



May 15, 2013

Dear Members,

The scheduled May 20th meeting of the Ford-Iroquois Board of Health will be held at 11:30am at the **Gilman Public Library** in **Gilman** (715 N. Maple Street).

AGENDA

Roll Call

Other business approved by the President of the Board

Approval of minutes of the meeting held on April 2, 2013. (Circulated herewith)

Claims approval. (Circulated herewith)

Grants and Contract review & approval

PAC meeting minutes review and approval. Resignation and new appointment to committee

Nomination and appointment of a Board of Health Treasurer to sign health department checks semi-monthly. The Treasurer will also sign for both County tax accounts receivables drawn for FICA/IMRF/SS, Unemployment and the health tax levy on a quarterly basis. The appointment will be for a term determined by the Board of Health and will commence immediately

Employee appointments, contractual agreements and resignations

Employee and past Board of Health member awards (plaques - \$176.00 total cost) approved for Brenda Lane and Jeanne Brown – 20 years of service and Julie Clark for 25 years of service. Board of Health members for past service is Dr. Alexander Michalow, Jill Kaeb, Diane Clatterbuck, Susan Wynn Bence, and past Board of Health President Dr. Bernadette Ray

Tobacco enforcement review & approval for future direction

Legal counsel discussion and approval for future direction/guidance especially pertaining to the Iroquois County letter of engagement, tobacco enforcement, and other issues as they arise.

Discussion of the Ford-Iroquois Public Health Board oversight committee and their subsequent reports

Discussion of the Board of Health members' personal and business email accounts with potential of FOIA's and saving all emails/correspondence for future public disclosure

Review and approval of the Annual Economic Statements of Interest procedures for the Ford-Iroquois Public Health Department Board of Health members

Approval to engage in the IAPHA grant for the In-Person Assister in the ACA - \$83,393 available to provide informational services to 4726 uninsured citizens in Ford and Iroquois Counties for the State of Illinois Health Insurance Exchange (Circulated herewith).

The next meeting of the Board of Health is scheduled for July 15th, 2013 at 11:30 am in the Gilman Public Library in Gilman IL 60938

Personnel recruitment, Conditions of employment, Diabetes, Unconfirmed Complaint investigation, Grievance & nondiscrimination policy/procedures reviewed & approval. Review and approval of the five home health policies/procedures – HH aide equipment bag, HH aide policies, transfer information, environmental checklist and authorization form. Review and approval of the four HFI policies/procedures – referral denial and form; refusal of visit by coordinator and form.

Vote to move into executive session under 5 ILCS 120/2(c)(8) reasonable potential danger to the safety of employees, staff, the public or public/private property

Discussion of employee benefit survey (Circulated herewith) and next steps of potential benefit restructuring

Financial Report (Circulated herewith)

Approval to accept the Administrator's Report and acknowledgement of receipt of information contained within the report (Circulated herewith)

Discussion and approval to move forward with selecting a vendor for the Home Health software, discussion about other cost-saving measures in Home Health such as combining paperwork given to discharge planners and other mandatory forms

Discussion of the FOIA impact on conducting the business of public health, special audit of the aging services programs, associated taxpayer costs related to the FOIA requests and the IL Attorney General Office visit

Public comments

Adjournment

Douglas D. Corbett
Public Health Administrator