



Amended - Minutes of a Meeting of the

**Wesley Township Board**

21333 W. Ballou Road, Wilmington, IL 60481

Tuesday, February 13, 2018

- I. Call to Order  
Supervisor Quigley called the meeting to order at 7:04 p.m.
- II. Pledge of Allegiance  
Supervisor Quigley asked everyone to stand for the Pledge of Allegiance.
- III. Roll Call  
Clerk Lyday called the roll call. Present: Supervisor Quigley, Clerk Lyday, Road Commissioner Parsley, Assessor Garvey, Trustees Kennedy, Smith, Strawson, and Welchko. Quorum present.
- IV. Approval of Prior Meeting Minutes  
Regular Meeting Minutes of January 09, 2018: Clerk Lyday presented the meeting minutes of the Regular Meeting of January 09, 2018 for review and approval. A motion was made by Trustee Strawson to approve the minutes with the amendment of under the Assessor's report – The Senior Freeze Exemption was increased to \$65000 (not the General Homestead Exemption). Motion seconded by Trustee Kennedy. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson and Welchko. Nays – none. Motion passed.  
  
Special Meeting Minutes of December 14, 2017: Clerk Lyday presented the meeting minutes of the Special Meeting of December 14, 2017 for review and approval. Trustee Smith made a motion to approve the minutes; seconded by Trustee Welchko. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson and Welchko. Nays – none. Motion passed.
- V. New Business  
Financial Report: Supervisor Quigley presented the financial report and FY'18 Spending vs. Budget report for review.  
Bills Submission: A motion was made by Trustee Strawson, seconded by Trustee Smith, to approve the Town Bills as presented, in the amount of \$1158.91, for payment. Payroll was not included. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson, and Welchko. Nays – none. Motion passed. A motion was made by Trustee Smith, seconded by Trustee Strawson, to approve the Road Commissioner Bills as presented, in the amount of \$2,200.83 for Road & Bridge, and \$345.13 for Building & Equipment, for payment. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson, and Welchko.  
Policy Review: Policy proposals for Park Equipment and Maintenance, Rivals Lookout Park, Travel and Expense Reimbursement and FOIA were presented by Supervisor Quigley for review and discussion. It was decided to have the Township Attorney review the Park and Reimbursement policies prior to acceptance.  
The  
Park Equipment and Maintenance Policy was tabled for revisions to be discussed at the next meeting.
- VI. Reports  
Supervisor Report: Supervisor Quigley introduced Sean Richardson, TOIRMA Insurance Representative. He reviewed coverages for all property of the Township, including Road & Bridge. Mr. Richardson stated that he would like a copy of the approved Rivals Outlook Park Policy when finalized. Supervisor Quigley read

a thank-you note received regarding road upkeep and maintenance, and gave notice regarding a water intake facility proposed across from Rivals Park. Supervisor Quigley updated the board stating no further information has been received from Enbridge.

Highway Commissioner Report: Commissioner Parsley stated the Sheriff's Department has been contacted regarding the claim on Symerton Road.

Assessor Report: Assessor Garvey presented a revised, lower budget, stating that the charges for certification of Mary Jones will go against the Town Budget, not the Assessor Budget.

Clerk Report: Clerk Lyday reviewed important due dates through April. Clerk Lyday brought to the Board's attention that the Oath of Office administered on December 14<sup>th</sup> was not technically valid, and presented a Warrant of Appointment for the Board to review and approve in order to have the Oath properly given by the Will County Clerk. She then asked the Board to formally acknowledge the custom of Wesley

Township

to give access to all records of the Township to the Clerk. The Board responded affirmatively. Clerk Lyday presented information regarding best practices for Board review, audit and approval of monthly bills, expressing concern with the current practices.

Park Report: Trustee Kennedy reported that their first grant was submitted.

Trustee Report: Trustee Strawson asked for an update regarding private equipment on Township property. Mr. Piarowski still has equipment on the property, but progress is being made.

#### VII. Old Business

Assessor Contract/Appointment: Assessor Garvey presented a 4-year contract, with a 60-day written notice of termination, to the Board for their approval. She also asked the Board to pay monies owed for January and February 2018, as it appears the funds are available. A motion to approve the contract for the Assessor was made by Trustee Welchko and seconded by Trustee Kennedy. Roll Call: Ayes – Quigley,

Kennedy,

Smith, Strawson, and Welchko. Nays – none. Motion passed. A motion to pay the Assessor monies owed

for

January and February was made by Trustee Strawson and seconded by Trustee Kennedy. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson, and Welchko. Nays – none. Motion passed.

Printer Replacement: Supervisor Quigley presented further information on printer options. No decision made.

Township Attorney: A motion to make Keri Lyn Kraft-Hefer, from Ancel Glink, the Township Attorney was made by Trustee Strawson and seconded by Trustee Kennedy. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson and Welchko. Nays – none. Motion passed.

#### VIII. Public Comment Period

Kathleen Kennedy commented regarding boat docks sale and subsequent donation of \$150 not yet received. Clarification made by Arlan Fritz.

Mr. Spinale expressed his appreciation for the road plowing and asked for consideration to have snow directed to the opposite side of the street.

C. J. Dziuban stated he is building at 1801 Roberts and had questions regarding the culvert. After discussion, it was determined the Road Commissioner and Mr. Dziuban would study and meet within two weeks.

Dan Jay reviewed history of the culvert permit, stating the cost must be substantiated.

Jackie Ragain expressed concerns about icy conditions at end of Walton Road (top of hill), and asked for more salt to be applied.

Mary Jones asked for clarification regarding the FOIA Officer for the township. Who is the FOIA Officer?

Supervisor Quigley stated that the request comes to both the Supervisor and Clerk automatically if submitted through the website. It was suggested to add to the agenda for the next meeting an appointment

of a FOIA Officer.

John Norton spoke about the lawn tractor purchase history.

Sherry Yakima expressed thanks to the Clerk for her communications this month.

Arlan Fritz asked if Accountant Julie Quigley was hired for one month only or for longer term. Supervisor Quigley stated that Accountant Quigley was hired until no longer needed.

IX. Adjournment

A motion to adjourn the meeting at 9:28 pm was made by Trustee Welchko and seconded by Trustee Kennedy. Roll Call: Ayes – Quigley, Kennedy, Smith, Strawson, and Welchko. Nays – none. Motion passed.