

COLES COUNTY SHERIFF'S DEPARTMENT
James A. Kimball, Sheriff

Employee Goals
for year _____

- GOALS: Improve on remembering things & Meeting (Ie; Reports, projects) on timely basis
Improve on volume of work, initiative, for 1991 (Ie; Improve productivity level)
Be in top 5 ranking of patrol activity levels among patrol section
Personal Goal: increase output overall/keep up on activity logs

Month JAN

Notes Assigned to 2nd Shift

Progress Needs to Improve on Following Instructions and Make Sure Things Get Done on Time.

Other Notes Made 1 Criminal arrest For month - Needs To Improve an overall Rationals of activity (volume of work)

Month Feb

Notes Reminded to Resubmit officer Hales 1990 Evaluation After Corrections.

Progress (Volume of work) Remained About The Same as Jan 91

Other Notes _____