

ALGONQUIN TOWNSHIP HIGHWAY DEPARTMENT

Robert J. Miller, Highway Commissioner
3702 U.S. Highway 14 - Crystal Lake, IL 60014
(847) 639-2700 Fax (847) 639-4529

MEMORANDUM

DATE: January 1, 2000
TO: Doug Helman
FROM: Robert J. Miller
SUBJECT: Unused/Unpaid Sick Days

Please be advised that an audit was taken of your past employment with the Algonquin Township Road District.

As an employee from June 1, 1978 through December 1995 you were entitled to 211 sick days. During that period of time you used 0 sick days. This leaves 211 unused/unpaid sick days. At the present time the Illinois Municipal Retirement Fund allows a maximum credit of 240 unused/unpaid sick days which can be applied to your service credit upon retirement.