

## JAMES D. MOTLEY

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MEMBER

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

JAMES D. MOTLEY, C.P.A.

ROBERT D. MOTLEY

Mr. Steven L. Garst City Attorney 129 N. Central Avenue Paris, IL 61944

Dear Steve:

Last week I was informed by Margaret Thomason, City Commissioner in charge of finance, that she had become aware of a situation pertaining to a City credit card. She had learned that Jerry Branson, City Commissioner, had over the past several months accumulated personal charges on his City Visa card. Margaret instructed Chuck Milam, City Budget Officer, to give me a copy of a transcript of Jerry's City Visa account for the monthly statements dated May 23, 2005, through December 22, 2005. Margaret had asked Chuck to request a transcript of the account from the credit card company. The closing date of December 22, 2005, shows a balance of \$4,263.20. The transcript was reviewed and discussed yesterday, Wednesday, January 11, 2006, at a meeting in my office with Chuck and Margaret.

It is my understanding that Margaret has informed you of this situation, and that she has discussed the situation with Jerry Branson, the Mayor, and the other Commissioners. I also understand that Jerry has told Margaret that he will make financial arrangements and pay the balance due on the credit card. The purpose of this letter is to officially inform you of my awareness of the situation. Please call me at your convenience if you have any questions or if you wish to discuss this matter further.

Very truly yours,

James D. Motley, CPA

cc: Margaret Thomason, Finance Commissioner Craig Smith, Mayor