR	

14. EDUCATION REPORT: LIST YOUR EDUCATION ACCURATELY AND COMPLETELY. A copy of college transcripts/degrees may be required. The number of credit hours you have earned may be needed to meet the minimum requirements for some titles. This information is also useful for career counseling purposes.

NAME AND ADDRESS OF COLLEGES/UNIVERSITIES ATTENDED	HOURS EARNED		MAJOR (DO NOT ABBREVIATE)	MINOR (DO NOT ABBREVIATE)	DATES ATTENDED		LEVEL AND DATE OF DEGREE EARNED	
	SEM	QTR			FROM MO/YR	TO MO/YR	LEVEL	MO/YR
<i>Undergraduate:</i>					/	/		
					/	/		
					/	/		
<i>Graduate:</i>					/	/		
					/	/		
					/	/		

• LIST UNDERGRADUATE AND GRADUATE HOURS SEPARATELY • INDICATE THE ACTUAL NUMBER OF SEMESTER OR QUARTER HOURS EARNED • DO NOT INCLUDE COURSES MORE THAN ONCE

FIELDS OF STUDY	UNDERGRADUATE		GRADUATE		FIELDS OF STUDY	UNDERGRADUATE		GRADUATE	
	# OF SEMESTERS	# OF QTR SEMS	# OF SEMESTERS	# OF QTR SEMS		# OF SEMESTERS	# OF QTR SEMS	# OF SEMESTERS	# OF QTR SEMS
Accounting					Humanities				
Actuarial Science					Human Services				
Afro-American Studies					Hydrology				
Agriculture					Industrial Arts				
Agronomy					Industrial Hygiene				
Animal Science					Insurance				
Architecture					Journalism				
Art					Law (specify)				
Atmospheric Science					Law Enforcement				
Audiovisual Instruction					Library Science				
Bacteriology					Lunology				
Biochemistry					Mgmt Info Systems				
Biology					Marketing				
Biostatistics					Mathematics				
Botany					Medical Records				
Business Admin/Mgmt					Medical Technology				
Cell/Molecular Biology					Medicine				
Chemistry					Microbiology				
Computer Science					Nursing (specify)				
Conservation					Park Management				
Criminal Justice Admin					Pastoral Counseling				
Criminology					Pharmacy				
Demography					Physics				
Dietetics, Nutrition					Political Science/Govt				
Divinity/Theology					Programming				
Early Childhood Development					Psychology				
Economics					Public Administration				
Education (specify)					Radio-Television				
Engineering (specify)					Recreation				
Engineering Technology					Rehab Counseling/Admin				
Environmental Science					Risk Assessment				
English					Secretarial Science				
Entomology					Social Work				
Environmental Health					Sociology				
Epidemiology					Soil Science				
Finance					Speech and Drama				
Fire Science					Statistics				
Fish Management					Therapy (specify)				
Food Service Mgmt					Toxicology				
Foreign Language (specify)					Urban Studies				
Forensic Science					Wildlife Management				
Forestry					Zoology				
Geography					Other:				
Geology									
Genetics									
Guidance and Counseling									
Health/Public Health									
History									
Home Economics									

15. WORK HISTORY: Complete this section in detail. All fields MUST be completed to be considered for grading. Begin with most recent position title and work backward. If you have an extensive work history with one employer, list each change in position title separately including duties and dates associated with each. Unassigned or incomplete applications will be returned. If additional space is needed, attach a separate sheet following the same format as below. Resumes submitted must be in same format as the application. Place additional sheets/resumes inside the application.

INCLUDE THE FOLLOWING INFORMATION:

- College internships/practicums successfully completed
- Military experience including dates, listing each change in rank and title
- Related volunteer experience including dates and hours worked

CURRENT EMPLOYER JRW		POSITION TITLE Laborer					
STREET ADDRESS 902 S. 2nd St., 6244		AVERAGE # OF HOURS WORKED PER WEEK FULL-TIME OR PART-TIME 40		CURRENT OR LAST SALARY WEEKLY OR MONTHLY OR ANNUALLY \$ 370.00s			
CITY Marshall	STATE LA	DATES OF EMPLOYMENT MONTH YEAR TO MONTH YEAR 04 13			TOTAL YEARS MONTHS 2		
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)		MANUAL/TRADES 0	CLERICAL 0	TECHNICAL/PARA-PROFESSIONAL 0	PROFESSIONAL 0	ADMINISTRATIVE 0	

DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:

Maintains parts for the assembly lines. Check on inventory & enter new shipments into the warehouse.

REASON FOR LEAVING: Still employed

EMPLOYER Edgar County Sheriff's Dept.		POSITION TITLE Detective & Drug task force coord.					
STREET ADDRESS 228 N. Central		AVERAGE # OF HOURS WORKED PER WEEK FULL-TIME OR PART-TIME 40+		CURRENT OR LAST SALARY WEEKLY OR MONTHLY OR ANNUALLY \$ 945.20s			
CITY Paris	STATE LA	DATES OF EMPLOYMENT MONTH YEAR TO MONTH YEAR June 2001			TOTAL YEARS MONTHS 9 2011 10 3		
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)		MANUAL/TRADES 0	CLERICAL 0	TECHNICAL/PARA-PROFESSIONAL B	PROFESSIONAL 0	ADMINISTRATIVE 0	

DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:

Detective: Investigated criminal activity, testify in hearings, interview subjects, targets, witnesses for criminal investigations. Maintained detailed case reports.
Drug Task Force Co-ordinator: Co-ordinate investigations with local, state & federal law enforcement agencies. Maintained organized records of information & internal affairs to open & close investigations. Assisted in the development of internal & external training presentations. Develop case plans & conduct

REASON FOR LEAVING: Fired (see attached)

EMPLOYER Paris Police Dept.		POSITION TITLE Patrol officer & detective					
STREET ADDRESS 211 W. Washington		AVERAGE # OF HOURS WORKED PER WEEK FULL-TIME OR PART-TIME 40+		CURRENT OR LAST SALARY WEEKLY OR MONTHLY OR ANNUALLY \$ 400.00s			
CITY Paris	STATE LA	DATES OF EMPLOYMENT MONTH YEAR TO MONTH YEAR 3 89			TOTAL YEARS MONTHS 5 2001 12 2		
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)		MANUAL/TRADES 0	CLERICAL 0	TECHNICAL/PARA-PROFESSIONAL 0	PROFESSIONAL 0	ADMINISTRATIVE 0	

DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:

Patrol officer: Patrolled city streets enforcing state vehicle code & city ordinances. Responded to emergency calls as well as conducting accident investigations.
Detective: Researched & reviewed case files & gathered information to solve crimes. Conducted multi-jurisdictional investigations to identify criminal activity. Testified in criminal court cases. Interviewed subjects, targets & witnesses.

REASON FOR LEAVING: Took unemployment with Edgar County. Law information verification

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Marden's Office

2014-10-15 09:31

EMPLOYER Mason Hangar (Newport Army Ammo Plant)		POSITION TITLE Security officer					
STREET ADDRESS Hwy 63 (Indiana)		AVERAGE # OF HOURS WORKED PER WEEK FULL-TIME OR PART-TIME 40		CURRENT OR LAST SALARY WEEKLY OR MONTHLY OR ANNUALLY \$ 400 ⁰⁰ \$			
CITY Newport 47966	STATE IN	DATES OF EMPLOYMENT			TOTAL YEARS	MONTHS	
		MONTH 01	YEAR 88	TO MONTH 03	YEAR 89	1 2	
SUPERVISORY RESPONSIBILITY LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOXES		MANUAL/TRADES 0	CLERICAL 0	TECHNICAL/PARA-PROFESSIONAL 0	PROFESSIONAL 0	ADMINISTRATIVE 0	
DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY: Patrol facility & serve as a general security presence & visible deterrent to crime & rule infractions. Protect the nerve agent VX. Amassed all alarms & investigated disturbances.							

REASON FOR LEAVING: Took employment with the Paris Police Dept.

EMPLOYER Unarco Home Products		POSITION TITLE Supervisor					
STREET ADDRESS Route 133		AVERAGE # OF HOURS WORKED PER WEEK FULL-TIME OR PART-TIME 40+		CURRENT OR LAST SALARY WEEKLY OR MONTHLY OR ANNUALLY \$ 400.00 \$			
CITY Paris 61944	STATE IL	DATES OF EMPLOYMENT			TOTAL YEARS	MONTHS	
		MONTH 07	YEAR 78	TO MONTH 12	YEAR 87	11 5	
SUPERVISORY RESPONSIBILITY LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOXES		MANUAL/TRADES 15	CLERICAL 0	TECHNICAL/PARA-PROFESSIONAL 0	PROFESSIONAL 0	ADMINISTRATIVE 0	
DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY: Supervised production, maintained schedules of employees. Mastered the intricacies of the process flow within the dept. Set regular, standard meetings, reports & continuous improvement projects with measurable goals. Co-ordinated closely with quality control regarding product inspection disposition. Maintained & enforced a safe & clean work environment at all times.							

16. State law requires that you furnish certain information about your child support obligations at the time you are hired. The possibility of employment is not affected by a child support obligation or default in payment.

17. As a condition of employment, state law requires that "every male born on or after January 1, 1960, and less than 27 years old, shall submit documentation, at time of appointment, evidencing his registration with the Federal Selective Service System."

18. In compliance with the state and federal constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, the Americans with Disabilities Act, and Section 504 of the Federal Rehabilitation Act, the Department of Central Management Services does not discriminate in employment, contracts, or any other activity. If you have a complaint, please contact the Department of Central Management Services at 217/782-7100 (voice) or 800/526-0844 (TTY Only).

16. This application may be utilized as the actual test for some titles. If the title for which you wish to test is a closed exam or an exam based only on training and experience, mail completed application to: Central Management Services, Examining and Counseling, Room 500, Stratton Office Building, 401 South Spring Street, Springfield, Illinois 62706. Applications for a closed exam will be maintained until an agency requests that the test be administered or for a maximum of one year.

17. I understand that I may be required to submit proof of previous employment, education, military service or other statements in this application. I authorize release of this and other information covering job-related factors for the purpose of verification and determination of suitability for state employment. I state that I have not submitted an application for this written and/or performance examination within the last 30 days. I certify that the information on this application is true and accurate and understand that misrepresentation of any material fact may be grounds for ineligibility or termination of employment.

18. Completing this application may result in your name being placed on an eligibility list. Names placed on an eligibility list may be released to the public without further notice to the applicant.

Roger D. Flapper DATE 6/26/2013
 p 15/54 << 6189362577 >> Warden's Office 2014-01-15 09:32

Name: Roger Hopper

Social Security #: [REDACTED]

EMPLOYED BY: Unemployed

DATES OF EMPLOYMENT: FROM 9 11 TO 4 13
MONTH YEAR MONTH YEAR

ADDRESS: _____

TOTAL: YEARS _____ MONTHS _____

PAYROLL TITLE: _____

MONTHLY SALARY: STARTING _____ ENDING _____

PART TIME: YES _____ NO _____ AVERAGE HOURS WORKED PER WEEK _____

LIST NUMBER OF ACTUAL HOURS WORKED PER WEEK _____

IF YOU HAD SUPERVISORY RESPONSIBILITY, LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX OR BOXES BELOW:

MANUAL / TRADES

CLERICAL / TECHNICAL

PROFESSIONAL

ADMINISTRATIVE

LIST AND DESCRIBE DUTIES AND RESPONSIBILITIES.

Looking for work

REASON FOR LEAVING: _____

EMPLOYED BY: Unemployed

DATES OF EMPLOYMENT: FROM 5 1977 TO 7 78
MONTH YEAR MONTH YEAR

ADDRESS: _____

TOTAL: YEARS _____ MONTHS _____

Looking for work

PAYROLL TITLE: _____

MONTHLY SALARY: STARTING _____ ENDING _____

PART TIME: YES _____ NO _____ AVERAGE HOURS WORKED PER WEEK _____

LIST NUMBER OF ACTUAL HOURS WORKED PER WEEK _____

IF YOU HAD SUPERVISORY RESPONSIBILITY, LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX OR BOXES BELOW:

MANUAL / TRADES

CLERICAL / TECHNICAL

PROFESSIONAL

ADMINISTRATIVE

LIST AND DESCRIBE DUTIES AND RESPONSIBILITIES.

REASON FOR LEAVING: _____

EMPLOYED BY: _____

DATES OF EMPLOYMENT: FROM _____ TO _____
MONTH YEAR MONTH YEAR

ADDRESS: _____

TOTAL: YEARS _____ MONTHS _____

PAYROLL TITLE: _____

MONTHLY SALARY: STARTING _____ ENDING _____

PART TIME: YES _____ NO _____ AVERAGE HOURS WORKED PER WEEK _____

LIST NUMBER OF ACTUAL HOURS WORKED PER WEEK _____

IF YOU HAD SUPERVISORY RESPONSIBILITY, LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX OR BOXES BELOW:

MANUAL / TRADES

CLERICAL / TECHNICAL

PROFESSIONAL

ADMINISTRATIVE

LIST AND DESCRIBE DUTIES AND RESPONSIBILITIES.

REASON FOR LEAVING: _____

IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET, FOLLOWING THE FORMAT ON THIS PAGE. PLACE THE SHEET INSIDE THE APPLICATION.

In compliance with the State and Federal Constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, the Americans with Disabilities Act, and Section 504 of the Federal Rehabilitation Act, the Department of Central Management Services does not discriminate in employment, contracts, or any other activity. If you have a complaint, please call the Department of Central Management Services at 217-782-8921 or TDD 217-524-1383.

The State of Illinois is an Equal Opportunity Employer. To assist in the accomplishment of Affirmative Action goals, we invite you to complete the following information. Completion of this information is not required. Circle ONE letter and, if applicable, check the appropriate box.

FEMALE MALE

- | | | |
|---|-----|--|
| A | (G) | White not of Hispanic Origin. A person having origins in any of the original peoples of Europe, North Africa or the Middle East. |
| B | H | Black or African American not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can also be used in addition to "Black" or "African American". |
| C | J | American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment. |
| D | K | Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. |
| E | L | Hispanic or Latino. A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race. |
| P | Q | Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. |

DISABILITY

- Yes
 No

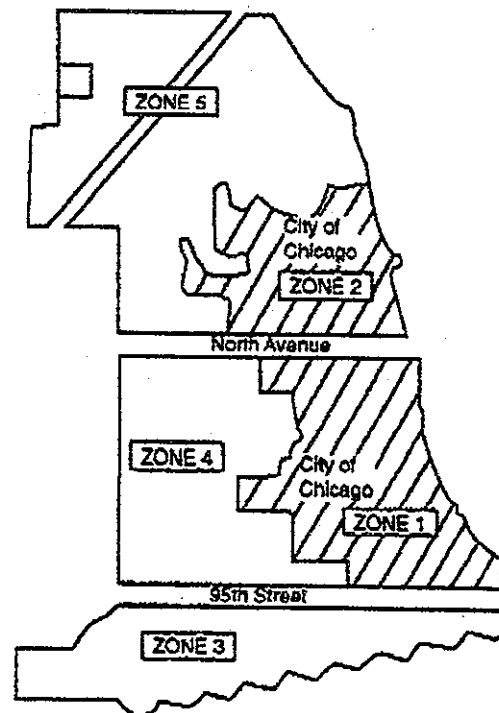
APPLICANT INFORMATION CONCERNING COOK COUNTY ZONES

Cook County is divided into five zones for the position titles listed below for the purpose of administering eligible lists. To explain the zones, the map is an outline of Cook County with the central and northern portions of the City of Chicago shown crosshatched. A more detailed map is available on our website at <http://www.cms.illinois.gov> under Employment, Frequently Asked Questions.

The open competitive position titles to which Cook County zones apply are:

- | | | |
|-----------------------------------|-----------------------------------|------------------------|
| Automotive Mechanic | Highway Maintainer Lead Worker | Office Clerk |
| Child Development Aide III | Laborer (Maintenance) | Security Officer |
| Cook I | Licensed Practical Nurse I and II | Stores Clerk |
| Heavy Construction Equip Operator | Office Aide | Storekeeper I |
| Highway Maintainer | Office Assistant | Support Service Worker |

- Zone 1 is the area within the city limits of Chicago between North Avenue and 95th Street.
- Zone 2 is the area within the city limits of Chicago north of North Avenue.
- Zone 3 is Cook County and the area including the City of Chicago which is south of 95th Street.
- Zone 4 is Cook County outside the City of Chicago between North Avenue and 95th Street.
- Zone 5 is Cook County outside the City of Chicago north of North Avenue.



STATE OF ILLINOIS ASSESSMENT CENTERS

CHAMPAIGN (by appointment only)
Central Management Services
State Regional Office Building
2125 South First Street
Champaign, Illinois 61820
Phone: 217-278-3435
Illinois Relay Center:
800-526-0844 (TTY only)

ROCKFORD (by appointment only)
Central Management Services
E. J. "Zeke" Giorgi Center
200 South Wyman Street
Rockford, Illinois 61101
Phone: 815-987-7004
Illinois Relay Center:
800-526-0844 (TTY only)

MARION (by appointment only)
Central Management Services
State Regional Office Building
2309 West Main Street, Suite 126
Marion, Illinois 62959
Phone: 618-993-7005
Illinois Relay Center:
800-526-0844 (TTY only)

CHICAGO

Central Management Services
James R. Thompson Center - Suite 3-300
100 W. Randolph Street
Chicago, Illinois 60601
Phone: 312-793-3565
312-814-4458 (TTY only)

SPRINGFIELD

Central Management Services
Capital City Center
130 West Mason Street
Springfield, IL 62702
Phone: 217-557-6885
217-524-1383 (TTY only)

Walk in test centers are located in Springfield and Chicago. Office hours are Monday-Friday 8 a.m. - 5 p.m. Chicago and Springfield multiple choice automated testing is held Monday, Tuesday, Wednesday and Thursday. Check in time for clerical and non-clerical tests is anytime between 8 a.m. and 1:30 p.m. in Chicago and 8 a.m. and 2 p.m. in Springfield. You must arrive and be ready to test no later than 12:30 p.m. for Data Processing Administrative Specialist, Data Processing Specialist, HR Assistant, HR Associate, Insurance Analyst II, Revenue Tax Specialist Trainee, Telecommunicator Trainee and Dictation exams.

IDENTIFICATION IS REQUIRED AT THE TIME OF TESTING AT ALL ASSESSMENT CENTERS.

Visit our website for more information at <http://work.illinois.gov>
or for general information regarding testing and career counseling contact
CMS Examining and Counseling Division, Room 500 Stratton Building, Springfield, IL 62706
(217) 782-7100 (voice) (800) 526-0844 (TTY Only)

Career Services Career counselors are available at all of the assessment center locations by appointment only. A completed CMS application is required at the time of the appointment for review by the counselor. After reviewing your completed application and discussing your education and work experiences, the counselor will recommend job titles and provide descriptions of the job requirements. Call in advance to make an appointment. Phone numbers are listed above for the specific locations.

Testing Information There are approximately 950 position titles used by the state agencies under the jurisdiction of the Governor. To be considered as an eligible applicant for one of these titles, the applicant must participate in either an automated multiple-choice test (AT); or submit the application for a review of the training and experience (TX) listed on the application. A grade is given for each of these exam types. The position titles are separated into Group A and Group B.

Group A - titles are tested for continuously. The Group A titles requiring an automated multiple-choice exam (AT) are administered at any of the assessment centers listed above. The Group A titles requiring review of the applicant's training and experience (TX) should be sent to CMS, Examining and Counseling Division, Room 500 Stratton Office Building, Springfield, IL, 62706, for grading.

Group B - titles are closed exams. Send applications for any Group B title to CMS, Examining and Counseling Division, Room 500 Stratton Office Building, Springfield, IL, 62706. Applications for a Group B closed exam will be maintained until an agency requests that the test be administered or for a maximum of one year.

- Information on the position titles may be obtained from any Assessment Center or by viewing the Web site.
- NOTE: A separate application is usually required for each title and option for which you test. Some exceptions: You may use one application to apply for a TX grade for multiple options for Public Service Administrator (PSA) and Senior Public Service Administrator (SPSA). Use one application for all selected options for each title for the Information Services Specialist (ISS) and the Information Systems Analyst (ISA).
- Many AT tests in the same series require only one application. Check with any assessment center for details.

veterans Preference is awarded to veterans after CMS receives appropriate documentation and verifies eligibility. For more information contact the Veterans Outreach Office at 800-643-8138; Illinois Relay Center 800-526-0844 (TTY only).

Highway Maintainer Examination requires the possession of a valid commercial drivers license, Class "A," with endorsements of "N" (Tankers) or "X" (Tankers with hazardous materials) and non-restrictive air brakes, before an applicant can participate in the examination.

Automotive Mechanic Examination (All Options) and Maintenance Equipment Operator Examination require the possession of a valid Class "A" or "B" commercial drivers license before an applicant can participate in the examination.

If you are an individual with a disability and need accommodated testing assistance, please contact the Disabled Workers Program in Springfield at

EXAMINING/EMPLOYMENT APPLICATION (CMS100)

CMS administers civil service testing for agencies under the jurisdiction of the Governor; however, actual employment decisions are made by the hiring agencies. Pencil copies of applications will not be accepted. Legible photocopies are accepted.
PLEASE PRINT LEGIBLY OR TYPE INFORMATION.

1. POSITION TITLE Correctional Officer <i>Trainee</i>			OPTION	LEAVE BLANK	
2. LAST NAME Hopper	FIRST NAME Roger	MI D	3. SOCIAL SECURITY NUMBER [REDACTED]		
MAILING ADDRESS [REDACTED]		COUNTY Edgar	4. BIRTHDATE (OPTIONAL) [REDACTED]		
CITY [REDACTED]	STATE IL	ZIP CODE [REDACTED]	5. HOME TELEPHONE [REDACTED]	OTHER TELEPHONE [REDACTED]	
6. DRIVERS LICENSE NUMBER [REDACTED]	STATE IL	MOVR EXPIRES 08 / 2017	RESTRICTIONS none	NON-CDL A B C D L M	
				CDL A B	
				ENDR X N	
7. COUNTY CHOICE (Select one or two) Lawrence		COOK/ZONE	LEAVE BLANK	COUNTY Crawford	
				COOK/ZONE	
				LEAVE BLANK	
8. AVAILABILITY (Check one) A. <input checked="" type="checkbox"/> Available for permanent employment; will not accept temporary employment. (Trainee titles must choose A.) B. <input type="checkbox"/> Available for permanent employment; will accept temporary employment. C. <input type="checkbox"/> Available for temporary employment only.					
9. If your answer to any of the following questions is "yes" please attach a signed, detailed explanation. A. Have you ever been fired from a job? (Downsize/fayoff is not applicable.) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO B. Have you ever pled guilty to or been convicted of any criminal offense other than a minor traffic violation? Pursuant to Public Act 93-0211, effective January 1, 2004, (20 ILCS 2630/12 (a)) and Public Act 93-0912, effective August 12, 2004, (705 ILCS 405/5-913 (8a)), respectively, applicants seeking employment with the State of Illinois are not obligated to disclose an arrest or conviction record that has been expunged or sealed, nor an expunged juvenile record. Employers may not ask if an applicant has had records expunged or sealed. Neither Public Act applies to law enforcement agencies, the Department of Corrections, State's Attorneys or other prosecutors. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO C. Are you currently in default on the repayment of any state educational loan? State law provides that any employee who is in default on the repayment of any education loan for a period of six months or more and in the amount of \$600 or more shall, as a condition of employment, make a satisfactory loan repayment arrangement with the maker or guarantor of the loan. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
10. VETERANS PREFERENCE: For assistance contact Veterans Outreach at 1-800-643-8138 or Illinois Relay Center at 1-800-526-8844 (TTY only). <input type="checkbox"/> I wish to claim Veterans Preference; attached is the most recent certified copy of my DD214/215. (If claiming service-connected disability, also include a copy of U.S. Veterans Affairs award letter.) <input type="checkbox"/> I wish to claim Veterans Preference as an IL National Guard/Reservist. Attached is a letter from my unit personnel indicating I am currently serving under honorable conditions or a copy of my NGB22 stating my discharge was under honorable conditions. <input type="checkbox"/> I wish to claim Veterans Preference as a surviving unmarried spouse or one parent of an unmarried veteran who suffered a service-connected death or disability that prevents the veteran from qualifying for civil service employment. <input type="checkbox"/> I have submitted required military documentation to CMS after January 01, 2000 and have already established Veterans Preference with CMS.					
11. HIGH SCHOOL GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO NUMBER OF YRS COMPLETED 0 1 2 3 4 GED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
12. BUSINESS, TRADE, CORRESPONDENCE SCHOOL: NAME AND ADDRESS		FROM MO YR	TO MO YR	TIME FULL PART	SUBJECTS
13. TECHNICAL/PROFESSIONAL LICENSE		NUMBER	STATE ISSUED	DATE ISSUED MO YR	EXPIRATION DATE MO YR
FOR CMS USE ONLY					
EXAM DATE			TEST CENTER		
MONTH	DAY	YEAR			

15. WORK HISTORY: Complete this section in detail. All fields MUST be completed to be considered for grading. Begin with most recent position title and work backward. If you have an extensive work history with one employer, list each change in position title separately including duties and dates associated with each. Unsigned or incomplete applications will be returned. If additional space is needed, attach a separate sheet following the same format as below. Resumes submitted must be in same format as the application. Place additional sheets/resumes inside the application.

INCLUDE THE FOLLOWING INFORMATION:

- College internships/practicums successfully completed
- Military experience including dates, listing each change in rank and title
- Related volunteer experience including dates and hours worked

CURRENT (OR LAST) EMPLOYER				POSITION TITLE				
TRW				Warehouse				
STREET ADDRESS				AVERAGE # OF HOURS WORKED PER WEEK		CURRENT OR LAST SALARY		
				FULL-TIME OR PART-TIME		WEEKLY OR MONTHLY OR ANNUALLY		
				40		\$ 456.00 \$ \$		
CITY		STATE		DATES OF EMPLOYMENT			TOTAL	
Marshall		IL		MONTH	YEAR	TO	MONTH	YEAR
				apr	2013			8
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)				MANUAL/TRADES	CLERICAL	TECHNICAL/PARA-PROFESSIONAL	PROFESSIONAL	ADMINISTRATIVE
6								
DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:								
Supply parts for flex and cell lines, and maintain and organize parts in FIFO (first in first out) order. Maintain a good working relationship with machine operators as well as other co-workers for a quality and productive work environment.								
REASON FOR LEAVING: still employed								
EMPLOYER				POSITION TITLE				
Edgar Co. Sheriff's Dept.				Drug Task Force coordinator				
STREET ADDRESS				AVERAGE # OF HOURS WORKED PER WEEK		CURRENT OR LAST SALARY		
Central St				FULL-TIME OR PART-TIME		WEEKLY OR MONTHLY OR ANNUALLY		
				40+		\$ \$ \$45,000.00		
CITY		STATE		DATES OF EMPLOYMENT			TOTAL	
Paris		IL		MONTH	YEAR	TO	MONTH	YEAR
				May	2001		August	2011
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)				MANUAL/TRADES	CLERICAL	TECHNICAL/PARA-PROFESSIONAL	PROFESSIONAL	ADMINISTRATIVE
6								
DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:								
Coordinated investigations with local and federal law enforcement agencies. Coordinated multi-jurisdictional investigations to identify and dismantle drug rings. Maintained and organized records of all information and material pertinent to open investigations. Assisted in the development of internal and external training presentations. Developed case plans and conducted comprehensive investigation tactics to obtain necessary evidence. Conducted debriefings for arrested subjects to obtain information pertinent to investigations. Trained and maintained local officers for drug investigations.								
REASON FOR LEAVING: fired								
EMPLOYER				POSITION TITLE				
Paris Police Dept.				Detective				
STREET ADDRESS				AVERAGE # OF HOURS WORKED PER WEEK		CURRENT OR LAST SALARY		
Washington St				FULL-TIME OR PART-TIME		WEEKLY OR MONTHLY OR ANNUALLY		
				40+		\$ \$ \$ 38,000.00		
CITY		STATE		DATES OF EMPLOYMENT			TOTAL	
Paris		IL		MONTH	YEAR	TO	MONTH	YEAR
				March	1989		May	2001
SUPERVISORY RESPONSIBILITY: LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)				MANUAL/TRADES	CLERICAL	TECHNICAL/PARA-PROFESSIONAL	PROFESSIONAL	ADMINISTRATIVE
DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:								
Researched and reviewed case files and gathered information to solve crimes. Conducted multi-jurisdictional investigations to identify criminal activity. Testified under oath in administrative hearings and criminal court cases. Interviewed subjects, targets, and witnesses for information, verification and corroboration. Maintained organized records of all information and material pertinent to open investigations. maintained a detailed case log of all cases assigned to monitor progress and completion. Collaborated with legal staff of the State's office and other law enforcement agencies.								
REASON FOR LEAVING: Went to work for the Sheriff's Dept								

EMPLOYER		POSITION TITLE						
Mason Hangar		Security officer						
STREET ADDRESS		AVERAGE # OF HOURS WORKED PER WEEK			CURRENT OR LAST SALARY			
		FULL-TIME	OR	PART-TIME		WEEKLY	MONTHLY	ANNUALLY
		40+				\$	\$	\$
CITY	STATE	DATES OF EMPLOYMENT				TOTAL		
Newport	In	MONTH	YEAR	TO	MONTH	YEAR	YEARS	MONTHS
		Jan	1988		March	1989	1	02
SUPERVISORY RESPONSIBILITY LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)		MANUAL/TRADES	CLERICAL	TECHNICAL/PARA- PROFESSIONAL	PROFESSIONAL	ADMINISTRATIVE		

DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:

Patrolled the facility and served as a general security presence and visible deterrent to crime and rule infractions. Answered alarms and investigated disturbances.

REASON FOR LEAVING:

EMPLOYER		POSITION TITLE						
Unarco		Supervisor						
STREET ADDRESS		AVERAGE # OF HOURS WORKED PER WEEK			CURRENT OR LAST SALARY			
Marshall St		FULL-TIME	OR	PART-TIME		WEEKLY	MONTHLY	ANNUALLY
		40+				\$	\$	\$
CITY	STATE	DATES OF EMPLOYMENT				TOTAL		
Paris	IL	MONTH	YEAR	TO	MONTH	YEAR	YEARS	MONTHS
		July	1978		April	1988	9	09
SUPERVISORY RESPONSIBILITY LIST THE NUMBER OF EMPLOYEES YOU SUPERVISED IN THE APPROPRIATE BOX(ES)		MANUAL/TRADES	CLERICAL	TECHNICAL/PARA- PROFESSIONAL	PROFESSIONAL	ADMINISTRATIVE		
		15						

DESCRIBE DUTIES AND RESPONSIBILITIES FOR EACH POSITION TITLE SEPARATELY:

Mastered the intricacies of the process flow within each dept. Operated all equipment throughout manufacturing process to backfill. Led regular stand up meetings, events and continuous improvement projects with measurable goals. Coordinated closely with quality control regarding products awaiting disposition. Maintained and enforced a safe and clean working environment at all times. Coordinated preventive maintenance on existing and new production equipment, including routine calibration. Established and adjusted work procedures to meet production schedules. Supervised production schedules, delivery dates and inventory levels to determine product availability. Trained,

REASON FOR LEAVING: Business closed down

- State law requires that you furnish certain information about your child support obligations at the time you are hired. The possibility of employment is not affected by a child support obligation or default in payment.
- As a condition of employment, state law requires that "every male born on or after January 1, 1960, and less than 27 years old, shall submit documentation, at time of appointment, evidencing his registration with the Federal Selective Service System."
- In compliance with the state and federal constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, the Americans with Disabilities Act, and Section 504 of the Federal Rehabilitation Act, the Department of Central Management Services does not discriminate in employment, contracts, or any other activity. If you have a complaint, please contact the Department of Central Management Services at 217/782-7100 (voice) or 800/526-0844 (TTY Only).

16. This application may be utilized as the actual test for some titles. If the title for which you wish to test is a closed exam or an exam based only on training and experience, mail completed application to: Central Management Services, Examining and Counseling, Room 500, Stratton Office Building, 401 South Spring Street, Springfield, Illinois 62706. Applications for a closed exam will be maintained until an agency requests that the test be administered or for a maximum of one year.

17. I understand that I may be required to submit proof of previous employment, education, military service or other statements in this application. I authorize release of this and other information covering job-related factors for the purpose of verification and determination of suitability for state employment. I state that I have not submitted an application for this written and/or performance examination within the last 30 days. I certify that the information on this application is true and accurate and understand that misrepresentation of any material fact may be grounds for ineligibility or termination of employment.

18. Completing this application may result in your name being placed on an eligibility list. Names placed on an eligibility list may be released to the public without further notice to the applicant.

WRITTEN SIGNATURE REQUIRED *Kevin D. Hopp* DATE 12-13-13

14. EDUCATION REPORT: LIST YOUR EDUCATION ACCURATELY AND COMPLETELY. A copy of college transcripts/degrees may be required. The number of credit hours you have earned may be needed to meet the minimum requirements for some titles. This information is also useful for career counseling purposes.

NAME AND ADDRESS OF COLLEGES/UNIVERSITIES ATTENDED	HOURS EARNED		MAJOR (DO NOT ABBREVIATE)	MINOR (DO NOT ABBREVIATE)	DATES ATTENDED		LEVEL AND DATE OF DEGREE EARNED	
	SEM	QTR			FROM MO/YR	TO MO/YR	LEVEL	MO/YR
<i>Undergraduate:</i>					/	/		
					/	/		
					/	/		
<i>Graduate:</i>					/	/		
					/	/		
					/	/		

• LIST UNDERGRADUATE AND GRADUATE HOURS SEPARATELY • INDICATE THE ACTUAL NUMBER OF SEMESTER OR QUARTER HOURS EARNED • DO NOT INCLUDE COURSES MORE THAN ONCE

FIELDS OF STUDY	UNDERGRADUATE		GRADUATE		FIELDS OF STUDY	UNDERGRADUATE		GRADUATE	
	LIST ACTUAL CREDIT HOURS	# OF SEM HRS	# OF QTR HRS	# OF SEM HRS		# OF QTR HRS	LIST ACTUAL CREDIT HOURS	# OF SEM HRS	# OF QTR HRS
Accounting					Humanities				
Actuarial Science					Human Services				
Afro-American Studies					Hydrology				
Agriculture					Industrial Arts				
Agronomy					Industrial Hygiene				
Animal Science					Insurance				
Architecture					Journalism				
Art					Law (specify)				
Atmospheric Science					Law Enforcement				
Audiovisual Instruction					Library Science				
Bacteriology					Limnology				
Biochemistry					Mgmt Info Systems				
Biology					Marketing				
Biostatistics					Mathematics				
Botany					Medical Records				
Business Admin/Mgmt					Medical Technology				
Cell/Molecular Biology					Medicine				
Chemistry					Microbiology				
Computer Science					Nursing (specify)				
Conservation					Park Management				
Criminal Justice Admin					Pastoral Counseling				
Criminology					Pharmacy				
Demography					Physics				
Dietetics, Nutrition					Political Science/Govt				
Divinity/Theology					Programming				
Early Childhood Development					Psychology				
Economics					Public Administration				
Education (specify)					Radio-Television				
Engineering (specify)					Recreation				
Engineering Technology					Rehab Counseling/Admin				
Environmental Science					Risk Assessment				
English					Secretarial Science				
Entomology					Social Work				
Environmental Health					Sociology				
Epidemiology					Soil Science				
Finance					Speech and Drama				
Fire Science					Statistics				
Fish Management					Therapy (specify)				
Food Service Mgmt					Toxicology				
Foreign Language (specify)					Urban Studies				
Forensic Science					Wildlife Management				
Forestry					Zoology				
Geography					Other:				
Geology									
Genetics									
Guidance and Counseling									
Health/Public Health									
History									
Home Economics									

Attach separate sheet of paper for additional coursework if necessary.

The State of Illinois is an Equal Opportunity Employer. To assist in the accomplishment of Affirmative Action goals, we invite you to complete the following information. Completion of this information is not required. Circle ONE letter and, if applicable, check the appropriate box.

FEMALE MALE

- | | | |
|---|---|--|
| A | G | White not of Hispanic Origin. A person having origins in any of the original peoples of Europe, North Africa or the Middle East. |
| B | H | Black or African American not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can also be used in addition to "Black" or "African American". |
| C | J | American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment. |
| D | K | Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, but not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. |
| E | L | Hispanic or Latino. A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race. |
| P | Q | Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. |

DISABILITY

- Yes
 No

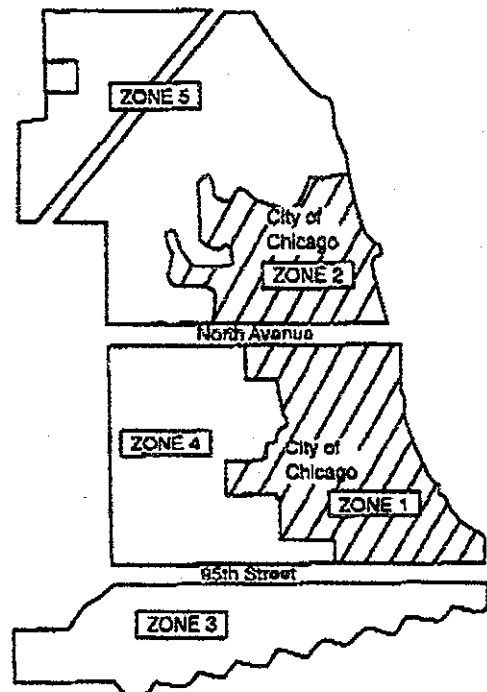
APPLICANT INFORMATION CONCERNING COOK COUNTY ZONES

Cook County is divided into five zones for the position titles listed below for the purpose of administering eligible lists. To explain the zones, the map is an outline of Cook County with the central and northern portions of the City of Chicago shown crosshatched. A more detailed map is available on our website at <http://www.cms.illinois.gov> under Employment, Frequently Asked Questions.

The open competitive position titles to which Cook County zones apply are:

- | | | |
|-----------------------------------|-----------------------------------|------------------------|
| Automotive Mechanic | Highway Maintainer Lead Worker | Office Clerk |
| Child Development Aide III | Laborer (Maintenance) | Security Officer |
| Cook I | Licensed Practical Nurse I and II | Stores Clerk |
| Heavy Construction Equip Operator | Office Aide | Storekeeper I |
| Highway Maintainer | Office Assistant | Support Service Worker |

- Zone 1 is the area within the city limits of Chicago between North Avenue and 95th Street.
- Zone 2 is the area within the city limits of Chicago north of North Avenue.
- Zone 3 is Cook County and the area including the City of Chicago which is south of 95th Street.
- Zone 4 is Cook County outside the City of Chicago between North Avenue and 95th Street.
- Zone 5 is Cook County outside the City of Chicago north of North Avenue.



STATE OF ILLINOIS ASSESSMENT CENTERS

CHAMPAIGN (by appointment only)
Central Management Services
State Regional Office Building
2125 South First Street
Champaign, Illinois 61820
Phone: 217-278-3435
Illinois Relay Center:
800-526-0844 (TTY only)

ROCKFORD (by appointment only)
Central Management Services
E. J. "Zeke" Giorgi Center
200 South Wyman Street
Rockford, Illinois 61101
Phone: 815-987-7004
Illinois Relay Center:
800-526-0844 (TTY only)

MARION (by appointment only)
Central Management Services
State Regional Office Building
2309 West Main Street, Suite 126
Marion, Illinois 62959
Phone: 618-993-7005
Illinois Relay Center:
800-526-0844 (TTY only)

CHICAGO
Central Management Services
James R. Thompson Center - Suite 3-300
100 W. Randolph Street
Chicago, Illinois 60601
Phone: 312-793-3565
312-814-4458 (TTY only)

SPRINGFIELD
Central Management Services
Capital City Center
130 West Mason Street
Springfield, IL 62702
Phone: 217-557-6885
217-524-1383 (TTY only)

Walk in test centers are located in Springfield and Chicago. Office hours are Monday-Friday 8 a.m. - 5 p.m. Chicago and Springfield multiple choice automated testing is held Monday, Tuesday, Wednesday and Thursday. Check in time for clerical and non-clerical tests is anytime between 8 a.m. and 1:30 p.m. in Chicago and 8 a.m. and 2 p.m. in Springfield. You must arrive and be ready to test no later than 12:30 p.m. for Data Processing Administrative Specialist, Data Processing Specialist, HR Assistant, HR Associate, Insurance Analyst II, Revenue Tax Specialist Trainee, Telecommunicator Trainee and Dictation exams.

IDENTIFICATION IS REQUIRED AT THE TIME OF TESTING AT ALL ASSESSMENT CENTERS.

Visit our website for more information at <http://work.illinois.gov>
or for general information regarding testing and career counseling contact
CMS Examining and Counseling Division, Room 500 Stratton Building, Springfield, IL 62706
(217) 782-7100 (voice) (800) 526-0844 (TTY Only)

Career Services Career counselors are available at all of the assessment center locations by appointment only. A completed CMS application is required at the time of the appointment for review by the counselor. After reviewing your completed application and discussing your education and work experiences, the counselor will recommend job titles and provide descriptions of the job requirements. Call in advance to make an appointment. Phone numbers are listed above for the specific locations.

Testing Information There are approximately 950 position titles used by the state agencies under the jurisdiction of the Governor. To be considered as an eligible applicant for one of these titles, the applicant must participate in either an automated multiple-choice test (AT); or submit the application for a review of the training and experience (TX) listed on the application. A grade is given for each of these exam types. The position titles are separated into Group A and Group B.

Group A - titles are tested for continuously. The Group A titles requiring an automated multiple-choice exam (AT) are administered at any of the assessment centers listed above. The Group A titles requiring review of the applicant's training and experience (TX) should be sent to CMS, Examining and Counseling Division, Room 500 Stratton Office Building, Springfield, IL, 62706, for grading.

Group B - titles are closed exams. Send applications for any Group B title to CMS, Examining and Counseling Division, Room 500 Stratton Office Building, Springfield, IL, 62706. Applications for a Group B closed exam will be maintained until an agency requests that the test be administered or for a maximum of one year.

- Information on the position titles may be obtained from any Assessment Center or by viewing the Web site.
- NOTE: A separate application is usually required for each title and option for which you test. Some exceptions: You may use one application to apply for a TX grade for multiple options for Public Service Administrator (PSA) and Senior Public Service Administrator (SPSA). Use one application for all selected options for each title for the Information Services Specialist (ISS) and the Information Systems Analyst (ISA).
- Many AT tests in the same series require only one application. Check with any assessment center for details.

Veterans Preference is awarded to veterans after CMS receives appropriate documentation and verifies eligibility. For more information contact the Veterans Outreach Office at 800-643-8138; Illinois Relay Center 800-526-0844 (TTY only).

Highway Maintainer Examination requires the possession of a valid commercial drivers license, Class "A," with endorsements of "N" (Tankers) or "X" (Tankers with hazardous materials) and non-restrictive air brakes, before an applicant can participate in the examination.

Automotive Mechanic Examination (All Options) and Maintenance Equipment Operator Examination require the possession of a valid Class "A" or "B" commercial drivers license before an applicant can participate in the examination.

If you are an individual with a disability and need accommodated testing assistance, please contact the Disabled Workers Program in Springfield at (217) 524-7514 (voice) or (217) 524-1383 (TTY only) before the date of the test.

I was fired from the Edgar Co. Sheriff's Dept. in August of 2011. The new sheriff decided that I had not taken the merit test, and therefore was not a merited officer and fired. I had proof that I had taken the test and been merited, but he refused to look at the proof. A grievance was filed for wrongful termination. An arbitrator ruled that I had been wrongfully terminated, but the sheriff refused to abide by the decision and decided to fight it in court. The case is ongoing.



12-13-13